

Township of Breitung Agenda – Regular Board Meeting

Township of Breitung Regular Board Meeting 12/16/2025

Breitung Community Center 6:00 PM

- Call the meeting to order/Roll Call
- Pledge of Allegiance
- Acceptance of Agenda
- Approval of Minutes
 - 11/21/2025 Regular Board Meeting
- Approval of November 2025 Treasurer's Report
 - Checks Written: 50473 - 50439
 - Total Disbursements: \$58,729.79
 - Fund Balance: \$829,851.43
 - Voided Checks: 50490 – 50596, 50516 – 50517
- Correspondence
 - Aarrowhead Library System – Bookmobile
 - League of Minnesota Cities – Regional Safety Group
 - St. Louis County Association of Townships
 - St. Louis County – Environmental Services Department

Reports:

- Police – Attached
- Fire & Rescue – Attached
- Road and Bridge – Attached
- Water – Attached
- Wastewater Board
- Ambulance Commission
- Housing – None
- Recreation
- Lake Vermilion Lodging Tax Board

Old Business

- Police Squad Replacement
- Current Infrastructure Projects
 - 2023 Infrastructure
 - McKinley Park Trail Loop
 - Thompson Farm Road
 - Stuntz Bay Access Rd
- Flood/FEMA process – Attached
- Broadband Project
- McKinley Park Campground
 - Manager & Contract

New Business

- Pay Bills as presented
- City of Tower Police Agreement
- Temporary Maintenance Assistant
- Cigarette License
- McKinley Park Rates
- Breitung/Kugler Fire Contract
- TechBytes Reservation System Quote
- 2025 Ambulance Vehicle Aid
- Fund Transfers

Next Board Meetings

Regular Board Meeting: Tuesday, January 20, 2026

Adjourn

Breitung Township
Regular Board Meeting 11-18-2025, 6:00 PM
In Person Meeting at the Timothy Tomsich Community Center
33 First Avenue, Soudan MN 55782

Present In Person:

Board Members: Chairman Matthew Tuchel, Supervisor Erin Peitso, Supervisor Stephen Tekautz, Clerk Amber Zak, Treasurer Teresa Dolinar

Public: Police Chief Daniel Reing, Stephanie Ukkola (The Timberjay Newspaper), John Jamnick (JPJ)

Call to Order at 6:00 PM by Chairman Tuchel

Pledge of Allegiance

Acceptance of Agenda

Motion by Supervisor Tekautz to amend and accept the agenda with the addition of "Babbitt Mutual Aid" to the New Business segment of the meeting

2nd by Chairman Tuchel

Motion Passed 3-0

Approval of Minutes

Motion by Chairman Tuchel to approve the minutes of the 10-21-2025 Regular Board Meeting as presented

2nd by Supervisor Peitso

Motion passed 3-0

Approval of Treasurer's Report

Motion by Supervisor Peitso to accept the October 2025 Treasurers Report as presented

2nd by Supervisor Tekautz

A short discussion was had regarding the police levy; it had been determined that money had not been physically set aside to cover a loss of contract with the City of Tower for police coverage, rather the levy had been maintained to fully fund the police department each year, if necessary, due to a loss of contract with the city.

Motion passed 3-0

Correspondence

- Cory Slifko Memorial Softball Tournament
- Minnesota Township Insider – Chuck Tekautz
- Jon Fisher/Mr. Landman

Correspondence so noted.

Public Input

None

Reports

- Police – Attached, Chief Reing reviewed his report, discussed a case regarding an unlicensed dog
- Fire – Attached.
- Road and Bridge – Attached, Chairman Tichel noted that anti-freeze had been added to hydrants to keep them from freezing
- Wastewater Board – Chairman Tichel stated that the new plant was 90% complete, Rapid Infiltration Beds were nearly through the permitting process and MPCA would be opening the public comment period on the project in the next month
- Ambulance – Meeting scheduled 12/01/2025
- Housing – No meeting/report
- Recreation – Supervisor Peitso announced that a grant in the amount of \$28,200 had been awarded to Breitung Township, which would allow work to be started on the bike trail and ball field. The award was \$1800 less than what was applied for, and the recreation committee would have to look at what should be scaled back on the project
- Lake Vermilion Lodging Tax Joint Powers Board – No meeting

Old Business:

Police Local 346 Union Contract

Motion by Supervisor Tekautz to accept the proposed contract with the addition of Article 7, Paid Family & Medical Leave

2nd by Supervisor Peitso

Motion passed 3-0

Police Squad Replacement

Discussion was had regarding purchase from out of state vs a local State Bid seller. Chairman Tichel stressed that he could not support purchasing from out of state when there wasn't evidence to show that such a purchase would be financially responsible. He tasked Chief Reing with getting a full itemized list for all parts and add-ons that would be necessary for a State Bid purchased vehicle.

Current Infrastructure Projects

- 2023 Infrastructure Project – At meeting time, JPJ was still waiting for IC-134 Forms and final signatures from Mesabi Bituminous
- McKinley Loop Trail – John Jamnick commented: plans were submitted to St Louis County, they should be the final plans. FAA requests have been reviewed and are acceptable; need right-of-way agreement for county, wetland review being done and final delineation. Easements are prepared, need to start speaking with landowners.
- Thompson Farm Road Project – Plans have been sent to Jeff Medill at MNDoT, one comment received from Eric Fallstrom of St Louis County
- Stuntz Bay Access Road – Eric Fallstrom had prepared the Final Pay Estimate, waiting for Mesabi Bituminous signature and IC-134 forms
- TBWWB – Chairman Tichel noted USDA grants were open on behalf of the TBWWB, so noted

Flood/FEMA process – Attached.

Broadband Project

Nothing new to report.

McKinley Park Campground

Board members reviewed the proposed contract and decided to approve changes section by section as follows, please reference Appendix A for individual sections and options:

Motion by Chairman Tuchel to approve changes to Section One and include options A and B

2nd by Supervisor Peitso

Motion passed 3-0

Motion by Supervisor Tekautz to approve changes to section two and include options A, B, C, D, and E

2nd by Chairman Tuchel

Motion passed 3-0

Motion by Supervisor Peitso to approve changes to section three-A and include options B, C, D, E, and F

2nd by Supervisor Tekautz

Motion passed 3-0

Motion by Supervisor Peitso to approve changes to section three-B, with adjustments to include Northwoods True Value as a source for miscellaneous items and the following verbiage:

"Manager is expected to use, clean, and maintain owner-provided equipment in a respectable and orderly fashion. Normal wear & tear is expected; abuse of equipment will require repair paid for by manager"

2nd by Supervisor Tekautz

Motion passed 3-0

Motion by Supervisor Peitso to approve changes to section three-C

2nd by Supervisor Tekautz

Motion passed 3-0

Motion by Supervisor Tekautz to approve changes to sections three-D, -E, and -G and complete removal of section -F

2nd by Supervisor Peitso

Motion passed 3-0

Motion by Chairman Tuchel to approve changes to section three-H with the adjustment that hours during the summer season be at least 6 hours per day and hours on the should season be at least 3 hours per day

2nd by Supervisor Peitso

Motion passed 3-0

Motion by Supervisor Peitso to approve additions of section three-I, -J, and -K

2nd by Chairman Tuchel

Motion passed 3-0

Motion by Supervisor Peitso to approve re-writing of section four

2nd by Supervisor Tekautz

Motion passed 3-0

Motion by Chairman Tuchel to approve re-writing of section five with the inclusion of the word "financially" in paragraph 1, line 1 to reflect financial responsibility

2nd by Supervisor Peitso

Motion passed 3-0

Motion by Supervisor Tekautz to approve re-writing of section 6 with adjustments of, “mangers are encouraged and may be required to attend [regular monthly meetings]”, and, “Manager must attend the regular October board meeting to confirm the intent [...]”

2nd by Chairman Tuchel

Motion passed 3-0

Motion by Supervisor Tekautz to approve section eight in its entirety as written

2nd by Supervisor Peitso

Motion passed 3-0

Motion by Supervisor Tekautz to approve section nine in its entirety as written

2nd by Supervisor Peitso

Motion passed 3-0

Motion by Supervisor Peitso to approve sections ten, eleven, and twelve in their entirety as written

2nd by Supervisor Tekautz

Motion passed 3-0

New Business:

Pay Bills as Presented

Motion by Supervisor Peitso to Pay Bills as Presented

2nd by Supervisor Tekautz

Motion Passed 3-0

IRRR Culture & Tourism Grant Agreement

Motion by Supervisor Tekautz to authorize Chairman Tuchel and Clerk Zak to sign the IRRR FY25 Culture & Tourism Grant Agreement

2nd by Supervisor Peitso

Motion Passed 3-0

Police Internship

Chief Reing discussed an interested candidate in an unpaid internship with Breitung Township; explained that other agencies provide internship, interns need 400 riding hours, would be able to assist at events, he had spoken to township attorney Robert Pearson who would be working on liability agreement. Chairman Tuchel expressed concern about the workload associated with having an intern, would like to know more of the expectations associated with taking on an intern. Decision to approve internship tabled until next meeting

Part-time Police Applicant

Motion by Supervisor Tekautz to hire Margaret Stauty pending the passing of Post Test, Fit Test, Psych Test, and Background Check

2nd by Supervisor Peitso

Motion Passed 3-0

Tacos with Cops Income

Chief Reing indicated that this year he would be interested in utilizing the income from Tacos with Cops to help local kids in need, either by a shop-with-a-cop event or by providing needs (food, clothing, toys) to a local in need. Motion by Supervisor Tekautz to approve use of Tacos-with-Cops income for assisting local youth in need, Chief Reing to determine the best possible way to do so

2nd by Supervisor Peitso

Motion passed 3-0

Operating Engineers Local 49 Memorandum of Understanding

Motion by Supervisor Tekautz to approve and sign the Memorandum of Understanding regarding Paid Medical Family Leave

2nd by Chairman Tuchel

Motion passed 3-0

Babbitt Mutual Aid

The City of Babbitt has requested short-term mutual police aid due to staffing issues. Concerns were raised regarding safety, time management; board was assured that time management would not be an issue. Clerk Zak indicated that reimbursement should include hourly benefits as well, similar to what is charged to the City of Tower for overtime hours.

Motion by Supervisor Peitso to approve and sign mutual aid agreement pending approval from township attorney Bob Pearson and adjustments to pay rate to include hourly benefit cost.

2nd by Supervisor Tekautz

Motion passed 3-0

Next Board Meetings

Regular Board Meeting on 12/16/2025 at 6:00 PM

Adjourn

Motion by Chairman Tuchel to adjourn the meeting at 8:32 PM

2nd by Supervisor Tekautz

Motion passed 3-0

Respectfully Submitted

Amber Zak

Clerk, Breitung Township

TOWNSHIP OF BREITUNG

Nov-25

GENERAL	463,212.40
ROAD & BRIDGE	205,212.07
FIRE	(15,478.91)
PARK	91,668.49
RECREATION	10,953.90
POLICE	93,631.63
PROJECTS	(19,348.15)

TOTALS	829,851.43
--------	------------

Township of Breitung

November 2025

Type	Date	Memo	Account	Amount
Fire	11/26/2025	Boise Forte Tribal Coun	Donations	\$7,500.00
Fire Total				\$7,500.00
General	11/19/2025	Reimbursement	Miscellaneous	\$2,016.80
General	11/26/2025	J. Manick Rental	Rents	\$50.00
General	11/30/2025	Interest	HY Money Market XXX477	\$78.39
General	11/30/2025	Interest	FBT - Reserve Account	\$27.86
General	11/30/2025	Interest	Now - 86	\$181.09
General	11/30/2025	Interest	4M Fund General MN0102392001	\$1,324.75
General		Interest	Interest	\$39.08
General Total				\$3,717.97
Park	11/06/2025	WS. Matt Ariola	McKinley Park Campground	\$600.00
Park Total				\$600.00
Police	11/06/2025	Quarter 4 2025 City of Tow Police Contract		\$24,176.27
Police Total				\$24,176.27
Projects	11/06/2025	USPS Nov	Rents	\$465.50
Projects	11/26/2025	USPS December	Rents	\$465.50
Projects Total				\$931.00
Road & Bridge	11/06/2025	Andrew Larson	Snow Assessment	\$10.00
Road & Bridge	11/18/2025	Fema work 2024	FEMA	\$2,254.19
Road & Bridge Total				\$2,264.19
Grand Total			Receipts	\$39,189.43
Checks	50473-50439		Distributions	\$58,729.79
Void Checks	50490-50496	50516-50517		

Township of Breitung

Balance Sheet

As of November 30, 2025

	Nov 30, 25
ASSETS	
Current Assets	
Checking/Savings	
4M Fund General MN0102392001	411,380.70
FBT-Savings Cert #1300319690	96,043.61
FBT - Reserve Account	48,785.00
Frandsen - MMD Savings #86	67,959.76
Frandsen - NOW #00 008 6	299,969.83
HY Money Market XXX477	25,157.57
Park State Bank- NOW - Cook	94.37
Water Department - SBT NOW	18,067.51
Water Department - SBT Savings	70,135.50
Total Checking/Savings	1,037,593.85
Other Current Assets	
Accounts Receivable - Water	27,884.08
County Taxes Receivable	23,559.11
Total Other Current Assets	51,443.19
Total Current Assets	1,089,037.04
Fixed Assets	
1983 Caterpillar Grader	80,000.00
1998 Ford Water Tender	58,000.00
2001 Ford F-550 Fire Truck	101,904.04
2004 Polaris 4-Wheeler	2,500.00
2008 Custom Fire Truck	199,971.00
2013 24 Pulsecraft Fire Boat	95,500.00
2013 Arctic Cat Sowmobile	11,451.65
2013 Ford F-350 Truck/plow	56,321.98
2015 John Deere Loader	170,328.00
2016 John Deere Zero Turn Mower	8,766.00
2017 Ford Explorer Police Car	29,195.00
2017 John Deere Tractor 1025R	16,957.00
2021 GMC Sierra 2500 Truck	24,306.34
2023 International Dump Truck	149,792.47
2024 Bobcat Tool Cat	79,338.61
Campground Office	262,500.00
Construction In Progress	246,097.22
Contents-Campground Office	22,500.00
Contents-FH,G,PO	48,750.00
Contents Police Office & Garage	39,375.00
Contents Truck Storage	16,875.00
Entrance Signs	22,000.00
Fire Dept Equipment	15,671.72
Fire Hall,Garage, Post Office	300,000.00
Garage Equipment	5,000.00
Land-Ballfield Complex	10,000.00
Land-McKinely Park Campground	292,700.00
Land-Township Complex	20,000.00
Land - Towship Lots	88,300.00
MINOS Building	863,964.00
Police Equipment	12,000.00
Police Office & Garage	60,000.00
Truck Storage	50,625.00
Total Fixed Assets	3,460,690.03
TOTAL ASSETS	4,549,727.07
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Accounts Payable	44,277.30
Accrued Salaries	2,332.60

Township of Breitung
Balance Sheet
As of November 30, 2025

	Nov 30, 25
Payroll Liabilities	4,504.68
Taxes Receivable	23,559.11
Total Other Current Liabilities	74,673.69
Total Current Liabilities	74,673.69
Long Term Liabilities	
FBT - Rehab Loan	225,713.00
Total Long Term Liabilities	225,713.00
Total Liabilities	300,386.69
Equity	
Opening Bal Equity	1,837,341.53
Retained Earnings	2,115,013.08
Net Income	296,985.77
Total Equity	4,249,340.38
TOTAL LIABILITIES & EQUITY	4,549,727.07

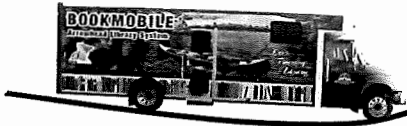
Township of Breitung
Profit & Loss
November 2025

	Nov 25
Ordinary Income/Expense	
Income	
Donations	7,500.00
Interest	1,651.17
McKinley Park Campground	600.00
Miscellaneous	2,016.80
Police Contract	24,176.27
Rents	981.00
Snow Assessment	10.00
State of Minnesota	
FEMA	2,254.19
Total State of Minnesota	2,254.19
Total Income	39,189.43
Gross Profit	39,189.43
Expense	
Electricity & Water	
Park	623.00
Total Electricity & Water	623.00
Equipment Purchases	
Fire	10,000.00
Total Equipment Purchases	10,000.00
Fuel - Fuel Oil	
Police	187.67
Recreation	112.80
Road & Bridge	345.92
Total Fuel - Fuel Oil	646.39
Insurance	
General	0.00
Police	16.00
Road & Bridge	32.00
Total Insurance	48.00
Payroll Expenses	
General	450.91
Police	4,499.37
Road & Bridge	4,634.06
Payroll Expenses - Other	24,945.60
Total Payroll Expenses	34,529.94
Reconciliation Discrepancies	-4.94
Services Rendered	
Fire	817.00
General	1,308.84
Park	55.40
Recreation	724.64
Road & Bridge	3,903.06
Total Services Rendered	6,808.94

10:56 AM
12/11/25
Cash Basis

Township of Breitung
Profit & Loss
November 2025

	Nov 25
Supplies	
Fire	970.43
General	385.02
Park	408.56
Police	1,077.58
Recreation	438.58
Road & Bridge	536.84
Total Supplies	3,817.01
Telephone	
General	120.51
Park	754.81
Police	334.19
Road & Bridge	36.24
Total Telephone	1,245.75
Total Expense	57,714.09
Net Ordinary Income	-18,524.66
Net Income	-18,524.66



Thank you



Arrowhead Library System

Breitung Township:

We wanted to take this opportunity to thank you for allowing us to continue to bring the Bookmobile to your location in 2026. Starting January 1, 2026, we will continue to visit your location from **2:30pm to 3:30pm** every third Wednesday starting January 7, 2026. We will be sending you a poster in the mail to hang up along with 2026 Bookmobile schedules to share with your community soon.

We truly appreciate your support and thank you for being a vital part in reaching the community through our mobile library. If you have any questions, comments, or concerns, please feel free to reach out anytime.

Best,

Mollie M. Stanford
Executive Director
mollie.stanford@alslib.info

MaryLei Barclay
Bookmobile Coordinator
bookmobile@alslib.info



To: All Regional Safety Group Members

December 10, 2025

Reminder: RSG Training Cost Increase for 2026

Dear Members,

This memo serves as a reminder regarding the 5% annual cost increase approved by the LMCIT Board of Directors in 2023.

As outlined in last year's communication, the cost of each meeting will increase by 5%. Starting January 1, 2026, each RSG meeting will cost \$1,911. The 5% increase is part of the Board's decision to ensure the ongoing sustainability of services and accounts for rising operational costs.

Cost Allocation:

- LMCIT will continue to pay 55% of the meeting cost, amounting to \$1,051.05 per meeting.
- The remaining 45%, or \$859.95 per meeting, will be the responsibility of your Regional Safety Group (RSG) to split among its members.

We wanted to reiterate this information so that all members are aware of the updated fee structure and can plan accordingly. Invoices for 2025 will be sent by the end of January 2026, reflecting the 2025 meeting cost of \$1,820 per meeting.

Added benefit for RSGs in 2026! Free attendance at the LMCIT Spring Loss Control Workshops. Learn how to revitalize your safety committee and develop skills for effective committee operations. See the listed dates and cities you can attend a Loss Control Workshop below.

- | | | |
|------------------------|------------------------|-----------------------|
| • March 31 – Mahanomen | • April 9 – Mankato | • April 28 – Hinckley |
| • April 1 – Alexandria | • April 21 – St. Cloud | • April 30 – Plymouth |
| • April 8 – Rochester | • April 23 – St. Paul | |

If you have any questions or need additional clarification, please contact Ashley Edwardson.

Sincerely,

Ashley Edwardson
651-281-1268

Aedwardson@lmc.org *Ashley Edwardson*

From: Megan Julin <slctownshipofficers@gmail.com>
Sent: Monday, December 1, 2025 2:37 PM
To: Owens; Brevator; Solway; Fine Lakes; Pequaywan; Morcom; Megan Deslongchamps; Crane Lake; Embarrass; Normanna; Fayal; Beatty; Jim Hofsommer; Vermilion; Cotton; Leiding; Field; Sandy; Beth Caple; White; Greenwood; Toivola; Lakewood; Great Scott; Wade Neuberger; Linda Kekerix; Clinton; Morse; Sturgeon; Balkan; Kugler; Duluth; French; Duluth Township; Ellsburg; Cedar Valley; Meadowlands; arrowhead; Kelsey; Northland; Halden; Bob Hirsch; Embarrass Mary Novak; Van Buren; Alden; Ault; Portage; Ness; Don Carlson; Culver; Cherry; Ryan Hirsch; Waasa; Alborn; Industrial; Elmer; Kabetogama; North Star; Floodwood; Gnesen; Biwabik; Canosia; Midway; Alango; Brenda Schnurrer; Eagles Nest; Breitung; Angora; Prairie Lake; Colvin; Fairbanks; Wuori; Pike; Camp 5; New Independence; Willow Valley; Basset; McDavitt; Grand Lake; Stoney Brook
Subject: SLCATO December Meeting
Attachments: 11.20.2025 SLC Canyon General Letter of Support.docx; 25DEC_ AGENDA_ SLCAT.docx; OCT25_ SLCATMINUTES.docx

Good afternoon,

The agenda for the December 3, 2025 SLCATO Meeting is attached.
The meeting will start at 6:30pm at the Cotton Community Center.

Also attached are the October 22, 2025 Meeting minutes and a general letter of support as requested for the Canyon Solid Waste Management Campus provided by Commissioner Nelson's office.

Feel free to contact me if you have any questions.

--

Secretary/Treasurer
St. Louis County Association of Township Officers
218-348-5959

ST. LOUIS COUNTY ASSOC. OF TOWNSHIPS
AGENDA DECEMBER 3, 2025
CALL MTG. TO ORDER PRESIDENT JIM AIRD

1. PLEDGE OF ALLEGIANCE
2. INTRODUCE ANY NEW TOWNSHIP OFFICERS ATTENDING FOR THE FIRST TIME
3. SPEAKERS –
 - a. Matt Hemmila, Deputy Public Works Director – Engineering and Program Delivery
St. Louis County Public Works
 - b. State Representatives, County Commissioners
 - c. MAT Dist. 10 Director Kevin Connick
 - d. Any others?
4. RESOLUTIONS
5. CORRESPONDENCE – MISC. PHONE CALLS/EMAILS SENT: October Minutes, December Agenda, Waste Water Bill General Letter of Support
6. Secretary Report – Minutes of 10/22/25
7. Treasurer's Report

Beginning Balance 09/9/25	\$ 3,165.51
Receipts	0.00
Expenses	
Microsoft (Sept)	(13.42)
Range Reliable Insurance Agency	(100.00)
Secretary Oct & November Mem. Benefits	(620.00)
Microsoft (Oct)	(13.42)
Super One Meeting Snacks	<u>(23.65)</u>
Ending Balance 11/8/25	\$ 2,395.02
8. Old Business
 - a. SLC Capitol Days Table
 - b. Any other old business
9. New Business
 - a. New Business from the Floor
 - b. Next Meeting January 28, 2026.
 - c. Upcoming Speakers: January - Firewise
Speakers needed for February, March and May meetings.
10. Adjourn

ST. LOUIS COUNTY ASSOCIATION OF TOWNSHIPS
OCTOBER 22, 2025 MONTHLY MEETING MINUTES
NEXT MEETING: JANUARY 28, 2026 6:30 PM
SPEAKER: FIREWISE

<https://meet.goto.com/SLCATO>

Phone: +1 (312) 757-3121 Access Code: 964-698-949

.....
Following Meeting: February 25, 2026 6:30 pm Cotton

+++++

Call Meeting to Order: President Jim Aird called the October 22, 2025 meeting to order at approximately 6:30 pm, at the Cotton Town Hall. There were 35 township officers present and two officers virtually present. The Pledge of Allegiance was recited by all in attendance. New officer Laurie Mesedahl, Deputy Treasurer, Ellsburg Township was introduced.

Senator Grant Hauschild: The Northland Strong Initiative is an effort to focus his outreach and policy priorities on core issues in our region to keep Northland communities strong and safe. Some priorities include families, safe communities, childcare, and rural ambulance services. The audit reporting requirements for townships was changed and enacted during the 2025 legislative session and were effective August 1, 2025. These changes raised the annual audit threshold. If township revenues are at or below the threshold, an audit is only required once every five years. This issue was brought up at a St. Louis County Township Officers Meeting. He is here to listen and hear township concerns. If you would like to contact Senator Hauschild his cell phone number is 218-580-0845.

State Representative District 3B Natalie Zeleznikar: District 3B represents 14 townships. As a state legislator she has made it a priority to visit every township. It is very important that townships are represented. She was selected to participate in Citizens Action Council. This is a national program that is meant to build trust and common ground between legislatures.

St. Louis County Commissioner Mike Jugovich: They will continue to look at different issues with the budget and snowplowing. The last couple weeks there have been conversations regarding non-disclosure agreements. The St. Louis County Board has a tradition of sitting in a workshop with staff and the St. Louis County Attorney to have free-flowing conversations about issues before it goes to a St. Louis County Board Meeting. They can not vote on anything and the public cannot participate, but they are welcome to attend. They did not have the opportunity to do that. There is nothing but transparency with this board.

St. Louis County Commissioner Keith Nelson: Our county roads have never been better. Roads have gone from 20% good condition twenty years ago to 80% of our roads in good driving condition. Please find a way to clear ditches back in your township. The county wants to work with townships to make this happen. He shared drone footage of the brand new facility in Virginia, Minnesota that is will clean water to a reverse osmosis standard. It will be capable of treating five million gallons of water annually. This facility will be up and running in April of next year. They will be taking in all of the municipal solid waste from Koochiching County, Lake County, Cook County and all of WLSSD.

District 10 MAT Director Kevin Comnick: The MAT Annual Conference will be held in St. Cloud at the River's Edge Convention Center on December 11-13, 2025. He encourages everyone to attend. Next year it will be moved to the Grand View Lodge in Brainerd. The MAT Board of Directors will be meeting to review the six resolutions that were discussed last month to decide which ones will be carried forward. He is not sure if the resolutions will be voted on at the Annual Conference. Commissioner Nelson stated St. Louis County will provide a table for SLCATO at St. Louis County Days at the Capitol on March 9 and 18, 2026. Please contact Commissioner Nelson if the association would like to have a table. Kevin Comnick will find out if MAT will be providing a bus to Township Days at the Capitol.

Secretary's Report: September 22, 2025, minutes were sent by email to all township clerks, interested officers, St. Louis County commissioners, and state representatives. A motion was made by Pat Simberg, seconded by Beth Caple to approve the September 22, 2025 minutes as presented.

Treasurer's Report: Megan read the following cash flow statement: Beginning Balance 8/9/25 \$4,108.37; Deposits \$0.00; Expenses \$942.86. Ending Balance 9/08/2025 \$3,165.51. A motion was made by Kevin Comnick, seconded by Pat Simberg and carried to approve the treasurer's report as submitted.

Old Business: A motion was made by Pat Simberg, seconded by Debbie Slygh and carried to approve the St. Louis County Association of Township Officers Membership Benefit List. The membership benefit list will be mailed to all townships with membership dues statements. The MAT website has good information about Minnesota Paid leave. Kevin Comnick will request they cover it at the Annual Conference. Megan will request a general letter of support for

the bonding bill supporting the waste water bill from Commissioner Nelson's office and send it to all township officers. Each township can review at their own discretion. A motion was made by Beth Caple, seconded by Jesse Simek and carried to not pay for a bus to the Annual Conference.

New Business: Speakers are needed for February, March and May 2026 meetings. District Directors please contact Megan Julin to schedule speakers for these months.

Adjourn: There being no further business, a motion was made by Kevin Connick and seconded by Earl Grano to adjourn. Motion carried. Meeting adjourned at approximately 8:32p.m.

Respectfully submitted: Megan Julin, Sec/Treas.

Phone: 218-348-5959, Email: slctownshipofficers@gmail.com, Address: PO Box 126 Cotton, MN 55724

2025/2026 SLCAT MEETING DATES

September 24, 2025 @ 6:30pm

October 22, 2025 @ 6:30pm

***No meeting in November**

December 3, 2025 @ 6:30pm

January 28, 2026 @ 6:30pm

February 25, 2026 @ 6:30pm

March 25, 2026 @ 6:30pm

April 22, 2026 @ 6:30pm

Audit @ 5:00pm

Directors Meeting @ 5:30pm

May 27, 2026 Annual Meeting

Meet/greet segment 5:30-6:00pm

Election of Officers and Meeting 6-6:30pm

Catered Meal @ 6:30pm

****All meetings held at the Cotton Community Center
9087 Hwy 53 – Cotton, MN 55724***

***To attend meetings virtually, please use the access code listed below**

2025/2026 SLCAT Meetings

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/SLCATO>

You can also dial in using your phone.

Access Code:

964-698-949

United States:

+1 (312) 757-3121

Get the app now and be ready when your first meeting starts:

<https://meet.goto.com/install>

[Organization Letterhead]

Date:

To: Members of the Minnesota House and Senate Capital Investment Committees
Minnesota State Capitol, St. Paul, Minnesota

RE: Support for St. Louis County's #1 Legislative Priority – Canyon Integrated Solid Waste
Management Campus (SF 330 / HF 573)

Dear Chair and Members of the Committee:

On behalf of [City/Township/Organization Name], we are writing in strong support of St. Louis County's top legislative priority for the 2026 session — Senate File 330 / House File 573, a bipartisan bonding request to design, engineer, and construct the Canyon Integrated Solid Waste Management Campus.

This project represents a forward-looking, environmentally responsible, and regionally significant investment in Minnesota's solid waste infrastructure. The \$6 million appropriation requested in this legislation would allow St. Louis County to acquire property and advance development of a modern, integrated facility that will:

- Accept both new waste and previously processed waste from closed or capped landfill sites under the state's Closed Landfill Program;
- Prevent PFAS and other contaminants from entering the Lake Superior watershed;
- Accept municipal biosolids to prevent contamination from recurring land application;
- Ensure long-term solid waste management capacity for northeastern Minnesota communities; and
- Protect public health and the environment while supporting regional collaboration in waste management.

This project also builds on the recent partnership between St. Louis County and the Western Lake Superior Sanitary District (WLSSD)—publicly known as *Resource Renew*—which has negotiated a long-term agreement to dispose of municipal solid waste at the county's Virginia Regional Landfill and, in the future, at the new Canyon facility. With the Moccasin Mike landfill in Superior set to close in 2026, this partnership will ensure responsible, in-state waste management for Duluth-Superior and all of the Arrowhead region.

The Canyon site is being designed to complement and extend the life of the existing Virginia Regional Landfill, which—through strategic upgrades and expansion—now has an anticipated life exceeding 70 years. Together, these facilities will serve as a critical backbone for the region's solid waste and environmental protection strategy for generations.

We respectfully urge the Legislature and Governor to include funding for the Canyon Integrated Solid Waste Management Campus in the 2026 capital investment bill. This investment will safeguard Minnesota's natural resources, strengthen local partnerships, and advance the state's leadership in responsible waste management.

Thank you for your thoughtful consideration and continued commitment to the environmental and infrastructure needs of Greater Minnesota.

Sincerely,

[Name]

[Title]

[City/Township/Organization Name]

[Contact Information]



Saint Louis County

Environmental Services Department

Virginia Government Services Center • 201 South 3rd Avenue West • Virginia, MN 55792
Phone: (218) 471-7703 or 1-800-450-9278 • Fax: (218) 471-7650 • www.stlouiscountymn.gov

David Fink
Director

December 5, 2025

Municipal and Private MSW Haulers,

RE: Proposed 2026 St. Louis County Municipal Solid Waste Disposal Fee "Disposal Fee"

The purpose of this letter is to inform you of the proposed \$18.93 per ton tip fee **decrease** for mixed municipal solid waste "MSW" that was recommended and accepted by the St. Louis County Board of Commissioners for 2026. The tip fee is one component of the Disposal Fee charged for disposal of MSW at St. Louis County disposal facilities and the Regional Landfill. The reason for the decrease is explained later in this letter.

Table A shows the breakdown of the current and proposed Disposal Fee resulting in a net \$18.93/ton decrease for 2026.

Table A.

Disposal Fee = (Tip Fee + 17% MN Solid Waste Management Tax + 115A.919 Fee)

Current Disposal Fee: **\$52.50** Tip Fee + **\$8.93** 17% MN SWM Tax + **\$7.50** 115A.919 Fee
\$52.50 + \$8.93 + \$7.50 = \$68.93/ton

Proposed 2026 Disposal Fee: **\$32.05** Tip Fee + **\$5.45** 17% SWM Tax + **\$12.50** 115A.919 Fee
\$32.05 + \$5.45 + \$12.50 = \$50/ton

The 2026 Disposal Fee provides a total decrease of \$18.93/ton from the 2025 MSW Disposal Fee (\$68.93 - \$50 = \$18.93).

BACKGROUND.

The St. Louis County Environmental Services Department "Department" manages solid waste, recycling, and household hazardous waste "HHW" programs within the St. Louis County Solid Waste Management Area "SWMA". The SWMA, includes all of St. Louis County "County" excluding the Western Lake Superior Sanitary District "WLSSD", and includes 91% of the County's geographic area and less than 50% of the County's population. The Department is funded through an enterprise fund, receiving no tax-levy revenues. Operating similarly to a business, the Department relies primarily on fees charged to its customers to fund the waste disposal, recycling, and HHW services it provides at its Regional Landfill "RLF", 5 transfer stations, 15 canister sites, 2 Sit-Sites, 2 HHW facilities, recyclables processing facility, and 50 recyclables drop-off sites.

Since the Regional Landfill opened in 1993, essentially all waste placed in the landfill was generated within the SWMA, resulting in its residents, businesses, and governmental entities funding all waste disposal facilities and RLF operations and maintenance, waste haulage, landfill

"An Equal Opportunity Employer"

closure and expansion construction, leachate treatment and management, HHW collection and disposal program, compliance and permitting requirements, fund balance reserves, and department administration. As Department expenses increase, so does the need to increase fees. But the need to depend solely on SWMA citizens to fund MSW related costs will soon change.

For many years, WLSSD and its joint power partners, Carlton, Lake, and Cook Counties, have hauled their MSW to the Moccasin Mike Landfill in Superior, Wisconsin. However, the city of Superior will close the landfill in 2026. Beginning July 1, 2026, WLSSD and its joint power partners will haul their MSW to the Regional Landfill. Koochiching County has also decided to utilize the RLF.

The additional revenue generated from outside the SWMA to help subsidize RLF related costs will allow the County to reduce tip fees for SWMA customers.

On September 30, 2025, the St. Louis County Solid Waste & Septic Subcommittee approved Environmental Services' recommendations to decrease the 2026 MSW tip fee \$18.93/ton and increase the tax-exempt MN Statute 115A.919 Subdivision 1 "115A.919" Fee from \$7.50 to \$12.50/ton. The tax-exempt 115A.919 Fee is specifically dedicated for landfill abatement purposes, costs of closure, post closure care, response actions, or for purposes of mitigating and compensating for the local risks, costs, and other adverse effects of facilities. The St. Louis County Board of Commissioners has approved these recommendations at their 2026 Fee Schedule Public Hearing on Tuesday, November 4, 2025.

Should you have any questions or comments please contact the main office at 218-471-7703 or toll-free at 1-800-450-9278.

Sincerely,

A handwritten signature in black ink that reads "David Fink". The signature is written in a cursive, slightly slanted style.

David Fink
Director, St. Louis County Environmental Services Department



BREITUNG POLICE DEPARTMENT

SERVING BREITUNG TOWNSHIP, THE TOWN OF SOUDAN, AND THE CITY OF TOWER

PHONE: (218) 753-6660

41 1ST AVE • P.O. BOX 6

DANIEL REING

FAX: (218) 753-2407

SOUDAN MN 55782

CHIEF OF POLICE

November 2025 Monthly Report

Calls for Service (ICRs) 65

Arrests 1

1 adult female arrested for 2 felony charges:

Reckless Discharge of a firearm in a municipality

Reckless Discharge of a Firearm endangering others.

Citations 2

1 adult male citation for speed (72/50)

1 adult male citation for speed (86/60)

Charges 1

1 adult male citation for Driving After Cancellation (IPS)
(Gross Misdemeanor Charge)



BREITUNG POLICE DEPARTMENT



SERVING BREITUNG TOWNSHIP, THE TOWN OF SOUDAN, AND THE CITY OF TOWER

PHONE: (218) 753-6660

41 1ST AVE • P.O. BOX 6

DANIEL REING

FAX: (218) 753-2407

SOUDAN MN 55782

CHIEF OF POLICE

I hope everyone had a safe hunting season. The deer harvest seemed to be down in most areas again this year. Overall, it was a fairly warm season with nice weather. It was a busy month for calls overall. Our officers stayed busy.

The snowfall is coming soon. I am kindly reminding everyone to please park your vehicles off of the streets overnight during this time of year. Our plow crew needs to have vehicle free roads to plow effectively. You will receive a citation and your vehicle may be towed in some instances.

Another reminder to please pull over for emergency vehicles with their emergency lights and sirens on. The road conditions can be very tough this time of year, please help keep everyone safe.

Daniel Reing

Breitung Fire & Rescue
Box 337
33 1st Ave.
Soudan, Mn. 55782

November 2025 Fire Dept Report

Our regular monthly fire department meeting was held on 11/12/2025.

This month's training consisted of how to deal with a frozen fire hydrant and proper cold weather gear. We also removed our fire boat due to the weather. The boat was winterized and cleaned.

For the month of November we responded to the following calls, structure fire (downgraded), a three vehicle accident personal injury accident which a person had to be extricated, fire alarm (downgraded), and a structure fire involving a garage.

Road and Bridge December 2025

All snow plows on equipment

Average plowing and sanding for December

Maintenance on equipment

Put up snow fence on lake at Echo Pt.

Brush and tree removal

Continued lead water line inventory

Continued maintenance and started flooding rink, thanks to Josh and Bentley Nevada and Brian and Amber Zack for your help!

Thanks also to Steve Tekautz for plumbing repairs at skating shack, and repair of vaporizer.

BREITUNG WATER & SEWER COMMISSION**RECEIPTS & DISBURSEMENTS****November-25**

Checking Balance Forward	23,294.79
Deposits	15,431.54
Interest	18.53
Balance	<u>38,744.86</u>

Disbursements


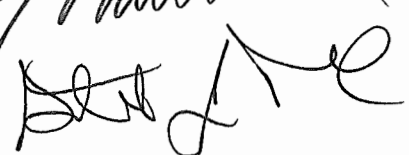
Township Payroll Reimb - November 2025	2,016.80
WW Board October 2025	6,463.27
US Postal - Stamps	322.00
Minnesota Department of Health	602.00
NSF Hallerman	30.00
Riteway Business Forms	426.93

Total Disbursements	<u>9,861.00</u>
---------------------	-----------------

Ending Balance	28,883.86
----------------	-----------

Checking Account	28,883.36
Savings Account	47,898.72
Interest 27.54	

TOTAL	76,782.08
--------------	------------------



12/5/25
12/15/25

ESU Pursuits

11021 Kaw Drive
Edwardsville, KS 66111
United States

Tel: 785-802-5777
sales@esupursuits.com
esupursuits.com

Breitung Police Department
41 1st Ave
Soudan, Minnesota 55782
United States

Quote No. QTE-2025/11-3452

As of 12/15/25

Valid 1 month

2025 Black Explorer

Number	Designation	Qty	Unit price	Tax	Total
1	2025 Ford Explorer 3.3	1 u	\$48,500.00	0 %	\$48,500.00
2	Allegiant light bar - RBW Front RBA Rear ALGT53JX-P3LB	1 u	\$2,100.00	0 %	\$2,100.00
3	Hook Mount for 2024+ FPIU HKB-FPIU20-HP	1 u	\$38.00	0 %	\$38.00
4	SIFMJH-DUR18-PF1 (rear ILS FPIU) RBA	1 u	\$1,200.00	0 %	\$1,200.00
5	SIREN,400WATT,17BTN,ROTARY PF400S17BRK	1 u	\$1,650.00	0 %	\$1,650.00
6	SPKR,EMERG, 100W,PLASTIC, ES100C	2 u	\$225.00	0 %	\$450.00
7	KIT,ES100 UNIVERSAL BAIL	2 u	\$50.00	0 %	\$100.00
8	KIT,2 COMPACT RUMBLER SPKRS	1 u	\$785.00	0 %	\$785.00
9	(2) Compact, no drill, (1) passenger side bracket and (1) driver side bracket,	1 u	\$50.00	0 %	\$50.00
10	CABLE,OBD,FORD 20ft (OBD Cable)	1 u	\$110.00	0 %	\$110.00
11	PATHFINDER 24-CHANNEL EXPANSIO	2 u	\$191.00	0 %	\$382.00
12	CONN,8P8C RJ45 ADAPT, 1F TO 4 (CAT6 splitter)	1 u	\$50.00	0 %	\$50.00
13	TRI COLOR,18-LED,RED/Blue White	6 u	\$105.00	0 %	\$630.00
14	TRI COLOR,18-LED,RED/BLUE/AMB	4 u	\$105.00	0 %	\$420.00
15	XSTREAM,DUAL,SYNC,BRW,US	2 u	\$268.00	0 %	\$536.00
16	console for standard SUV	1 u	\$700.00	0 %	\$700.00
17	Labor for full install	1 u	\$2,000.00	0 %	\$2,000.00

For Security Reasons and Mail theft Please Mail Checks VIA FedEx to 11021 Kaw Drive Edwardsville,KS 66111
Not Responsible for vehicle damage caused by Mother Nature or Vandalism while in ESU Custody!
Vehicle Delivery Timeline Acknowledgment

Page 1 / 2

By signing this agreement, you acknowledge and understand that the vehicle will be ready for delivery within 180 days from the date full payment is received. This timeframe is an estimate and is subject to change due to unforeseen circumstances, including but not limited to supply chain delays, parts availability, or scheduling conflicts with upfit providers. ESU Pursuits LLC will make reasonable efforts to meet the estimated delivery timeline and will provide updates should any delays occur

Number	Designation	Qty	Unit price	Tax	Total
18	Stalker Radar DSR-2X dual direction sensing system, including counting unit, two antennas, display, cable set	1 u	\$3,475.00	0 %	\$3,475.00
19	HAAS ALERT System (First year covered by ESU)	1 u	\$0.00	0 %	\$0.00
20	Delivery	1 u	\$1,500.00	0 %	\$1,500.00

Payment check.

Total due	\$64,676.00
------------------	--------------------

Customer

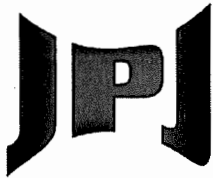
Signed and dated:

Todd Berry

For Security Reasons and Mail theft Please Mail Checks VIA FedEx to 11021 Kaw Drive Edwardsville, KS 66111
 Not Responsible for vehicle damage caused by Mother Nature or Vandalism while in ESU Custody!
 Vehicle Delivery Timeline Acknowledgment

Page 2 / 2

By signing this agreement, you acknowledge and understand that the vehicle will be ready for delivery within 180 days from the date full payment is received. This timeframe is an estimate and is subject to change due to unforeseen circumstances, including but not limited to supply chain delays, parts availability, or scheduling conflicts with upfit providers. ESU Pursuits LLC will make reasonable efforts to meet the estimated delivery timeline and will provide updates should any delays occur



Engineering

Land Surveying

Site Development

December 2, 2025

The Honorable Matt Tuchel
Chairman, Breitung Township
P.O. Box 56
Soudan, MN 55782

**Re: 2023 Infrastructure Improvements
Project No. 22-126**

Dear Chairman Tuchel:

Enclosed is Partial Payment Estimate No. 2 for the 2023 Infrastructure Improvements project. We recommend payment of \$74,976.85 to Mesabi Bituminous, Inc., P.O. Box 728, Gilbert, MN 55741 upon receipt of certified payroll reports.

After your review and approval, please sign and date the partial payment estimate, and return it to our office.

If you have any questions, please do not hesitate to contact our office.

Sincerely,

JPJ Engineering, Inc.

A handwritten signature in black ink that reads 'John P. Jamnick'. The signature is written in a cursive, flowing style.

John P. Jamnick, P.E.

JPJ/dj

Enclosure

PARTIAL PAYMENT ESTIMATE

PROJECT: 2023 Infrastructure Improvements		PROJECT NO.: 22-126	DATE: November 12, 2024 PAY ESTIMATE NO.: 2 PAGE 1 OF 2
OWNER: Breitung Township P.O. Box 56 Soudan, MN 55782		CONTRACTOR: Mesabi Bituminous, Inc. P.O. Box 728 Gilbert, MN 55741	
PERIOD OF ESTIMATE FROM: September 16, 2024 TO: September 28, 2024			

CONTRACT CHANGE ORDER SUMMARY			ESTIMATE
No.	Amount		
	Additions	Deductions	
CO #1	\$0.00	\$0.00	1. Original Contract \$286,944.00
CO #2	\$38,000.00		2. Change Orders \$45,280.35
CO #3	\$7,280.35		3. Revised Contract (1+2) \$332,224.35
			4. Work Completed* \$332,224.35
			5. Stored Materials \$0.00
			6. Subtotal (4+5) \$332,224.35
			7. Retainage 5% (\$16,611.22)
			8. Previous Payments (\$240,636.28)
TOTALS	\$45,280.35	\$0.00	9. Amount Due (6-7-8) \$74,976.85
NET CHANGE	\$45,280.35		*Detailed breakdown attached

CONTRACT TIME		
Original (days): Revised:	On Schedule <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Starting Date: March 1, 2024 Revised Completion Date: August 31, 2024

CONTRACTOR'S CERTIFICATION:
 The undersigned Contractor certifies, to the best of its knowledge, the following:
 (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
 (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
 (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Mesabi Bituminous, Inc.
 By
 Date 11/20/24

ENGINEER'S CERTIFICATION:
 The undersigned certifies that to the best of their knowledge and belief and to the extent of their assigned Contract responsibilities, the quantities shown in this estimate are correct and that the work has been performed in accordance with the Contract Documents.

Engineer: JPJ Engineering, Inc.
 By
 Date 11/12/24

APPROVED BY OWNER:
 Owner: Breitung Township
 By _____
 Date _____

PAY ESTIMATE NO. 2

DATE: November 12, 2024

OWNER: Breitung Township

PROJECT: 2023 Infrastructure Improvements

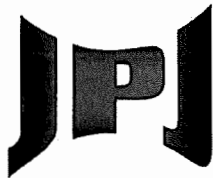
CONTRACTOR: Mesabi Bituminous, Inc., P.O. Box 728, Gilbert, MN 55741

BASE BID

ITEM NO.	DESCRIPTION	QUAN. BID	UNIT	UNIT PRICE	QUANTITY THIS PERIOD	AMOUNT THIS PERIOD	QUANTITY TO DATE	AMOUNT TO DATE
2104	RMV CURB AND GUTTER	480	L.F.	\$4.50	56	\$252.00	719	\$3,235.50
2104	RMV BIT PAVEMENT	3,070	S.Y.	\$4.60	0	\$0.00	3,376	\$15,529.60
2104	MILL BIT PAVEMENT	580	S.Y.	\$20.00	0	\$0.00	544	\$10,880.00
2104	RMV CONCRETE WALK	130	S.Y.	\$10.00	0	\$0.00	187	\$1,870.00
2104	RMV SANITARY MANHOLE	1	EACH	\$2,000.00	0	\$0.00	2	\$4,000.00
2104	RMV SANITARY SEWER	30	L.F.	\$20.00	0	\$0.00	29.5	\$590.00
2105	COMMON EXCAVATION	1,850	C.Y.	\$18.00	0	\$0.00	1,715	\$30,870.00
2105	TOPSOIL BORROW	10	C.Y.	\$100.00	12.5	\$1,250.00	12.5	\$1,250.00
2105	SELECT GRAN BORROW (CV)	1,080	C.Y.	\$22.50	0	\$0.00	773.5	\$17,403.75
2112	GEO SEP FABRIC, TYPE V	3,240	S.Y.	\$2.00	0	\$0.00	351	\$702.00
2112	GEO SEP FABRIC, TYPE VI	2,820	S.Y.	\$5.00	0	\$0.00	2,963	\$14,815.00
2211	AGG BASE, CLASS 5 (CV)	750	C.Y.	\$38.00	0	\$0.00	739	\$28,082.00
2360	TYPE SP WEARING COURSE	360	TON	\$88.00	394	\$34,672.00	394	\$34,672.00
2360	TYPE SP NON-WEARING COURSE	360	TON	\$86.00	394	\$33,884.00	394	\$33,884.00
2506	CONST SAN MANHOLE	1	EACH	\$6,000.00	0	\$0.00	1	\$6,000.00
2506	CONST SAN MNAHOLE - 6' DROP	1	EACH	\$13,000.00	0	\$0.00	1	\$13,000.00
2506	ADJUST FRAME & RING CAST	10	EACH	\$1,180.00	2	\$2,360.00	8	\$9,440.00
2521	4" CONCRETE WALK	860	S.F.	\$11.00	478	\$5,258.00	1,514	\$16,654.00
2531	CONC C&G, DES B618	480	L.F.	\$60.50	14	\$847.00	719	\$43,499.50
2563	TRAFFIC CONTROL	1	L.S.	\$3,000.00	0	\$0.00	1	\$3,000.00
2573	SILT FENCE	100	L.F.	\$6.00	0	\$0.00	0	\$0.00
2573	CONST SITE EXIT CONTROLS	2	EACH	\$500.00	0	\$0.00	0	\$0.00
2573	STORM DRAIN INLET PROTECT	8	EACH	\$200.00	2	\$400.00	2	\$400.00
2575	TEMPORARY MULCH	0.1	ACRE	\$1,000.00	0	\$0.00	0	\$0.00
2575	SODDING, LAWN TYPE	110	S.Y.	\$12.00	0	\$0.00	0	\$0.00
2582	PAVEMENT MARKINGS 2.5' SOLID WHITE LINE	1	L.S.	\$500.00	0	\$0.00	0	\$0.00
2582	PAVEMENT MARKINGS 24" SOLID WHITE LINE	1	L.S.	\$500.00	0	\$0.00	0	\$0.00
2621	8" PVC SANITARY SEWER	60	L.F.	\$66.00	0	\$0.00	29.5	\$1,947.00
2621	CON TO EX SAN SEWER MAIN	5	EACH	\$500.00	0	\$0.00	5	\$2,500.00
2625	PIPE INSULATION	7	S.Y.	\$66.00	0	\$0.00	0	\$0.00
CO #2	DRAINTILE / INSULATE 24" STORM DRAIN INLET PROTECT	0	L.S.	\$38,000.00	0	\$0.00	1	\$38,000.00

TOTAL WORK COMPLETED THIS PERIOD - Base Bid..... \$78,923.00

TOTAL WORK COMPLETED TO DATE - Base Bid..... \$332,224.35



Engineering

Land Surveying

Site Development

December 2, 2025

The Honorable Matt Tuchel
Chairman, Breitung Township
P.O. Box 56
Soudan, MN 55782

**Re: 2023 Infrastructure Improvements
Project No. 22-126**

Dear Chairman Tuchel:

Enclosed is Final Payment Estimate No. 3 for the 2023 Infrastructure Improvements project. We recommend payment of \$16,611.22 to Mesabi Bituminous, Inc., P.O. Box 728, Gilbert, MN 55741 upon receipt of IC-134 forms.

After your review and approval, please sign and date the final payment estimate, and return it to our office.

If you have any questions, please do not hesitate to contact our office.

Sincerely,

JPJ Engineering, Inc.

A handwritten signature in black ink that reads 'John P. Jannick'.

John P. Jannick, P.E.

JPJ/dj

Enclosure

FINAL PAYMENT ESTIMATE

PROJECT: 2023 Infrastructure Improvements		PROJECT NO.: 22-126	DATE: October 3, 2025 PAY ESTIMATE NO.: 3 PAGE 1 OF 2
OWNER: Breitung Township P.O. Box 56 Soudan, MN 55782		CONTRACTOR: Mesabi Bituminous, Inc. P.O. Box 728 Gilbert, MN 55741	
PERIOD OF ESTIMATE FROM: September 30, 2024 TO: September 27, 2025			

CONTRACT CHANGE ORDER SUMMARY			ESTIMATE
No.	Amount		
	Additions	Deductions	
CO #1	\$0.00	\$0.00	1. Original Contract \$286,944.00
CO #2	\$38,000.00		2. Change Orders \$45,280.35
CO #3	\$7,280.35		3. Revised Contract (1+2) \$332,224.35
			4. Work Completed* \$332,224.35
			5. Stored Materials \$0.00
			6. Subtotal (4+5) \$332,224.35
			7. Retainage \$0.00
			8. Previous Payments (\$315,613.13)
TOTALS	\$45,280.35	\$0.00	9. Amount Due (6-7-8) \$16,611.22
NET CHANGE	\$45,280.35		*Detailed breakdown attached

CONTRACT TIME		
Original (days): Revised:	On Schedule <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Starting Date: March 1, 2024 Revised Completion Date: August 31, 2024

CONTRACTOR'S CERTIFICATION:
 The undersigned Contractor certifies, to the best of its knowledge, the following:
 (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
 (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
 (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Mesabi Bituminous, Inc.
 By [Signature]
 Date 12/1/25

ENGINEER'S CERTIFICATION:
 The undersigned certifies that to the best of their knowledge and belief and to the extent of their assigned Contract responsibilities, the quantities shown in this estimate are correct and that the work has been performed in accordance with the Contract Documents.

Engineer: JPJ Engineering, Inc.
 By [Signature]
 Date 10/3/25

APPROVED BY OWNER:

 Owner: Breitung Township
 By _____
 Date _____

FINAL PAY ESTIMATE NO. 3

DATE: October 3, 2025

OWNER: Breitung Township

PROJECT: 2023 Infrastructure Improvements

CONTRACTOR: Mesabi Bituminous, Inc., P.O. Box 728, Gilbert, MN 55741

BASE BID

ITEM NO.	DESCRIPTION	QUAN. BID	UNIT	UNIT PRICE	QUANTITY THIS PERIOD	AMOUNT THIS PERIOD	QUANTITY TO DATE	AMOUNT TO DATE
2104	RMV CURB AND GUTTER	480	L.F.	\$4.50	0	\$0.00	719	\$3,235.50
2104	RMV BIT PAVEMENT	3,070	S.Y.	\$4.60	0	\$0.00	3,376	\$15,529.60
2104	MILL BIT PAVEMENT	580	S.Y.	\$20.00	0	\$0.00	544	\$10,880.00
2104	RMV CONCRETE WALK	130	S.Y.	\$10.00	0	\$0.00	187	\$1,870.00
2104	RMV SANITARY MANHOLE	1	EACH	\$2,000.00	0	\$0.00	2	\$4,000.00
2104	RMV SANITARY SEWER	30	L.F.	\$20.00	0	\$0.00	29.5	\$590.00
2105	COMMON EXCAVATION	1,850	C.Y.	\$18.00	0	\$0.00	1,715	\$30,870.00
2105	TOPSOIL BORROW	10	C.Y.	\$100.00	0	\$0.00	12.5	\$1,250.00
2105	SELECT GRAN BORROW (CV)	1,080	C.Y.	\$22.50	0	\$0.00	773.5	\$17,403.75
2112	GEO SEP FABRIC, TYPE V	3,240	S.Y.	\$2.00	0	\$0.00	351	\$702.00
2112	GEO SEP FABRIC, TYPE VI	2,820	S.Y.	\$5.00	0	\$0.00	2,963	\$14,815.00
2211	AGG BASE, CLASS 5 (CV)	750	C.Y.	\$38.00	0	\$0.00	739	\$28,082.00
2360	TYPE SP WEARING COURSE	360	TON	\$88.00	0	\$0.00	394	\$34,672.00
2360	TYPE SP NON-WEARING COURSE	360	TON	\$86.00	0	\$0.00	394	\$33,884.00
2506	CONST SAN MANHOLE	1	EACH	\$6,000.00	0	\$0.00	1	\$6,000.00
2506	CONST SAN MNAHOLE - 6' DROP	1	EACH	\$13,000.00	0	\$0.00	1	\$13,000.00
2506	ADJUST FRAME & RING CAST	10	EACH	\$1,180.00	0	\$0.00	8	\$9,440.00
2521	4" CONCRETE WALK	860	S.F.	\$11.00	0	\$0.00	1,514	\$16,654.00
2531	CONC C&G, DES B618	480	L.F.	\$60.50	0	\$0.00	719	\$43,499.50
2563	TRAFFIC CONTROL	1	L.S.	\$3,000.00	0	\$0.00	1	\$3,000.00
2573	SILT FENCE	100	L.F.	\$6.00	0	\$0.00	0	\$0.00
2573	CONST SITE EXIT CONTROLS	2	EACH	\$500.00	0	\$0.00	0	\$0.00
2573	STORM DRAIN INLET PROTECT	8	EACH	\$200.00	0	\$0.00	2	\$400.00
2575	TEMPORARY MULCH	0.1	ACRE	\$1,000.00	0	\$0.00	0	\$0.00
2575	SODDING, LAWN TYPE	110	S.Y.	\$12.00	0	\$0.00	0	\$0.00
2582	PAVEMENT MARKINGS 2.5' SOLID WHITE LINE	1	L.S.	\$500.00	0	\$0.00	0	\$0.00
2582	PAVEMENT MARKINGS 24" SOLID WHITE LINE	1	L.S.	\$500.00	0	\$0.00	0	\$0.00
2621	8" PVC SANITARY SEWER	60	L.F.	\$66.00	0	\$0.00	29.5	\$1,947.00
2621	CON TO EX SAN SEWER MAIN	5	EACH	\$500.00	0	\$0.00	5	\$2,500.00
2625	PIPE INSULATION	7	S.Y.	\$66.00	0	\$0.00	0	\$0.00
CO #2	DRAINTILE / INSULATE 24" STORM DRAIN INLET PROTECT	0	L.S.	\$38,000.00	0	\$0.00	1	\$38,000.00

TOTAL WORK COMPLETED THIS PERIOD - Base Bid.....

\$0.00

TOTAL WORK COMPLETED TO DATE - Base Bid.....

\$332,224.35

CONTRACT CHANGE ORDER

ORDER NO.: 3

DATE: November 12, 2024

STATE: Minnesota

COUNTY: St. Louis

CONTRACT FOR: BREITUNG, 2023 INFRASTRUCTURE IMPROVEMENTS

Project No. 22-126

OWNER:

Breitung Township, P.O. Box 56, Soudan, MN 55782

TO: Mesabi Bituminous, Inc., P.O. Box 728, Gilbert, MN 55741

You are hereby requested to comply with the following changes from the contract plans and specifications

Description of Changes (Supplemental Plans and Specifications Attached)	DECREASE In Contract Price	INCREASE In Contract Price
<u>Compensating Change Order</u> Base Bid (SEE ATTACHED SHEET)		\$7,280.35
TOTALS		\$7,280.35
NET CHANGE IN CONTRACT PRICE		\$7,280.35

JUSTIFICATION:

Adjustment to final quantities installed in the field.

The amount of the Contract Will Be Increased by the Sum of:

\$7,280.35

Seven Thousand Two Hundred Eighty Dollars and Thirty-Five Cents

The Contract Total Including this and previous Change Orders Will Be:

\$332,224.35

Three Hundred Thirty Two Thousand Two Hundred Twenty Four Dollars and Thirty-Five Cents.

The Contract Period Provided for Final Completion Has Been Changed to August 31, 2024.

This document will become a supplement to the contract and all provisions will apply hereto.

Requested

(Owner)

Date

Recommended

(Engineer)

Date

Accepted

(Contractor)

Date

COMPENSATING CHANGE ORDER

CHANGE ORDER NO.: 3

DATE: November 12, 2024
 OWNER: Breitung Township
 PROJECT: 2023 Infrastructure Improvements
 CONTRACTOR: Mesabi Bituminous, Inc., P.O. Box 728, Gilbert, MN 55741

BASE BID

ITEM NO.	DESCRIPTION	QTY BID	UNIT	UNIT PRICE	QUANTITY TO DATE	QUANTITY TO CHANGE	AMOUNT TO CHANGE
2104	RMV CURB AND GUTTER	480	L.F.	\$4.50	719	239	\$1,075.50
2104	RMV BIT PAVEMENT	3,070	S.Y.	\$4.60	3,376	306	\$1,407.60
2104	MILL BIT PAVEMENT	580	S.Y.	\$20.00	544	(36)	(\$720.00)
2104	RMV CONCRETE WALK	130	S.Y.	\$10.00	187	57	\$570.00
2104	RMV SANITARY MANHOLE	1	EACH	\$2,000.00	2	1	\$2,000.00
2104	RMV SANITARY SEWER	30	L.F.	\$20.00	29.5	(0.5)	(\$10.00)
2105	COMMON EXCAVATION	1,850	C.Y.	\$18.00	1,715	(135)	(\$2,430.00)
2105	TOPSOIL BORROW	10	C.Y.	\$100.00	12.5	2.5	\$250.00
2105	SELECT GRAN BORROW (CV)	1,080	C.Y.	\$22.50	773.5	(306.5)	(\$6,896.25)
2112	GEO SEP FABRIC, TYPE V	3,240	S.Y.	\$2.00	351	(2,889)	(\$5,778.00)
2112	GEO SEP FABRIC, TYPE VI	2,820	S.Y.	\$5.00	2,963	143	\$715.00
2211	AGG BASE, CLASS 5 (CV)	750	C.Y.	\$38.00	739	(11)	(\$418.00)
2360	TYPE SP WEARING COURSE	360	TON	\$88.00	394	34	\$2,992.00
2360	TYPE SP NON-WEAR COURSE	360	TON	\$86.00	394	34	\$2,924.00
2506	CONST SAN MANHOLE	1	EACH	\$6,000.00	1	0	\$0.00
2506	CONST SAN MANHOLE - 6' DROP	1	EACH	\$13,000.00	1	0	\$0.00
2506	ADJUST FRAME & RING CAST	10	EACH	\$1,180.00	8	(2)	(\$2,360.00)
2521	4" CONCRETE WALK	860	S.F.	\$11.00	1,514	654	\$7,194.00
2531	CONC C&G, DES B618	480	L.F.	\$60.50	719	239	\$14,459.50
2563	TRAFFIC CONTROL	1	L.S.	\$3,000.00	1	0	\$0.00
2573	SILT FENCE	100	L.F.	\$6.00	0	(100)	(\$600.00)
2573	CONST SITE EXIT CONTROLS	2	EACH	\$500.00	0	(2)	(\$1,000.00)
2573	STORM DRAIN INLET PROTECT	8	EACH	\$200.00	2	(6)	(\$1,200.00)
2575	TEMPORARY MULCH	0.1	ACRE	\$1,000.00	0	(0.1)	(\$100.00)
2575	SODDING, LAWN TYPE	110	S.Y.	\$12.00	0	(110)	(\$1,320.00)
2582	PAVEMENT MARKINGS 2.5' SOLID WHITE LINE	1	L.S.	\$500.00	0	(1)	(\$500.00)
2582	PAVEMENT MARKINGS 24" SOLID WHITE LINE	1	L.S.	\$500.00	0	(1)	(\$500.00)
2621	8" PVC SANITARY SEWER	60	L.F.	\$66.00	29.5	(30.5)	(\$2,013.00)
2621	CON TO EX SAN SEWER MAIN	5	EACH	\$500.00	5	0	\$0.00
2625	PIPE INSULATION	7	S.Y.	\$66.00	0	(7)	(\$462.00)
CO #2	DRAINTILE / INSULATE 24" STORM DRAIN INLET PROTECT	1	L.S.	\$38,000.00	1	0	\$0.00

TOTAL AMOUNT TO CHANGE \$7,280.35

TOTAL AMOUNT OF CHANGE ORDER NO. 3 \$7,280.35

JUSTIFICATION:
 ADJUSTMENT TO FINAL QUANTITIES INSTALLED IN THE FIELD.

CERTIFICATE OF SUBSTANTIAL COMPLETION

Owner: Breitung Township	Owner's Contract No.:
Contractor: Mesabi Bituminous, Inc.	Contractor's Project No.:
Engineer: JPJ Engineering, Inc.	Engineer's Project No.: 22-126
Project: 2023 Infrastructure Improvements	Contract Name:

This [preliminary] [final] Certificate of Substantial Completion applies to:

☒ All Work ☐ The following specified portions of the Work:

September 26, 2024

Date of Substantial Completion

The Work to which this Certificate applies has been inspected by authorized representatives of Owner, Contractor, and Engineer, and found to be substantially complete. The Date of Substantial Completion of the Work or portion thereof designated above is hereby established, subject to the provisions of the Contract pertaining to Substantial Completion. The date of Substantial Completion in the final Certificate of Substantial Completion marks the commencement of the contractual correction period and applicable warranties required by the Contract.

A punch list of items to be completed or corrected is attached to this Certificate. This list may not be all-inclusive, and the failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract.

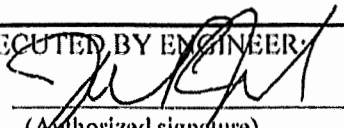
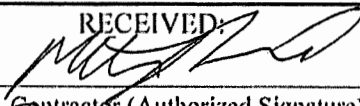
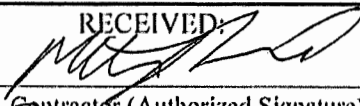
The responsibilities between Owner and Contractor for security, operation, safety, maintenance, heat, utilities, insurance, and warranties upon Owner's use or occupancy of the Work shall be as provided in the Contract, except as amended as follows: *[Note: Amendments of contractual responsibilities recorded in this Certificate should be the product of mutual agreement of Owner and Contractor; see Paragraph 15.03.D of the General Conditions.]*

Amendments to Owner's responsibilities: ☒ None ☐ As follows

Amendments to Contractor's responsibilities: ☒ None ☐ As follows:

The following documents are attached to and made a part of this Certificate: *[punch list; others]*

This Certificate does not constitute an acceptance of Work not in accordance with the Contract Documents, nor is it a release of Contractor's obligation to complete the Work in accordance with the Contract.

EXECUTED BY ENGINEER:		RECEIVED:		RECEIVED:	
By: 	By: _____	By: 	By: _____	By: 	By: _____
(Authorized signature)		Owner (Authorized Signature)		Contractor (Authorized Signature)	
Title: Project Eng.	Title: _____	Title: Project Manager	Title: _____	Title: Project Manager	Title: _____
Date: 9/26/24	Date: _____	Date: 9/30/24	Date: _____	Date: 9/30/24	Date: _____

Flood Update
12/16/2025

- Received Mesabi Bituminous invoice, will submit for final payments tomorrow
- Category Z – Administrative costs in the amount of \$9,656.77 will be paid upon all projects having been closed out, must occur prior to 12/28/2025

Respectfully,

Amber Zak, Clerk

MANAGEMENT AGREEMENT FOR MCKINLEY PARK

AGREEMENT made this 31st day December, 2025 by and between the Township of Breitung, a municipal corporation existing pursuant to the laws of the State of Minnesota ("Owner"), and Casey Sundahl, an independent contractor, ("Manager").

RECITALS

WHEREAS, the Owner owns certain premises known as McKinley Park (the Park) a recreation area with campsites, picnic area, beach, and related amenities on Lake Vermilion located at 5563 Hoodoo Point Road, Soudan, MN 55782;

WHEREAS, Owner desires to contract with an independent contractor for the operation and management of the Park on the terms and conditions set forth in this Management Agreement ("Agreement"); and

WHEREAS, Casey Sundahl, represents that he/she desires to manage the premises as an independent contractor in accordance with the terms and conditions of this Agreement;

NOW THEREFORE, in consideration of the premises and mutual covenants herein set forth, the Owner and Manager enter into this Agreement for the management of McKinley Park, the specific terms and conditions of which are as follows:

Section One Term of Agreement

This Agreement shall be effective for one year commencing on January 1, 2026 and shall terminate on December 31, 2026. With an option to renew for one year and extended through December 31, 2027, unless either party gives the other written notice of its intention not to renew on or before November 30, 2026. No cause need be given for non-renewal of the Agreement; both parties stipulate that neither is under a renewal obligation with respect to this Agreement nor hereby waive any claim(s) that they might have against the other on account of such non-renewal.

Contract shall be in effect upon satisfactory completion of a criminal background check by the local police department.

This instrument may be amended or modified only by an instrument of equal formality, signed by all duly authorized representatives of the parties.

Section Two

Purpose and Use of Premises

The premises have been developed as and for a campground, park and for recreational purposes. The Park premises include 70 campsites with utility hook-ups, a public beach, picnic area, showers, boat launch, store, and related amenities. Manager has inspected the Park prior to entering into this Agreement and hereby represents that they are capable of maintaining the Park in a condition at least equal to its present condition and of operating it in a manner consistent with its previous operation.

Owner hereby grants to Casey Sunsdahl, subject to all provisions of this Agreement, the right to the full access and operation of the Campground or Premises, including all buildings and related site facilities and amenities located at 5563 Hoodoo Point Road, Soudan, Minnesota 55782.

Manager shall permit the township, its officials, employees, or agents to access and inspect the premises at any time. Manager shall not change the locks or otherwise prohibit or inhibit the township access to any portion of the premises. The Public Works Supervisor shall be exclusively responsible for the design of keying systems, lock changes, key fabrication, and key distribution. Manager shall promptly return all keys to the Town Clerk upon termination of this agreement. In addition, Manager shall permit the township full access to the premises for maintenance, repairs, and upgrades to the premises.

Manager shall not make any alterations or improvements to the Property that are not herein described without the prior written consent of the Owner and upon the terms and condition which may be imposed by the Owner. Manager agrees to pay to the township upon demand the reasonable costs incurred by the owner to repair any damage done to the premises by manager, its employees, volunteers, servants, agents, contractors, invitees, and licensees during the term of this agreement. Manager shall not remove any tree without the written permission from the township. This does not include trees that have substantial damage or fallen due to wind or storm damage.

Manager may, at its sole cost and expense, make suitable improvements or alterations to the Premises upon advance written approval from the Owner. All such improvements if not removed by host at the end of the term (excluding appliances and equipment plugged into an electricity source) shall become the property of the Owner. Prior to commencing any improvements or alterations, Manager shall submit to the Owner a Project Proposal Request along with detailed plans. These documents shall be submitted to the Owner at least thirty (30) days before the planned commencement of the work. No work may begin on any approved project until all necessary building permits are secured. All construction shall conform to state law and all applicable building codes. Manager further agrees that not less than thirty (30) days prior to commencement of any construction, alteration or improvement on said Premises, Manager will provide the Owner with sufficient proof of

required insurance, including worker's compensation. Such proof of insurance must be filed with the Town Clerk before the commencement of any construction hereunder.

Manager acknowledges and agrees that there shall be no smoking or use of tobacco, alcohol, or cannabis whatsoever in any building on the premises

Section Three Manager Responsibilities

Manager shall have overall responsibility for the operation and management of the Park, subject to the conditions or limitations set forth herein, and to the requirements of any law or administrative enactment applicable to the premises. Without limiting the foregoing, Manager shall be responsible for leasing of camp sites and collecting rent thereon, for maintaining the beach, picnic area, and various amenities in good order and in suitable condition for their customary use; for operating the Park store; and for recording, reporting, and forwarding all revenues collected from all Park activities to the Owner all as more fully and specifically described herein:

Manager agrees to operate the Campground with the following schedule:

Camping season shall commence on May 1 and end with the close of business on September 30

A. Leasing of Campsites:

Manager shall be responsible for all leasing activity related to campsites and shall use his best efforts to secure campers for all available sites from May 1st through September 30th. Manager shall give preference in leasing to lessees and to long term (seasonal) leases over short term (less than one month) leases. Manager shall be responsible for developing an appropriate form of lease and for determining the terms of such leases including the rents and payment schedules, termination provisions, and any other terms which in the Manager's opinion are necessary to promote the enjoyment of the Park by its patrons and the overall profitability of the Park, all of which shall be subject to approval by the Owner. Manager shall be responsible for screening of campers and for evicting campers should eviction be necessary. Manager agrees to consult with Owner prior to commencing any eviction action.

Manager shall handle all incoming reservations, phone calls, and processing beginning on February 1 of each year for the duration of this Agreement. It is also expected the Manager staffs the office for Monthly Reservations for each season, and reviews and returns calls and emails during the Monthly Reservation period. Manager will respond as soon as possible and within 24 hours to requests for reservation and/or additional customer service questions during the summer season.

Manager agrees to charge camping rates approved by the Township, as provided at the commencement of this contract.

Manager is required to adopt and enforce a campground policy approved by the Owner prior to the start of each summer season that outlines the camping patron's responsibilities including, but not

limited to, pet owner responsibilities. The campground policy shall include actions taken if policy is violated. The parties acknowledge that any amendments to the campground policy shall be submitted to the Town Clerk for review and approval by the Town Board.

Manager acknowledges and agrees that all reservations and all reservation data collected during the term of this agreement are the property of the township and manager shall hold all information associated with the reservations in strict confidence and all such information shall not be used by manager except to fulfill its obligations under this agreement. Manager shall not utilize reservation information stored by manager and provided by the Owner to communicate with any individual except to provide stay related information to the individual.

Owner agrees to provide a suitable computer or tablet and printer to manager to be used for the sole purpose of maintaining the reservation system and providing receipts to campers

B. Cleaning and Maintenance:

Manager shall be responsible for maintaining the Park premises in good, sanitary, and neat order, condition, and repair. Manager's responsibilities shall include, but not be limited to the following: cleaning and servicing the restrooms at least once daily, cleaning the store, picnic shelters, fish cleaning shack, playground, and periodically raking the beach as necessary to keep these areas in suitable condition for safety, public enjoyment and recreational use; picking up of litter, cutting grass, and removal of debris throughout the Park; and performing minor maintenance and repairs such as repairs to screens, docks, tie-downs, picnic tables, and campsites. The washroom facilities will also be checked prior to office closing and cleaned as needed. Manager must also abide by all applicable cleanliness guidelines released by Federal and State agencies. Manager is responsible for identifying pests including bugs, spiders, rodents, and dangerous plant species and coordinating their removal; if the manager is unable to mitigate a pest problem, owner will be contacted to enlist the services of a professional exterminator. Owner shall assist Manager with spring set-up activities such as placing tables at the sites, hooking up water, putting in docks, etc., and with closing related tasks in the fall. If, for any reason, Owner does not assist with such opening and closing activities, Owner agrees that the cost of hiring assistance for such activities shall be considered an operating expense payable by Owner. Additionally, owner agrees to undertake all necessary major maintenance and repair at the park.

Owner shall provide lawn mowers and hand tools; gasoline for tools can be procured from the Soudan Store and charged to the owner's account at that business. Owner shall provide all necessary supplies for cleaning and the proper supplies for campers' enjoyment including but not limited to: cleaning products, paper towels, and hand soap. Manager shall provide a list of items to be ordered to the township clerk on a weekly basis. Upon the completion of this contract, Manager shall return to the township all unused supplies, tools, and equipment. Manager is expected to use, clean, and maintain Owner-provided equipment in a respectable and orderly fashion. Normal wear and tear is expected; abuse of equipment will require repair paid for by Manager.

C. Sewage Collection:

Manager shall arrange for sewage collection service to campsites at least two times per week. Manager may opt to conduct the collection using the owner's honey-wagon tank and his/her own utility vehicle or to enlist the services of another entity; if an outside entity is utilized, Manager is responsible for the costs of such contract.

D. Manager On-Site:

The Manager shall live at the Park from the Friday of Memorial Day weekend through the Monday of Labor Day Weekend. It will be at the Managers discretion should they choose to live at the Park any other time the Park is open. Owner shall provide one campsite for such purpose without charge, provided that Manager shall provide his/her own camper; Manger's site shall be clearly marked, and its location shall be posted at the campground office.

In the event that the Manager must be away from the Park for more than a few hours at any one time, Manager shall arrange for an adult to remain on-site during their absence. The costs of any such substitute coverage shall be the exclusive responsibility of Manager. In no event shall Manager be away from the Park for more than 24 hours without notifying Owner and obtaining Owner's approval for such absence which approval shall not be unreasonably withheld.

Manager shall be available by cell-phone at all times during which the Park is open, i.e., from May 1st through September 30th. Manager shall not reside on Park premises from October 1st through April 30th.

E. Park Staff and Service Providers:

Manager may employ such persons or entities as Manager deems necessary to carry out his responsibilities under this Management Agreement, provided that all such persons or entities shall have an employment relationship solely with the Manager and Manager shall be solely liable for such persons' or entities' salaries or wages, payroll taxes, benefits, insurance, and the like.

F. Park Revenues:

Manager shall be responsible for collecting and depositing all revenues from Park activities, including, but not limited to, revenues from campsite or picnic area rentals; dump station fees, parking fees, boat launching fees, showers and laundry, air conditioning, and electricity; and any and all other charges or fees assessed to patrons of the Park for any purpose whatsoever, into the account established by the Owner for this purpose. At Owner's request, Manager shall provide a bond in an amount determined adequate by the Owner to insure the return of any revenues lost, stolen, or otherwise diverted.

G. Park Store:

Manager shall operate the Park store for the convenience of the Park patrons. Manager will be expected to sell standard items associated with camping including firewood and ice; manager may sell ice, soda, confections, candy, chips, ice cream, coffee, laundry detergent, liquid propane, apparel, games, books, and similar items. No alcohol-, cannabis-, or tobacco- related products shall be sold in the Park store or otherwise on Park property. Manager shall be responsible for maintaining the

store accounts. Manager shall be responsible for paying any applicable taxes or other fees owed on account of store sales. The Manager will retain all profits from the sale of store items; Manager accepts total financial responsibility for any operating deficit they incur during the operation of the campground pursuant to this agreement. The Manager is responsible for providing their own shelving, refrigeration units, or other such equipment necessary to display and sell any items they choose; such pieces of equipment are expected to be kept in good working order, secured safely, and without damage to the premises.

During the summer season, the campground office will be open daily for camper check-in and check-outs, general assistance as requested or needed, along with performing all routine maintenance, as required. The following office hours shall be in effect for the summer season (The Friday before Memorial Day Weekend – Labor Day Monday), Owner desires a minimum 6 hours/day:

Monday: 7-5
Tuesday: 7-5
Wednesday: 7-5
Thursday: 7-5
Friday: 7-5
Saturday: 7-5
Sunday: 8-2

The following office hours shall be in effect for the shoulder seasons (May 1st through the Thursday before Memorial Day Weekend and the Tuesday following Labor Day through September 30th) Owner desires a minimum of 3 hours/day:

Monday: 8-12
Tuesday: 8-12
Wednesday: 8-12
Thursday: 8-12
Friday: 8-12
Saturday: 8-12
Sunday: 8-11

H. Complaints:

Owner shall provide Manager a form for Park patrons' use in registering complaints or concerns regarding the Park's facilities or operations. Manager shall provide a copy of such form to each campsite renter upon his arrival at the Park and shall have such forms readily accessible to Park patrons in the Park store.

I. Inspection:

Prior to the opening of the Park in May and no less often than weekly during the season, Manager shall thoroughly inspect the Park, including the beach and dock areas, for any concealed dangers or

hazardous conditions and shall post or otherwise provide appropriate warning of such for the safety of Park patrons.

J. Liens:

Manager shall keep the premises and every part thereof and all buildings and other improvements at any time located thereon free and clear of any and all mechanics,' material men's and other liens for or arising out of or in connection with work or labor done, services performed, or materials or appliances used or furnished for or in connection with any Park operations.

Section Four Compensation

Owner agrees to pay the Manager, as and for such services pursuant to this contract as follows:

1. \$ 80,000 for the 2026 season
2. One campsite provided to manager at No Charge; host cannot sublet or allow others to use their site without prior approval from owner
3. Compensation will be made bi-weekly on the dates that the township treasurer designates on the 2026 pay schedule, with payments beginning with the first payday of the month of May and ending with the first payday of the month of November. Payments will be divided equally among the bi-weekly payment schedule.
4. Final payment will be held until the final submission of all required payments and paperwork and after a final walkthrough of the entire campground has been completed with manager and public works staff in attendance

Section Five Operating Expenses

The Owner shall be financially responsible for all necessary utilities to the premises, including but not limited to electric service, water service, and trash collection. During the winter season, seasonal water will be discontinued for all campsites. The Owner shall also be responsible for landline telephone, internet services, and/or other utilities or services not specifically mentioned in this agreement. The township shall provide no less than one business telephone line to be used exclusively for the campground.

The Manager shall be responsible for the merchandise for sale in the Park store, all fees and taxes related to park store sales, and for the payment of sewage pumping contracts should they choose to utilize such a service.

The Manager is expected to work directly with vendors as necessary for the smooth operation of the park including but not limited to On Systems for Wi-Fi services, CTC for phone & internet services, A1 Services for sanitary waste services, and G-Men for trash services

Owner shall provide Management a \$1,000 stipend to be used for the benefit of McKinley Park Campground's campers and public visitors. Stipend should be used to purchase items to be retained as Owner's property for the benefit of McKinley Park Campground patrons and visitors. Such items may include but are not limited to recreational water toys & devices, community-use recreation equipment such as basketballs, basketball nets, tables, chairs for use around fire pits, or other items as management sees fit.

Section Six Records and Reports

Manager shall submit all receipts for payments made from the operating account during the previous week as well as deposit receipt(s) showing proper deposit of all revenues. Owner or owner's designee shall periodically review and audit all Park accounts and Manager shall cooperate fully with such review and audit.

Manager shall submit a bi-weekly report for the previous week to the Town Clerk; report should contain campsite occupancy, revenues, and expenses, as well as a narrative report of any significant incidents or issues. Reports will be presented as part of the regular monthly meeting, managers are encouraged and may be required to attend.

Upon completion of the camping season, Manager agrees to provide to the township a detailed written report, which includes, but is not limited to the following: inventory of sales (washer/dryer/showers, boat launch fees), inventory of township property, maintenance, and upkeep logs, lodging reservations, list of needed maintenance, and after-action report addressing continuing problems, successes, improvements suggested for next season and lessons learned. Manager must the regular October board meeting to confirm the intent to continue as manager and answer any questions the board may have regarding the final report.

Manager shall notify the Clerk-Treasurer in writing of any incident or injury or loss or damage to the Premises or any of Manager's participants or invitees occurring within the Premises during the term of this Agreement, except for damage to Manager's personal property. Such written report shall be in a form acceptable to the Township's Claims Investigator and Adjuster.

Section Seven Old Settlers' Day

On that day each year designated as OLD SETTLERS' DAY, all beach and picnic area fees are to be waived for Breitung Township residents and guests. Manager shall cooperate fully with Owner in preparing for and hosting any and all special activities in celebration of Old Settlers' Day. Manager agrees that waived fees and charges are not to be considered as revenues in determining Manager's compensation.

Section Eight Termination

This contract will terminate on the date specified under Section One unless terminated prior thereto in accordance with any of the following provisions:

- A. Non-performance.** If Manager or Owner fails to fulfill any one or more of their respective obligations under this Agreement, the other party may terminate this Agreement upon fifteen (15) days' written notice, provided that prior to such termination, the party claiming the breach must offer to meet with the allegedly breaching party in a good faith effort to resolve the alleged breach. If the allegedly breaching party refuses to meet or if after meeting the parties are unable to resolve the matter to their mutual satisfaction, then either party may terminate the agreement by serving written notice of such termination on the other party. Such termination shall take effect fifteen (15) days from the date the notice is received unless an earlier or later termination date is agreed to by the parties. In any subsequent breach, the party alleging the breach shall not be obligated to offer to meet and discuss the matter with the breaching party and may elect to proceed immediately to notify the breaching party of termination.
- B. Financial Mismanagement.** If Manager fails to perform his financial responsibilities under this Agreement, or if Owner has reason to believe that Manager has acted improperly with respect to Park funds, Manager may be terminated immediately, provided that prior to termination Owner shall inform Manager of the reasons for such termination and provide Manager with an opportunity to respond thereto. Improper use of Park funds shall include, but not be limited to, use of Park funds to purchase items or services not necessary for the maintenance or operation of the Park or conversion of any Park revenues or property to the personal use or benefit of any person or entity other than the Owner.
- C. Inappropriate or Illegal Conduct.**
The township may unilaterally terminate or suspend this agreement immediately if the township believes in good faith that the health, welfare, or safety of the premises, its occupants, users, or neighbors would be placed in immediate jeopardy by the continuation of this agreement. Any unlawful conduct on the part of Manager or anyone acting on Manager's behalf or at Manager's direction, or any conduct which is inappropriate in light of, or

inconsistent with, the Manager's responsibilities or is likely to adversely affect the safety or reputation of the Park or its patrons' enjoyment thereof shall be grounds for immediate termination. Owner may consider Manager's behavior when off duty and/or away from the Park. The township, in addition to other rights or remedies it may have, shall have the immediate right of reentry to the premises. In the event of immediate termination of this agreement, the township may remove all persons and property from the premises. All personal property remaining on the premises after five (5) days written notice shall become the exclusive property of the township.

Upon termination of this Agreement, Owner shall pay Manager all compensation due and owing under this Agreement provided, however, that Owner may delay payment of all such amounts until Manager has vacated the Park and may reduce such compensation by any amount reasonably necessary to restore the Park premises to the condition, they were in at the time Manager assumed responsibility therefore under this Agreement, usual wear and weathering excepted.

Upon expiration or early termination of this agreement for any reason, Manager shall remove all its personal property from the premises pursuant to this section. All personal property remaining on the premises after manager surrenders possession to the township shall become the exclusive property of the township.

Upon expiration or termination of this agreement for any reason, manager shall remit to the township within five (5) business days the following:

1. Dates, organization names, contact person(s), and contact information relating to all future rentals, permits, and uses of the premises or any portion of the premises authorized by Contract.
2. Copies of any permits, agreements, or other documents relating to all future rentals, permits, and uses of the premises or any portion of the premises authorized by contractors
3. Accounting of all fees collected relating to all future rentals, permits, and uses of the premises or any portion of the premises authorized by manager
4. Check reimbursing the township in full for all fees collected and other amounts due to the township under this agreement, including but not limited to deposits and fees relating to all future rentals, permits, and uses of the premises or any portion of the premises authorized by manager
5. Such other information reasonably requested by township

Section Nine

Independent Contractor Status, Insurance, and Indemnity

Owner and Manager acknowledge and agree that Manager is an independent contractor, and not an employee of Owner, and that Manager will have no authority to bind Owner or otherwise incur liability on behalf of Owner except as may be specifically provided for herein. Owner will have no obligation whatsoever to provide any employee benefits or privileges of any kind or nature to Manager; Manager shall not be entitled to unemployment compensation, workers' compensation, health insurance, other

fringe benefits, or the like. Further, Manager agrees that Owner is not responsible to collect or withhold any federal, state, or local taxes, including income tax and Social Security, and that any and all taxes imposed, assessed, or levied as a result of this Agreement on Manager shall be paid solely by Manager.

If the Manager hires any employees, such employees shall be the sole responsibility of the Manager and shall not constitute employees of the Township. Manager is solely responsible for the safety of his person or property or that of his employees and is at liberty to obtain insurance for his own account as against any such liabilities. Manager agrees to indemnify Owner and hold Owner harmless for any injuries or damages suffered by Manager or his employees or agents in connection with or arising from Manager's performance under this Agreement and for any injuries or damages to any person or property arising from the negligent or wrongful conduct of Manager, his employees, or agents.

It is highly recommended that the manager purchase a commercial liability insurance policy from a reputable insurance source; additional insurance information to be announced based on recommendations of League of Minnesota Cities Insurance Trust.

Section Ten Compliance with Laws

Manager shall be responsible for complying with all applicable laws, rules, regulations, ordinances, and the like, including obtaining all necessary fees, permits, licenses, and authorizations, the costs of which shall be considered an operating cost, provided that Owner has approved the same. Copies of all such permits, fees, licenses, and authorizations shall be provided to Owner.

If manager receives a request for data under the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, Manager will immediately notify the township of said request, consult with township and allow township to respond to such data request.

Section Eleven Attorneys' Fees

In any action to enforce the terms of this Agreement, the prevailing party shall be awarded reasonable costs and attorneys' fees upon demand.

Section Twelve Notices

[illegible]

On this ____ day of December, 2025, before me, a notary public within and for said County, personally appeared _____, Manager, to be the person described herein and who executed the foregoing instrument, and acknowledged that (s)he executed the same as his/her free act and deed.

Notary Public

STATE OF MINNESOTA)
) ss.
COUNTY OF ST. LOUIS)

On this ____ day of December, 2025, before me, a notary public within and for said County, personally appeared Matthew Tuchel, Chairman of the Board, Breitung Township to be the person described herein and who executed the foregoing instrument, and acknowledged that (s)he executed the same as his/her free act and deed.

Notary Public

9/28/25

Township of Breitung:

Please accept this proposal for the opportunity to manage McKinley Park Campground.

We propose to manage McKinley Park Campground for the sum of \$36,000 for the 2026 camping season.

Julie and I have been managers of HooDoo Point Campground for the last 12 years. For this reason, we feel we are uniquely qualified in understanding what it takes to perform the duties of Campground managers. As we do not plan to leave HooDoo Point, we would be managing both parks at the same time.

One of the biggest advantages to having one manager for both parks is the ability to find an open campsite at the other park if one is full. This will provide the opportunity to not only increase the occupancy rate but also provide the best opportunity to provide the camper to visit our area and enjoy the local attractions.

We fully understand the requirements to perform the duties of campground manager to ensure each camper has a most enjoyable experience while visiting the grounds. It is not only about the time the office is open but providing a high level of service 24 hours a day. As such, here is what we anticipate what the store hours would be and what would be required to make sure the campground is in excellent shape.

We would keep the office open from 8 AM - 8 PM seven days a week from Memorial Day Friday to Labor Day Monday. Those same hours would apply to each Friday - Saturday outside those days. On other days, the office would be open when needed but generally everyday at 8 AM - 4 PM as those days are notoriously slow. With that being said, we would be available to any camper needing assistance or making reservations or checking in with only a phone call.

We would answer the phone year around. The office number would be forwarded to a cell phone while we are away. After December, it is not unusual to get 10 calls a day with questions.

We would like to switch to a computer reservation system. Tech Bytes has a program specifically written for campgrounds. This program has been used by Fishermans Point Campground (Hoyt Lakes) and HooDoo Point Campground for the last 14 years and 12 years respectively. It is also being used by several other campgrounds in Northern Minnesota. It is a very versatile system and can be changed as needed uniquely to each campground as Dustin Miller is the programmer. It also meets all accounting and auditing requirements an auditing firm would demand. About 90 percent of all reservations are made online at HooDoo Point. By allowing campers to make the reservations online will not take away the personal experience as we are only a phone call away with any questions. We find that the returning campers love the idea of online reservations as they don't have to make a phone call and wait for a call back at a later time. Much more simpler and quicker. As with any reservation program, there is a cost associated with the use. Researching other programs, the fees vary from a standard monthly fee to a per reservation fee. The highest rated program charges a \$3 per reservation fee whether made on line or over the phone. This cost would never go away. Speaking with Dustin, he is proposing a fee of \$2000 a year for 5 years after which the fee goes away. If any upgrades or special requests are made, there would be an additional cost. I highly recommend

this program as it will perform all functions of the reservations as well as revenue reporting to the Township and to any accounting firm. All the other programs will do the same but with the ability for change in the program and the fact that the fee goes away in the near future as the the biggest advantages to using Tech Byes' program.

We understand that we cannot be two places at once. We have found a couple to stay at the managers site on the grounds. Their duties will be some office hours, grounds keeping and oversee the campground at night. We also have an office manager that will oversee the offices which will free us to spend the needed time at the park. Julie and I would take all phone calls year round for any questions and make reservations as necessary.

We would like the opportunity to sell products in the campground store. These would include clothing, camping novelties, hand-dipped ice cream, candy, soda, firewood and slushies. We would purchase any freezers, refrigerators and shelving needed to sell such products. We wouldn't carry grocery items as the expiration date is too varied and we have a local grocery store nearby.

We feel our job performance at HooDoo Point Campground speaks volumes about our ability to perform the duties of manager and this service will be carried over to McKinley park. Julie and I are very proud of the service we give to our patrons above and beyond what is needed to ensure a great time. We take all questions and concerns very seriously.

I am sure there are a lot of things not covered in this proposal. We do have a pretty good idea of the differences in the requirements between each campground. Everything here is definitely negotiable. Julie and I would fly back for an interview if we get that far if need be. Or feel free to call us. Our phone number is 218-750-2505.

Thank you in advance for your consideration. We appreciate it.

Randy Pratt
Julie Kranz

LAW ENFORCEMENT SERVICES AGREEMENT BETWEEN THE CITY OF TOWER AND BREITUNG TOWNSHIP

This agreement, shall be interpreted and construed according to the laws of the State of Minnesota. All litigation related to this Agreement shall be venued in the District Court of the County of St. Louis, Sixth Judicial District, State of Minnesota. This agreement, made and entered into this 1st day of January, 2026, by and between the Township of Breitung, hereinafter referred to as the "Township," and the City of Tower, hereinafter referred to as the "City", both parties being bodies corporate and politic existing under the laws of the State of Minnesota

WITNESSETH:

Whereas, the City desires the Township to provide law enforcement services for the City pursuant to a written agreement;

Whereas, the Township is agreeable to rendering such services on the terms and conditions hereinafter set forth:

Whereas, such contracts are authorized and provided for by the provision of Minnesota Statutes Section 471.59.

Now, therefore, in consideration of the mutual covenants and promises between the parties hereto, the parties do agree as follows:

1. The Township agrees to provide law enforcement services within the corporate limits of the City to the extent and in the manner hereinafter set forth. Such services shall encompass duties and functions of the type coming within the jurisdiction of and customarily rendered by the Township Police Department under the laws of the State of Minnesota, and shall also include the enforcement of the City's traffic ordinances. Any other ordinance enforcement requested by the City shall be in writing, an email or text message and will be billed to the City on an Overtime Rate according to Exhibit D. Except as otherwise provided in this agreement, the Township of Breitung will provide coverage with the understanding that the hours regularly spent within the City will vary on a day-to-day basis based on the officer's scheduled shifts within the confines of the 40 hour a week total combined coverage for the Township and the City unless otherwise necessary and approved by a Township Board member. The performance of such services, the standards of performance, discipline of the officers, other matters related to personnel and human resources, and the control and number of personnel shall remain the responsibility of the Township. Both parties will negotiate with one another in good faith to potentially establish a joint powers agreement to manage the Police Department. The Township Police Chief shall provide a monthly written incident/activity report, sent via email to be reviewed at meetings of the Tower City Council. The Township shall provide other information relating to the law enforcement services provided hereunder to the City Council upon request. The City and the Township acknowledge that both parties are

bound by the Minnesota Government Data Practices Act (Minnesota, Statute, Chapter 13).

2. To facilitate the performance of these law enforcement functions, it is hereby agreed by the City that it shall:
 - A. Provide the Township with full cooperation and assistance from the City and the City's Officers, agents, and employees and give full access to any records or data of the City needed in performance of the duties and responsibilities arising under this Agreement.
3. For the purpose of performing said functions, the Township shall furnish and supply all necessary labor, supervision, communication, and dispatching necessary to maintain the level of services to be rendered hereunder. Officers shall remain at all times Township employees, subject to the direction and control of the Township and/or Township designee.
4. Incident/Criminal Investigations will be conducted as deemed appropriate given the seriousness and/or complexity of the situation as well as the associated skill set(s) and technical competencies required. In all cases where the investigatory matter warrants outside resources and a collaborative approach, the Township's Chief Law Enforcement Officer will not hesitate to contact entities such as the St. Louis County Sheriff's Agency, the Bureau of Criminal Apprehension, The Federal Bureau of Investigation, etc., in a timely fashion. The City of Tower may make a request to The Township's Board in writing to direct the Chief Law Enforcement Officer to take such action if deemed necessary and not already taken.
5. The Township agrees to maintain municipal liability insurance in an amount not less than the maximum liability applicable to municipalities as set forth in Minnesota Statutes, Section 466.04, subdivision 1, as amended. The City shall be added as an additional insured to the Township's municipal liability coverage. The Township shall be added as an additional insured on the municipal liability insurance policy in an amount not less than the maximum liability applicable to municipalities as set forth in Minnesota Statutes, Section 466.04, subdivision 1, as amended. The Township shall maintain automobile liability coverage on any automobile owned by the Township, which coverage shall be primary. The Township shall maintain worker's compensation coverage on its employees who will be providing services pursuant to this agreement as required by law. The Township agrees to defend and indemnify the City, and its officers, employees, and agents, from and against all claims, damages, losses, and expenses including attorney fees, arising out of or resulting from the Township's performance or failure to perform its obligations under this Agreement; but only to the extent caused in whole or in part by the negligent acts, errors, or omissions of the Township or anyone for whose act the Township may be liable. The City agrees to defend and indemnify the Township, and its officers, employees and agents, from and against all claims, damages, losses and expenses, including attorney fees, arising out of or resulting from the City's performance or failure to perform its obligations under this Agreement; but only to the extent caused in whole or in part by the negligent acts, errors or omissions of the City or anyone for whose acts the City may be liable. Nothing in this agreement shall constitute a waiver of the statutory limits on liability set forth in Minnesota Statutes Chapter 466 for some or all of the parties may not be added together to determine the maximum amount of liability for

any party. Nothing herein shall be construed to provide insurance coverage or indemnification to an officer, employee, or volunteer of any party for any act or omission for which the officer, employee, or volunteer is guilty of malfeasance in office, willful neglect or duty, or bad faith.

6. The City agrees to pay the Township the sum of eighty-two thousand five hundred eight dollars and five cents (\$82,5028.05) per year (adjusted annually, please see section 7) for the performance of all services covered by this agreement. The annual cost shall be divided into 4 payments of twenty thousand six hundred twenty-seven dollars and one cent (\$20,627.01) per quarter (adjusted annually, please see section 7). The City agrees to pay the quarterly payments to commence on January 1, 2026. Failure to pay by the City within 15 days of the date of the invoice will result in a \$50.00 late fee and interest will accrue beginning on the 30th day of unpaid invoice date at the annual interest rate of 24%.
7. It is understood and agreed by the parties that certain costs fluctuate year over year, including wages, benefits, part-time pay, and state aid. Each year by December 15th, the township agrees to provide an updated Exhibit D reflecting these changes. The city agrees to adjusted payment amounts on an annual basis reflective of such changes.
8. It is understood and agreed by the parties that the City may request increased patrols or law enforcement presence at events or special functions; and that police officers acting on behalf of the City may be required to attend hearings, trials, depositions or otherwise take actions which would be in addition to the hours of service provided for hereunder. The City agrees to pay the Township any costs associated with covering such events or circumstances arising therefrom, which will be billed as specified in Exhibit D and submitted on a quarterly basis to the City for payment and must be paid within 30 days of its rendering.
9. It is understood and agreed by the parties that Police Officers may be required to respond to incident calls outside of normal work hours; calls to perform police duties will be charged at an overtime rate to the entity where such incident took place. Further, the entity will be charged for hours worked to resolve such cases, including paperwork, arrest escorting, and other costs associated with the incident. These costs will be billed as specified in Exhibit D and submitted on a quarterly basis to the City for payment and must be paid within 30 days of its rendering.
10. It is understood and agreed by the parties that regular scheduled part-time police officers will be paid equally by the city and township. These costs will be billed as specified in Exhibit D and submitted on a quarterly basis to the City for payment and must be paid within 30 days of its rendering. These costs fall outside any City-requested increased patrols for events or special functions.
11. It is understood and agreed by the parties that further negotiations may occur to revise, delete, or add to language in this Agreement or to correct the amount paid to reflect actual costs and that any changes made hereafter shall be in writing and attached hereto as an addenda to this Agreement.
12. This agreement shall be effective commencing upon approval and signature of the parties hereto, and shall remain in effect until December 31, 2028, unless notice of termination is given by the parties as provided in Paragraph (10) herein. This Agreement may not be modified or amended except by written agreement signed by all parties to this

Agreement. There is to be an Annual Review Process by both parties to begin in October of 2028.

13. Notwithstanding the provisions hereinbefore set forth, either party may terminate this Agreement, with or without cause, upon written notice to the other party not less than (90) calendar days prior to the date of such termination. If the contract runs for less than 1 year, amounts to be prorated. Notice of termination shall be directed to the City Clerk-Treasurer of the City of Tower or to the Town Clerk of the Township of Breitung. In the event that either party fails to perform substantially its obligations pursuant to this Agreement, the other party, upon thirty (30) days written notice directed to the defaulting party, may declare this Agreement breached and may proceed with litigation to recover its damages in law and equity from the breach. The Township reserves the absolute right to terminate in the event of failure to receive reimbursement or payment within 30 days of rendering a bill. The City shall compensate the Township for all services provided pursuant to this Agreement, up to the date of termination, in accordance with Paragraph (6) of this Agreement. In the event of any material breach of this agreement, both parties agree that the party in default shall compensate the other party for all reasonable costs, disbursements, expenses, and attorney fees caused by the defaulting party's breach of this Agreement. Upon termination of this Agreement, all parties shall retain any property that party has purchased or acquired in furtherance of this Agreement, unless otherwise mutually agreed, in writing, by all parties to this Agreement. It is further understood that payment and receipt of any fine and/or forfeiture monies resulting from arrests made by the Township Officers within the jurisdictional territory of the City shall be disbursed pursuant to Minnesota State Statute. Except as otherwise provided for herein, it is also understood that any and all court costs and/or attorney's fees or other expenses incurred by the Township for any arrests made within the City will be the responsibility of the City.
14. The Township shall be excused from the performance of any duty or obligation incumbent upon it under this Agreement during any period in which Township shall be prevented from completing or performing such duty or obligation by reason of strikes, walkouts, labor troubles, restrictive governmental laws or regulations, riots, insurrection or war or other reason of like nature not the fault of the Township. If the Township is prevented from performing any such duty or obligation by reason of strikes, walkouts, labor troubles, restrictive governmental laws or regulations, riots, insurrection or war or other reason of like nature not the fault of the Township, the City will not be charged for any non-performance and the Township will prorate any payments made pursuant to the Agreement during the time period the Township is unable to complete the obligation and duties of said Agreement.
15. Authorized Representatives: The Township's authorized representative for all scheduling matters shall be the Chief Law Enforcement Officer of the Township. The City's authorized representative shall be the City Clerk-Treasurer.

In WITNESS WHEREOF, The City of Tower, duly adopted by its governing body on December 8th, 2025, has authorized this Agreement to be signed by its Mayor and attested to by its City Clerk-Treasurer; and the Township, duly adopted by its Board of Supervisors on December 16th, 2025 has authorized the signing of this Agreement.

CITY OF TOWER

By: _____
Mayor David Setterberg

By: _____
City Clerk-

TOWNSHIP OF BREITUNG

By: _____
Chairperson Matthew Tichel

By: _____
Supervisor Erin Peitso

By: _____
Supervisor Steve Tekautz

By: _____
Clerk, Amber Zak

DRAFT

From: Matt Tuchel <tuchelmatt@gmail.com>
Sent: Tuesday, November 25, 2025 1:47 PM
To: Amber Zak
Subject: Re: part time employee to cover 49 member out on medical.

Thanks cory

On Tue, Nov 25, 2025, 12:18 PM Matt Tuchel <tuchelmatt@gmail.com> wrote:

----- Forwarded message -----

From: **Cory Bergerson** <cbergerson@local49.org>
Date: Tue, Nov 25, 2025, 11:21 AM
Subject: part time employee to cover 49 member out on medical.
To: tuchelmatt@gmail.com <tuchelmatt@gmail.com>

Matt, as per our discussion the township has proposed to hire a part time employee to cover our member out on leave. The temporary employee will not be eligible for the union benefits as they would be a temporary hire to cover the leave. If the current employee does not return and the temporary employee moves into the position, then they would be eligible to become a union member with benefits.

CORY BERGERSON

Area Business Representative

International Union of Operating Engineers, Local 49

2829 Anthony Lane South

Minneapolis, MN 55418

Cell: 612-247-6704 | Direct: 612-877-3726

cbergerson@local49.org



Section 3/Sundays. All work performed between 12:01 a.m. Sunday and 12:00 p.m. Sunday, shall be considered Sunday hours and will be compensated at one and a half (1 ½) times the regular rate.

Section 4/Overtime. Hours worked in excess of eight hours per day or forty hours per week shall be compensated at one and one half (1 ½) times the straight time rate to be taken either in wages or compensatory time off at the employee's discretion.

ARTICLE 14 REPARABILITY AND SAVINGS CLAUSE

Section 1. This Agreement is subject to the laws of the United States and the State of Minnesota.

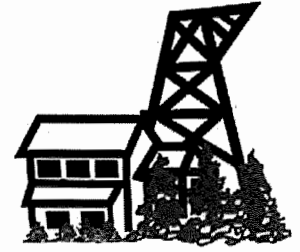
Section 2. If any Article or Section of the Agreement or of any riders thereto should be held invalid by operation of law or by any tribunal of competent jurisdiction or if compliance with or enforcement of any Article or Section should be restrained by such tribunal pending a final determination as to its validity, the remainder of this contract and of any rider thereto, or the application of such Article or Section to persons or circumstances other than those as to which it has been held invalid or as to which compliance with or enforcement of has been restrained, shall not be affected thereby.

In the event that any Article or Section is held invalid or enforcement of or compliance with which has been restrained, as above set forth, the parties affected thereby shall enter into immediate collective bargaining negotiations for the purpose of arriving at a mutually satisfactory replacement pertaining to the same subject matter for such Article or Section during the period of invalidity or restraint.

ARTICLE 15 WAGES

<u>CLASSIFICATIONS</u>	1-1-24	1-1-25	1-1-26
I Maintenance Supervisor-operator	\$27.07	\$28.42	\$29.56
Maintenance Assistant	\$21.53	\$22.61	\$23.51

BREITUNG TOWNSHIP



PO Box 56 | Soudan | MN | 55782

December 11, 2025

Terry Wagoner
Soudan Store
PO Box 610
Tower, MN 55790

RE: 2026 License to Make Retail Sales of Cigarette and Other Tobacco Products

Dear Mr. Wagoner,

Enclosed please find the license application for Tobacco and other Tobacco Related Devices and Certificate of Compliance for Workers' Compensation Law. Also included is information from the Department of Revenue on License requirements for retailers. The fee for 2026 is \$50.00. Should you have any questions, please don't hesitate to call the office.

The following items need to be returned to the address noted above and a new license will be issued upon receipt:

- License Application
- Certificate of Compliance
- Certificate of Liability Insurance
- \$50.00 fee

Thank you,

Amber Zak
Breitung Township Clerk
218-753-6020

2025 McKinley Park Rate Schedule

2025

	<u>Electric</u>	<u>Non-Electric</u>
Daily	\$55.00	\$35.00
Weekly	\$350.00	\$225.00
Monthly	\$1200.00	\$800.00

Based on 1–4 People per Site, extra person \$5.00 per person

2025

Seasonal	\$4000.00
Winter Storage	\$600.00
Boat Launch	\$10.00
Seasonal Launch	\$70.00

Guests may not stay in the unit unless one of the seasonal campers on the lease agreement is present.

No Saturday arrivals

Approved by the Breitung Town Board November 19th, 2024

²⁰²⁴ ~~2025~~ McKinley Park Rate Schedule

2024

	<u>Electric</u>	<u>Non-Electric</u>
Daily	\$50.00	\$30.00
Weekly	\$325.00	\$200.00
Monthly	\$110.00	\$700.00

Based on 1–4 People per Site, extra person \$5.00 per person

2025

Seasonal	\$3600.00
Winter Storage	\$600.00
Boat Launch	\$10.00
Seasonal Launch	\$70.00

Guests may not stay in the unit unless one of the seasonal campers on the lease agreement is present.

No Saturday arrivals

Approved by the Breitung Town Board November 19th, 2024

My name is Evan Dvorsak, and I am a seasonal employee at Soudan Mine. I have spent the last couple of seasons in the tent loop at McKinley Park.

With Susie retiring, she mentioned that I should get in touch with the new manager or clerk to touch base regarding seasonal rent rates. The campground didn't have any set seasonal tenting rates, but Susie and I came to an agreement of \$14/night over the season. I generally arrive in mid-May and leave in September.

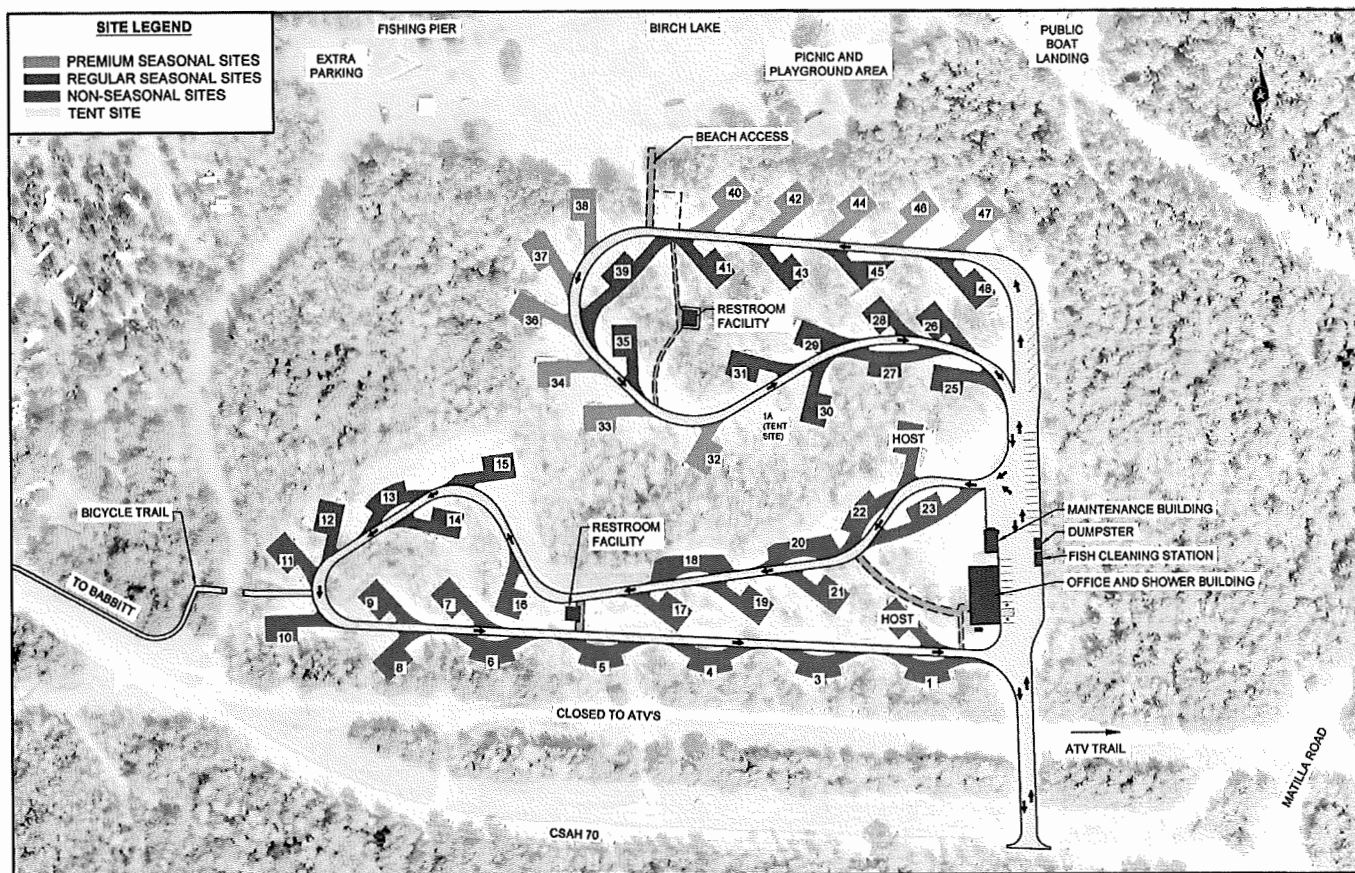
Will I be able to access that same rate for the upcoming year?

I did just see that your hiring window for a new manager just closed, so maybe you can't get me an answer at the moment. I would appreciate communication on this issue sooner rather than later, as I need to tell my supervisor at Soudan if I'll be returning for the season.

Thanks for your help.

Evan Dvorsak

608-632-6166



Campsites

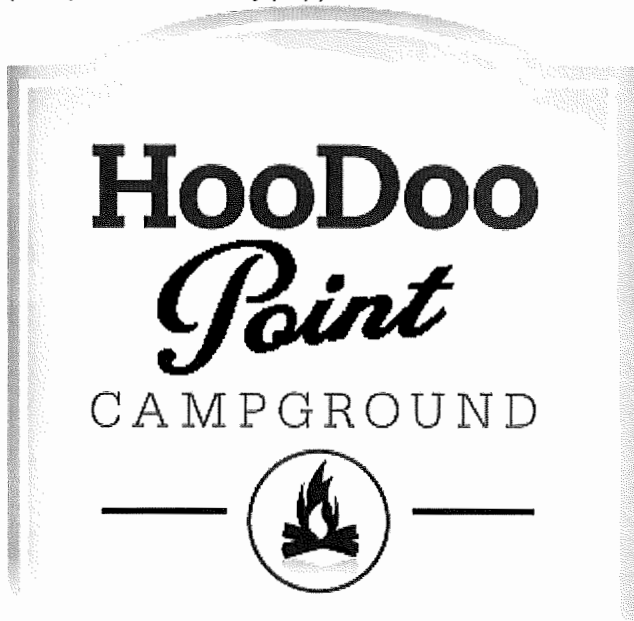
The Babbitt Campground & RV Park is home to 28 seasonal sites, 19 daily/weekly/monthly sites, and 1 tent site that are open for camping May - October each year.

Rates:

- Regular Seasonal: \$3,500
- Preferred Seasonal: \$3,800
- Daily: \$65/night + tax
- Daily (weekend/holidays): \$80/night + tax
- Tent Site: \$35/night + tax

**** Any rental 30+ days is tax exempt**

**** Weekend Booking require a 2-night minimum (Friday & Saturday) & Holiday Bookings require a 3-night minimum. Daily bookings are considered Sunday-Thursday.**



December 16, 2025

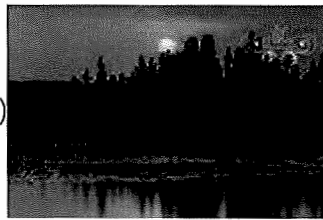
Sign In

[Sign In](#)

[Register \(register.php\)](#)

[Forgot Password \(forgot-password.php\)](#)

About Hoodoo Point Campground



[\(/pdf/Hoodoo-Campground-Map.pdf\)](#)

Hoodoo Point Camground features nearly 60 reservable campsites along with 37 seasonal sites. It is located on the eastern half of Lake Vermilion.

The Lake of over 40,000 acres offers world class fishing of many species of fish, most notably of walleyes and muskies. In 2012, a 32" walleye and a 55" muskie were caught and released. We invite you to come see for yourself why Lake Vermilion's natural beauty captivate so many.

Hoodoo Point Campground has many ameneites to appeal to virtually all campers. We offer electrical and water hookups to those who wish a few of the luxuries, to primitive sites with no amenities, for those who enjoy "roughing it." Rates range from \$40.00 nightly for non-lakeside primitive sites to \$55.00 nightly for lakeside sites with water and electric. We also offer a dump station, bathroom and shower facilities, picnic area, playground and a swimming beach area just to name a few. There is also a new paved walking/biking trail between the campground and the City of Tower.

While you are here, please take time to visit many of the local attractions which include:



BREITUNG KUGLER TOWNSHIPSHIP FIRE CONTRACT

This contract is made and entered into this _____ day of _____, 20____ (“Anniversary Date”) between the Town of Breitung, St. Louis County, Minnesota, 33 First Avenue, Soudan, Minnesota 55782, a public corporation (“Breitung Township”), and Kugler Township, St. Louis County, Minnesota, 9072 Highway 135 N, Tower, MN 55790, a public corporation (“Kugler Township”).

In consideration of the mutual promises and agreements hereinafter set forth the parties do hereby agree as follows:

Fire Service. Kugler Township agrees to purchase from Breitung Township, and Breitung Township agrees to provide Kugler Township, the following fire services (*Check all those that apply*):

- ✓ *Structural Firefighting*
 - ✓ *External Structural Firefighting*
 - ✓ *Interior Structural Firefighting*
- ✓ *Gras/Forest Firefighting*
- ✓ *General Firefighting*
 - ✓ *Vehicles & Equipment*
 - ✓ *Carbon Monoxide Calls*
 - ✓ *Other Non-Structural Firefighting*
- ✓ *Rescue*
 - ✓ *Vehicle & Equipment Extrication*
 - ✓ *General Search & Rescue*
 - ☐ *Confined Space Rescue*
 - ☐ *High Level Rescue*
 - ☐ *Water Rescue*
 - ☐ *Diving/Recovery*
- ☐ *Emergency Medical Services*
 - ☐ *Fire Scenes*
 - ☐ *Rescue Scenes*
- ☐ *General Medicals*
 - Level of Emergency Medical Response*
 - ☐ *First Responder*
 - ☐ *Emergency Medical Technician*
 - ☐ *Paramedic*
- ☐ *Fire Code Enforcement*
- ✓ *Hazardous Materials Response*
 - Level of Hazardous Materials Response*
 - ✓ *Level of First Responder, Awareness*
 - ☐ *First Responder, Operations*
 - ☐ *HAZMAT Technician*
 - ☐ *HAZMAT Specialist*
- ☐ *Disaster Response*
- ☐ _____

The services indicated above are further explained, or limited, as follows:

- a. **Allocation of Resources.** The parties understand the fire department officer in charge of the particular scene shall exercise judgment to determine, in consideration of all the established policies, guidelines, procedures, and practices, how best to allocate the available resources of the fire department under the circumstances of a given situation. Failure to provide fire services because of poor weather conditions or other conditions beyond the control of Breitung Township shall not be deemed a breach of this contract.
 - b. **No Guarantee.** The parties understand and agree Breitung Township will endeavor to provide the services indicated above to the best of its ability given the circumstances, but Breitung Township makes no guarantees that the services it actually provides in a given situation will meet any particular criteria or standard.
2. **Payment.** Kugler Township agrees to pay Breitung Township annually during the term of this contract the Payment Amount determined annually according to the following formula:

The following number of residences relate specifically to Kugler Township in relation to the entire territory to which Breitung Township provides fire services as the primary service provider (e.g., the entire Breitung Township, Kugler Township's Service Territory, and all or any portions of other cities, towns, or unorganized territories included in the Breitung Township primary service area).

$$\frac{\text{TBD}}{\text{Number of Residences}} \times \frac{\$90.00}{\text{Cost Per Residence}} = \$ \frac{\text{TBD}}{\text{Annual Payment Amount}}$$

Breitung Township shall provide Kugler Township a written claim for the Payment Amount by the following date, or for each partial payment of the Payment Amount according to the following schedule:

- a. **Annual Meeting of Parties.** Kugler Township and Breitung Township shall hold at least one joint meeting annually during term of this contract at least 60 days before its anniversary date to calculate the Payment Amount for the upcoming year, discuss Kugler Township's satisfaction with the service provided during the year, and to discuss such other issues as either party deems relevant to this contract. The meeting shall be held separately from any regular Kugler Township or Breitung Township meeting and shall be attended by the chairpersons of each entity or as prescribed in minutes by each entity's Town Board.
3. **Emergency Service Charge.** Kugler Township, in its sole discretion, may exercise its authority to impose and collect an emergency service charge on those receiving emergency services, including fire services, within Kugler Township. Breitung Township shall have no right to, or interest in, any service fees collected by Kugler Township. If Kugler Township imposes an emergency service charge it shall provide Breitung Township a list of the specific types of information it determines it needs collected in order to successfully impose and collect the charge.

Breitung Township shall make a good faith effort to collect the requested information for each service call to the Service Territory and promptly provide Kugler Township with the information it collected.

4. **Service Territory.** Breitung Township shall provide fire services as indicated in this contract to the area in Kugler Township described below and/or as indicated on a map which is attached hereto and made part of this contract. The identified area shall constitute the Kugler Township's Service Territory for the purposes of this contract.
5. **Term.** This contract shall commence on the effective date indicated above and shall expire 1 year from that date unless terminated earlier as provided herein.
6. **Ownership.** Breitung Township owns the buildings and equipment associated with the Fire Department and the amounts paid by Kugler Township do not give rise to any ownership interest in, or responsibility toward, those items unless a specific ownership interest is indicated below:
No Interest.
7. **Breitung Township's Responsibilities.** In addition to any other obligations described herein, Breitung Township shall:
 - a. Authorize and direct the Breitung Township fire department to provide the fire services described herein to Kugler Township's Service Territory;
 - b. Disclose to Kugler Township any proposed action Breitung Township or the fire department intends to take that can reasonably be expected to effect the Insurance Services Office Fire Protection Grade in the Service Territory or Breitung Township's ability to provide the fire services indicated above; and
 - c. Promptly disclose to Kugler Township any information Breitung Township can reasonably anticipate will directly affect its ability to perform its obligations under this contract.
8. **Kugler Township's Responsibilities.** In addition to any other obligations described herein, Kugler Township shall:
 - a. Promptly pay Breitung Township the Payment Amount as indicated above for the year of service, or a prorated share of the Payment Amount for the length of service actually provided if the contract is terminated early;
 - b. Present a budget and levy proposal to the Kugler Township electors at each annual Kugler Township meeting during the term of this contract seeking authority to levy funds as needed to pay the "Payment Amount"; and
 - c. Promptly disclose to Breitung Township any information Kugler Township can reasonably anticipate will directly affect its ability to perform its obligations under this contract.

It is understood and agreed Kugler Township shall have no responsibility whatsoever toward the fighters or other emergency personnel including any employment related issues such as training, supervision, performance reviews, discipline, compensation, benefits, insurance coverages, compliance with any employment related federal, state, and local laws

and rules such as OSHA, ERISA, RLSA, FMLA, or any other employment related issues. It is further agreed Kugler Township has no responsibility, beyond paying the agreed upon Payment Amount, for acquiring, operating, maintaining, housing, or replacing equipment as needed to provide the fire services described herein.

9. **Insurance Requirements.** Breitung Township shall maintain general liability insurance for its services. Breitung Township shall also maintain inland marine, automobile, and property insurance coverages.
10. **Indemnification.** Breitung Townships agrees to defend and indemnify Kugler Township against any claims brought or actions filed against Kugler Township or any officer, employee, or volunteer of Kugler Township for injury to, death of, or damage to the property of any third person or persons, arising from Breitung Township's performance under this contract for services. Under no circumstances, however, shall Breitung Township be required to pay on behalf of itself and Kugler Township, any amounts in excess of the limits on liability established in Minnesota Statutes Chapter 466 applicable to any one party. The limits of liability for Kugler Township and Breitung Township may not be added together to determine the maximum amount of liability for Breitung Township. The intent of this subdivision is to impose on Breitung Township a limited duty to defend and indemnify Kugler Township for claims arising out of the performance of this contract subject to the limits of liability under Minnesota Statutes Chapter 466. The purpose of creating this duty to defend and indemnify is to simplify the defense of claims by eliminating conflicts between the parties and to permit liability claims against both parties from a single occurrence to be defended by a single attorney.
11. **No Waiver.** Nothing herein shall be construed to waive or limit any immunity from, or limitation on, liability available to either party, whether set forth in Minnesota Statutes Chapter 466 or otherwise.
12. **Modification.** This writing contains the entire agreement between the parties and no alterations, variations, modifications, or waivers of the provisions of this agreement are valid unless reduced to writing, signed by both Breitung Township and Kugler Township, and attached hereto.
13. **Subcontracting & Assignment.** Breitung Township shall not subcontract or assign any portion of this contract to another without prior written permission from Kugler Township. Services provided to Kugler Township pursuant to a mutual aid agreement Breitung Township has, or may enter into, with another entity does not constitute a subcontract or assignment requiring prior approval of Kugler Township so long as Breitung Township remains primarily responsible for providing fire services to Kugler Township's Service Territory.
14. **Termination.** This contract may be terminated at any time during its term by mutual agreement of the parties. Either party may terminate this agreement by personally serving a 120-day written notice of termination on the other party. This agreement shall terminate 120 days from the date of personal service of the written termination notice unless the party serving the notice withdraws the notice in writing before it is effective. If Kugler Township fails to pay for the service according to the schedule established herein, Breitung Township may terminate this agreement 60 days from the date of personal service of written termination notice. Notice to Breitung Township shall be served on the Breitung Township clerk and notice to Kugler Township shall be served on the Kugler Township clerk.

15. **Service Contract.** This is a service contract. The parties do not intend to undertake or create, and nothing herein shall be construed as creating, a joint powers agreement, joint venture, or joint enterprise between the parties.
16. **Minnesota Law Governs.** This contract shall be governed by and construed in accordance with the internal laws of the State of Minnesota. All proceedings related to this contract shall be venued in the State of Minnesota.
17. **Severability.** The provisions of this contract shall be deemed severable. If any part of this contract is rendered void, invalid, or otherwise unenforceable, such rendering shall not affect the validity and enforceability of the remainder of this contract.

IN WITNESS WHEREOF, the parties have executed this contract effective on the date indicated above.

Breitung Township

Breitung Township
By its Chairperson:

Signature

Print Name

Date

Clerk

Kugler Township

Kugler Township
By its Chairperson:

Signature

Print Name

Date

Clerk

Tech Bytes
410 Jones St
PO Box 301
Eveleth, MN 55734
218-288-5002
www.techbytesmn.com
info@techbytesmn.com



TO: McKinley Park Campground, Amber Zak
FROM: Tech Bytes, Dustin
DATE: December 2026
SUBJECT: McKinley Park Campground Reservation System

This reservation system would work very similar to Hoodoo Point Campground. We would also request a single point of contact.

Features of Reservation System

Campers

- Campers (customers) can make reservation when the reservation system is turned on for specific sites in the campground system
- Campers can view the reservations they have made in the past
- They can see their current balance owed for a reservation
- They enter a date they want to stay and the system will show the open sites.

Administrators

- Make reservations for campers.
- Take payments for campers if they want to pay additional
- Run several reports such as
 - Daily Revenue (can choose a date range for revenue)
 - Arrival report for campers
 - Departure report for campers
 - See all reservations
 - Camper Balances
 - Site occupancy percentage
- Can change reservations
- Can add, edit or delete users
- Can reserve duplicate site (if you allow more than 1 camper in the site)
- Edit campsite amenities & descriptions along with pictures.

Reservation System

- Allow public & administrators to make reservations as long as they have an account
- Currently group sites are considered single sites at a flat rate.
- The system sends a reservation confirmation via email after the reservation is placed.
- The campsites can all have pictures of the campgrounds, but I would have to be provided the descriptions of each site (amenities, size, etc)
- Camper history will stay on the system so you can see who was in which site by looking at camper history.

Pricing Summary

- Campground website/reservation setup - \$1500 (except plan 4)
 - User friendly website that works on both desktop browsers & mobile devices.

- Domain name & Hosting - \$220/year
- Training - \$100 for up to 2 hours of training
- Credit Card Processing
 - I can get you in touch with North Country Processing who does my credit cards and their system works very well with this.
 - Alternative you could use PayPal – but then you have to go in and request the money to be put into your account.
 - If your credit card company allows us to add payments to the website, then we could add that – but this could be an additional cost on setup (no more than \$1000, depending on how hard/long it takes to work with their people to get this setup).
- Plan 1
 - Month to Month
 - \$250/month
 - No included maintenance
 - Additional features would be charged based on hours or bid
 - 1 – Year commitment
 - \$140/month
 - No included maintenance
 - Additional features would be charged based on hours or bid
 - 3-Year Commitment
 - \$125/month
 - No included maintenance
 - Additional features would be charged based on hours or bid
- Plan 2
 - Month to Month
 - \$400/month
 - 1-hour maintenance per month (phone, on-site, email services)
 - Additional features would be discounted & any new features that we add to other sites could be added onto this site.
 - 1 – Year commitment
 - \$380/month
 - 2-hours maintenance per month (phone, on-site, email services)
 - Additional features would be discounted & any new features that we add to other sites could be added onto this site.
 - 3 – Year commitment
 - \$350/month
 - 2-hours maintenance per month (phone, on-site, email services)
 - Additional features would be discounted & any new features that we add to other sites could be added onto this site.
- Plan 3
 - Month to Month
 - \$600/month
 - 3-hour maintenance per month (phone, on-site, email services)
 - Additional features would be deeply discounted & any new features that we add to other sites could be added onto this site.
 - 1 – Year commitment
 - \$580/month
 - 3-hours maintenance per month (phone, on-site, email services)
 - Additional features would be deeply discounted & any new features that we add to other sites could be added onto this site.
 - 3 – Year commitment
 - \$350/month
 - 3-hours maintenance per month (phone, on-site, email services)
 - Additional features would be deeply discounted & any new features that we add to other sites could be added onto this site.
- Plan 4 – 1-time cost
 - If you would like to go the non-monthly route, the approximate cost would be around \$9,500 to get this setup and running. There would still be the annual hosting & domain, and if there are any maintenance changes or updates would be charged at our hourly rate.



INVOICE

11/25/2025

City of Tower
PO Box 576
Tower Minnesota 55790

In account with:

Breitung Township
PO Box 56
Soudan, MN 55782

Description	QUANTITY	PRICE	TOTAL
2025 Ambulance Vehicle Aid	530	\$ 25.00	\$ 13,250.00
Rate is \$25 per year round resident			\$ -

Total	\$ 13,250.00
-------	--------------

Transfers for December

Line Item in the Equipment Fund for "Fireman's Equipment Replacement" with a balance in the "Reserve Fund" of \$8500.00". This will be included in the "Equipment Fund".

Make the \$35,000 for Rehab Payments to the Equipment Replacement Fund, for 2025.

There was not a payment done for \$35,000 for the Rehab Payment done in 2024.

Transfer Funds for Turn out Gear from MacQueen Emergency \$54,765.15 from Equipment Replacement funds to the Fire.

Sincerely

Teresa Dolinar

Breitung Township
Equipment Replacement Fund

	<u>Actual</u> <u>2024</u>	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	<u>2030</u>	<u>2031</u>	<u>2032</u>	<u>2033</u>	<u>2034</u>	<u>2035</u>
Beginning Balance	\$224,865	\$174,771	\$65,771	\$56,771	\$132,771	\$223,771	\$318,294	\$414,294	\$510,294	\$606,294	\$602,294	\$698,294
Contribution June	25,000	25,000	25,000	25,000	25,000	25,000	45,000	45,000	45,000	45,000	45,000	45,000
Contribution Dec	25,000	25,000	25,000	25,000	25,000	25,000	45,000	45,000	45,000	45,000	45,000	45,000
Surface building lease												
Fire Department @ \$500/month	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000
Police Dept @ \$200/mo. (ended Mar)												
Rehab payments (total = 362,422)		35,000	35,000	35,000	35,000	58,523						
Interest earned on CD's	5,473											

Expenditures

1) 2013 Ford Truck			100,000									
2) ToolCat (John Deere Tractor)	79,339											
3) 2015 John Deere Loader												
4) 1988 CAT Grader & repairs						20,000						
5) 2023 Int'l Truck & Plow & box												
6) 2000 Ford F550 Mini pumper rescue	32,228											
7) 1998 Ford F8000 Tender/Pumper - Fire		200,000										
8) 2008 Peterbuilt Pumper - Fire											750,000	
9) Fire boat modifications & replace engines										40,000		
10) Zero turn mower				15,000								
11) Building Rehab loan												
12) 2021 GMC pickup										60,000		
13) Fire Dept SCBA's												
Ending Balance	<u>\$174,771</u>	<u>\$65,771</u>	<u>\$56,771</u>	<u>\$132,771</u>	<u>\$223,771</u>	<u>\$318,294</u>	<u>\$414,294</u>	<u>\$510,294</u>	<u>\$606,294</u>	<u>\$602,294</u>	<u>\$698,294</u>	<u>\$44,294</u>

Breitung Township Reserve Account Balances	Dec 4M	25-Mar Balance
Equipment Replacement	57000	54961.84
Police Car	42000	5147.29
Fireman's Equipment Replacement	14000	8500.00
Firemans Pension	21000	5092.00
Building & Grounds	44000	6000.00
Recreation		
Sick Days - R&B and Police	19000	962.78
Gravel	3000	8390.49
Town Hall Rehab Payments	0	20000.00
Operating Funds	0	
Interest		230.60
McKinley Park Matching Funds	0	
	200000	109285.00