

Township of Breitung Agenda – Regular Board Meeting

Township of Breitung Regular Board Meeting 10/21/2025 Breitung Community Center 6:00 PM

- Call the meeting to order/Roll Call
- Pledge of Allegiance
- Acceptance of Agenda
- Approval of Minutes
 - 09/16/2025 Regular Board Meeting
- Approval of September 2025 Treasurer's Report
 - Checks Written: 50325 - 50385
 - Total Disbursements: \$131,440.72
 - Fund Balance: \$844,669.70
 - Voided Checks: 50356
- Correspondence
 - St. Louis County – AIS grant
 - St. Louis County – Board of Adjustment
 - Stephanie Ukkola – Girl Scout Troop 1302
 - St Louis County Association of Townships
 - RAMS Annual Dinner Invitation
- Public Input

Reports:

- Police – Attached
- Fire & Rescue – Attached
- Road and Bridge – Attached
- Wastewater Board
- Ambulance Commission
- Housing – None
- Recreation
- Lake Vermilion Lodging Tax Board

Old Business

- Police Local 346 Union Contract
- Police Squad Replacement
- Current Infrastructure Projects
 - 2023 Infrastructure
 - McKinley Park Trail Loop
 - Thompson Farm Road
 - Stuntz Bay Access Rd
- Flood/FEMA process – Attached
- Broadband Project
- Joint Comprehensive Plan
- Workers' Compensation Insurance
 - Breitung Employee Handbook Changes
- Minnesota Paid Leave Act
- McKinley Park Campground
 - Manager & Contract
 - Accessibility Project

New Business

- Pay Bills as presented
- Fire Truck Purchase
- Equipment Sale
- Snow Removal Contractor
- St Louis County Association of Townships
- Resolution 2025-21: Accepting Donations

Next Board Meetings

Regular Board Meeting: Tuesday, November 18, 2025 at 6:00 PM

Adjourn

Breitung Township
Regular Board Meeting 09-16-2025, 6:00 PM
In Person Meeting at the Timothy Tomsich Community Center
33 First Avenue, Soudan MN 55782

Present In Person:

Board Members: Chairman Matthew Tuchel, Supervisor Erin Peitso, Supervisor Stephen Tekautz, Clerk Amber Zak

Public: Police Chief Daniel Reing, Robert Tammen, Trudy Hendricks Stephanie Ukkola (The Timberjay Newspaper)

Call to Order at 6:00 PM by Chairman Tuchel

Pledge of Allegiance

Acceptance of Agenda

Motion by Supervisor Tekautz to accept the agenda as presented

2nd by Chairman Peitso

Motion Passed 3-0

Approval of Minutes

Motion by Supervisor Peitso to approve the minutes of the 08-19-2025 Regular Board Meeting as presented

2nd by Supervisor Tekautz

Motion passed 3-0

Approval of Treasurer's Report

Motion by Chairman Tuchel to accept the August 2025 Treasurers Report as presented

2nd by Supervisor Tekautz

Motion passed 3-0

Correspondence

- Dena Suihkonen
- St. Louis County - LRIP
- St. Louis County Association of Townships
 - Chairman Tuchel noted that the group would begin charging for membership at a rate of \$150/year + \$0.10/capita; questioned the necessity of being part of this association and its usefulness, mentioned going to an upcoming meeting to find out more
- St. Louis County – Cannabis Ordinance Amendments
 - Chairman Tuchel mentioned placing the notice regarding cannabis use in public spaces on Facebook so that people would start becoming aware of the ordinance.

Correspondence so noted.

Public Input

Robert Tammen was in the audience; when asked whether he had any input, he noted that he hadn't attended a meeting in quite some time and was there only out of interest and noted that he was very happy with the way the Township was currently being ran. Noted with a thank you by Chairman Tuchel and others.

Reports

- Police – Attached, Chief Reing mentioned that he'd received several reports of motorists not pulling over for emergency vehicles with flashing lights. Clerk Zak offered to make a reminder on Facebook regarding the issue.
- Fire – Attached, Chairman and Assistant Chief Tuchel noted that he and Chief Banks would be looking at a used water tender next week citing that it might be more financially responsible to consider a used option rather than brand-new.
- Road and Bridge – Attached, Chairman Tuchel also noted that 6 hydrants had been repaired around town and the Public Works department with assistance from MN Rural Water Association had found one completely non-functioning and leaking which would be replaced later this week.
- Wastewater Board – Chairman Tuchel updated the board that the new water plant was still fully under construction, the old filter was gone and so the water plant is now fully dependent on the new equipment. The WWB is currently in the permitting process for the Rapid Infiltration Basin; testing was completed and results looked good. Further, the WWB is currently in the process of signing easements on the Force Main Project.
- Ambulance Commission – No meeting; nothing to report other than the planned ALS start-up was about one month out
- Housing – No meeting/report
- Recreation – Supervisor Peitso noted that Breitung Township should hear if it would be receiving the grant in October. Discussed a resident wanting to donated trees to be planted at the park, Supervisor Peitso would be researching trees for survivability in the park considering the issues that have plagued other trees planted in previous years.
- Lake Vermilion Lodging Tax Joint Powers Board – No updated, the board would be meeting at the Timothy Tomsich Community Center on October 14th at 10 AM.

Old Business:

Current Infrastructure Projects

- 2023 Infrastructure Project – JPJ has not yet gotten a final pay estimate to Mesabi Bituminous, nothing new
- McKinley Loop Trail – Currently going through the Wetland/Environmental steps; signs need to be put up notating IRRR as a fiscal sponsor for the project
- Thompson Farm Road Project – MNDoT stipulated 6 additional requirements prior to going to bid, a note from JPJ indicated the requirements would be met by the end of the week
- Stuntz Bay Access Road – Waiting for the county to close with the state for the final payout and then the project would be finished

Flood/FEMA process – Attached

Police Local 346 Union Contract

Supervisor Tekautz noted he would be meeting with the Union Representative and Chief Reing to go over the contract on October 3, 2025.

Broadband Project

9/16/2025 meeting was cancelled by CTC, they cited a desire to hold off until the current construction is complete to see how much money is left of the grant. Chairman Tuchel had reached out to note that Breitung Township still wants our area served, specifically those areas that are inaccessible by directional boring (need for Lake Country Power to allow hung wires) whether or not other communities are interested.

Joint Comprehensive Plan

Clerk Zak presented a proposal and quote from Arrowhead Regional Development Commission; she notated a price tag of approximately \$25k. It was further noted that there was 50% funding available from the IRRR and that the overall process would take between 9 – 10 months. Chairman Tuchel noted the advantages of the plan being that the township and the city would then have a clear insight into what our residents want and any changes that should be made

Motion by Chairman Tuchel to move forward with the Joint Comprehensive Plan and request that the City of Tower move to participate as well with the contingency that our entities receive funding for the plan from the IRRR

2nd by Supervisor Peitso

Motion Passed 3-0

Workers' Compensation Insurance

A late addition to the Public Packet was received by Clerk Zak. While confirming legality of the updated Workers' Compensation policy in the Breitung Employee Handbook, it was noted that the handbook was due for an update. Clerk Zak requested the necessary changes to be made by attorneys at Johnson, Killen, and Seiler PA. The law firm provided a draft of the changes just ahead of the meeting; because it was received on such short notice, the decision was made to table the changes until they could be reviewed completely. It was noted that the Workers' Compensation was satisfactory and should be approved by the union representatives; once approved, that section would be ready for board approval.

Minnesota Paid Leave Act

Chairman Tuchel noted that funding of the Paid Leave Act should be part of Union Contract Negotiations; he elaborated that he would like to see the township pay the full .88% tax on employee income, but would need to take consideration of the cost. The issue was tabled for the time being.

Turn existing trails over to Mesabi Trail

Clerk Zak had discussed the topic with the City of Tower Clerk; he was under the impression that this would be occurring for Tower once the trails were complete. Clerk Zak advised the board to wait until the trails were complete to pursue turning them over and suggested doing so jointly with the City of Tower. Item to be removed from Old Business until such a time as it is ready to be addressed.

Police Squad Replacement

Chief Reing presented two new quotes for police vehicle replacement; the board was open to the replacement, requested Chief Reing make sure that the company he received the quote from was on the Minnesota State Bid System – this would ensure Breitung not needing to acquire multiple quotes. Further discussion on whether equipment could be transferred between old and new vehicles considering they would be the same make and model; Chief Reing felt that due to changes of the vehicle and the state of some of the equipment, the ability to transfer it to the new vehicle would be unlikely. Chief Reing noted that the current squad was in good condition (2017, 105k miles, putting on roughly 20k/year), however he was concerned that parts of it would start to fail as it aged – he further noted that most agencies change vehicles every 3 – 4 years, which Breitung Police Department was well past. The board directed Chief Reing to find out if the 2025 model came with radar and to get a quote with a push-bumper included. Tabled the issue for the time being.

New Business:

Pay Bills as Presented

Motion by Supervisor Tekautz to Pay Bills as Presented

2nd by Supervisor Peitso

Motion Passed 3-0

McKinley Park Campground

Supervisor Tekautz had received a verbal notice from Campground Hosts Susie & Jerry Chiabotti that they would not be renewing their contract for the 2026 camping season. In discussion on host replacement and contract changes, Supervisor Tekautz is hoping that the Chiabotti's will let the township know what needs to be acquired as far as tools and equipment go. Chairman Tuchel requested Clerk Zak to obtain contracts from Babbitt and Hoyt Lakes Municipal campgrounds if they would be willing to share; he provided a copy of Tower's contract to the supervisors noting that McKinley Park Campground has the potential to bring in some great revenue to the township. Other considerations were whether the township would pay additional employees, and whether an online reservation system should be implemented. No action taken at this time, supervisors to consider changes to be made to the contract.

Resolution 2025-20: Resolution to Open a High Yield Money Market account with Frandsen Bank & Trust

Motion by Chairman Tuchel to approve Resolution 2025-20

2nd by Supervisor Peitso

Motion Passed 3-0

Boat Launch Fee Waiver

City of Tower requested waived fee during DNR scheduled maintenance on their public landing beginning September 29th. Considering that the close of campground season would be September 30th, the board was hesitant to grant the waiver due to potential congestion.

Motion by Chairman Tuchel to waive the fee beginning Wednesday, October 1st (after closure of campground) and ending Friday, October 31st, 2025.

2nd by Supervisor Peitso

Motion Passed 3-0

Parcel 270-0110-2912 – Driveway/Utilities

Chairman Tichel discussed a request from Geoff Griffin to place a driveway and water utilities to his property at the top of 2nd Avenue; driveway would cross township property and sewer could be tied into sewer manhole located in front of the neighboring house. Supervisor Tichel explained that this would be of no cost to the township and any damages incurred due to the work would be payable by Mr. Griffin. He elaborated further that the township should retain easement on the property and should they ever wish to develop neighboring lots, they would be able to create a road over Mr. Griffin's driveway. Another facet to the request is snow placement; currently public works uses the space to push snow; Mr. Griffin has offered to clear additional trees for the purpose of creating a space for the snow.

Motion by Supervisor Tekautz to accept the plan of water/sewer/driveway access with the caveats that the township would retain the easement to their land, Mr. Griffin would pay applicable connection fees to the water department, if adjoining lots are developed and a street needs to be placed the township would be able to do so, full restoration of impacted areas would be the responsibility of Mr. Griffin and that the motion be contingent upon township attorney approval

2nd by Chairman Tichel

Discussion: Supervisor Peitso noted that she does not prefer to see garages and pole buildings erected, would prefer homes. Short of attempting to take planning and zoning back over, the township had no say in this according to Chairman Tichel. Chairman Tichel reiterated a concern that after 7 years of continual use and improvement to a section of another's property, the user retains a permanent right to continue using it as such; he aimed to avoid this with the caveats in the motion.

Motion Passed 3-0

Next Board Meetings

Regular Board Meeting on 10/21/2025 at 6:00 PM

Adjourn

Motion by Supervisor Tekautz to adjourn the meeting at 7:23 PM

2nd by Supervisor Peitso

Motion passed 3-0

Respectfully Submitted

Amber Zak
Clerk, Breitung Township

TOWNSHIP OF BREITUNG

Sep-25

GENERAL	510,158.06
ROAD & BRIDGE	168,149.40
FIRE	1,585.54
PARK	85,808.93
RECREATION	16,168.79
POLICE	78,578.13
PROJECTS	(15,779.15)
TOTALS	844,669.70

Township of Breitung

Balance Sheet

As of September 30, 2025

	Sep 30, 25
ASSETS	
Current Assets	
Checking/Savings	
4M Fund General MN0102392001	408,644.37
FBT-Savings Cert #1300319690	96,043.61
FBT - Reserve Account	47,726.63
Frandsen - MMD Savings #86	67,877.44
Frandsen - NOW #00 008 6	283,904.23
Park State Bank- NOW - Cook	6,708.68
Water Department - SBT NOW	18,067.51
Water Department - SBT Savings	70,135.50
Total Checking/Savings	999,107.97
Other Current Assets	
Accounts Receivable - Water	27,884.08
County Taxes Receivable	23,559.11
Total Other Current Assets	51,443.19
Total Current Assets	1,050,551.16
Fixed Assets	
1983 Caterpillar Grader	80,000.00
1998 Ford Water Tender	58,000.00
2001 Ford F-550 Fire Truck	101,904.04
2004 Polaris 4-Wheeler	2,500.00
2008 Custom Fire Truck	199,971.00
2013 24 Pulsecraft Fire Boat	95,500.00
2013 Arctic Cat Sowmobile	11,451.65
2013 Ford F-350 Truck/plow	56,321.98
2015 John Deere Loader	170,328.00
2016 John Deere Zero Turn Mower	8,766.00
2017 Ford Explorer Police Car	29,195.00
2017 John Deere Tractor 1025R	16,957.00
2021 GMC Sierra 2500 Truck	24,306.34
2023 International Dump Truck	149,792.47
2024 Bobcat Tool Cat	79,338.61
Campground Office	262,500.00
Construction In Progress	246,097.22
Contents-Campground Office	22,500.00
Contents-FH,G,PO	48,750.00
Contents Police Office & Garage	39,375.00
Contents Truck Storage	16,875.00
Entrance Signs	22,000.00
Fire Dept Equipment	15,671.72
Fire Hall,Garage, Post Office	300,000.00
Garage Equipment	5,000.00
Land-Ballfield Complex	10,000.00
Land-McKinely Park Campground	292,700.00
Land-Township Complex	20,000.00
Land - Towship Lots	88,300.00
MINOS Building	863,964.00
Police Equipment	12,000.00
Police Office & Garage	60,000.00
Truck Storage	50,625.00
Total Fixed Assets	3,460,690.03
TOTAL ASSETS	4,511,241.19
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Accounts Payable	44,277.30
Accrued Salaries	2,332.60
Payroll Liabilities	4,819.04

Township of Breitung
Balance Sheet
As of September 30, 2025

	Sep 30, 25
Taxes Receivable	23,559.11
Total Other Current Liabilities	74,988.05
Total Current Liabilities	74,988.05
Long Term Liabilities	
FBT - Rehab Loan	225,713.00
Total Long Term Liabilities	225,713.00
Total Liabilities	300,701.05
Equity	
Opening Bal Equity	1,837,341.53
Retained Earnings	2,115,013.08
Net Income	258,185.53
Total Equity	4,210,540.14
TOTAL LIABILITIES & EQUITY	4,511,241.19

Township of Breitung
Profit & Loss
September 2025

	Sep 25
Ordinary Income/Expense	
Income	
Interest	1,689.10
McKinley Park Campground	29,146.06
Miscellaneous	5,608.52
Rents	5,915.50
Road & Bridge Miscellaneous	712.50
St. Louis County	
DNR -PILT	6.70
Taconite Municipal aid	25,000.00
Total St. Louis County	25,006.70
Water Dept Reimb	2,016.80
Total Income	70,095.18
Gross Profit	70,095.18
Expense	
Dues-Subscriptions-Licenses	
General	904.00
Total Dues-Subscriptions-Licenses	904.00
Electricity & Water	
Fire	240.27
General	240.27
Park	2,945.00
Police	188.53
Recreation	130.98
Road & Bridge	980.61
Total Electricity & Water	4,725.66
Fuel - Fuel Oil	
Park	1,151.36
Police	342.77
Recreation	292.96
Road & Bridge	330.28
Total Fuel - Fuel Oil	2,117.37
Insurance	
General	0.00
Police	16.16
Road & Bridge	32.32
Total Insurance	48.48
Interest Expense	7,626.43
Payroll Expenses	
General	545.07
Park	52.65
Police	3,741.42
Road & Bridge	4,727.27
Payroll Expenses - Other	28,809.09
Total Payroll Expenses	37,875.50
Services Rendered	
Park	17,016.90
Police	461.40
Recreation	155.00
Road & Bridge	254.05
Total Services Rendered	17,887.35

10:58 AM
10/14/25
Cash Basis

Township of Breitung
Profit & Loss
September 2025

	Sep 25
Supplies	
General	3,334.83
Park	137.80
Police	532.93
Recreation	388.67
Road & Bridge	209.82
Total Supplies	4,604.05
Telephone	
General	120.27
Park	1,061.34
Police	333.91
Road & Bridge	36.24
Total Telephone	1,551.76
Total Expense	77,340.60
Net Ordinary Income	-7,245.42
Net Income	-7,245.42

September 2025

Date	Department	Name	Memo	Account	Class	Amount
09/02/2025	Park	McKinley Park Campground	CCD	McKinley Park Campgr	36200-Other Receipts/Refunds	112.22
09/03/2025	Park	McKinley Park Campground	CCD	McKinley Park Campgr	36200-Other Receipts/Refunds	10.00
09/03/2025	Park	McKinley Park Campground	CCD	McKinley Park Campgr	36200-Other Receipts/Refunds	82.31
09/03/2025	Park	McKinley Park Campground	CCD	McKinley Park Campgr	36200-Other Receipts/Refunds	196.34
09/04/2025	Park	McKinley Park Campground	CCD	McKinley Park Campgr	36200-Other Receipts/Refunds	477.00
09/09/2025	Park	McKinley Park Campground	CCD	McKinley Park Campgr	36200-Other Receipts/Refunds	186.81
09/10/2025	Park	McKinley Park Campground	CCD	McKinley Park Campgr	36200-Other Receipts/Refunds	271.15
09/15/2025	Park	McKinley Park Campground	CCD	McKinley Park Campgr	36200-Other Receipts/Refunds	476.34
09/16/2025	Park	McKinley Park Campground	CCD	McKinley Park Campgr	36200-Other Receipts/Refunds	255.00
09/23/2025	Park	McKinley Park Campground	CCD	McKinley Park Campgr	36200-Other Receipts/Refunds	529.00
09/30/2025	Park	McKinley Park Campground	CCD	McKinley Park Campgr	36200-Other Receipts/Refunds	3,600.00
09/30/2025	Park	McKinley Park Campground	CCD	McKinley Park Campgr	36200-Other Receipts/Refunds	257.39
	Park CCD Total					6,453.56
09/18/2025	General	St. Louis County	24 TAC	Taconite Municipal aid	33620-County other grants	25,000.00
09/18/2025	General	Deposit	Rent J.Gornick	Rents	36200-Other Receipts/Refunds	50.00
09/25/2025	General	Breitung Water Department	Sept Payroll	Water Dept Reimb	36200-Other Receipts/Refunds	2,016.80
09/25/2025	General	St. Louis County	SLT	DNR -PILT	33620-County other grants	6.70
	General Total					27,073.50
09/03/2025	Park	McKinley Park Campground	WEEK 9/2.25	McKinley Park Campgr	36200-Other Receipts/Refunds	5,980.00
09/18/2025	Park	McKinley Park Campground	Week of 9.5.25	McKinley Park Campgr	36200-Other Receipts/Refunds	1,616.00
09/18/2025	Park	McKinley Park Campground	Electric & Internet	McKinley Park Campgr	36200-Other Receipts/Refunds	1,622.50
09/24/2025	Park	McKinley Park Campground	WEEK OF 9/16/25	McKinley Park Campgr	36200-Other Receipts/Refunds	12,664.00
09/24/2025	Park	McKinley Park Campground	WEEK OF 9/9/25	McKinley Park Campgr	36200-Other Receipts/Refunds	810.00
	Park Total					22,692.50
09/24/2025	Park WS	Deposit	WS DENNIS RIPPENTR	Rents	36200-Other Receipts/Refunds	600.00
09/24/2025	Park WS	Deposit	WS PAT MARTIN	Rents	36200-Other Receipts/Refunds	600.00
09/24/2025	Park WS	Deposit	WS M WEISS	Rents	36200-Other Receipts/Refunds	600.00
09/24/2025	Park WS	Deposit	WS ZASADNI	Rents	36200-Other Receipts/Refunds	600.00
09/24/2025	Park WS	Deposit	WS R. SCHELSKE	Rents	36200-Other Receipts/Refunds	600.00
09/24/2025	Park WS	Deposit	WS S DEADRICK	Rents	36200-Other Receipts/Refunds	600.00
09/24/2025	Park WS	Deposit	WS N YOUNG MATTSO	Rents	36200-Other Receipts/Refunds	600.00
09/24/2025	Park WS	Deposit	WS L ERICKSON	Rents	36200-Other Receipts/Refunds	600.00
09/24/2025	Park WS	Deposit	WS L. Tviet	Rents	36200-Other Receipts/Refunds	600.00
	Park WS Total					5,400.00

September 2025

09/24/2025	Projects	US Postal Service	OCT RENT	Rents	34000-All Other Services	465.50
	Projects Total					465.50
09/03/2025	R&B	Deposit	Berkely 8/19/25	Miscellaneous	36200-Other Receipts/Refunds	1,666.65
09/03/2025	R&B	Deposit	Berkley 8/22/25	Miscellaneous	36200-Other Receipts/Refunds	1,164.11
09/03/2025	R&B	Deposit	BERKLEY 8/11/25	Miscellaneous	36200-Other Receipts/Refunds	2,777.76
09/18/2025	R&B	City of Tower	Gravel	Road & Bridge Miscella	36200-Other Receipts/Refunds	712.50
	R&B Total					6,321.02
09/30/2025	General		Interest	FBT - Reserve Accoun	36210-Interest Earnings	57.32
09/30/2025	General		Interest	Frandsen - MMD Savi	36210-Interest Earnings	44.60
09/30/2025	General		Interest	Frandsen - NOW #0C	36210-Interest Earnings	194.60
09/30/2025	General		Interest	4 M Account	36210-Interest Earnings	1,360.43
	Interest Total					1,656.95
	Grand Total					70,063.03
Checks	50325-50385					
Void 50356						
Disbursemer	\$131,440.72					

BREITUNG TOWNSHIP

2025

	General	R & B	Fire	Park	Rec	Police	Projects	TOTALS
Balance Forward	218,259.23	(4,667.27)	53,193.27	45,208.36	20,222.42	104,675.82	(79,846.59)	357,045.24
January Receipts	4,544.65	131,700.68	2,217.68	28,500.00	1,083.33	5,500.19	111,638.50	285,185.03
January Disbursements	135,627.85	30,454.00	5,261.07	48,505.18	1,505.30	41,415.51	28,183.79	290,952.70
2025 January	87,176.03	96,579.41	50,149.88	25,203.18	19,800.45	68,760.50	3,608.12	351,277.57
February Receipts	15,056.02	12,977.30	0.00	11,148.00	0.00	0.00	1,215.50	40,396.82
February Disbursements	12,685.26	31,516.79	4,440.29	7,076.43	2,096.04	11,338.59	15,034.16	84,187.56
2025 February	89,546.79	78,039.92	45,709.59	29,274.75	17,704.41	57,421.91	(10,210.54)	307,486.83
March Receipts	202,290.55	0.00	150.00	15,733.00	140.00	22,530.75	102,010.50	342,854.80
March Disbursements	27,093.85	32,561.88	9,183.09	12,621.13	1,972.97	27,176.10	13,796.15	124,405.17
2025 March	264,743.49	45,478.04	36,676.50	32,386.62	15,871.44	52,776.56	78,003.81	525,936.46
April Receipts	7,539.83	14,894.98	600.00	3,500.00	0.00	1,483.47	53,639.07	81,657.35
April Disbursements	13,504.45	20,763.64	10,351.99	3,092.07	719.67	15,235.19	52,708.07	116,375.08
2025 April	258,778.87	39,609.38	26,924.51	32,794.55	15,151.77	39,024.84	78,934.81	491,218.73
May Receipts	12,249.69	52,751.78	725.06	44,306.45	0.00	23,831.68	1,816.99	135,681.65
May Disbursements	9,841.66	19,342.10	11,277.41	20,470.72	1,535.55	12,793.34	113,978.88	189,239.66
2025 May	261,186.90	73,019.06	16,372.16	56,630.28	13,616.22	50,063.18	(33,227.08)	437,660.72
June Receipts	4,501.86	0.00	4,128.00	29,876.39	0.00	4.00	26,269.32	64,779.57
June Disbursements	30,999.57	21,109.98	5,036.47	22,166.18	6,406.13	11,453.14	6,692.39	103,863.86
2025 June	234,689.19	51,909.08	15,463.69	64,340.49	7,210.09	38,614.04	(13,650.15)	398,576.43

2025	General	R & B	Fire	Park	Rec	Police	Projects	TOTALS
July Receipts	121,133.98	188,169.79	51,237.78	33,270.50	25,456.26	83,229.49	465.50	502,963.30
July Disbursements	20,522.23	39,685.66	60,916.96	41,442.54	7,132.46	18,323.96	230.00	188,253.81
2025 July	335,300.94	200,393.21	5,784.51	56,168.45	25,533.89	103,519.57	(13,414.65)	713,285.92
August Receipts	183,483.53	3,888.86	1,212.80	33,838.65	0.00	1,933.71	1,681.00	226,038.55
August Disbursements	29,039.63	27,985.12	2,895.27	15,623.48	6,460.49	13,422.01	4,511.00	99,937.00
2025 August	489,744.84	176,296.95	4,102.04	74,383.62	19,073.40	92,031.27	(16,244.65)	839,387.47
September Receipts	95,389.97	6,321.02	0.00	34,546.06	0.00	0.00	465.50	136,722.55
September Disbursements	74,976.75	14,468.57	2,516.50	23,120.75	2,904.61	13,453.14	0.00	131,440.32
2025 September	510,158.06	168,149.40	1,585.54	85,808.93	16,168.79	78,578.13	(15,779.15)	844,669.70
October Receipts	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
October Disbursements	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2025 October	510,158.06	168,149.40	1,585.54	85,808.93	16,168.79	78,578.13	(15,779.15)	844,669.70
November Receipts	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
November Disbursements	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2025 November	510,158.06	168,149.40	1,585.54	85,808.93	16,168.79	78,578.13	(15,779.15)	844,669.70
December Receipts	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
December Disbursements	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2025 December	510,158.06	168,149.40	1,585.54	85,808.93	16,168.79	78,578.13	(15,779.15)	844,669.70
RECEIPTS	646,190.08	410,704.41	60,271.32	234,719.05	26,679.59	138,513.29	299,201.88	1,816,279.62
DISBS	354,291.25	237,887.74	111,879.05	194,118.48	30,733.22	164,610.98	235,134.44	1,328,655.16

From: LaShawn Rush <RushL@StLouisCountyMN.gov>
Sent: Friday, September 19, 2025 11:41 AM
To: LaShawn Rush
Subject: St. Louis County- 2026 AIS RFP- OPEN
Attachments: AIS Prevention Grant - Applicants Memo.doc

Happy Friday!!

I hope this email finds you doing well! You are receiving this email as you may qualify to be a grant recipient for the 2026 St. Louis County Aquatic Invasive Species RFP that opened this morning. St. Louis County is scheduled to receive \$708,865.00 from the State of Minnesota to allocate to our 2026 grant recipients. The 2026 RFP is scheduled to close at 4:30 p.m. on Friday, November 21, 2024. A copy of the AIS Prevention Grant- Applicants Memo is attached to this email for you to review. This memo and further information regarding the St. Louis County Aquatic Invasive Species Prevention Aid Program can be found on our County Website by using this link [Aquatic Invasive Species \(stlouiscountymn.gov\)](https://stlouiscountymn.gov).

If you have any questions, please feel free to contact me. I hope that you have a wonderful rest of your day and weekend!

Thank you,



LaShawn Rush, Land Use Planner

Planning and Zoning

she/her/hers

Office: 218-725-5039 **Toll-Free:** 1-800-450-9777 **Ext.** 5039 **Fax:** 218-725-5029

St. Louis County Government Services Center, 320 W 2nd St, Ste 301, Duluth, MN 55802

rushl@stlouiscountymn.gov

www.stlouiscountymn.gov

[Land Use Website](#) | [Apply for Land Use Permit](#) | [Subscribe to Land Use News](#)





Saint Louis County

Planning and Zoning Department
www.stlouiscountymn.gov

TO: Interested Applicants

FROM: LaShawn Rush, Land Use Planner

DATE: September 19, 2025

RE: St. Louis County Aquatic Invasive Species Prevention Aid

St. Louis County is soliciting proposals to prevent the introduction or limit the spread of aquatic invasive species (AIS) in St. Louis County. St. Louis County is the recipient of \$708,865 County Program Aid grant funds for AIS prevention from the State of Minnesota as a result of the 2014 Session Law Chapter 308. The purpose of these funds is to “prevent the introduction or limit the spread of aquatic invasive species at all access sites within the county” (MN Statutes 477A.19).

Please note the St. Louis County AIS Prevention Program will be available provided state funding is appropriated for the program.

Applications are due by 4:30 p.m. on Friday, November 21, 2025. Applications may be mailed to LaShawn Rush at St. Louis County Planning and Zoning, 320 West Second Street, Suite 301, Duluth, MN 55802 or emailed as a PDF file to: rushl@stlouiscountymn.gov. Please contact LaShawn Rush at 218-725-5039 if you need any of the forms mailed to you.

The St. Louis County Aquatic Invasive Species Prevention Plan and application information are posted on the St. Louis County Website: <http://www.stlouiscountymn.gov/ais>. The application information includes the following items:

1. Request for Proposal Overview
2. Application Form Including Budget Worksheet
3. Instructions for Narrative Sections of Application
4. Sample St. Louis County Contract



Saint Louis County

Planning and Zoning Department • www.stlouiscountymn.gov
landuseinfo@stlouiscountymn.gov

Ryan Logan
Director

DATE: October 1, 2025

TO: Ben Verbick
Via email: ben.verbick@gmail.com

FROM: Ada Tse, Senior Planner

SUBJECT: **DECISION OF THE ST. LOUIS COUNTY BOARD OF ADJUSTMENT**

Following is a brief summary of the decision from your variance hearing held Thursday, September 11, 2025. You will be receiving the formal, signed and notarized Findings of Fact, Conclusions and Decision once the Board has formally approved them, which will be in **approximately one month**.

Ben Verbick - S30, T62N, R15W (Breitung)

Approved a variance to allow 325 square feet of additions that exceed the allowed 200 square feet to a nonconforming principal dwelling located 32 feet from the shoreline within the shore impact zone and to allow a structure height of 28 feet where a maximum height of 20 feet is allowed, based on the following facts and findings:

A. Official Controls:

1. St. Louis County Zoning Ordinance 62, Article IV, Section 4.3 D., states that if a structure is located between 25 feet and the shore impact zone, an addition total of 200 square feet is allowed.
 - a. The dwelling is located 32 feet from the shoreline, and the applicant is proposing additions totaling 325 square feet to the front and rear.
 - b. The proposed project will not increase the current shoreline nonconformity.
2. St. Louis County Zoning Ordinance 62, Article IV, Section 4.3 D., allows a maximum height of 20 feet if any part of the structure is within the shore impact zone.
 - a. The applicant is proposing an addition which will increase the height of the nonconforming principal dwelling from 19 feet to 28 feet.
3. A 200 square foot expansion is allowed with a variance. The applicant needs an additional 14 square feet to tie into the existing porch foundation and support for disparity.
4. This proposal would allow for safer ingress and egress to the cabin.
5. The proposal will increase the shoreline setback by approximately eight feet.
6. The variance request is in harmony with the general purpose and intent of official controls.

☐ **Duluth Office**
Government Services Center
320 W 2nd St, Ste 301
Duluth, MN 55802
Phone: (218) 471-7103
Toll Free in MN: 1-800-450-9777

☒ **Virginia Office**
Government Services Center
201 South 3rd Avenue West
Virginia, MN 55792
Phone: (218) 471-7103
Toll Free in MN: 1-800-450-9777

B. Practical Difficulty:

1. There is steep slope and ledge rock on the property that may limit future development.
2. Practical difficulty has been demonstrated in complying with the official controls.

C. Essential Character of the Locality:

1. The applicant is not proposing a new use to the area. The plat is developed with many seasonal residential uses.
2. The area consists of developed lakeshore lots with both conforming and nonconforming structures.
3. The roof configuration will better control runoff to the lake and give the structure a more modern look to complement adjacent properties.
4. The variance request will not alter the essential character of the locality.

D. Other Factor:

1. This is decreasing the shoreline nonconformity.

The following conditions shall apply:

1. The structure shall be unobtrusive (earth-tone) colors, including siding, trim and roof.
2. The stormwater runoff from the proposed structure shall not directly discharge into the lake or on adjacent lots.
3. St. Louis County Onsite Wastewater SSTS standards shall be followed.
4. In the event that it is determined that the structure is not structurally sound to be added onto or is replaced, a new structure may be allowed and shall require a permit. All ordinance setbacks and requirements shall be met.
5. Demolition waste shall be disposed of in a manner acceptable to St. Louis County Solid Waste Ordinance 45.
6. All local, state, and federal requirements shall be met.

In Favor: Coombe, Manick, McKenzie, Pollock, Werschay, Zupancich - 6

Opposed: None - 0

Motion carried 6-0

If your application for variance was approved, keep in mind that you **cannot begin** your construction project until your Land Use Permit and/or Sewage Treatment System Permit has been **paid for and issued** (these fees are in addition to the variance fee you already paid).

There may be items listed as conditions of your variance that you may have to accomplish **prior** to the Permit(s) being issued. If you have any questions, please contact this Department in Virginia at the number shown below.

cc. Clerk, Town of Breitung (via email: clerk@breitungtownship.org)

☐ **Duluth Office**
Government Services Center
320 W 2nd St, Ste 301
Duluth, MN 55802
Phone: (218) 471-7103
Toll Free in MN: 1-800-450-9777

☒ **Virginia Office**
Government Services Center
201 South 3rd Avenue West
Virginia, MN 55792
Phone: (218) 471-7103
Toll Free in MN: 1-800-450-9777

From: Stephanie Ukkola <stephanie.ukkola@gmail.com>
Sent: Monday, October 6, 2025 10:33 PM
To: Dianna Sunsdahl
Subject: Re: Girl Scout request - amended with date change to Friday

Breitung Town Board
33 First Ave.
PO Box 56
Soudan, MN

Stephanie Ukkola
Co-leader
Girl Scouts Troop 1302
7 Gordon St.
PO Box 2
Soudan, MN

Dear Matt, Erin, and Steve,

Girl Scout Troop 1302, based out of Soudan, would like to use the Timothy Tomsich Community Center as a meeting place once monthly beginning Friday, Oct. 24 at 5 p.m. Girl Scouts is a wonderful organization committed to empowering girls to become capable, competent and confident citizens. We ask that you would please support our troop by waiving the rental fee for our regular monthly meetings and additional meetings when necessary.

Sincerely,

Stephanie Ukkola
Co-Leader of Girl Scouts Troop 1302
Stephanie.ukkola@gmail.com

On Sun, Oct 5, 2025 at 10:09 AM Stephanie Ukkola <stephanie.ukkola@gmail.com> wrote:

Breitung Town Board
33 First Ave.
PO Box 56
Soudan, MN

Stephanie Ukkola
Co-leader
Girl Scouts Troop 1302
7 Gordon St.
PO Box 2
Soudan, MN

Dear Matt, Erin, and Steve,

ST. LOUIS COUNTY ASSOCIATION OF TOWNSHIPS
SEPTEMBER 24, 2025 MONTHLY MEETING MINUTES

NEXT MEETING: October 22, 2025 6:30 PM

SPEAKER: SENATOR HAUSCHILD

<https://meet.goto.com/SLCATO>

Phone: +1 (312) 757-3121 Access Code: 964-698-949

Following Meeting: December 3, 2025 6:30 pm Cotton

+++++

Call Meeting to Order: Vice President Jim Fischer called the September 24, 2025 meeting to order at approximately 6:30 pm, at the Cotton Town Hall. There were 23 township officers present and two officers virtually present. The Pledge of Allegiance was recited by all in attendance. Bob Hirsch introduced new township officer Sherry Perkoney, Clerk for Colvin Township.

State Representative District 3B Natalie Zeleznikar: Waiting to see if there will be a special legislative session. Road maintenance and township funding is a priority. She was selected to participate in Citizens Action Council. The program is meant to build trust and common ground between legislatures.

St. Louis County Commissioner Mike Jugovich: The preliminary levy was set at 12.4%, but will hopefully be lowered to somewhere near 7%, varying from township to township. Work will begin on the new Public Works building in Balkin Township. Silver Bay will be hosting the 2025 ATV Minnesota State Convention Ride and Rally from September 26-28, 2025. This is an educational experience. ATV Trails are expanding and bring in tourism money for our area all year long.

St. Louis County Auditor Nancy Nilsen: The Public Works Building in Balkin Township is being funded by transportation sales tax dollars. St. Louis County has retained their AA+ bond rating.

District 10 MAT Director Kevin Comnick: The Legislative and Research Committee met in Mankato on September 12, 2025. There were four members present from this area. Six resolutions were presented. Resolutions include issues regarding pull tab receipts, townships approving/disapproving liquor licenses, rank choice voting, Pine City Township fire department funding, clarify township clerks' authority to notarize documents, and Deputy Clerk roles and responsibilities. Please contact Kevin Comnick if you would like more information regarding these proposed resolutions. Township Days at the Capitol will be held on March 2, 2026 and will be free of charge. The MAT Annual Conference will be going back to three days and will be held in St. Cloud on December 11-13, 2025. The MAT Board is considering moving the 2026 location to Brainerd or Carlton. Vendors are unhappy with the St. Cloud Location because they are unable to bring in their equipment. MAT membership dues increase will be voted on at the Spring Short Courses that begin on March 16, 2026.

Secretary's Report: April 24, 2025, minutes and 2025 Annual Meeting Minutes were sent by email to all township clerks, interested officers, St. Louis County commissioners, and state representatives. A motion was made by Kevin Comnick, seconded by Sandi Nelson to approve the April 24, 2025 minutes as presented. Megan Julin will contact Couri and Ruppe and request they give a presentation about Minnesota Sick and Safe Time at the Legal Seminar on October 25, 2025 at the Cotton Community Center.

Treasurer's Report: Megan read the following cash flow statement: Beginning Balance 3/7/25 \$7,164.74; Deposits \$1,575.00; Expenses \$4,631.37. Ending Balance 8/08/2025 \$4,108.37. A motion was made by Sandi Nelson, seconded by Gene Kacer and carried to approve the treasurer's report as submitted.

Old Business: There was no old business to discuss.

New Business: 2026 Dues and Membership Benefits- There was a request for an explanation of benefits included with St. Louis County Association of Township Officers memberships. A motion was made by Kevin Comnick, seconded by John Upton to compensate the secretary/treasurer \$20.00 to draft a list of benefits to be presented at the October 22, 2025 meeting. District directors please schedule speakers for upcoming meetings.

Adjourn: There being no further business, a motion was made by Jim Fischer and seconded by Earl Grano to adjourn. Motion carried. Meeting adjourned at approximately 7:32p.m.

Respectfully submitted: Megan Julin, Sec/Treas.

Phone: 218-348-5959, Email: slctownshipofficers@gmail.com. Address: PO Box 126 Cotton, MN 55724

2025/2026 SLCAT MEETING DATES

September 24, 2025 @ 6:30pm

October 22, 2025 @ 6:30pm

***No meeting in November**

December 3, 2025 @ 6:30pm

January 28, 2026 @ 6:30pm

February 25, 2026 @ 6:30pm

March 25, 2026 @ 6:30pm

April 22, 2026 @ 6:30pm

Audit @ 5:00pm

Directors Meeting @ 5:30pm

May 27, 2026 Annual Meeting

Meet/greet segment 5:30-6:00pm

Election of Officers and Meeting 6-6:30pm

Catered Meal @ 6:30pm

****All meetings held at the Cotton Community Center
9087 Hwy 53 – Cotton, MN 55724***

***To attend meetings virtually, please use the access code listed below**

2025/2026 SLCAT Meetings

Please join my meeting from your computer, tablet or smartphone.

<https://meet.goto.com/SLCATO>

You can also dial in using your phone.

Access Code:

964-698-949

United States:

+1 (312) 757-3121

Get the app now and be ready when your first meeting starts:

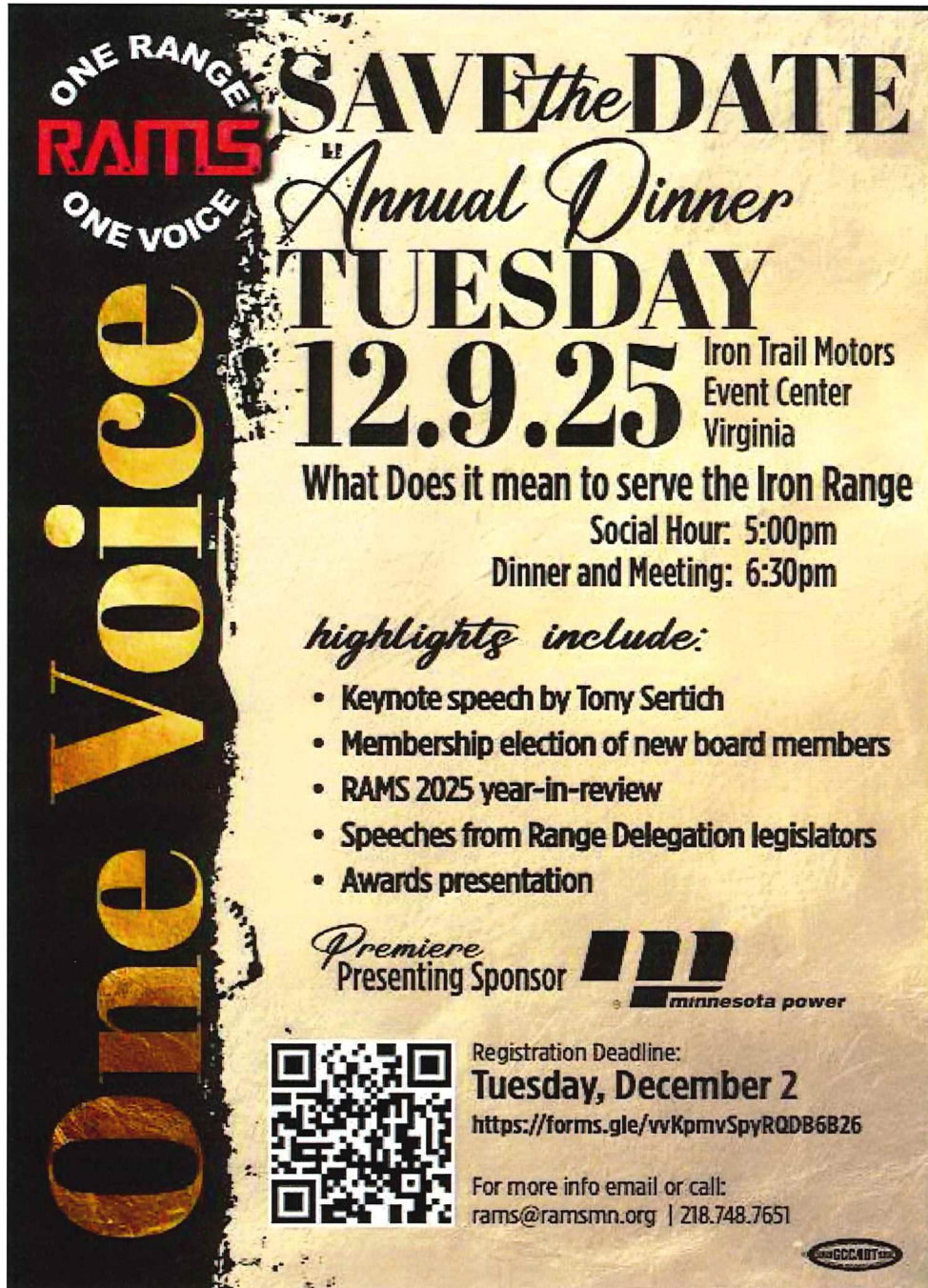
<https://meet.goto.com/install>



Paul Peltier

Executive Director

RAMS Annual Dinner Announcement and Registration



**ONE RANGE
RAMS
ONE VOICE**

SAVE the DATE
Annual Dinner
TUESDAY
12.9.25

Iron Trail Motors
Event Center
Virginia

What Does it mean to serve the Iron Range
Social Hour: 5:00pm
Dinner and Meeting: 6:30pm

highlights include:

- Keynote speech by Tony Sertich
- Membership election of new board members
- RAMS 2025 year-in-review
- Speeches from Range Delegation legislators
- Awards presentation

Premiere
Presenting Sponsor  **minnesota power**

 Registration Deadline:
Tuesday, December 2
<https://forms.gle/vvKpmvSpyRQDB6B26>

For more info email or call:
rams@ramsmn.org | 218.748.7651





BREITUNG POLICE DEPARTMENT

SERVING BREITUNG TOWNSHIP, THE TOWN OF SOUDAN, AND THE CITY OF TOWER



PHONE: (218) 753-6660

41 1ST AVE • P.O. BOX 6

DANIEL REING

FAX: (218) 753-2407

SOUDAN MN 55782

CHIEF OF POLICE

September 2025 Monthly Report

Calls for Service (ICRs) 145

Citations 7

1 adult male citation for Disorderly Conduct, Fleeing a Police Officer (non-motor vehicle), and Resisting Arrest

1 adult male citation for Disorderly Conduct

1 adult male citation for Speed (80/55)

1 adult female citation for Driving After Revocation (DAR)

1 adult male citation for Speed (60/40)

1 adult female citation for Speed (78/60)

1 adult male citation for No Proof of Insurance

Arrests 1

1 adult male arrested for Disorderly Conduct, Fleeing a Police Officer (non-motor vehicle), and Resisting Arrest



BREITUNG POLICE DEPARTMENT



SERVING BREITUNG TOWNSHIP, THE TOWN OF SOUDAN, AND THE CITY OF TOWER

PHONE: (218) 753-6660

41 1ST AVE • P.O. BOX 6

DANIEL REING

FAX: (218) 753-2407

SOUDAN MN 55782

CHIEF OF POLICE

School has started and fall is back. Football season is in full swing; the leaves are changing. September was a beautiful month for weather this year, we had an extra month of summer.

This month I was assisting in recertifying our local EMRs. The more help we have with our emergencies the better.

I want to give a special thank you to Officer Shenett for participating in Big Truck Night. He seemed to have a good time with our local youth.

GREAT classes have also started in Tower. I will be starting at Northeast Range in November. The students seem to really enjoy the classes.

I participated in the annual Cory Slifko softball tournament again this year. The proceeds benefit Officers suffering from mental health issues. It is for a good cause and also an opportunity for networking.

I also want to thank all of the Breitung Officers for their hard work this summer. Tacos with Cops is coming fast, hope to see you all there.

Daniel Reing

Breitung Fire & Rescue
Box 337
33 1st Ave.
Soudan, Mn. 55782

September 2025 Fire Dept Report

Our regular monthly fire department meeting was held on 9/13/2025.

This month's training consisted of vehicle extrication and extinguishing vehicle fires. The training was taught by Blue Fire Training.

For the month of September, we responded to a medical with Tower Ambulance on Ely Island where our fire/rescue boat was utilized and the patient was transported to the hospital. We also participated in the annual Big Truck Night at the Breitung Park.

Road and Bridge report October 2025

Still mowing and trimming

Prepared for and hosted BIG TRUCK NIGHT

Flushed hydrants and winterized

Tree and brush removal

Adding gravel and maintenance to roads

Closed McKinley Park for the season, lifted docks, blew water lines, put up snow fence etc...

Replaced two culverts McKinley Park

Continued maintenance on fire hydrants

Cleaning valve boxes

Seasonal water shut offs

Assisted with repair of water main

Teamsters General Local Union No. 346

Proposal To: Township of Breitung Police Department

1. Retroactivity

The Union proposes that all negotiated salary adjustments and benefit changes be made retroactive to January 1, 2026, in the event the new Agreement is executed or takes effect after the expiration of the previous contract on December 31, 2025. Any agreed-upon language modifications shall become effective January 1, 2026, or upon ratification of the Agreement, whichever is later.

2. Article XXII – Wages

Section 22.1 – Salary Schedule

The wages and salary schedule agreed upon shall be incorporated into this Agreement as Appendix A.

The Union proposes the following wage increases over a three (3) year term:

Classification	1/1/2026 (6%)	1/1/2027 (5%)	1/1/2028 (4%)
Police Chief	\$34.98	\$36.72	\$38.18
Lieutenant	\$30.81	\$32.35	\$33.64
Full-Time Officer	\$23.98	\$25.17	\$26.17

3. Article X – Holidays

Section 10.3 – Holiday on Scheduled Day Off or Vacation

When a paid holiday falls on an Employee's scheduled day off or during his/her vacation period, he/she shall receive an additional day of pay or an additional day of paid vacation time, at the option of the Employee, providing said Employee, in choosing the option, notifies the Employer at least five (5) working days prior to the holiday or by the last day of work prior to vacation. The Employee's Supervisor shall make the final decision as to the day to be taken off.

Proposed Addition – Holiday Pay Formula:

When an Employee works on a recognized holiday, the following pay structure shall apply:

- Hours worked + time-and-one-half (1.5x) of hours worked
- That total + the eight (8) hours of holiday pay

Example (8-hour shift):

8 hours worked + 4 hours (time-and-a-half) = 12 hours

12 hours + 8 hours (holiday pay) = 20 hours total

Employees may elect to receive these hours as pay on their paycheck or bank the total as compensatory time.

4. Article XIX – Uniform Allowance

Section 19.1 – Full-Time Employees

The current uniform allowance of eight hundred dollars (\$800) per contract year shall be increased to one thousand dollars (\$1,000) per contract year.

The Union further proposes that employees be permitted to carry over one (1) year of unused uniform allowance, up to a maximum of two thousand dollars (\$2,000) at any given time.

5. Article X – Holidays (List of Recognized Holidays)

Employees shall be entitled to the following paid holidays:

- New Year's Day
- Easter Monday
- Memorial Day
- Independence Day (4th of July)
- Labor Day
- Veteran's Day
- Thanksgiving Day
- Christmas Eve
- Christmas Day

Proposed Addition: The Union proposes removing the existing Letter of Understanding (LOU) regarding holidays and incorporating Juneteenth (June 19th) into Article X – Holidays, Section 10.1, as a recognized paid holiday.

6. Article XXV – Duration

This Agreement shall be effective January 1, 2026, and shall remain in full force and effect until December 31, 2028.

On May 1, 2028, or any anniversary date thereafter, either party may provide written notice to begin negotiations for a successor agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement on this ____ day of _____, 2025.

**THE UNION RESERVES THE RIGHT TO CHANGE, MODIFY, ADD TO OR AMEND THIS
PROPOSAL DURING THE PERIOD OF NEGOTIATIONS.**

ARTICLE 17 HOLIDAYS

All regular full-time employees of the Maintenance Department shall receive the following paid holidays:

New Year's Day	Memorial Day	Labor Day	Christmas Eve Half Day
President's Day	Juneteenth	Thanksgiving Day	Christmas Day
Good Friday	Fourth of July	Veteran's Day	Personal Day

Holidays will be compensated by an extra paid day off, or on approval of the Employer, payment will be given to the Maintenance Supervisor. If work is required on a holiday, employee will be paid time and a half plus one day off.

ARTICLE 18 SICK LEAVE AND FUNERAL LEAVE

Section 1. All regular full time employees of the Maintenance Department shall earn sick leave at the rate of one (1) day per month of service, accumulative to 120 working days.

After three (3) consecutive days' absence from work due to illness or accident, the Employer shall have the right to insist on a doctor's certificate confirming the employee's inability to do work. If such certificate is not furnished when demanded the Employer shall have the right to refuse any sick leave allowance.

The employer will pay for all physical examinations required by the Employer or by any State rules or regulations.

No sick leave credit will be accrued while an employee is, away from work due to leave of absence, sickness or disability, nor will sick leave pay be allowed during leave of absence or during layoff, except as described below:

Sick leave pay credit shall cease on the day preceding the day on which the employee retires. If an employee becomes ill or injured while on vacation, the scheduled vacation time is counted as vacation; and, if the disability continues beyond the scheduled time of the vacation, sick leave pay (any remaining sick leave credit) will begin on the first consecutive scheduled working day after the end of the scheduled vacation.

Any sick leave credits remaining to retiring employee will be paid on retirement date.

Section 2. Three (3) days absence without loss of pay shall be allowed by an employee in each case of death in the immediate family. Immediate family shall be defined as spouse, children, step relatives, parents, sisters, brothers, grandparents or grandchildren of either the employee or his/her spouse. We ask that a copy of the funeral notice be given upon your return to work for our records.

FINAL PAYMENT ESTIMATE

PROJECT: 2023 Infrastructure Improvements		PROJECT NO.: 22-126	DATE: October 3, 2025 PAY ESTIMATE NO.: 3 PAGE 1 OF 2
OWNER: Breitung Township P.O. Box 56 Soudan, MN 55782		CONTRACTOR: Mesabi Bituminous, Inc. P.O. Box 728 Gilbert, MN 55741	
PERIOD OF ESTIMATE FROM: September 30, 2024 TO: September 27, 2025			

CONTRACT CHANGE ORDER SUMMARY			ESTIMATE
No.	Amount		
	Additions	Deductions	
CO #1	\$0.00	\$0.00	1. Original Contract \$286,944.00
CO #2	\$38,000.00		2. Change Orders \$45,280.35
CO #3	\$7,280.35		3. Revised Contract (1+2) \$332,224.35
			4. Work Completed* \$332,224.35
			5. Stored Materials \$0.00
			6. Subtotal (4+5) \$332,224.35
			7. Retainage \$0.00
			8. Previous Payments (\$315,613.13)
TOTALS	\$45,280.35	\$0.00	9. Amount Due (6-7-8) \$16,611.22
NET CHANGE	\$45,280.35		*Detailed breakdown attached

CONTRACT TIME		
Original (days):	On Schedule	Starting Date: March 1, 2024
Revised:	☐ Yes ☒ No	Revised Completion Date: August 31, 2024

CONTRACTOR'S CERTIFICATION:

The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Mesabi Bituminous, Inc.

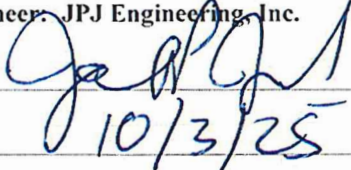
By _____

Date _____

ENGINEER'S CERTIFICATION:

The undersigned certifies that to the best of their knowledge and belief and to the extent of their assigned Contract responsibilities, the quantities shown in this estimate are correct and that the work has been performed in accordance with the Contract Documents.

Engineer: JPJ Engineering, Inc.

By 

Date 10/3/25

APPROVED BY OWNER:

Owner: Breitung Township

By _____

Date _____

FINAL PAY ESTIMATE NO. 3

DATE: October 3, 2025

OWNER: Breitung Township

PROJECT: 2023 Infrastructure Improvements

CONTRACTOR: Mesabi Bituminous, Inc., P.O. Box 728, Gilbert, MN 55741

BASE BID

ITEM NO.	DESCRIPTION	QUAN. BID	UNIT	UNIT PRICE	QUANTITY THIS PERIOD	AMOUNT THIS PERIOD	QUANTITY TO DATE	AMOUNT TO DATE
2104	RMV CURB AND GUTTER	480	L.F.	\$4.50	0	\$0.00	719	\$3,235.50
2104	RMV BIT PAVEMENT	3,070	S.Y.	\$4.60	0	\$0.00	3,376	\$15,529.60
2104	MILL BIT PAVEMENT	580	S.Y.	\$20.00	0	\$0.00	544	\$10,880.00
2104	RMV CONCRETE WALK	130	S.Y.	\$10.00	0	\$0.00	187	\$1,870.00
2104	RMV SANITARY MANHOLE	1	EACH	\$2,000.00	0	\$0.00	2	\$4,000.00
2104	RMV SANITARY SEWER	30	L.F.	\$20.00	0	\$0.00	29.5	\$590.00
2105	COMMON EXCAVATION	1,850	C.Y.	\$18.00	0	\$0.00	1,715	\$30,870.00
2105	TOPSOIL BORROW	10	C.Y.	\$100.00	0	\$0.00	12.5	\$1,250.00
2105	SELECT GRAN BORROW (CV)	1,080	C.Y.	\$22.50	0	\$0.00	773.5	\$17,403.75
2112	GEO SEP FABRIC, TYPE V	3,240	S.Y.	\$2.00	0	\$0.00	351	\$702.00
2112	GEO SEP FABRIC, TYPE VI	2,820	S.Y.	\$5.00	0	\$0.00	2,963	\$14,815.00
2211	AGG BASE, CLASS 5 (CV)	750	C.Y.	\$38.00	0	\$0.00	739	\$28,082.00
2360	TYPE SP WEARING COURSE	360	TON	\$88.00	0	\$0.00	394	\$34,672.00
2360	TYPE SP NON-WEARING COURSE	360	TON	\$86.00	0	\$0.00	394	\$33,884.00
2506	CONST SAN MANHOLE	1	EACH	\$6,000.00	0	\$0.00	1	\$6,000.00
2506	CONST SAN MNAHOLE - 6' DROP	1	EACH	\$13,000.00	0	\$0.00	1	\$13,000.00
2506	ADJUST FRAME & RING CAST	10	EACH	\$1,180.00	0	\$0.00	8	\$9,440.00
2521	4" CONCRETE WALK	860	S.F.	\$11.00	0	\$0.00	1,514	\$16,654.00
2531	CONC C&G, DES B618	480	L.F.	\$60.50	0	\$0.00	719	\$43,499.50
2563	TRAFFIC CONTROL	1	L.S.	\$3,000.00	0	\$0.00	1	\$3,000.00
2573	SILT FENCE	100	L.F.	\$6.00	0	\$0.00	0	\$0.00
2573	CONST SITE EXIT CONTROLS	2	EACH	\$500.00	0	\$0.00	0	\$0.00
2573	STORM DRAIN INLET PROTECT	8	EACH	\$200.00	0	\$0.00	2	\$400.00
2575	TEMPORARY MULCH	0.1	ACRE	\$1,000.00	0	\$0.00	0	\$0.00
2575	SODDING, LAWN TYPE	110	S.Y.	\$12.00	0	\$0.00	0	\$0.00
2582	PAVEMENT MARKINGS 2.5' SOLID WHITE LINE	1	L.S.	\$500.00	0	\$0.00	0	\$0.00
2582	PAVEMENT MARKINGS 24" SOLID WHITE LINE	1	L.S.	\$500.00	0	\$0.00	0	\$0.00
2621	8" PVC SANITARY SEWER	60	L.F.	\$66.00	0	\$0.00	29.5	\$1,947.00
2621	CON TO EX SAN SEWER MAIN	5	EACH	\$500.00	0	\$0.00	5	\$2,500.00
2625	PIPE INSULATION	7	S.Y.	\$66.00	0	\$0.00	0	\$0.00
CO #2	DRAINTILE / INSULATE 24" STORM DRAIN INLET PROTECT	0	L.S.	\$38,000.00	0	\$0.00	1	\$38,000.00

TOTAL WORK COMPLETED THIS PERIOD - Base Bid.....

\$0.00

TOTAL WORK COMPLETED TO DATE - Base Bid.....

\$332,224.35

Flood Update

10/21/2025

- Received notification that \$90,167.49 is being processed, expected to be in our accounts in the next couple of weeks
- Category Z – Administrative costs in the amount of \$9,656.77 will be paid upon all projects having been closed out, must occur prior to 12/28/2025
- Final project: Stuntz Bay Road Repairs + Mitigation – needs to be completed and submitted for payment by 12/28/2025

Respectfully,

Amber Zak, Clerk



WATER TENDER/TANKER (USED)

Manufacture: Custom Fire

Year: 2008

Capacity: 2000 gallons

Mileage: 10,885.1

Hours on engine: 759.6

Listing Price: \$200,000

Anticipated bid price \$190,000

Owner/Seller: Northfield Fire and Rescue (Minnesota)

The water tender was owned and operated by the Northfield Fire Department. (see attached spec sheet for more information)

- DOT certified (to be provided)
- Pump Tested by Custom Fire (Manufacturer)
- Test Driven by our department
- Chassis inspected by us (no rust or deterioration of any kind)
- It is the sister truck to our current number one engine and has all the same controls which makes it very easy to operate
- It has a 2,000 gallon water storage tank and is an upgrade to our current truck which is twenty-seven years old and has a storage tank of 1,500 gallons.
- Special features of the newer tender compared to our existing tender: Back up camera, Auto Dump tank, run and pump (which means we can have the tender moving while we use the fire hose.) There is more than double the storage capacity for our equipment.

We priced a couple brand new truck with the same features and one bid came back at \$530K with a delivery time of approximately one year and a second bid of \$375K with a wait time of three years.

#8116



Build Sheet for Tanker

Date: June 16, 2008

Manufacturer Custom Fire Apparatus, Inc.

For: Northfield Fire Department Fire Chief: Gerry Franek

Address: 300 5th Street West Northfield, MN 55057

Manufacturer's Model: 2000 Gallon Tanker Manufacturer's Serial Number: 08MN24

Chassis Make: Peterbilt Model: 340 VIN #: 2NPRHN8X79M772843

Wheelbase: 209" Width: 101" Differential Gear Ratio: 5.38

Weight Max Allowable Gross: 40,600 Lbs. Actual Weight Empty: 18,920 Lbs.

Rated Front Axle Weight Cap: 14,600 Lbs. Rated Rear Axle Weight Cap: 26,000 Lbs.

Weight on Front Axle Full: 12,140 Lbs. Weight on Rear Axle Full: 23,730 Lbs.

Tires: Size and Ply: Front Bridgestone R250 12R22.5 Rear Bridgestone M843 12R22.5

Rims: Front 22.5 x 8.25 Rear 22.5 x 8.25

Engine: Make: Paccar Model: PX-8 Serial Number: 46862644

No. Cylinders: 6 Bore: 4.49 in Stroke: 5.32 in Displacement: 504.5 cu in Comp Ratio: 17:1

Peak of 330 Brake Horsepower Developed Without Accessories at 2000 Governed RPM

Peak of 1000 Foot-Pounds of Torque Developed Without Accessories at 1400 RPM

Alternator: Output: DC Amperes: 270 Model: Leece-Neville Electrical System Voltage: 12V

Battery: Single ☒ Dual ☐ Capacity: 2100 CCA Make and Model: Paccar - Maintenance Free

Fuel Tank: Capacity: 50 Gallons Shape and Location: Round - Passenger Side

Type of Feed: Siphon Anti-Siphon Device: N/A

Transmission: Make: Allison Model: 3000 EVS Serial Number: 6510794344

Gear Ratios: 6th 0.65:1 5th 0.75:1 4th 1.00:1 3rd 1.41:1 2nd 1.86:1 1st 3.49:1 Reverse -5.03:1

Drive to Pump Through Transmission: Direct Special Clutch: N/A

What Transmission Gear Used: 150psi 4th 200psi 4th 250psi 4th

Gear Ratios Engine to Pump: 150psi 3.40 200psi 3.40 250psi 3.40

Pump: Make: Waterous Model: CPK-2 Capacity GPM: 250 Serial No.: 132406

Type: Midship Impeller Diameter: 5.969 Priming Device: Waterous VPOS

Number of Suctions: 2 Sizes: 2-1/2", 2-1/2" Pressure Control Relief Valve: N/A

Press Regulating Governor: Class 1 Captain

Separate Booster Pump: N/A Make: N/A Model: N/A

Water Tank: Capacity: 2000-Gallons Shape and Location: T-Shape - Below Hosebed
Manufacturer: United Plastics Fabricating

Manufacturer's Tanker Performance Data

Tested at: **Custom Fire Apparatus, Inc.** Date: 06/02/2008

Driver Side Dump Time: N/A Passenger Side Dump Time: N/A

Rear Dump Time: 1 min 45 sec Tank Size: 2000 Gallons

How Many Vent Pipes: 1 Sizes: 6"

How Many Fill Stacks: 1 Sizes: 13" h x 12" w x 24" l

Tank-to-Pump Filling Pipe Size: 3"

Tank Type: Steel ☐ Fiberglass ☐ Plastic ☒ Tank Manufacturer: United Plastics Fabricating





MINNESOTA
PERIODIC VEHICLE INSPECTION REPORT

13. Decal #

2505 1170

1. Date mm/dd/yyyy 10/7/2025		2. Insp. Location (Street Address) 1235 Hwy 3 S.		3. City, State ZIP Northfield MN 55057		4. Time in 8:15 am		5. Time Out 12:00 pm					
6. Veh Make PETE		7. Year 2009		8. VIN 2NPR1H8X79M772843		9. Unit # 8116		10. Odometer 0,010,925 H		11. Lic# None		12. State none	
14. Owner Name Northfield Rural Fire Assn				15. Owner Street Address 301 5th St. W				16. City, State, ZIP Northfield MN 55057					
17. Carrier Name Northfield Rural Fire Assn				18. Carrier Street Address 301 5th St. W				19. City, State, ZIP Northfield MN 55057					
20. Owner USDOT# N/A		21. Carrier USDOT# N/A		22. Inspector Name Ryan Goodwin				23. Inspector # 961893					
PASS	FAIL	N/A			PASS	FAIL	N/A						
✓			1. BRAKE SYSTEM		✓			5. LIGHTING DEVICES					
✓			a. Service Brakes		✓			a. Headlamps					
✓			1.) Adjustment		✓			b. Tail lamps					
✓			2.) Pads		✓			c. Brake lamps					
✓			b. Parking Brake System		✓			d. Turn Signals					
✓			c. Brake Drum or Rotors		✓			e. Marker/ID/Clearance Lamps					
✓			d. Brake Hose		✓			f. Conspicuity Tape Reflectors					
✓			e. Brake Tubing		✓			6. SAFE LOADING					
✓			f. Low Pressure/Vacuum/ or Low Air Warning Device		✓			7. STEERING MECHANISM					
		✓	g. Tractor Protection Valve		✓			a. Steering Wheel Free Play(Lash)					
✓			h. Air Compressor		✓			b. Steering Column					
		✓	i. Electric Brakes		✓			c. Front Axle Beam & All Components Other Than Steering					
		✓	j. Hydraulic Brakes (including power assist)		✓			d. Steering Gear Box Column					
		✓	k. Vacuum Systems		✓			e. Pitman Arm					
✓			l. ABS		✓			f. Power Steering					
✓			1. Power Unit Warning Light				✓	g. Ball & Socket Joints					
		✓	2. Towed Unit Warning Light		✓			h. Tie Rods & Drag Link					
✓			3. System malfunction		✓			i. Nuts					
✓			m. Automatic Slack Adjusters		✓			j. Steering System					
		✓	n. Breakaway Brakes - trailers		✓			8. SUSPENSION					
		✓	2. COUPLING DEVICES		✓			a. U-Bolts					
		✓	a. 5" Wheel & Mounting/King Pin		✓			b. Spring Assembly					
		✓	b. Pintle Hooks & Mounting Ball hitch		✓			c. Torque, Radius, or Tracking Components					
		✓	c. Drawbar Towbar Eye		✓			9. FRAME/INCLUDING CROSS FRAMES					
		✓	d. Drawbar/Towbar Tongue		✓			a. Frame Members					
		✓	e. Safety Devices (chains, cables, hooks)				✓	b. Tire & Wheel Clearance					
		✓	f. Saddle Mounts		✓			c. Adjustable Axle Assemblies (sliding subframes) & Locking Devices - Trailer Only					
		✓	g. Locking Devices		✓			10. TIRES					
✓			3. EXHAUST SYSTEM		✓			11. WHEELS & RIMS					
✓			a. Visible Leak		✓			a. Lock or Side Ring (Split Rim)					
✓			b. Fuel Cap		✓			b. Wheels & Rims					
✓			c. Securement of Tank				✓	c. Fasteners (lugs)					
								d. Welds					
✓			15. REAR VISION MIRRORS		✓			12. WINDSHIELDS/Glazing					
✓			16. HORN		✓			13. WIPERS/WASHER & DEFROSTERS					
✓			17. FIRE EXTINGUISHER		✓			14. MOTORCOACH/BUS SEATS					
✓			18. EMERGENCY WARNING DEVICES		✓			19. REAR END PROTECTION					
								20. CAB & BODY COMPONENTS					
								21. WHEEL FLAPS					
								22. DRIVELINE/DRIVESHAFT					

THIS VEHICLE IS IN COMPLIANCE WITH 49 CFR 396.17 APPENDIX A ☒ Y ☐ N

I hereby certify that the above information is true and accurate.

Inspector Signature

Ryan Goodwin

This is the only vehicle inspection form approved by the Minnesota State Patrol (01/01/2022)

PERIODIC VEHICLE INSPECTION INFORMATION FORM

Date: 10/17/25 Time: 12:00 Veh. Lic.# NONE Decal # 205H70 Inspector Name: Lynn Gordon

BRAKE ADJUSTMENT/BRAKE TYPE

Right	Chamber Type/Size	C24L	C30/36					
	Pushrod Stroke (in.)							
	Axle #	1	2	3	4	5	6	7
Left	Chamber Type/Size	C24L	C30/36					
	Pushrod Stroke (in.)							

TIRE INFORMATION

Tire Size		12R22.5	12R22.5					
Outside	Min. Tread	14/32	12/32					
	PSI	100	100					
Inside	Min. Tread		12/32					
	PSI		100					
Axle #		1	2	3	4	5	6	7
Inside	Min. Tread		13/32					
	PSI		100					
Outside	Min. Tread	12/32	12/32					
	PSI	100	100					
Tire Size		12R22.5	12R22.5					

Brakes ☐ Electric ☐ Surge Controller Make/Model: <u>N/A</u> Tractor Vehicle Lic. Plate: <u>N/A</u> State: <u>N/A</u> GVWR: <u>N/A</u> Trailer Lic. Plate: <u>N/A</u> State: <u>N/A</u> GVWR: <u>N/A</u>	Steering Wheel diameter: <u>18</u> Free Play (in.): <u>1 1/4</u> Tractor Protection Valve Activates at (PSI): <u>N/A</u> ☐ Flow ☐ Pressure Safety Devices GVWR: <u>N/A</u> ☐ Chain ☐ Cable Size: <u>N/A</u> Grade: <u>N/A</u>	5th Wheel Measurements (in.) Pivot Pin/Bracket: <u>N/A</u> Slider/Base: <u>N/A</u> Upper/Lower Halves: <u>N/A</u> Trailer used for Test Lic. Plate: <u>MA</u> State: <u>N/A</u> Motor Coaches/Bus Emergency Exits/Push-out Windows: ☐ Pass ☐ Fail ☒ N/A
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Notes/21-day temporary license number:

I hereby certify the information contained herein is true and accurate: Lynn Gordon

Inspector signature

STATE OF MINNESOTA

CERTIFICATE OF TITLE FOR A MOTOR VEHICLE

VEHICLE IDENTIFICATION NUMBER 2NPRHN8X79M772843	YEAR 09	MAKE PTRB	MODEL/BODY CC CON	TITLE NUMBER K2530X081
DATE ISSUED 09/09/08	ODOMETER 0	TAX BASE 000000	CODE 99	PLATE NUMBER NEW 07/17/08
				CENTRAL OFFICE USE ONLY

FIRST SECURED PARTY DOB OWNER
05/20/08 **NORTHFIELD RURAL FIRE PRTC DIST**

FRANDSEN BANK & TRUST

**715 STAFFORD RD N
DUNDAS MN 55019**

**13591 FOX LAKE TRAIL
FARIBAULT MN 55021-7355**

TOTAL LIENS 1



2

ASSIGNMENT OF OWNERSHIP —BUYER(S) MUST COMPLETE THE APPLICATION ON THE BACK

ODOMETER DISCLOSURE STATEMENT: I (WE) CERTIFY THAT THE ODOMETER NOW READS _____ (NO TENTHS) MILES AND TO THE BEST OF MY KNOWLEDGE THE ODOMETER MILEAGE IS:

- ☐ ACTUAL MILEAGE
☐ EXCEEDS MECHANICAL LIMITS OF ODOMETER
☐ NOT ACTUAL MILEAGE — WARNING ODOMETER DISCREPANCY

DAMAGE DISCLOSURE STATEMENT. TO THE BEST OF MY KNOWLEDGE, THIS VEHICLE
☐ HAS ☐ HAS NOT (CHECK ONE) SUSTAINED DAMAGE, EXCLUSIVE OF ANY COSTS TO REPAIR, REPLACE, OR REINSTALL AIR BAGS AND OTHER COMPONENTS THAT WERE REPLACED DUE TO DEPLOYMENT OF AIR BAGS, IN EXCESS OF 70% ACTUAL CASH VALUE.

POLLUTION SYSTEM DISCLOSURE STATEMENT. TO THE BEST OF MY KNOWLEDGE THE POLLUTION CONTROL SYSTEM ON THIS VEHICLE INCLUDING THE RESTRICTED GASOLINE PIPE
☐ HAS ☐ HAS NOT (CHECK ONE) BEEN REMOVED, ALTERED OR RENDERED INOPERATIVE.

Assignment: I (we) certify that this vehicle is free from all security interests, warrant title, and assign the registration tax and vehicle to:

SELLER'S PRINTED NAME(S)

DATE OF SALE

BUYER'S PRINTED NAME(S)

SELLER'S ADDRESS

DEALER LICENSE #

BUYER'S ADDRESS

SELLER'S SIGNATURE(S)

BUYER'S SIGNATURE(S)

IMPORTANT - PLEASE READ: All information collected on a motor vehicle application is required by law and is issued to identify your motor vehicle. Failure to provide required information may result in denial of the requested action. Except for certain uses permitted by federal and state laws, personal information contained in your application may not be disclosed to anyone without your express consent. You may expressly consent to the disclosure of your information by writing to the following address:



PS2700-16

MINNESOTA DEPARTMENT OF PUBLIC SAFETY
DRIVER AND VEHICLE SERVICES DIVISION
445 MINNESOTA STREET, ST. PAUL, MINNESOTA 55101
PHONE 651-297-2126 TTY 651-282-6555
mndriveinfo.org



KEEP IN A SAFE PLACE ANY ALTERATION OR ERASURE VOIDS THIS TITLE

SELLER'S NOTICE OF SALE

When you sell this vehicle, you are responsible to file the information below with the Department of Public Safety *within 10 days*. Please file this information over the Internet at mndriveinfo.org or complete all information on this post card and submit by mail. **This notice is not required if sold to a licensed dealer.**

Minnesota Statute 168A. 10



K2530X081

Title Number

2NPRHN8X79M772843

Vehicle Identification Number

Date of Sale

Purchaser's Driver License Number

Purchaser's Full Name

Purchaser's Date of Birth

Street Address

City

County

State

Zip Code

PLEASE PRINT

MINNESOTA MOTOR VEHICLE REGISTRATION CARD

YR MK MDL
09 PTRB CC CON

VIN

2NPRHN8X79M772843

GROSS VEHICLE WEIGHT/BASE VALUE **000000**

PLATE #

EXP

STICKER #

TAX

RECORDED OWNER(S)

NORTHFIELD RURAL FIRE PRTC DI

**13591 FOX LAKE TRAIL
FARIBAULT MN 55021-7355**



MINNESOTA DEPARTMENT OF PUBLIC SAFETY

DRIVER AND VEHICLE SERVICES

445 Minnesota Street
Saint Paul, MN 55101-5187
Phone: (651) 297-2126
Web: dvs.dps.mn.gov

Notification of Assignment, Release or Grant of Secured Interest

(Instructions on reverse side)

YEAR	MAKE	TYPE	MODEL	VEHICLE IDENTIFICATION NUMBER	TITLE NUMBER	
2009	PTRB	TRUCK	CC CON	2NPRHN8X79M772843	K2530X081	
OWNER(S) NAME				SECURED PARTY'S NAME		
NORTHFIELD RURAL FIRE PRTC DIST				FRANDSEN BANK & TRUST		
STREET ADDRESS				STREET ADDRESS		
13591 FOX LAKE TRL				715 STAFFORD RD N		
CITY		STATE	ZIP CODE	CITY	STATE	ZIP CODE
FARIBAULT		MN	55021	DUNDAS	MN	55019
SIGNATURE OF OWNER(S), NECESSARY ONLY WITH GRANT				SIGNATURE AND TITLE OF AUTHORIZED AGENT		
X				X <i>[Signature]</i>		

☐ ASSIGNMENT The secured party named in Section A has assigned his interest to the secured party named in Section B.
The secured party named in Section A no longer claims a security interest in the

☒ RELEASE vehicle described above. Date of Release 9/16/16

☐ GRANT The owner(s) have granted to the secured party named in Section A, a security interest in the vehicle described above.

Date of Security Agreement _____

B	ASSIGNEE'S NAME, NECESSARY ONLY WITH ASSIGNMENT		
	STREET ADDRESS		
	CITY	STATE	ZIP CODE

--- NOTICE ---

This form must be notarized
to release a lien.

Subscribed and sworn to before me
this 16th

day of September 20 16

NOTARY PUBLIC

Rice, MN

COUNTY

1-31-18
MY COMMISSION EXPIRES

Online Auction Request

Online auctions run for 7 to 10 days. Each lot is run as a separate auction. Inspections will be done by appointment only. Please provide all the information below along with digital photos of the lots and copies of titles for all vehicles and trailers. **BIDDER PAYMENTS MUST BE A CERTIFIED CHECK OR MONEY ORDER MADE PAYABLE TO SURPLUS SERVICES.** Full payments must be sent to Surplus Services as soon as possible.

Contact information

Department/Agency:			
Contact Name:			
Address:			
Email:			
Phone:			
Item Location:			
Deposit Info Vendor Number:		Remittance Address:	

Lot Information

Please review our website: www.MinnBid.org. Look over some of the past and current Online Auctions. This will give you an idea of what the information should be provided in the Remarks section.

LOT 1

Year		Make		Model	
VIN/Serial Number					
Mileage		Condition		Reserve Price (optional)	\$
Remarks: Any known Defects and options the unit may have					

LOT 2

Year		Make		Model	
VIN/Serial Number					
Mileage		Condition		Reserve Price (optional)	\$
Remarks: Any known Defects and options the unit may have					

LOT 3

Year		Make		Model	
VIN/Serial Number					
Mileage		Condition		Reserve Price (optional)	\$
Remarks: Any known Defects and options the unit may have					

LOT 4

Year		Make		Model	
VIN/Serial Number					
Mileage		Condition		Reserve Price (optional)	\$
Remarks: Any known Defects and options the unit may have					

LOT 5

Year		Make		Model	
VIN/Serial Number					
Mileage		Condition		Reserve Price (optional)	\$
Remarks: Any known Defects and options the unit may have					

BIDDER PAYMENTS MUST BE A CERTIFIED CHECK OR MONEY ORDER MADE PAYABLE TO SURPLUS SERVICES. Full payments must be sent to Surplus Services, 5420 Old Highway 8, Arden Hills, MN 55112 as soon as possible.

I certify that this is property owned by agency submitting this form and is not subject to any lien, restriction, or other encumbrance.

Authorized Signature

Title

Date

Surplus Services Use Only

	Surplus Services Authorization
--	--------------------------------

clerk@breitungtownship.org

From: daniel.reing@breitungtownship.org
Sent: Wednesday, October 15, 2025 9:19 AM
To: clerk@breitungtownship.org
Subject: FW: Message from BREITUNG TOWNSH (2187536660)
Attachments: OnlineAuctionRequest2021.doc

Amber,

Here is the contact for the MN Bid.

From: Denham, Shaun (ADM) <shaun.denham@state.mn.us>
Sent: Monday, December 11, 2023 7:40 AM
To: police@breitungtownship.org
Subject: RE: Message from BREITUNG TOWNSH (2187536660)

Good Morning,

To post items on MinnBid all we need is the attached form filled out and sent back to me along with photos and a copy of the title. I will set everything up for you. We post lots for seven to ten days and the winning bidders have two weeks to pay/pick up the lots. Payments must be a certified check or money order made payable to Surplus Services. Below is a breakdown of our fees and a link to our website with some additional info.

- For items that sell for \$625 or less the fee is \$50. If the item sells for \$50 or less Surplus Services will retain all of the proceeds.
- For items that sell for \$626 to \$4,000 the fee is 7 percent of the sales price.
- For items that sell for more than \$4,000 the fee is 6 percent of the sales price.
- The maximum administrative fee per item is \$750.

<https://mn.gov/admin/government/surplus-property/auctions/state-agency-information/>

Let me know if you have any questions.

Thanks,

Shaun Denham
Online Auction Specialist

Surplus Services
5420 Old Highway 8
Arden Hills, MN 55112
O: 651-201-2779
F: 651-639-4026

From: Daun, Brian (ADM) <brian.daun@state.mn.us>
Sent: Friday, December 8, 2023 4:17 PM
To: police@breitungtownship.org
Cc: Denham, Shaun (ADM) <shaun.denham@state.mn.us>; Soby, Tim (ADM) <tim.soby@state.mn.us>; Daun, Brian

From: Denham, Shaun (ADM) <shaun.denham@state.mn.us>
Sent: Wednesday, October 15, 2025 9:53 AM
To: clerk
Subject: RE: Breitung Township - Pricing Question

Amber,

If you want to determine an opening bid you can. We usually start lots at \$50 - \$250 depending on what it is. If the lot has a large reserve (\$20,000+) we usually start the bidding a little higher. We like to let the market determine the value of items.

Shaun Denham
Auction Manager

Surplus Services
5420 Rice Creek Parkway
Arden Hills, MN 55112
O: 651-201-2779
F: 651-639-4026

From: clerk@breitungtownship.org <clerk@breitungtownship.org>
Sent: Wednesday, October 15, 2025 9:28 AM
To: Denham, Shaun (ADM) <shaun.denham@state.mn.us>
Subject: Breitung Township - Pricing Question

You don't often get email from clerk@breitungtownship.org. [Learn why this is important](#)

This message may be from an external email source.

Do not select links or open attachments unless verified. Report all suspicious emails to Minnesota IT Services Security Operations Center.

Good morning Shaun,

Our township is looking to get rid of some equipment. I've reviewed your previous email to our police chief along with the website and attachment, however I'm still wondering how an opening bid amount is decided? Do we as the owner set that or do you set it based on similar item prices? Please let me know when you are able.

Thank you,

Amber Zak
Clerk | Breitung Township
P.O. Box 56 | Soudan, MN 55782
218.753.6020

From: daniel.reing@breitungtownship.org <daniel.reing@breitungtownship.org>
Sent: Wednesday, October 15, 2025 9:19 AM

5x10 Trailer
Permanent
License



DR Field & Brush
mower with 30"
single-stage
snow thrower,
needs battery





St. Louis County Association of Township Officers Membership

The mission of this Association shall be to organize the officers of St. Louis County Townships into a county education association.

1. To provide a forum for disseminating information and ideas pertaining to the duties and responsibilities of township officers
2. To act as a liaison between township officers and persons association with other levels of government.
3. To promote the image that the government which governs best is the government which is closest to the people.

St. Louis County Association of Township Officers (SLCATO) is a forum used for networking, collaboration, education and exchanging resolutions. Townships discuss topics and concerns at monthly meetings held in September, October, December, January, February, March, April and May. Members can attend these meeting in person at the Cotton Community Center or virtually through *GoTo Meeting*.

State representatives, County Commissioners, St. Louis County Auditor, and the District 10 Minnesota Association of Townships (MAT) Director are invited to speak and provide updates. In addition, a different speaker is selected by SLCATO District Directors each month. Speakers and topics include but are not limited to the St. Louis County Auditor's Office (elections, levy), Assessor's Office (property taxes, Board of Appeal and Equalization), Environmental Services (waste, recycle, canister sites), and Public Works (road maintenance).

The association elects members to serve on the Community Development Block Grant Board (CDBG), ARDS, and the Duluth/Superior Metropolitan Interstate Council.

Expenses include rent for monthly meetings and an annual subscription for *GoTo Meeting*, printing costs for meeting packets, secretary/treasurer compensation, office supplies, meeting snacks, SLCATO Annual Meeting prizes including seven MAT Annual Meeting registrations. Delegates attending L&R Committee meetings are paid \$100/day to attend this function, as well as receiving mileage, meal reimbursement, hotel accommodations and event registration. SLCATO provides a bus for transportation to and from the MAT Annual Conference and Township Days at the Capitol.

RESOLUTION 2025-21
BREITUNG TOWNSHIP of St. Louis County, MN
Resolution Accepting Donations

WHEREAS, Breitung Township is authorized to accept and maintain donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens; and

WHEREAS, the following persons and entities have offered to contribute the donations set forth below to the township:

Name of Donor	Donations	Date
1. Susan & Jerry Chiabotti	\$50.00	09/30/2025
2. Frandsen Bank & Trust	\$100.00	10/03/2025
3. John Juhl	\$1000.00	10/04/2025
4. Diannaz Dreamz LLC	\$100.00	10/04/2025
5. Robert Pearson	\$200.00	10/04/2025
6. Nancy Tekautz	\$50.00	10/04/2025
7. Tim & Lori Tomsich	\$25.00	10/04/2025
8. Pike River Products	\$50.00	10/04/2025
9. Paul Pishler	\$100.00	10/04/2025
10. Eric Norberg	\$20.00	10/04/2025
11. Steve Freshour	\$100.00	10/14/2025
12. Anonymous – cash donations	\$995.00	10/04/2025

WHEREAS, the terms or conditions of the donations, if any, are as follows:

Donation Number	Terms or Conditions
1. Susan & Jerry Chiabotti	To benefit Breitung Police Department, Tacos w/ Cops
2. Frandsen Bank & Trust	To benefit Breitung Police Department, Tacos w/ Cops
3. John Juhl	To benefit Breitung Police Department, Tacos w/ Cops
4. Diannaz Dreamz LLC	To benefit Breitung Police Department, Tacos w/ Cops
5. Robert Pearson	To benefit Breitung Police Department, Tacos w/ Cops
6. Nancy Tekautz	To benefit Breitung Police Department, Tacos w/ Cops
7. Tim & Lori Tomsich	To benefit Breitung Police Department, Tacos w/ Cops
8. Pike River Products	To benefit Breitung Police Department, Tacos w/ Cops
9. Paul Pishler	To benefit Breitung Police Department, Tacos w/ Cops
10. Eric Norberg	To benefit Breitung Police Department, Tacos w/ Cops
11. Steve Freshour	To benefit Breitung Police Department, Tacos w/ Cops
12. Anonymous – cash donations	To benefit Breitung Police Department, Tacos w/ Cops

WHEREAS, all such donations have been contributed to the township for the benefit of its citizens, as allowed by law; and

WHEREAS, The Township Board finds that it is appropriate to accept the donations offered.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD OF BREITUNG TOWNSHIP, ST. LOUIS COUNTY, MINNESOTA, AS FOLLOWS:

1. The donations described above are accepted and shall be used in accordance with noted terms or conditions either alone or in cooperation with others, as allowed by law.
2. The town clerk is hereby directed to acknowledge to each donor the town's acceptance of the donor's donation.

Adopted by the Town Board of Breitung Township on October 21st, 2025. Chairman Matthew Tuchel, Supervisor Erin Peitso, Supervisor Stephen Tekautz

Ayes:

Nays:

Approved: Chairperson

Attested: Clerk

Matthew Tuchel – Chairman

Amber Zak - Clerk

DRAFT