

Breitung Township Reorganizational Meeting Agenda

Breitung Township Reorganizational Board Meeting

March 17, 2026

Following the regular board meeting, approximately 7:00 PM

Timothy Tomsich Community Center

33 First Ave, Soudan MN 55782

- Call the meeting to order
- Acceptance of Agenda

New Business

- Reorganization Chart
- Resolution: 2026-05
- Resolution: 2026-06
- Resolution: 2026-07
- Regular & Special Board Meeting Schedule

Next Board Meetings:

- Regular Meeting
- Local Board of Appeals & Equalization: Tuesday, April 21, 2026 – 1:00 PM

Adjourn

Current and Proposed Reorganization Guide 03/17/2026

Administrative

- Legal Publication: Tower News & Timberjay
 - *Proposed: keep same*
- Depository: Frandsen Bank and Trust, PMA (4M)
 - *Proposed: keep same*
- Legal Advisor: Bob Pearson of Johnson, Killen, & Seiler, P.A., Minnesota Association of Townships Legal Advisors and Fryberger
 - *Proposed: keep same*
- Designated Posting Locations: Outside the Timothy Tomsich Community Center, Soudan Post Office and Soudan Store
 - *Proposed: Keep same*
- Regular Board Meetings: 3rd Tuesday of the month at 6:00 PM
 - *Proposed:*
- Optional Holiday Days: Indigenous Peoples' Day, Day after Thanksgiving (not considered holidays)
 - *Proposed:*

Public Works Department Wages

- \$11.13/hour-Subject to wage requirements
 - *Proposed: \$11.41/hour-Subject to wage requirements*
- Rider Mower Operator: Minimum Wage + \$3.00/hr (16 years and older)
 - *Proposed: Remove to "Part-time & Youth Wages"*
- Rink Attendants: Minimum Wage + \$3.00/hr (18 years of age and older)
 - *Proposed: Remove to "Part-time & Youth Wages"*
 - *Proposed: Part-time & Youth Wages: Minimum Wage + \$3.00 - \$6.00 per hour*
 - *Proposed: Holiday Wages/Special Event Wages*
- Equipment Operators: \$15.00 - \$20.00/hour – subject to experience
 - *Proposed: Equipment Operators: \$15.00 - \$25.00 per hour; subject to experience & equipment type*
- Equipment Rental: \$100/hour with operator (1/2 hour minimum)
 - *Proposed: keep same*
- Grader Operator: \$25.00/hour
 - *Remove to part of "Equipment Operators"*
- Equipment Rental: \$100 per hour with operator (1/2 hour minimum)
 - *Proposed: Keep same*

General Operations Wages

- Office Cleaning: \$19.00 per hour
 - *Proposed: Office Cleaning: \$20.00 per hour*
- Annual Meeting Moderator: \$50.00 per meeting
 - *Proposed: Keep same*
- Chairman: \$650 per month
 - *Proposed: Keep same*
- Supervisors: \$550 per month
 - *Proposed: Keep same*
- Clerk: \$27,000.00
- Deputy Clerk: \$21.00 per hour
 - *Proposed: Clerk: \$30,000.00, Deputy Clerk: Keep same*
- Treasurer: \$26,000.00
 - *Proposed: Keep same*
- Deputy Treasurer: \$21.00 per hour
- Election Judges: \$17.00 per hour
 - *Proposed: Keep same*
- Compensation for Town Board and Town Officers for attending extra Town Board meetings: \$50.00 per meeting
 - *Proposed: Keep same*
- Reimbursement for Town Officers (Clerk & Treasurer) for township related expenses: \$50.00 per month
 - *Proposed: Keep same*
- Township Grant Manager: Tim Tomsich, \$30.00/hour
 - *Proposed: Keep same*

Fire Department Wages

- Fire Chief: \$425 per month
 - *Proposed: Keep same*
- Assistant Fire Chief: \$375 per month
 - *Proposed: Keep same*
- Fire Department Training Officer: \$400 per month
 - *Proposed: Keep same*
- Fire Captain: \$250 per month
 - *Proposed: Keep same*
- Fire Lieutenant: \$200 per month
 - *Proposed: Keep same*

Police Department Wages

- Police: As per Contract
 - *Proposed: Keep same*
- Part Time Police: \$25.00 per hour
 - *Proposed:*
 - *Proposed: Holiday Wages/Special Event Wages*

Miscellaneous

- Cigarette License: \$50.00
 - *Proposed: Keep same*
- Animal License:
 - ✓ Annual/Unsexed: \$5.00
 - ✓ Annual/Sexed: \$10.00
 - ✓ Lifetime/Unsexed: \$20.00
 - ✓ Lifetime/Sexed: \$30.00
 - *Proposed: Remove "annual" options*
- Mileage: 70 cents/mile or As regulated by the IRS
 - *Proposed: 72.5 cents per mile and as regulated by the IRS*

Duties

- Wastewater Board: Supervisor Peitso/Supervisor Tekautz
 - *Proposed:*
- McKinley Park Liaison: Supervisor Tekautz
 - *Proposed:*
- Ambulance Board: Supervisor Peitso
 - *Proposed:*
- Joint Recreation Board: Supervisor Tekautz
 - *Proposed*
- Lodging Tax Board: Supervisor Tuchel
 - *Proposed:*
- Weed Inspector: All Supervisors
 - *Proposed*
- Chairperson: Supervisor Tuchel
 - *Proposed*
- Vice Chairperson: Supervisor Peitso
 - *Proposed*
- Township Project Inspector: Supervisor Tuchel, Supervisor Tekautz as back-up
 - *Proposed:*
- Township Recreation Liasson: Supervisor Peitso
 - *Proposed:*

RESOLUTION 2026-05
BREITUNG TOWNSHIP of St. Louis County, MN
**Resolution Authorizing Contract With Interest Officer
Under Minn. Stat. 471.88, subd. 5**

WHEREAS, Town Board of Breitung Township, St. Louis County, Minnesota is seeking the performance of acquisition or performance of the following services or good:

Work performed Election Official/Judge.

WHEREAS, Teresa Dolinar is Township Treasurer of said Township and will be financially interested in the services for the following described reason.

She is directly providing the service as an employee of the Township.

NOW, THEREFORE, BE IT RESOLVED that the Town Board, upon a unanimous vote of the supervisors with the interested officer abstaining, finds that the contract price of \$17 per hour for Election Judge for Primary/General Elections and Local Elections for the 2025-2026, and which is as low as, or lower than, the price at which the services could be obtained elsewhere at this time, and

BE IT FURTHER RESOLVED that the Town Board, pursuant to Minn. Stat. 365.37; 471.88, subd. 5; and 471.89, does hereby authorize an agreement with **Teresa Dolinar** for a wage of \$17 per hour for service as Election Judge for Primary/General Elections and Local Elections for the 2026-2027 years or as needed; payment to occur as agreed upon and filing a proper affidavit by the interested officer.

Passed and Adopted by the Breitung Township Board this 17th day of March 2026. Supervisor Stephen Tekautz,
Supervisor Peitso, Supervisor Tichel

For:

Against:

BY THE BREITUNG TOWNSHIP BOARD

Breitung Township Chairperson –

Attest: _____

Breitung Township Clerk – Amber Zak

RESOLUTION 2026-06
BREITUNG TOWNSHIP of St. Louis County, MN
Resolution Designating the Optional Holiday Days As Not Holidays

WHEREAS, Minnesota Statutes Section § 654344, subd. 5 gives political subdivisions the option of determining whether Indigenous Peoples Day (the second Monday in October) and the Friday after Thanksgiving will be holidays;

WHEREAS, no public business may be transacted on any holiday except the optional holiday days if the political subdivision designates them as not holidays;

WHEREAS, the town board determines there are already a significant number of holidays designated by statute;

WHEREAS, the town board determines it is in the public's interest to not further limit the days on which public business may be transacted;

NOW, THEREFORE, BE IT RESOLVED, that the town board of Breitung Township, St Louis County, Minnesota determines and hereby designates Indigenous Peoples Day and the Friday after Thanksgiving are not holidays and so public business may be transacted thereon.

Adopted this 17th day of March, 2026.

Upon vote taken, the following voted: Supervisor Stephen Tekautz, Supervisor Matthew Tuchel, Supervisor Erin Peitso

For:

Against:

By the Breitung Town Board

Attested to by

Town Chair -

Town Clerk-Amber Zak

RESOLUTION 2026-07
BREITUNG TOWNSHIP of St. Louis County, MN
**Resolution Adopting and Applying for Coverage under
the Township Officers Group Insurance Program**

ENROLLMENT RESOLUTION

Be it resolved that Breitung Township, located in St Louis County, Minnesota adopts and applies for coverage to be funded for its officers under the Township Officers Group Insurance program.

Group Term Life

Annual Premium Per Officer:

- BRONZE - \$80**
- SILVER - \$160**
- GOLD - \$240**
- PLATINUM - \$320**

- CHECK HERE IF APPLYING FOR
**TOWNSHIP EMPLOYEE
GROUP LIFE COVERAGE**
(Employee plans must be the same as officer's plan)

Group Disability

- Annual Premium - \$324 per officer**
- Benefit amount - \$250 per week**
- Benefit period - 52 weeks**
- Benefits begin - 15th day for accident
30th day for illness**

- CHECK HERE IF APPLYING FOR
**TOWNSHIP EMPLOYEE
GROUP DISABILITY COVERAGE**

Passed and Adopted by the Breitung Township Board this 17th day of March 2026.

For:
Against:

BY THE TOWNSHIP BOARD

Breitung Township Chairperson –
chairman@breitungtownship.org

Attest: _____
Breitung Township Clerk – Amber Zak
clerk@breitungtownship.org

Breitung Township
PO Box 56
Soudan, MN 55782
218-753-6020

TOWNSHIP OFFICERS CENSUS AND INVOICE

Township Name Breitung Township County St Louis

TOWNSHIP OFFICERS CENSUS INFORMATION

Annual Life Premium per officer

BRONZE - \$80 GOLD - \$240

SILVER - \$160 PLATINUM - \$320

Annual Disability Premium
per officer - \$324

Name	Date of birth __/__/__	Address		
Position Chairman	SSN#	City	Zip	Email
Name	Date of birth __/__/__	Address		
Position Supervisor	SSN#	City	Zip	Email
Name	Date of birth __/__/__	Address		
Position Supervisor	SSN#	City	Zip	Email
Name Amber Zak	Date of birth __/__/__	Address		
Position Clerk	SSN#	City	Zip	Email
Name Jorgine Gornick	Date of birth __/__/__	Address		
Position Treasurer	SSN#	City	Zip	Email

Total annual premium remitted for officers \$ _____ Total Premium Enclosed

Total annual premium remitted for employees \$ 0.00

Annual Posting of Regular Board Meetings of Breitung Township Town Board of Supervisors for 2026-2027

The Town Board of Breitung Township, St. Louis County, Minnesota holds its regularly scheduled board meeting on the _____ of the month at _____.

Meetings to be held in person only at:
Timothy Tomsich Community Center
33 First Avenue
Soudan, Minnesota

If a meeting cannot be held as scheduled because it conflicts with a holiday or another day in which a meeting cannot be held, the meeting will be held the following week on the same day of the week, time, and place. The following are the dates on which the regular board meetings are scheduled to occur in 2026-2027 and reflect any changes due to conflicts:

April
May
June
July
August
September

October
November
December
January
February
March

Other Meetings

Local Board of Appeal & Equalization: April 21, 2026 1pm-2pm

Board of Audit: February, following the regular board meeting:

Board of Canvass: March 9, 2027, immediately following Elections, ~8:15 PM

Annual Meeting: March 9th, 2027, immediately following Board of Canvass, ~8:30 PM

Reorganization Meeting: Marc, immediately following the regular board meeting

If a regular meeting cannot be held on the date, time, or place listed above, notice of the date, time, and place of when and where the meeting will be held will be posted at least three days before the day of the meeting.

Contact the Town Clerk Amber Zak at 218-753-6020 with questions.

Amber Zak
Breitung Township Clerk
Posted 04/01/2026