

Township of Breitung Agenda-Regular Board Meeting

Township of Breitung Regular Board Meeting 03/28/2024

Breitung Community Center 12:00pm

- Call the meeting to order/Roll Call
- Acceptance of Agenda
- Approval of Minutes
 - 02/22/24 Regular Board Meeting
 - 02/22/24 Board of Audit
 - 03/06/24 Special Board Meeting
 - 03/12/24 Board of Canvass
- Approval of February 2024 Treasurer's Report
 - Checks Written 48489-48574
 - Total Disbursements-\$199,865.37
 - Fund Balance-\$280,125.68
 - Voided Checks-48569
- Correspondence
 - MAT-02/23, 02/29, 03/11 and 03/15
 - IRRR-02/23 and 03/06 Newsletter
 - Arrowhead Area Agency on Aging 02/28
 - MN Pollution Control-03/04
 - MN DOT 03/05
 - PERA 03/19
 - Letter from Eagles Nest Township
- Public Input

Reports:

- Police-See Attached
- Fire-See Attached
- Road and Bridge-See Attached
- McKinley Park
- Recreation
- Wastewater Board-See Rural Water Grant
- Ambulance Commission

Acceptance of Reports

Old Business

- Soudan Park-Cost Estimate
 - MN DNR Outdoor Recreation Grant-2024-#04
- PFA Loan/Easement Updates

- Housing Committee Update-Dianna
- Trail Loop-Cost Estimate and updates (Tower-Soudan)
- Gravel Pit-Material Pit Sales Agreement
- CEDA

New Business

- Pay Bills as presented
- Swearing in of New Officers-Amber Zak/Clerk, Erin Peitso/Supervisor
- Police & Fire-Grant from Firehouse Subs Public Safety Foundation
 - Firehouse Sub Grant-Resolution 2024-#11-Make Application and Accept Funds
- McKinley Park Trail
 - Change Order
 - Final Payment
 - Completion Letter to DNR
- St Louis County-Classification of tax forfeited lands
- 2024 MAT By-Laws
- Resolution 2024-#10 Accepting Donations
- Order Setting Forth a Hearing Date-Thompson Farm Road
- Northeast Cooperative/CTC-Internet Services

Next Board Meetings

Reorganization Meeting-Thursday March 28th, 2024 immediately following the Regular Board Meeting

Yearly Meeting Schedule for 2024-2025 to be done at Reorganization Meeting

Adjourn

Township of Breitung Regular Board Meeting 02-22-24 at 12:00pm. In Person Meeting at the Breitung Community Center

Present In Person:

Board Members: Chairman Tim Tomsich, Supervisor Chuck Tekautz, Supervisor Matt Tuchel, Clerk Dianna Sundahl, Treasurer Jorgine Gornick

Public: Daniel Reing-Police Chief, Stephanie Ukkola-Timberjay, John Jamnick JPJ Engineering, Terry Carlson-Tower News, Tom Gorsma-Maintenance Supervisor, Trudy Hendricks

Call to Order @ 12:00pm by Chairman Tim Tomsich

Acceptance of Agenda

Motion by Supervisor Tekautz to accept the agenda as presented

2nd by Supervisor Tuchel

Motion Passed 3-0

Approval of Minutes

Motion by Supervisor Tuchel to approve the minutes of the 01/25/24 Regular Board Meeting and 02/15/24 Special Board Meeting as presented

2nd by Supervisor Tekautz

Motion passed 3-0

Approval of Treasurers Report

Motion by Supervisor Tuchel to approve the January 2024 Treasurers Report as presented

2nd by Supervisor Tekautz

Motion passed 3-0

Correspondence

- MAT-Spring Short Courses, Township Days,
- IRRR-Jan & Feb 2024 Newsletter
- St Louis County-Liquor License

Correspondence so noted

Public Input

None

Reports

- Police-See Attached
- Fire-None
- Road and Bridge-See Attached
- McKinley Park-None

- Recreation-Committee met and Jennifer from JPJ putting together a cost estimate. Committee recommendation to improve skating shack building to be more ADA compliant and user friendly
- Wastewater Board-See Attached Flow Sheet
Plant rebid only received 1 bid that came in from a local contractor at 9M. Expected to receive 5M WHIFF and with committed Army Corp money there would be a 1M shortfall, Board looking at opportunities to move forward because project cost keeps increasing. PFA would like an audit of Breitung Township Water & Sewer for 2023, but no monies received yet. Could be combined with the City of Tower audit at a cheaper cost. Treasurer Gornick had some questions on audit since no monies received in 2023. Supervisor Tuchel to find out more information on this.
- Ambulance Commission-Monday 02/26/24 is next meeting

Motion by Supervisor Tuchel to accept reports as presented

2nd by Supervisor Tekautz

Motion passed 3-0

Old Business:

PFA Loan- JPJ Engineering completed Exhibits and Supervisor Tuchel to review and then turn over to Attorney.

Outdoor Recreation Project-Soudan Park-Please see notes in "Recreation Committee Reports". Currently no cost estimate from JPJ Engineering

- Resolution 2024-#04 Supporting DNR Outdoor Rec Grant Application-No action taken at this time. Board will wait to review cost estimate of project

MHP Minnesota Housing Project-Clerk Sunsdahl continues to attend meetings, survey presented to Board members that committee has approved. Clerk Sunsdahl asking to approve cost of mailing out survey's to Breitung Township residents.

Motion by Supervisor Tuchel to approve Clerk Sunsdahl to send out Housing Survey with a return stamped envelope to the township

2nd by Supervisor Tekautz

Motion passed 3-0

McKinley Park Roof Bids-Maintenance Supervisor Gorsma received 2 updated bids from previous contractors that bid on the roof, one bid came in lower than original bid. Gorsma awaiting bids from a few other contractors. No action by the Board at this time.

Pre-Discussion on Budget/Levy and Equipment Funding-Cost estimate came in at \$921,500 for Echo Pt Rd Improvements. Board would like to include Echo Pt Rd, Thompson Farm Rd and Center St into the 2024 Road Improvement. Current funding for Thompson Farm Rd through LRIP, Center St funding through CDBG, Chairman Tomsich to talk with IRRR to see if there is IRRR Funding, and could use other funding sources as a match to IRRR. Scope and cost of 2024

Road Improvement project unknown at this time. Board does know there will be a probable increase in Ambulance Funding for the coming year. No action taken at this time
AFG Grant-Nancy Larson from Community Coaching is working on the Fire Departments AFG grant. Fire Department asking for funding to help pay for the cost of grant writing.

➤ Resolution 2024-#5 Apply for Grant Writing Assistance

Motion by Supervisor Tuchel to approve Resolution 2024 #05 as presented

2nd by Supervisor Tekautz

Motion passed 3-0

Breitung to Tower Trail Loop-Cost estimate of \$785,300 came in from JPJ engineering, still unknown of exact route. Presented to members of the Tower Committee as well. Chairman Tomsich spoke to a representative from St. Louis County, and their initial correspondence is that they are very interested in the project, and would like to be involved in the planning phases if the project moves forward. The trail is currently designed along their ROW. There could be several studies to be completed before March of 2025 as it appears that a realistic goal would be to apply for funding in March of 2025 with Trail completion to be done June of 2027. Could potentially receive DNR, IRRR and other funding sources for the project.

New Business:

Pay Bills as Presented

Motion by Supervisor Tuchel to Pay Bills as Presented

2nd by Supervisor Tekautz

Motion Passed 3-0

Tent Rental-Resident interested in renting the Township's tent and having it put up during rental of the community center in June. Would require employees to come in on overtime pay.

Motion by Supervisor Tuchel to reject this request

2nd by Supervisor Tekautz

Motion passed 3-0

9 Month CD-The current \$50k CD held at Frandsen Bank comes due on 02/24/2024, discussion to renew or pull out. Monies currently out of the Equipment Reserve Fund, the bill for R&B Toolcat equipment of approximately \$80k due on 02/27/24 and is currently in reserve fund.

Motion by Supervisor Tuchel to reinvest \$25k back into CD with remaining \$25k back into Reserve Fund

2nd by Supervisor Tekautz

Motion passed 3-0

MMUA Safety Program Cost Increase-Clerk Sundahl presented cost increase of 2024 Safety Training due to adding improved and more training for 2024. Cost to increase in 2025.

Motion by Supervisor Tuchel to approve cost increase of Safety Training as presented

2nd by Supervisor Tekautz

Motion passed 3-0

Worker's Comp Premium and Deductible-In years past the Board has chosen \$10,000 Deductible Premium Option. Supervisor Tuchel pointed out it takes 10 years to see a return on investment when choosing the 10k option.

Motion by Supervisor Tuchel to choose \$250 deductible per occurrence

2nd by Supervisor Tekautz

Motion passed 3-0

Police

- Police Pursuit Policy-Chief Reing explained this is a new mandate by the POST Board

Motion by Supervisor Tuchel to approve policy as presented

2nd by Supervisor Tekautz

Motion passed 3-0

- Resignation of Officer Keith Nyman-Supervisor Tuchel stated that he personally called officer Nyman and thanked him for his 11 years of service to Breitung Township.

Motion by Supervisor Tuchel to accept the resignation of Officer Keith

2nd by Supervisor Tekautz

Motion passed 3-0

Next Regular Board Meeting

Board of Audit-Thursday, February 22nd, 2024 @ 12Noon Breitung Community Center, immediately following the regular Board Meeting

Board of Canvass-Tuesday March 12th, 2024 immediately following the Election

Annual Meeting-Tuesday March 12th, 2024 immediately following the Board of Canvass

Regular Board Meeting-Thursday March 28th, 2024 @ 12Noon

Reorganization Meeting-Thursday March 28th, 2024 immediately following the Regular Board Meeting

Adjourn

Motion by Supervisor Tuchel to adjourn the meeting @ 1:05pm

2nd by Supervisor Tekautz

Motion passed 3-0

Respectfully Submitted
Dianna Sunsdahl
Clerk, Breitung Township

Township of Breitung Board of Audit Meeting 02/24/2024-After Regular Board Meeting. In Person Meeting at the Breitung Community Center

Present In Person:

Board Members: Chairman Tim Tomsich, Supervisor Chuck Tekautz, Supervisor Matt Tuchel, Clerk Dianna Sunsdahl, Treasurer Jorgine Gornick

Call the Meeting to Order: Chairman Tomsich called the meeting to order at 1:17pm

Acceptance of Agenda:

Motion by Supervisor Tuchel to accept the agenda as presented

2nd by Supervisor Tekautz

Motion Passed 3-0

Total Disbursements and Transfers:

\$2,450,035.66

Total Receipts, Transfers & Balance:

\$2,781,381.95

Fund Balances:

Motion made by Supervisor Tekautz to accept Clerk's Summary for Fiscal Year Ended 2023 with a EOY balance for both the Clerk & Treasurer of \$331,346.29

2nd by Supervisor Tuchel

Motion Passed 3-0

Receipts or claims verified by board members:

None done at this time, this action is done on a monthly basis 30 minutes prior to Regular Board Meetings, books left on the table

Recommended levy amounts, by fund:

Discussion on levy amounts previous meetings. Several projects in the works with no known cost estimate at this time. Unknown if Ambulance cost will increase to the City of Tower.

Motion made by Supervisor Tuchel to recommend deferring the levy amount to a later date than the March 2024 Annual Meeting

2nd by Supervisor Tekautz

Motion Passed 3-0

Adjourn:

Motion by Supervisor Tuchel to Adjourn the Meeting at 1:25pm

2nd by Supervisor Tekautz

Motion Passed 3-0

Respectfully Submitted

Dianna Sunsdahl

Clerk, Breitung Township

Township of Breitung Special Board Meeting 03-06-24 at 11:30am. In Person Meeting at the Breitung Community Center

Present In Person:

Board Members: Chairman Tim Tomsich, Supervisor Chuck Tekautz, Clerk Dianna Sundahl, Treasurer Jorgine Gornick

Public: Stephanie Ukkola-Timberjay, Terry Carlson-Tower News, Tom Gorsma-Public Works

Absent: Supervisor Tuchel

Call to Order @ 11:30am by Chairman Tomsich

Acceptance of Agenda

Motion by Supervisor Tekautz to accept the agenda as presented

2nd by Chairman Tomsich

Motion Passed 2-0

Old Business:

Gravel Pit Lease-Draft copy of a lease agreement was sent to Clerk Sundahl 10 minutes prior to the meeting. Board members unable to review.

Motion by Chairman Tomsich to table the Gravel Pit Lease and discuss at the next Regular Board Meeting

2nd by Supervisor Tekautz

Motion passed 2-0

McKinley Park Roof Bids-Clerk Sundahl received a bid from Millers Roofing last week but was unable to open the document, a new one will be sent this week. Public Works Supervisor Gorsma talked to the Office Manager of Millers Roofing and they seemed to think the bid was around the 12k range. Lowest bid to date is \$16,200.

Motion by Chairman Tomsich to approve the Millers Roofing bid should it be under \$16,200 and table until next meeting if it is above \$16,200

2nd by Supervisor Tekautz

Motion passed 2-0

New Business:

John Deere Tractor Bids-2 bids received for the Township's John Deer Tractor. One for \$13,500 from Timmer Implement and the other for \$13,450 from Northland Lawn and Sport which would be on consignment

Motion by Chairman Tomsich to approve selling the John Deer Tractor to Timmer Implement, in the amount of \$13,500

2nd by Supervisor Tekautz

Motion passed 2-0

Next Regular Board Meeting-March 28th, 2024 @ 12N @ Breitung Community Center with the Reorganization Meeting immediately following

Adjourn

Motion by Supervisor Tekautz to adjourn the meeting @ 11:35am

2nd by Chairman Tomsich

Motion passed 2-0

Respectfully Submitted
Dianna Sunsdahl
Clerk, Breitung Township

Township of Breitung Board of Canvass Meeting
03/12/2024 approximately 8:30pm
In Person Meeting at the Breitung Community Center

Residents Present: Tim Tomsich, Charles Tekautz, Jorgine Gornick, Tom Gorsma, Tony Sikora, Greg Dostert, Rolf Anderson, Laurie Anderson, Stephanie Ukkola, Terry Driscoll, Jeanne Driscoll, Erin Peitso, Lori Tomsich, Amber Zak, Trudy Hendricks

Non-Residents Present: Daniel Reing

Board of Canvass called to order by Tim Tomsich at 8:32 PM

Tim Tomsich took the Oath of Office for Canvassing Board; Charles Tekautz took the Oath of Office for Canvassing Board.

A review of the voting results was provided by Jorgine Gornick as follows:

For the position of Supervisor:

Erin Peitso – 53

Blank – 7

Write-in:

Dianna Sundahl – 7

Casey Richards – 3

Steve Tekautz – 1

Greg Dostert – 4

Stephanie Ukkola – 2

Amber Zak – 1

Mikey Anderson – 1

For the position of Clerk:

Write-in:

Amber Zak – 53

Dianna Sundahl – 5

Stephanie Ukkola – 1

Craig Vogh – 1

Jill Wagoner – 1

Nancy Tekautz – 1

Blank – 17

Total Valid Votes Cast for Candidates: 158

The Board of Canvass Certification was signed by Tim Tomsich and Charles Tekautz and dated 03/12/2024

A motion was made to adjourn by Charles Tekautz, supported by Tim Tomsich.

Board of Canvass adjourned 8:35 PM

Respectfully Submitted

Amber Zak

Breitung Township Resident

DRAFT

TOWNSHIP OF BREITUNG

Feb-24

GENERAL	110,130.63
ROAD & BRIDGE	75,734.22
FIRE	40,850.01
PARK	32,406.91
RECREATION	9,633.55
POLICE	49,851.62
PROJECTS	(136,205.03)
WATER DEPT	77,723.77
ARPA	20,000.00
TOTALS	280,125.68

From: Minnesota Association of Townships <info-mntownships.org@shared1.ccsend.com>
Sent: Friday, February 23, 2024 9:22 AM
To: clerk@breitungtownship.org
Subject: February 2024 Newsletter



February 2024 Newsletter

Dear Township Officers,

We're heading into a busy season for townships: Annual Meetings/Township Day is coming up on March 12, followed by the popular Spring Short Courses, and then our annual Township Day at the Capitol. We're looking forward to seeing you - and please be in touch if we can be helpful or you have any questions. Thank you.

Sincerely,
Jeff Krueger, Executive Director
Minnesota Association of Townships

"Township Tuesday" conference calls

Please join MAT staff for a casual update on the most recent township information, with question and answer time on any topic.

1st Tuesday of the month: 10 AM
3rd Tuesday of the month: 10 AM

Participate via Zoom meeting via computer (preferred):

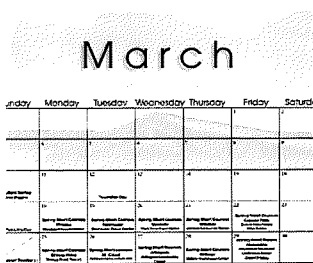
<https://us02web.zoom.us/j/88491131671>

Meeting ID: 884 9113 1671

OR participate via phone, (646) 558-8656 passcode 88-49-113-16-71#

Recordings and details of past calls can be found on the MAT website here. Past recordings include presentations on "Creation of township roads," "MN Paid Leave," "Records Retention," and "Are Elected Officials Employees?"

Calendar updates 2024



Please take note: [Click here for a PDF document which includes additions to the 2024 MAT Calendar.](#) The updates include election information. Please add this to your MAT calendar.

Township Day/ Annual Meeting resources

Township Day - our Annual Meetings - is coming up shortly on Tuesday, March 12. [Here is the MAT checklist from our Information Library.](#) that is helpful in preparing for and conducting the annual meeting.

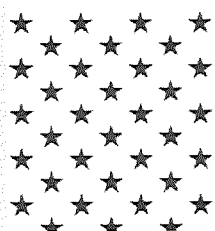
In addition, MAT will be doing outreach and publicity to statewide media outlets reminding and educating everyone about Township Day and the benefits of grassroots government. [On this MAT website we've placed the press release and letter to the editor from MAT,](#) as well as a draft template letter to the editor townships can use to announce the Annual Meeting with local newspaper or send to other media outlets as needed. If you'd like further assistance or have questions, please contact us at info@mntownships.org.

Register today: Township Day at the Capitol

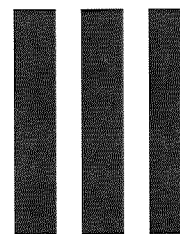
Register today for Township Day at the Capitol in St. Paul on Monday, April 8 and Tuesday, April 9, 2024. [Everyone is invited and encouraged to attend](#) to advocate on behalf of townships by meeting with state legislators and other state leaders.

See more information and register here today:
<https://www.mntownships.org/township-day-at-the-capitol>

New this year: Buses are available (free of charge) to transport officers to the Capitol event and back, with [bus stops at 21 locations throughout the state.](#) Please consider joining us this year!



**TOWNSHIP DAY
AT THE CAPITOL**
Issues that matter



Trainer's Corner



Greetings!

I'm sure you are all getting ready or have already been through your board of audit for 2023. I must admit that some of the questions I received this year had me stumped. You all taught me a few things, never too old to learn, that's for sure.

We are gearing up for Spring Short Courses and I am excited to see everyone again and meet our new officers. I encourage you to find a way to attend these courses as there is a lot of great information being shared with our township officers. There will be trainers at each location to help with the report to the State Auditor and any other questions you may have.

ARPA reporting is due April 30th although the portal does not open until April 1st. We have some great explainer videos up on our website under the ARPA Info section. These videos are from the treasury department, and they are very well done. If you want to get a head start, you can get your log in id and password for login.gov and make sure you have access to your township information. If not, please contact the treasury directly as MAT does not have access to that information.

We are down to four (4) trainers to help our officers with questions. Please be patient when leaving a message as we will get back to you as soon as possible. Trainer contact information is:

Gussie Croup gcroup@mntownships.org Ext. 158
Maria Bartsch mbartsch@mntownships.org Ext. 160
Christine Schulstad cschulstad@mntownships.org Ext. 162
Lori Stalker lstalker@mntownships.org Ext 144

Here is the updated information regarding submitting your report to the State Auditor.

Unfortunately, there are still submission issues. If CTAS users follow Option 2 under Step II of our year-end reporting instructions it should work. Link to instructions is below:

[2023 Year-End Instructions \(state.mn.us\)](https://state.mn.us)

The State Auditor tech dept is working on it, but no estimated completion date yet. Will keep you posted.

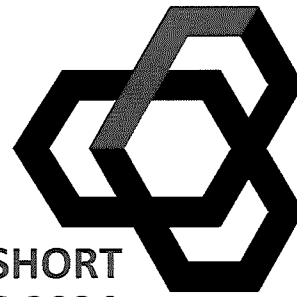
Thank you for all the work you do for your township residents. See you at Short Courses.

Lori Stalker, Lead Trainer

Upcoming: 2024 Spring Short Courses

Spring Short Courses are right around the corner! Please plan to attend these extremely popular trainings for all officers - supervisors, clerks, treasurers (including deputies).

Each day will be jam-packed with speakers, important information, and include a continental breakfast and hearty lunch. These trainings are for township board members and local public officials only. Pre-registration is NOT required. Registration is on-site and the cost is \$75 which covers meals, materials, etc. Complete information can be found on the MAT website at www.mntownships.org/ssc.



SPRING SHORT COURSES 2024

Schedule:

8:00 AM: Registration and light breakfast

9:00 AM: Training begins

11:30 AM: Lunch and bylaw presentation/vote

3:00 PM: Training ends

Locations Week 1:

March 18: Winona (NEW LOCATION: Riverport Event Center, 900 Bruski Drive, Winona)

March 19: Rochester (Rochester Event Center, 7333 Airport View Drive SW, Rochester)

March 20: Mankato (Mayo Clinic Event Center, 1 Civic Center Plaza, Mankato)

March 21: Windom (Windom Community Center, 1750 Cottonwood Lake Drive, Windom)

March 22: Granite Falls (NEW LOCATION: Prairie's Edge Casino, 5616 Prairies Edge Lane, Granite Falls)

Locations Week 2:

March 25: Breezy Point (Breezy Point Resort, 9252 Breezy Point Drive, Breezy Point)

March 26: St. Cloud (NEW LOCATION: Holiday Inn and Suites St. Cloud, 75 South 37th Avenue, St. Cloud)

March 27: Arlington (Arlington Community Center, 204 Shamrock Drive, Arlington)

March 28: Willmar (Willmar Conference Center next to the Best Western, 240 23rd St SE, Willmar)

March 29: Alexandria (Arrowwood Resort and Conference Center, 2100 Arrowwood Lane, Alexandria)

Locations Week 3:

April 1: Mahanomen (Shooting Star Casino, 777 S Casino Road, Mahanomen)

April 2: Thief River (Ralph Engelstad Arena, 525 Brooks Ave, Thief River Falls)

April 3: Bemidji (Sanford Center, 1111 Event Center Drive NE, Bemidji)

April 4: Grand Rapids (NEW LOCATION: Sugar Lake Lodge, 37584 Otis Lane, Cohasset)

April 5: Duluth (Duluth Entertainment Convention Center/DECC, 350 Harbor Drive, Duluth)

Bylaw Proposal at the Spring Short Courses

Township officers attending the Spring Short Courses will cast a ballot on changes proposed to MAT's Bylaws.

New Video Presentation: MAT has produced a 15-minute video presentation on the proposed bylaw amendments that will be voted on during Spring Short Courses. The video can be found on the MAT webpage in the next few days posted here. Those with question are asked to contact MAT as soon as possible.

Using the Spring Short Courses as the location for voting provides MAT with the opportunity to receive votes from over 3,000 township officers who regularly attend the event. Officers may cast their ballot at any Spring Short Course location. The voting process will be accommodated with minimal impact on the educational material that officers have come to expect from the Spring Short Course events.

The Proposed Bylaws and a description of the changes are posted on our website at: www.mntownships.org/ssc. Note: the Proposed Bylaws have been modified from the set proposed in Fall 2023. The new Proposal incorporates several suggestions offered by town officers in the discussions held in the past few months. Officers are encouraged to contact MAT with any questions about the Bylaws.

Update from MATIT



Dear Township Members,
We hope this message finds you well. As part of our commitment to ensuring the well-being and continued coverage for all our members, we would like to inform you about the upcoming annual township member check-up and CLC (Comprehensive Liability Coverage) renewal process review.

****Annual Township Member Check-up: ***

- **Date:** March 1, 2024
- **Method:** Electronic Coverage Document notices sent on: March 1, 2024.
- **Please ensure your contact information is up to date to receive these notifications.**
- If you prefer to receive a hard copy of the notice, kindly notify MATIT Insurance matitinsurance@mntownships.org .

It is crucial to stay informed about these important updates to ensure uninterrupted coverage. If you have any questions or concerns, please do not hesitate to contact us at MATIT - matitinsurance@mntownships.org.

Thank you for your attention to this matter.

Best regards,
MATIT Staff

MAT-U Update: Now Free for 2024!



MAT is excited to announce that our new online training model: MAT-U, will continue to be free in 2024, as it has been in 2023. These online training videos give our officers greater access to all training materials at any time!

The content is geared towards new MATIT systems, clerk and treasurer duties, and general township operations. All officers are welcome to submit suggestions and requests for specific or specialized training, as we will continually be creating and uploading new content. Videos, zoom recordings, PowerPoints, and handouts will all be available.

MAT-U is an annual subscription model with one master account for each township that allows all of your township officers to access the content library. After you sign up, your township's login credentials will be sent to the email provided, along with a link you can use to access MAT-U. It is best to use a township email when signing up, if possible. All officers in your township will use the same email for their usernames when accessing MAT-U. **If you haven't already signed up for MAT-U, please [register for MAT-U online here](#).**

State Auditor Blaha Releases 2022 Town Finances Report

The State Auditor released the "2022 Town Finance Report" on January 30, 2024.

"Pandemic-related federal and state aid continued to boost township finances in 2022," said Auditor Blaha. "State grants played a significant role in driving revenue growth, with an increase of 22.6% over the previous year."

The 2022 data reveals increases in revenues and expenditures of 3.8 and 12.9 percent, respectively. Spending increased for major categories including general government, fire, public safety, roads, and bridges. [Read More](#).

National Center for Rural Road Safety

The National Center for Rural Road Safety: Road Safety Champion Program (RSCP) is a nationally recognized certificate program designed to build a knowledgeable, safety minded workforce, responsible for operating, maintaining, and designing local roads. Road Safety Champions prioritize safety and are motivated to implement safety improvements that reduce fatalities and serious injuries on rural and local roadways. Webinars will be held Tuesdays starting January 16th. [See more information and register for trainings.](#)

Minnesota LTAP trainings and news



View Minnesota's Local Technical Assistance Program (LTAP's) online training offerings—including self-paced courses, webinars, and videos—they can be taken anytime and anywhere. Many are eligible for Roads Scholar Program credit, PDHs, and other professional development credits. [Browse the online training library](#) at your convenience!

Register and view the [full Minnesota LTAP Schedule of Trainings](#) to meet your needs in the coming year to enhance your skills in AutoCAD, leadership, pavement preservation, or other areas.

Grant and Funding Opportunities

Historical Society State Capital Grants-in-Aid

Eligible projects must be listed in the National Register of Historic Places or determined eligible for listing in the National Register of Historic Places by the State Historic Preservation Office. The minimum grant amount is \$10,001 with no request cap. Funds must be matched at least 1 to 1. [Read More](#)

Minnesota Association of Townships www.mntownships.org

CONTACT US



Minnesota Association of Townships | 805 Central Ave East, P.O. Box 267, St. Michael, MN 55376

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From: Minnesota Association of Townships <info-mntownships.org@shared1.ccsend.com>
Sent: Thursday, February 29, 2024 11:07 AM
To: clerk@breitungtownship.org
Subject: Voting on Proposed Bylaw Changes at Spring Short Courses



Voting on Proposed Bylaw Changes at Spring Short Courses

Dear fellow Township Association Members,

We hope this letter finds you well and that you are enjoying the benefits of being part of the Minnesota Association of Townships. Your association is dedicated to providing you with the best services and support for your townships. We are proud of the work we do for your association, and we hope you are too.

As MAT has **written about previously**, your MAT Board of Directors has directed staff to update the organization's bylaws, which are a set of rules that guide our operations. The bylaws have been modified 23 times since 1981, with the last modifications made in 2016. As Chair of the MAT Board of Directors, it is important that everyone in the association understand the benefits of the association, sees value in membership, and participates in ways that benefit them and their township.

You can find the proposed bylaw changes **here** (see the Bylaw tab), and the explanations for each change. MAT General Counsel, Steve Fenske, has also produced an educational video for your convenience, **which can be seen here**. The proposed modifications include definition clarifications, alignments with state statute, grammatical repairs, and the removal of honorary township members (that are not used), etc. To be clear: the proposed bylaw modifications will NOT impose any changes to the services MAT provides to its member townships. As always, I would encourage you to review the proposed bylaws and contact us with any and all questions.

We intended to vote on the bylaws during our December 2023 MAT Annual Meeting, but unfortunately, we did not have the required 10% membership attendance which is outlined in Minnesota law. MAT is not a public entity (like a township). It is a legal corporation, which must follow specific state statutes that are specific to non-profit 501c3 companies.

The MAT Board of Directors, in the spirit of including more people in the participation and governance of the association, discussed this issue, and voted to set the bylaws vote during the Spring Short Courses, which are upcoming on March 18-April 5 at 15 locations throughout the state. It is important and transparent to explain this reasoning.

The MAT Board of Directors moved forward with this process for the following reasons:

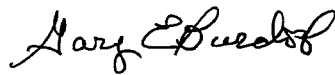
- We didn't have a high enough turnout at the Annual Meeting to meet the 10% statutory (law) threshold.
- We have exceptionally high attendance at the Spring Short Course events – and see roughly 1/3rd of township officials/ MAT members, around 3000 people over the course of two weeks, as we make 15 stops throughout the state. This will help more people participate in the direction of the association. This is approximately 30%++ of our membership!
- Voting at the Spring Short Courses is a fair and democratic way to ensure that as many members as possible have a voice and a say in how our association operates. It is also a convenient and efficient way to conduct our business without disrupting our busy schedules.
- We have received positive feedback from many of you who have attended past Spring Short Courses and who fully support the board's decision to hold votes during those meetings.

I hope you will learn more about the proposed bylaws and carefully read and understand the modifications being proposed. We have held opportunities on Zoom to ask questions and urge you to contact me, your District Director, or MAT General Counsel Steve Fenske with your feedback and questions, who will provide accurate and truthful information.

We hope you will join us in supporting our association and attend the Spring Short Courses to take advantage of the important trainings focused on new officers, supervisors, clerks, and treasurers, and also to cast your ballot on the proposed bylaws. Together, we can make our association stronger and better for all of us.

We are honored to serve you and your township and look forward to seeing you soon.

Regards,

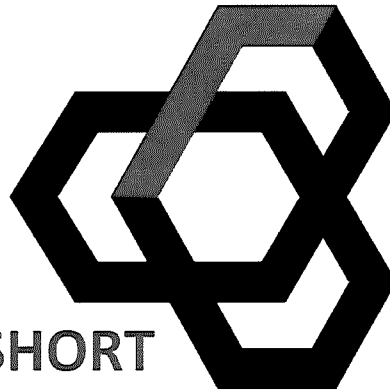


Gary Burdorf
President, Board of Directors
Minnesota Association of Townships

Minnesota Association of Townships | 805 Central Ave East, P.O. Box 267, St. Michael, MN 55376

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From: Minnesota Association of Townships <info@minnesotaassociationoftownships.ccsend.com>
Sent: Monday, March 11, 2024 3:32 PM
To: clerk@breitungtownship.org
Subject: 2024 Spring Short Courses - starting next week!



SPRING SHORT COURSES 2024

Spring Short Courses start next week! Please plan to attend these extremely popular trainings for all officers - supervisors, clerks, treasurers (including deputies).

Each day will be jam-packed with speakers, important information, and include a continental breakfast and hearty lunch. These trainings are for township board members and local public officials only. Pre-registration is NOT required. Registration is on-site and the cost is \$75 which covers meals, materials, etc. Complete information can be found on the MAT website at <https://www.mntownships.org/ssc>.

Schedule:

8:00 AM: Registration and light breakfast
9:00 AM: Training begins
11:30 AM: Lunch and bylaw voting
3:00 PM: Training ends

Locations Week 1:

March 18: Winona (NEW LOCATION: Riverport Event Center, 900 Bruski Drive, Winona)
March 19: Rochester (Rochester Event Center, 7333 Airport View Drive SW, Rochester)
March 20: Mankato (Mayo Clinic Event Center, 1 Civic Center Plaza, Mankato)
March 21: Windom (Windom Community Center, 1750 Cottonwood Lake Drive, Windom)
March 22: Granite Falls (NEW LOCATION: Prairie's Edge Casino, 5616 Prairies Edge Lane, Granite Falls)

Locations Week 2:

March 25: Breezy Point (Breezy Point Resort, 9252 Breezy Point Drive, Breezy Point)
March 26: St. Cloud (NEW LOCATION: Holiday Inn and Suites St. Cloud, 75 South 37th Avenue, St. Cloud)
March 27: Arlington (Arlington Community Center, 204 Shamrock Drive, Arlington)
March 28: Willmar (Willmar Conference Center next to the Best Western, 240 23rd St SE, Willmar)
March 29: Alexandria (Arrowwood Resort and Conference Center, 2100 Arrowwood Lane, Alexandria)

Locations Week 3:

April 1: Mahanomen (Shooting Star Casino, 777 S Casino Road, Mahanomen)
April 2: Thief River (Ralph Engelstad Arena, 525 Brooks Ave, Thief River Falls)
April 3: Bemidji (Sanford Center, 1111 Event Center Drive NE, Bemidji)
April 4: Grand Rapids (NEW LOCATION: Sugar Lake Lodge, 37584 Otis Lane, Cohasset)
April 5: Duluth (Duluth Entertainment Convention Center/DECC, 350 Harbor Drive, Duluth)

Voting on MAT Bylaws during the Spring Short Courses

As MAT has **written about previously**, your MAT Board of Directors has directed staff to update the organization's bylaws, which are a set of rules that guide our operations. The bylaws have been modified 23 times since 1981, with the last modifications made in 2016. As Chair of the MAT Board of Directors, it is important that everyone in the association understand the benefits of the association, sees value in membership, and participates in ways that benefit them and their township.

You can find the proposed bylaw changes **here** (see the Bylaw tab), and the explanations for each change. MAT General Counsel, Steve Fenske, has also produced an educational video for your convenience, **which can be seen here**. The proposed modifications include definition clarifications, alignments with state statute, grammatical repairs, and the removal of honorary township members (that are not used), etc. **To be clear: the proposed bylaw modifications will NOT impose any changes to the services MAT provides to its member townships.** As always, I would encourage you to review the proposed bylaws and contact us with any and all questions.

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- We have received positive feedback from many of you who have attended past Spring Short Courses and who fully support the board's decision to hold votes during those meetings.

You may have received an unsolicited email regarding voting on MAT's bylaws. First, we do not share membership emails and are concerned about privacy issues by this small group. Second, it is every member's right to vote on the bylaws for the reasons listed above.

We hope you will learn more about the proposed bylaws and carefully read and understand the modifications being proposed. We have held opportunities on Zoom to ask questions and urge you to contact your District Director or MAT **General Counsel Steve Fenske** with your feedback and questions, who will provide accurate and truthful information.

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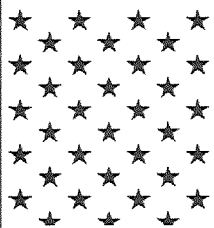
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From: Minnesota Association of Townships <info-mntownships.org@shared1.ccsend.com>
Sent: Friday, March 15, 2024 1:55 PM
To: clerk@breitungtownship.org
Subject: Township Day at the Capitol: Information and Registration



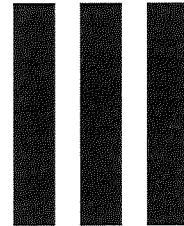
**Minnesota
Association
of
Townships**



**APRIL 8 AND 9, 2024
IN ST. PAUL, MINNESOTA**

TOWNSHIP DAY AT THE CAPITOL

Issues that matter



ALL township officers are invited to join the Minnesota Association of Townships for "Township Day at the Capitol" on Monday, April 8 and Tuesday, April 9, 2024 in St. Paul. We'll have trainings, speakers, and impactful direct meetings with your state legislators to advocate for important township priorities.

Please join us and register here today!
<https://bit.ly/TownshipDATC2024>

SCHEDULE:

Monday, April 8, 2024:

11:00 to 12:00: Registration and social time - meet at the Radisson Hotel St. Paul (Capitol Ridge)

12:00 to 2:00: Lunch (provided), Welcome, and Legislative Briefing at the Radisson Hotel St. Paul (Capitol Ridge)

2:00 to 4:30 PM: Legislative meetings at the State Capitol (3 blocks away, transportation provided)

4:30 to 5:30 PM: Break/social time

5:30 to 6:15 PM: Dinner buffet at hotel (included)

6:30 to 7:30 PM: Guest speaker to be determined

Tuesday, April 9, 2024:

7:30 AM: Breakfast buffet at the hotel (included in room reservation)

8:30 AM: Issue-area groups and policy speakers including legislative committee chairs

10:00 AM: Debrief

10:30 AM: Door prizes

11:00 AM: Conclusion

COST: MAT will charge your township (or county) \$100 per attendee to cover the costs of the event. This fee will be charged regardless of how long you are attending and cover costs of the event, dinner, busing, etc. (Note: busing is included in this fee. However, if you register for the bus don't show/ride it, you will be charged a \$100 no-show fee.)

DETAILS: Additional logistical details will be sent to registered attendees. MAT will provide materials and make your appointments to meet with state legislators.

LODGING AND PARKING: Please make your own hotel reservations - contact Radisson Capitol Ridge at (651) 227-8711 and mention MN Township Association event for our special rate. Gated, surface level parking, along with breakfast, are included in your hotel reservation.

TRANSPORTATION (NEW THIS YEAR!): Special, dedicated motorcoaches are organized and available for NO ADDITIONAL COST. Pick-up (and drop-off) locations are throughout the state. Please see below for specific stop/location sign-up. Additional details will be sent about specific pick-up and drop-off times. Riding the MAT bus means no city driving, no overnight parking, and more relaxation during travel time! And there is no additional cost!

Please join us and register today here: <https://bit.ly/TownshipDATC2024>

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From: Iron Range Resources & Rehabilitation <IRRRB@public.govdelivery.com>
Sent: Friday, February 23, 2024 3:09 PM
To: clerk@breitungtownship.org
Subject: The Ranger - Feb. 23



The Ranger

Feb. 23, 2024

Commercial Redevelopment grant helps develop commercial lease space in Grand Marais

Cook County Real Estate Investment Fund (CCREIF) purchased a vacant 6,384-square-foot building in downtown Grand Marais and transformed it into a multi-tenant commercial lease facility with two retail and seven office spaces. Iron Range Resources & Rehabilitation supported the project with a \$46,300 Commercial Redevelopment grant to the Cook County/Grand Marais Joint Economic Development Authority (EDA) for internal demolition of the Birchbark Building. Total project investment was \$965,000.



Interior demolition included the removal of lighting, suspended ceilings, insulation, support structures and wall coverings. The owner also made exterior improvements to modernize the building and improve its aesthetics. Restrooms were added, and code compliancy and energy efficiency improvements were made.

The Title Team and First & Second Thrift Store are the two retail tenants. Four of the seven office spaces are leased to Earth Body Healing, Cook County Local Energy Project, North Shore Superior Pest Management, Mayhew Inn Storage and Office Space. One office space is finalizing its lease, and two office spaces remain available for lease.

"This was a very good project, and we are grateful for support from Iron Range Resources & Rehabilitation," said Howard Hedstrom of CCREIF. "The project came in close to

budget, and we've received rave reviews of the design and building's thoughtful reuse. We designed the building to be energy efficient with LED lights, air source heat pumps and high efficiency windows. We're thrilled to occupy a great spot in downtown Grand Marais for many years to come."



Hedstrom is one of eight local community leaders that makes up CCREIF which is an investment fund that is focused on bringing development to Cook County through strategic real estate investments. The goal is to have their investments strengthen the tax base, promote employment, and provide goods and services to stimulate business activity across the county.

The building was originally a service garage in Grand Marais. It then changed ownership and housed a bookstore and gift shop for 26 years before closing in

2021.

"Taking an existing space and remodeling it is a challenging task that requires constant communication and coordination with multiple parties to determine code requirements and what can be reused versus what needs to be replaced or upgraded. It's exciting to see tenants in place and this building once again operating in our downtown," said Theresa Bajda, executive director of Cook County/Grand Marais Joint EDA. "This project is an incredible example of local investors working together in their community. We are very thankful for Iron Range Resources & Rehabilitation's support and partnership in Cook County."

Bajda explained that the project qualified for \$10,626 in rebates from Grand Marais Public Utilities due to CCREIF's thoughtful design and the project's reduction in annual greenhouse gas emissions.

Email Chris Ismil or call him at 218-735-3010 for more information about Commercial Redevelopment grants.

Red Pine Cookhouse in Emily renovates building with grant geared to help small business owners

Owners Bethany Ahiers and Paul Huynh utilized a Downtown Building Rehabilitation (DBR) grant to help make code compliance upgrades to a building they purchased and transformed into a full-service restaurant. Red Pine Cookhouse opened for business in the summer of 2022 in the city of Emily which is about 20 miles north of Crosby.



Leading up to the opening, Bethany and Paul made extensive improvements to the building such as adding an industrial kitchen and bar. The plumbing and electrical were upgraded, new furnishings were installed, and many elements of the interior and exterior

were refinished. Then with the DBR grant and their own private investment, Bethany and Paul replaced the front entry doors and air conditioning units and renovated the employee restrooms.



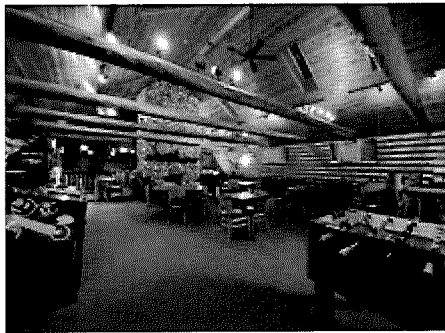
Red Pine offers a full menu with Vietnamese, Chinese and Thai favorites such as fried rice and lo mein, egg and spring rolls, crispy wrapped shrimp, sesame chicken, stir fry and cream cheese wontons. There are nightly and seasonal specials. [View Red Pine Cookhouse menu.](#)

“The community of Emily and the surrounding area have been so supportive of us bringing the building back to life,” said Bethany. “We are approaching our two-year anniversary of Red Pine Cookhouse this June, and we have thoroughly enjoyed being small business owners in this wonderful community.”

Emily is a small Minnesota lake town located in Crow Wing County. The area’s history is rooted in mining, logging, ricing and farming. It is now popular for year-round outdoor recreation such as lakes, fishing, hunting, snowmobiling and ATV trail riding.



Red Pine is open Thursday through Sunday 3 p.m. to 1 a.m. The full kitchen operates from 4:30 to 9 p.m. with the bar and appetizers available until 1 a.m. [Learn more about Red Pine Cookhouse.](#)



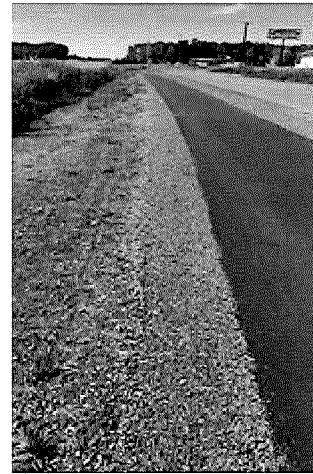
Since DBR’s inception in 2018, over 55 grants have been awarded to help small businesses with energy efficiency upgrades that can result in reduced utility bills, improved building aesthetics and increased building life. DBR is funded by Iron Range Resources & Rehabilitation and administered through a partnership with Arrowhead Economic Opportunity Agency (AEOA).

[Email Erik Bennett](#) at AEOA or call him at 218-322-

6512 to learn more about DBR.

New trail segment in Mountain Iron connects north and south neighborhoods

A new paved non-motorized trail segment was constructed within the city of Mountain Iron that provides a connection between the Parkville neighborhood on the north side of Highway 169 and various neighborhoods on the south. The new segment is just under one mile in length and allows Parkville residents to safely access the elementary and high schools, two health care clinics, community center, businesses and other destinations located along the Highway 169 corridor. Iron Range Resources & Rehabilitation supported the project with a \$272,845 Regional Trails grant to the city of Mountain Iron. Total project investment was \$545,690.



The city previously only had one designated non-motorized connection between the south and north sides, and it is located two miles to the west of the new connector.

“The project was part of a local trails plan, and the new designated path is of great benefit to our community,” said Craig Wainio, Mountain Iron city administrator. “We were able to loop our trail system with the Mesabi Trail and provide a safe and healthy way to move about the community as well as connect to the region’s popular paved bike trail.”

[Email Jim Plummer](#) or call him at 218-274-7006 for Regional Trails grant information.

The Ranger is a publication of Iron Range Resources & Rehabilitation. Our mission is to invest resources to foster vibrant growth and economic prosperity in northeastern Minnesota. The agency's grants and loans are funded through taxes paid by Minnesota's mining industry.



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From: Iron Range Resources & Rehabilitation <IRRRB@public.govdelivery.com>
Sent: Wednesday, March 6, 2024 5:00 PM
To: clerk@breitungtownship.org
Subject: The Ranger - March 6



The Ranger

March 6, 2024

Renovation of Eveleth apartments underway, will increase housing stock

Countryside Apartments in West Eveleth is remodeling 42 units located in two buildings. Iron Range Resources & Rehabilitation supported the project with a \$78,000 Commercial Redevelopment grant to the city of Eveleth that helped pay for internal demolition including the removal of the old flooring, kitchens, bathrooms, trims, doors, shelving and appliances. The internal demolition paved the way for the owner to fully renovate the apartments' interior. Total project investment was \$2,342,828.



Countryside Apartments is owned by Oracle Properties and is located in a private wooded setting. The complex has five total buildings with one- and two-bedroom apartments.

The newly renovated 42 apartments were all original and in need of upgrades. The renovated apartments will meet modern building codes, expand the affordable workforce housing stock in the Eveleth area and align with the city's comprehensive plan.



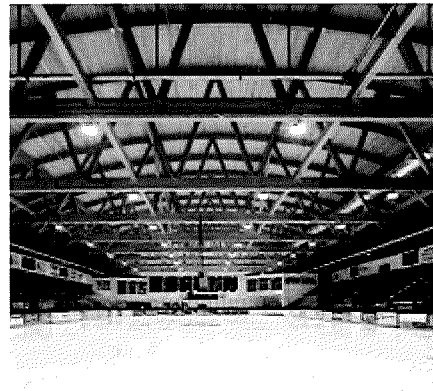
"We are very excited to be nearing the completion of this exciting project. Countryside Apartments is essentially a new complex born within the strong bones of the original buildings," said Nick Hubers of Oracle Properties. "The Quad Cities deserve quality, renovated apartments, and we are elated to contribute to this need. As the renovated one- and two-bedroom units have leased up quickly, it seems that the people of this area agree."

Call Frank at 218-290-0263 to learn more about Countryside Apartments or request a tour of available units.

Email [Chris Ismil](#) or call him at 218-735-3010 for more information about Commercial Redevelopment grants.

Civic center in Grand Rapids undergoes renovation, receives new name

The Itasca Recreation Association (IRA) Civic Center in Grand Rapids was renovated with ADA, mechanical and structural improvements. An elevator was added, the parking lot was upgraded, two flexible meeting rooms were created, and the roof truss system and ice making equipment were replaced. The electrical, heating, venting and air conditioning systems were either upgraded or replaced. Iron Range Resources & Rehabilitation supported the project with a \$500,000 Community Infrastructure grant to the city of Grand Rapids. Total project investment was \$15.5 million.



The public facility was originally constructed in 1962, and a second sheet of ice was added in 1995. It is owned by the city of Grand Rapids and hosts numerous community events, athletic and hockey functions, concerts, conventions, private banquets and weddings. According to a 2015 University of Minnesota Extension Tourism Center study, the facility has an annual economic impact of \$3.4 million.



This past November the facility received a new name, the "Yanmar Arena." The city entered into an agreement with Yanmar Compact Equipment North America for long-term naming rights and sponsorship of the arena. Yanmar Group is a global construction equipment manufacturer. It acquired ASV Holdings in 2019, which is based in Grand Rapids and provides hundreds of jobs in the Itasca County area. Last summer, Yanmar

broke ground on a new 32,000-square-foot expansion to increase its manufacturing capacity in Grand Rapids.

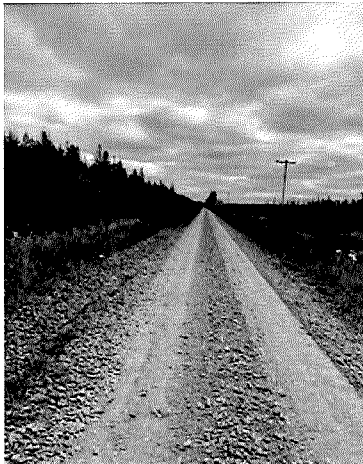
“Yanmar Arena is a great asset to the Grand Rapids and Itasca County economy,” said Tom Pagel, city administrator. “The facility generates money related to the tourism and hospitality industry, improves the quality of life for area residents, and serves as an excellent venue and resource for our entire school district and area businesses.”

Project partners included the city of Grand Rapids, Blandin Foundation and Yanmar. The project also received funding from a Minnesota Legislature bonding bill.

Email [Chris Ismil](#) or call him at 218-735-3010 for more information about Community Infrastructure grants.



“Small Project Grants” awarded across northeastern Minnesota



Iron Range Resources & Rehabilitation awarded a \$100,000 Regional Trails grant to Iron Range Tourism Bureau (IRTB) to support its “Small Project Grants” program, which provides funding for projects that foster the development and long-term sustainability of recreational trails and facilities in Northern St. Louis County.

The “Small Project Grants” program is administered by Northern St. Louis County Trails Task Force and IRTB. The following 18 local trail projects were awarded funding totaling \$100,000.

Alborn Dirt Devils: \$10,000 to resurface a trail near Aerie Lake Road.

Alborn Dirt Devils: \$8,200 to resurface the Alborn/Pengilly trail near Meadowlands. *(Pictured above left.)*

Buyck Fire Department: \$1,521 to create and install signs on area snowmobile trails for riders to have the ability to report their location in an emergency situation. *(Pictured above right.)*



City of Biwabik: \$10,000 to develop a parks and trails concept design.

City of Hibbing: \$10,000 to develop a parks and trails master plan.

City of Virginia: \$10,000 to conduct a scoping study for the city’s eastern recreation area.

Ely Igloo Snowmobile Club: \$5,000 to replace the Kawishiwi Falls Hiking Trail Bridge.

Growing Futures, LLC: \$5,528 to purchase gear for the Introduction to Wilderness offerings which provides outdoor overnight experiences to people of color.

Northern Traxx ATV Club: \$980 to construct a Hibbing trail connection.



Northern Traxx ATV Club: \$1,518 to redesign an ATV trail in the Hibbing-Chisholm area.

Pathblazers Snowmobile Club: \$3,495 to complete classroom space at clubhouse.

Ranger Snowmobile/ATV Club: \$10,000 to reroute a trail to accommodate the construction of a new solar farm in Hoyt Lakes.

Ranger Snowmobile/ATV Club: \$10,000 to make safety improvements to the trail near Giants Ridge.

Ranger Snowmobile/ATV Club: \$2,525 to support the Moose Trail ATV route.

St. Louis/Lake County Northeast Regional ATV Joint Powers Board: \$4,300 to purchase trail counters and conduct an ATV trail use survey.

Trailhawks Snowmobile Club: \$3,320 to purchase an equipment storage container.

Trailhawks Snowmobile Club: \$1,113 to support the alignment engineering for a trail reroute near Rock Ridge High School.

Voyageurs Snowmobile Club: \$2,500 to enhance the Winchester Lake Overlook with a shelter and picnic tables. *(Pictured above left.)*

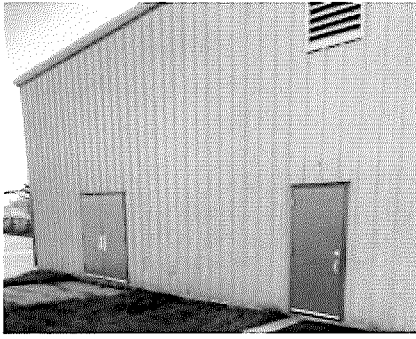
"It's great to see a high level of dedication to trail construction, trail maintenance and projects that enhance the experience for everyone who enjoys being outdoors," said Beth Pierce, IRTB executive director. "Anything that develops or improves our trails and helps our clubs is an investment in our local quality of life and the visitor experience, and can become a tool for attracting new residents."



Each grant required a 1:1 match that could include cash, in-kind labor, donated materials, donated professional planning and environmental services, and donated land related to the project. Eligible applicants include cities, townships, counties, nonprofits and tribal units of government within the St. Louis County and the Iron Range Resources & Rehabilitation service area.

Email Jim Plummer or call him at 218-274-7006 for Regional Trails grant information.

Gilbert improves community amenities

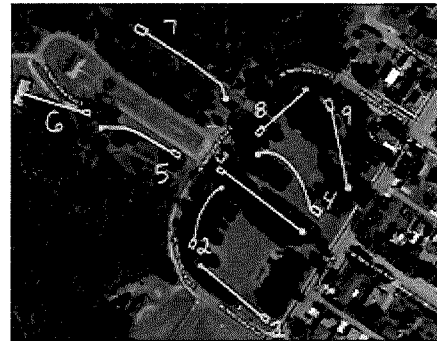


The city of Gilbert made improvements to its existing arena and is adding a nine-hole disc golf course to the city park. Iron Range Resources & Rehabilitation supported the project with a \$11,975 Culture & Tourism grant. Total project investment was \$32,426.

The Skenzich Arena (also known as “The Bubble”) is utilized year-round, as an ice-skating rink in the winter and as a community gathering and youth athletics venue in the summer. The facility’s entrances were

beyond repair and were replaced with steel frames and doors to ensure safety and security.

Disc golf course baskets were installed in Hopkins Park which is about one mile from the arena. The course will soon be marked and officially open in the spring. Both projects will benefit Gilbert’s permanent residents and the seasonal visitors to West 40 RV Park & Campground and the 57-unit Sherwood Forest Campground adjacent to the 140-acre Lake Ore-Be-Gone.



Gilbert is also home to the Iron Range Off-Highway Vehicle State Recreation Area, which spans 1,200 acres and has 36 miles of scenic trails. The small rural community is situated along Mesabi Trail, a 132-mile paved bicycle trail running from Grand Rapids to Ely. These four major attractions position Gilbert amidst some of the region’s premier outdoor recreation that draws visitors from across Minnesota and the Midwest.

Email Danae Beaudette or call her at 218-735-3022 for Culture & Tourism grant information.

Build North Housing Summit set for April 25 in Grand Rapids



Build North is back! In 2023, area partners came together to host the Build North Housing Summit in Grand Rapids. The goal was to gain knowledge, support and engagement related to housing. Sessions focused on tax increment financing, land development, challenges and opportunities and more.

This year's summit, scheduled for Thursday, April 25 at the Timberlake Lodge in Grand Rapids, will focus on major topic areas relating to housing in local communities. Hands-on learning experiences will give attendees the chance to learn more about developing housing projects with partners from across the region.

[Learn more and register.](#)

The Ranger is a publication of Iron Range Resources & Rehabilitation. Our mission is to invest resources to foster vibrant growth and economic prosperity in northeastern Minnesota. The agency's grants and loans are funded through taxes paid by Minnesota's mining industry.



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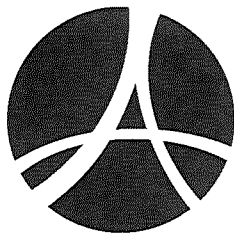
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From: Arrowhead Area Agency on Aging <aaaainfo@ardc.org>
Sent: Wednesday, February 28, 2024 8:29 AM
To:
Subject: AAAA Newsletter, February Update

[View this email in your browser](#)



Arrowhead Area Agency on Aging

A Division of ARDC

March Update 2024

TRANSPORTATION EQUITY



The goal of many older adults is to stay in their own homes as long as possible and to age in place. Aging in place is defined as "the ability to live in one's own home and

community safely, independently, and comfortably regardless of age, income, or ability level." Transportation plays a vital role in being able to do just that. But for many the ability to drive declines with age, which means they must rely on others for transportation. The absence of a support network or family can lead to significant challenges. While family members often provide caregiving, financial and emotional support, when this support is missing, individuals are at risk of facing hardship alone.

Older adults are often the most affected by a limited supply of transportation options which becomes even more of an issue in rural areas where transportation services are often limited or non-existent. Without reliable transportation, there are considerable limitations on the ability to work, access healthcare, participate in community activities, and socialize. A lack of socialization and family support can lead to the feeling of isolation. This feeling of isolation and loneliness can lead to mental health challenges, such as depression and anxiety, reducing the overall quality of life.

Transportation equity is so important in healthy aging, as an Area on Aging Agency we continue to work with communities on transportation solutions that increase equity and effectively serve the community. This means making sure transportation is accessible, affordable, reliable, safe, and efficient for all people.

~ Ashley Craiglow, AAAA Program Specialist

WHEN AGING IS CHALLENGING

I am continually amazed by the resilience of people, especially our aging neighbors. People navigating their later years are often faced with challenging situations. They are targets of fraud, financial exploitation, have higher instances of physical health challenges, declining resources after their working years, and often have suffered loss of family, friends, and support systems. All these situations contribute to lack of access in some way or another; access to services, access to socialization, access to the way of life that they once lived. What I find amazing is that due to experience and their acquired perspective, they often manage stressors more effectively than their younger counterparts.

Research shows that older adults report less stress than younger adults. In 2021 the National Library of Medicine published a report that examined coping strategies among various age groups. The result indicates that emotional well being in older adulthood persists even in the face of being objectively more at risk of illness and death. The study demonstrates that even though aging adults were aware of their risk factors and understood their vulnerability, it did not negate age related positivity resulting from age related differences in appraisal and coping skills.


Locally, the Bridge to Health Survey conducted by Generations Health Care Initiatives found in their 2020 Regional survey that both males and females 75 and older suffered

the fewest incidents of anxiety, depression, PTSD or other mental health conditions. This age group also reported the least days of feeling lonely or isolated compared to any other age group. The emotional strength of older adults often supersedes vulnerability, even in the face of a global pandemic. Lived experience is a valuable asset. If that isn't a superpower, I am not sure what is.


Our region is full of caring Home and Community Based organizations and health care service providers that are dedicated to meeting the needs of older adults, yet access to services is still an issue in many cases. If you or a loved one needs help locating a service to keep them healthy, active and connected, please call the Senior LinkAge Line at 800-333-2433 where a trained staff member will help you locate the best service for you. In the meant time, if you are a younger community member, talk to an older adult to glean some insight to getting through the tough times. Their perspective could greatly impact your happiness.

~ Kristi Kane, AAAA Director


AGE-FRIENDLY COLLABORATIVE






**ARROWHEAD CHANGEMAKERS:
AGE-FRIENDLY COLLABORATIVE**





Join a dynamic group of aging ambassadors who are reframing the narrative around aging. Lets make meaningful changes that help our communities become a better place to grow up and grow old!




2024 COHORT KICKOFF

-  **THURSDAY, MARCH 28TH**
-  **LUNCH & NETWORKING 12:30
MEETING 1:30-4:00 PM**
-  **WOODLAND BANK
2610 US-169 GRAND RAPIDS**

Interested?  
Email glane@ardc.org
or call 218-529-7525

TRAVEL REIMBURSEMENT
AND STIPEND AVAILABLE



Sponsored by: Arrowhead Area Agency on Aging, Duluth Aging Support, and Age-Friendly Minnesota

Contact via email

We are ALL aging. Let's reframe the way we think, feel, talk and act about how to live long and healthy lives in our communities! Seeking passionate people who care about aging well in their community,

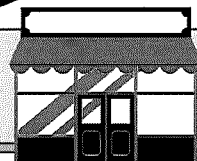
Contact via
phone (218-529-
7525)

represent diverse community perspectives (rural, Tribal, BIPOC, LGBTQ+ or disability communities) and can commit to making most monthly virtual meetings for one year.
NO EXPERIENCE NECESSARY

AGING IMPACT AWARDS



AGING IMPACT AWARD FOR AGE-FRIENDLY BUSINESSES



NOMINATE TODAY!

Submit your nominations at
arrowheadaging.org, call 218-529-7525, or
email agefriendlyarrowhead@ardc.org

Nominations open through March 22nd

NOMINATE A BUSINESS

Know a business or community organization going above and beyond their daily services to meet the needs and wants of older adults? Nominate today for an Aging Impact Award! You can also nominate yourself!

ELIGIBILITY & CRITERIA

Businesses in the 7 County Arrowhead Region are eligible, and must demonstrate positive impacts for older adults by providing an innovative service, adapting or improving physical space, improving hiring practices, or providing training on how to be more age-inclusive. Organizations receiving funding from the Area Agency on Aging are not eligible.

Nomination Form

Contact via email

Contact us to request any of the following assessments:

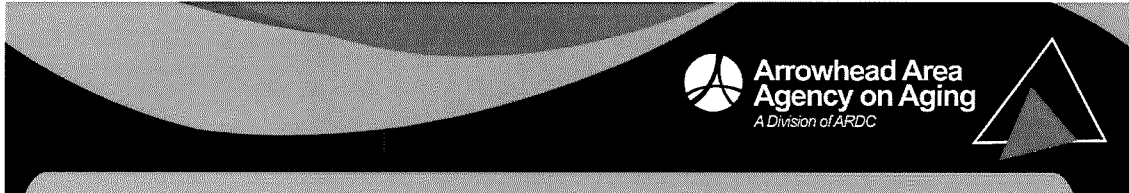
- Employee training/ customer experience
- HR Experience

As the fastest growing demographic in the U.S., older adults are major contributors to our economy. Aging is unleashing exponential growth in every industry. Businesses that target the economic power of older adults will see big gains. The Aging Impact Award is one way for businesses to join the Age-Friendly Movement. In addition to nominations, businesses can take it further by examining their practices. Contact us to request a short self-assessment that gauges things like your

- Physical Space
- Age-Friendly Marketing

businesses physical space, inclusivity, training practices, and more.

AGE FRIENDLY BUSINESS TRAINING



Register online

April 11
12:00 PM - 2:00 PM
221 W 1st St., Duluth

Register via email

Aging is unleashing exponential growth in every industry. Are you ready?

Register by phone
(218-529-7525)

As we live longer, healthier lives, we contribute to our community and fuel economic growth far past the traditional retirement age. Businesses that target the economic power of older adults will see big gains. Learn how your business can become more Age-Friendly and accessible to people of ALL ages!

“Hey Technology”

Technology handily connects anyone, anywhere, any time! However, sometimes interacting with screens feels overwhelming. Fortunately, newer technologies include a helpful feature called “voice assistants” that can help you accomplish your tech tasks using only your voice.

If you have a smartphone, ask your voice assistant to do things for you! Apple iPhones/iPads have “Hey Siri” while Android devices have “Hey Google.” Engage with these helpers by first calling their name (“Hey Siri” or “Hey Google”) and then giving them a command.

Try sending a text message by saying “Hey Siri/Hey Google, send Jane a message – just replace “Jane” with your contact’s name. The assistant will then walk you through the next steps to dictate your message and send it. Try it for making calls, as well! And if the assistant doesn’t initially catch your command, try rephrasing it.

Additionally, if you have a group of friends, try creating a “group chat” by telling your voice assistant “Hey Siri/Google, send a message to” and then speak out all the names/numbers for the chat. After it’s formed, any messages someone sends the group are seen by everyone.

You can also host a multi-way phone call (up to 5 lines) using a smartphone, by first placing a call to one contact. Then, click the “Add Call” button on the screen. Dial another number or choose one from your contacts. If they pick up, you will be able to click the “merge” button to include everyone in the same call!

~ Greta Link, M.Ed., Assistive Technology Specialist,
Lighthouse Center for Vital Living

CRAFTING A SELF-DESCRIPTION

As you age, it is normal to notice changes in your vision. During a virtual meeting, self-descriptions can help participants relate. Self-descriptions are a 1-2 sentence addition to introductions meant to provide blind or visually impaired individuals access to information about the people who are present in a space. Self-descriptions are one way to make meetings and presentations more accessible and inclusive, and are encouraged, but not required. It can be helpful to briefly state why you’re sharing these details about yourself before self-describing.

When crafting a self-description for yourself, decide what is important to you to share and what you feel comfortable sharing, and keep it concise. What you choose to share can help the audience connect with you and understand the different identities and perspectives you bring to a space. However, if you are ever unsure of what to include in your self-description or whether or not to self-describe, consider the context of the event and if what you’re sharing will add value to the discussion or experience.

Elements you could include in your self-description are gender, race/ethnicity, hair color/style, age, and/or other important or relevant features or facts about yourself.

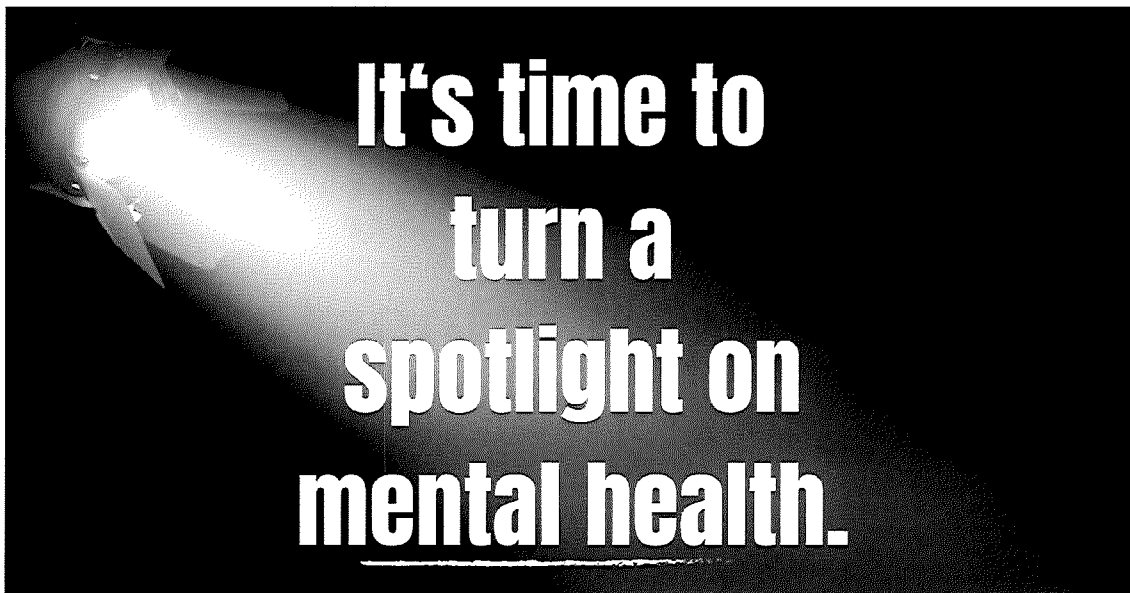
An example of self-description:

“My name is Jess Langer, and I use she/they pronouns. To promote inclusivity and accessibility in our space today, I am going to share a little bit about myself. I have white skin and long brownish hair with a pop of purple. I am wearing clear frames, and you might see my little white and brown dog, Watson, pop up at the bottom because he likes to sit on my lap during meetings.”



~ Jess Langer, AAAA Outreach Specialist

MENTAL HEALTH DAY ON THE HILL 2024



The Mental Health Legislative Network's Mental Health Day on the Hill is Thursday, March 7th.

The theme this year is Spotlight Mental Health. There's been a lot of talk lately about the importance of mental health. If legislators truly prioritize mental health let's keep the light on mental health related legislation and infrastructure throughout the session! A welcome and policy briefing will be held on Thursday, March 7th at 9:30 AM at Christ on Capitol Hill Church (near the Capitol), where you'll hear an overview of current mental health policy and funding issues. Then, at 11:00 AM we will hold a rally in the rotunda, where you'll hear from legislators and advocates and make your voice heard!

You will also have a chance to meet with your legislators and share why mental health is important to you. Please sign up in advance so we can help you schedule an appointment.

To find more information, please visit the Mental Health Day on the Hill [webpage](#).

Note: this sign-up form was due by February 11th. Hill staff still welcome you to attend, but cannot guarantee that they can provide you with transportation to the Capitol or arrange a meeting with your representatives.

Call the Senior LinkAge Line at 800-333-2433 to learn more about overcoming aging challenges.

TELL YOUR AGING STORY

Policy makers need to hear from you about local programs, services, and community systems that are helpful during your aging journey and they need to understand about the obstacles you've encountered when needing programs, services, and systems.

The Legislative Task Force on Aging reviews and develops state resources for Minnesota's aging citizens. Submit your story to them on the [Testimony to the Legislative Task Force on Aging webpage](#).

Please submit your story!

- Via online form. Click [HERE](#)
- Via email to the Legislative Coordinating Commission at lcc@lcc.mn.gov
- Via telephone Megan Voelke, Administrative Assistant at 651-296-0099.

WORKSHOPS, CLASSES, EVENTS

*These workshops, classes, and events are supported
by grants from the Minnesota Board on Aging.*



UPCOMING WEBINARS



Presented in partnership with and by:

Justice North

Kristin Parendo (she/her)

Elder Law Lead Attorney

230 W Superior Street, Suite 200

Duluth, MN 55802

Call or text: 218-623-8103

kristin.parendo@justicenorth.org

justicenorth.org

Understanding Your Options: Paying for Long-Term Care

Thursday, February 29, 2024 10:00 AM - 11:30 AM

Are you worried about how to pay for long-term care, either for yourself or a loved one? It's a common concern, but there are many ways to manage these costs. Join us for an informative webinar where we'll explore the different strategies to fund long-term care.

We won't just talk theory; we'll walk through real-life situations. Hear stories from people who've navigated the complex world of long-term care financing. We'll share their experiences with the tough decisions they had to make and the solutions they found.

Whether you're planning ahead or facing immediate needs, this webinar will give you the knowledge to make informed decisions. Don't miss out on learning how to secure the care you or your loved ones deserve.

Register via email

Register online

Register via phone
(218-529-7513)

Caring for Our Elders: How to Get Paid for Providing Home Care

Tuesday, March 19, 2024 10:00 AM - 11:30 AM

Are you taking care of an older family member or a close friend at home? Did you know that you might be able to receive payment for this important and loving work? Join us for an informative webinar where we'll explore the steps you need to take to arrange compensation for providing in-home care services.

This webinar is perfect for anyone who is currently providing care to an older adult or considering taking on this role.

Register via email

Register online

Register via phone
(218-529-7513)

Aging Solo: Making a Plan for Navigating the Future
Wednesday, April 17, 2024 10:00 AM - 11:30 AM

Join us for an empowering webinar designed specifically for older adults who are facing the journey of aging without the support of a traditional family structure. Whether you're single, childless, or geographically distant from relatives, this session will provide you with valuable strategies and resources to maintain independence and thrive in your later years.

Don't miss out on this chance to take charge of your solo aging journey. Register today and step into a future where you are prepared, connected, and excited about what's to come!

Register via email

Register online

Register via phone
(218-529-7513)

We are committed to accessibility. If you have an accommodation request that will allow you to participate in the webinar more fully, please contact Dianne at dkiser@ardc.org or 218-529-7520 three business days before event.

Wellness Classes

Living Well with Diabetes

Walk with Ease

3/8/2024 - 4/12/2024
10:00 AM - 12:30 PM
Fridays
Active Living Center
400 River Road, Grand Rapids
\$5 donation appreciated.
For questions or to register, please
contact Danielle by phone at 218-999-
9233 or by email at
danielle@eldercircle.org

4/15/2024 - 5/24/2024
10:30 AM - 11:30 AM
Monday, Wednesday & Friday
Central Square Mall
201 NW 4th St, Grand Rapids
For questions or to register, please
contact Danielle by phone at (218) 999-
9233 or by email at
danielle@eldercircle.org

Stay Active and Independent for Life

3/26/2024 - 6/13/2024
9:00 AM - 10:00 AM
Tuesday and Thursdays
Municipal Center Gym
71 South Drive, Babbitt
Donations appreciated.
For questions or to register, please
contact Candy by phone at 218-365-
8019 or by email at
office@northwoodspartners.org



New to Medicare

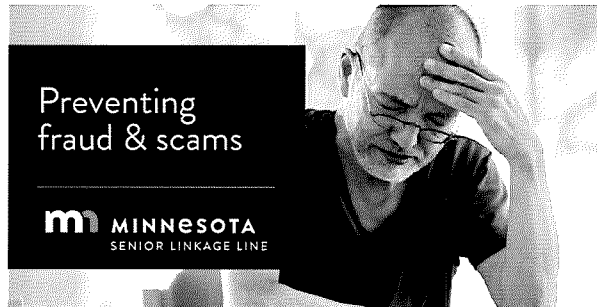
Medicare can be complicated, and if you're just getting started, it can seem very overwhelming. The Senior LinkAge Line can help you learn all the basics - Medicare Parts A, B, C, D, and more. And we will give you an overview of the Medicare.gov site so you can compare plans and choose the one that will be best for you.

MARCH 21, 2024
2:00 PM - 4:00 PM

Online

REGISTRATION

Call the Senior LinkAge Line at 800-333-2433 or go to this [website](#) to register.



Preventing Fraud & Scams

Fraud and scams are on the rise, with some scammers specifically targeting older adults. But there are ways you can protect yourself and your personal information. Preventing fraud &scams includes information about fraud prevention, how you can detect and report fraud and scams, so you can keep your personal information and yourself safe.

MARCH 13, 2024
10:00 AM - 11:30
AM
and
2:00 PM - 3:30 PM

Online

REGISTRATION

Call the Senior LinkAge Line at 800-333-2433 or go to this [website](#) to register.

We are authorized to offer 1.5 hours of Continuing Education Units (CEUs) for your participation. Be sure to ask about this, if you need the CEUs.

This class is offered online using the Microsoft Teams meeting platform. You must pre-register for the class, the meeting link will be emailed to you soon after your registration.

Next classes will be March 13th at 10:00 AM and 2:00 PM.

To Register for 10AM Class

To Register for 2PM Class

The Senior LinkAge Line is a free, statewide service of the Minnesota Board on Aging in partnership with Minnesota's area agencies on aging. The Senior LinkAge Line helps older Minnesotans and caregivers find answers and connect to the services and support they need.

We are committed to accessibility. If you have an accommodation request that will allow you to participate in the class more fully, please contact Dianne at dkiser@ardc.org or 218-529-7520 three business days before class.

PROTECT AGAINST SCAMS

Here are four short videos the Minnesota Board on Aging / Senior LinkAge Line produced and published. These all deal with helping people protect themselves from becoming a target of scams. While most of this information is geared toward older Americans here in Minnesota, please remember that anybody can be scammed out of information, money, and their identity. By watching and sharing these videos, you may be able to help better protect yourself, a family member, or somebody in your community.

These videos deal with phone scams, in-person scams, mail scams, and online scams.



A thriving Arrowhead for older adults in 2024!
~ AAAA



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The State of Minnesota does not endorse this product/service.
Paid for in part by the MBA and/or DHS.

Our mailing address is:
Arrowhead Area Agency on Aging

221 W 1st St
Duluth, MN 55802

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From: Minnesota Pollution Control Agency <mpca@public.govdelivery.com>
Sent: Monday, March 4, 2024 2:45 PM
To: clerk@breitungtownship.org
Subject: Minnesota submits Priority Climate Action Plan



Read Minnesota's Priority Climate Action Plan for federal funding

The U.S. EPA's Climate Pollution Reduction Grants (CPRG) program will offer \$4.6 billion in competitive grants for states, local governments, and Tribal nations to reduce greenhouse gas emissions and other harmful air pollution.

On Friday, March 1, Minnesota submitted our Priority Climate Action Plan (PCAP) to the EPA to unlock eligibility for CPRG funding.

Minnesota's PCAP uses the Climate Action Framework as a foundation to describe actions that the state, Tribes, and local governments can take to reduce climate

pollution. The plan also includes an analysis of climate action benefits for low-income and disadvantaged communities, including air quality, economic, and health outcomes.

Read the PCAP

Minnesota's PCAP emphasizes opportunity for action in four goal areas from the Climate Action Framework: clean transportation, climate-smart natural and working lands, clean energy and efficient buildings, and clean economy.

This plan covers the entire state, enabling eligible entities within Minnesota to apply for competitive funding to implement projects that reduce climate pollution through the program. To be eligible for funding, implementation activities must be described in the PCAP.

Minnesota state government plans to lead two CPRG implementation grant proposals, which are due to the EPA on April 1:

- **Climate-smart food systems**
Working at the intersection of food waste, local food economies, and climate-smart farming practices to reduce greenhouse gases across the state.
- **Equitable residential decarbonization**
Collaboration between state, Tribal, and local governments to reduce greenhouse gases from Minnesota's residential buildings.

For more information, contact MPCA climate and energy coordinator Faith Krogstad at faith.krogstad@state.mn.us.

The Minnesota Pollution Control Agency is a state agency committed to ensuring that every Minnesotan has healthy air, sustainable lands, clean water, and a better climate.

[Manage preferences](#) | [Help](#) | pca.state.mn.us



From: MnDOT <mndot@public.govdelivery.com>
Sent: Tuesday, March 5, 2024 10:32 AM
To: clerk@breitungtownship.org
Subject: The 20-Year State Highway Investment Plan has been adopted

Having trouble viewing this email? [View it as a Web page.](#)



20-Year Minnesota State Highway Investment Plan

The 20-Year State Highway Investment Plan has been adopted

The [final 20-Year Minnesota State Highway Investment Plan \(MnSHIP\)](#) is available for review.

Updated every five years, MnSHIP directs capital funding on the almost 12,000 miles of state highways. The plan is fiscally constrained, meaning that MnDOT needs to budget for the estimated revenue over the next 20 years. The updated plan's investment direction describes how MnDOT will use its estimated 20-year budget of \$37 billion to repair, replace and improve the state highway system. The MnSHIP investment direction has four main themes:

- Invest to maintain the existing system
- Improve mobility, accessibility, and safety for all
- Begin to adapt to a changing future
- Focus on communities and livability

During multiple rounds of public engagement for the plan, Minnesota state highway users provided their priorities for spending on the state highway system and gave their feedback on the draft investment direction and draft plan. This feedback informed

development of the plan from the development of the draft investment direction to the adjustments made to the draft plan. Thank you to everyone who participated in the MnSHIP planning process.

The plan is posted online at MinnesotaGo.org. Hard copies are available at the MnDOT Library, 395 John Ireland Blvd., in St. Paul and at the eight MnDOT district headquarters located statewide.

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This email was sent to clerk@breitungtownship.org using GovDelivery Communications Cloud on behalf of:
Minnesota Department of Transportation · 395 John Ireland Blvd · Saint Paul, MN 55155



From: MN PERA <communications@gov.mnpera.org>
Sent: Tuesday, March 19, 2024 4:42 PM
To: clerk@breitungtownship.org
Subject: PERA Employer Newsletter: Winter Edition

[View as a webpage](#) / [Share](#)



PERA NEWS: EMPLOYER EDITION

Winter Newsletter | March 2024

Articles in this newsletter:

- Survey Results: \$425 Membership Salary Threshold
- Election Workers: Excluded from PERA Membership
- 2024 IRS Compensation and Contribution Limits
- PERA Reporting and Decimal Points
- Certifying Public Service Prior to July 1, 1989
- Ask PERA: Minnesota Earned Sick and Safe Time Law
- PERA Education: Next Employer Webinar April 25

Survey Results: \$425 Membership Salary Threshold

Thank you to all who participated in PERA's recent employer survey regarding the \$425 monthly threshold.

As you know, effective July 1, 2023, the earnings threshold for PERA's Coordinated, Correctional, and Police & Fire plans is \$425 paid in a single month. This replaced the annualized threshold of \$5,100 for local government and \$3,800 for school-year employees that was in effect from January 1, 2015, to June 30, 2023.

As detailed in our [Fall 2022 newsletter](#), PERA sought this change as a first step to correct administration issues created by the annual threshold. Our next step is to gather and analyze information from varied sources. The monthly threshold last increased to \$425 in 1988, and we wish to allow sufficient time to discuss and evaluate this important membership entrance point before proposing a new threshold amount.

Over 750 survey responses were received with representation across all employer types. We found that one in four felt that the threshold should not be changed, while the remaining 75% supported some degree of increase. The calculation method favored by 60% was an inflation adjustment to convert \$425 in 1988 to a present-day value.

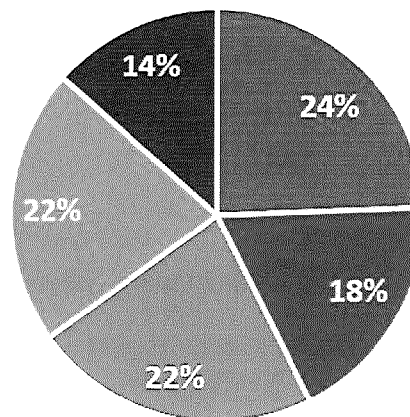
Next Steps:

During 2024, PERA will continue to engage with employer groups and other stakeholders to develop a proposal for a new threshold amount ahead of the 2025 legislative session.

Again, we wish to thank all who took the time to take our survey. Your feedback is greatly valued as we consider future initiatives for this important eligibility measure.

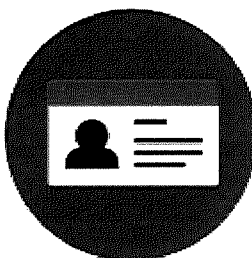
Survey Results for Suggested Monthly Threshold

- 24%: No change (\$425)
- 18%: \$426–\$700
- 22%: \$701–\$1,000
- 22%: \$1,001–\$1,300
- 14%: \$1,301 or more



Survey Results for Suggested Monthly Threshold

Election Workers: Excluded from PERA Membership



Minnesota has a statewide Section 218 Agreement with the Social Security Administration for election workers, and the same rules apply for each governmental unit in Minnesota.

Who is an election worker? Election workers are individuals hired by government entities to perform services at polling places in connection with national, state, and local elections. Alternate position titles include poll worker, ballot clerk, or voting official. Election workers are often

paid a set fee per day or a stipend for the election period, which includes attendance at training or meetings both before and after the election.

PERA Participation. PERA statutes exclude election workers from PERA membership, regardless of the amount of pay they receive.

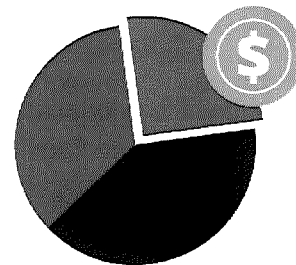
Social Security and Medicare. In Minnesota, election workers whose pay in a calendar year is less than \$2,000 are not subject to Social Security and Medicare (FICA) coverage. However, if an election worker is paid more than \$2,000, FICA taxes apply from the first dollar paid.

More information about Election Workers is available on the [Election Workers](#) page of the Internal Revenue Service website and PERA's [Social Security](#) page.

2024 IRS Compensation and Contribution Limits

Restrictions affect small percentage of employees.

The Internal Revenue Service (IRS) limits compensation applied to Defined Benefit (DB) Plans and contributions made to PERA's Defined Contribution Plans (DCP). These limits are defined in Section 415 of the Internal Revenue Code (IRC) and adjusted annually.



For calendar year 2024, IRC Section 401(a)(17) limits compensation subject to retirement contributions to \$345,000 for members of PERA's DB Plans (Coordinated, Correctional and Police & Fire) who initially became plan members on or after July 1, 1995. The limit for employees who were initially enrolled in a DB Plan before July 1, 1995, is \$505,000.

IRC Section 415(c)(1)(A) limits the annual contributions a person may make to a DCP. For 2024, that limit is \$69,000. The retirement contribution limit represents the annual maximum amount of combined DCP employee and employer contributions that may be credited to a member.

Salary and Contribution Monitoring. The federal limits affect only a small percent of covered employees; however, employers and PERA have a responsibility to monitor each member's salary and retirement contributions against these limits.

PERA's prior practice was to evaluate these employees on a yearly basis. However, a review conducted by PERA auditors and its legal advisors has produced a different way to evaluate salary regarding PERA compliance with IRS regulations.

To ensure continued IRS compliance, PERA began evaluating payments through each pay period starting with the calendar year 2022. Therefore, payrolls are now evaluated on a pay period basis.

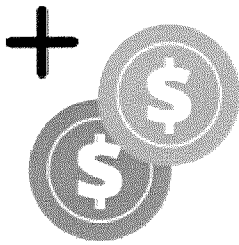
The following is the limit for an employee based on common pay periods:

- Annually: \$345,000.00
- Monthly: \$28,750.00
- Semi-Monthly: \$14,375.00

- Bi-Weekly: \$13,269.23

Please monitor employee earnings and implement the contribution limits for each pay period. If PERA finds that an employer has reported compensation or contributions in excess of these limits, we will contact you to coordinate an adjustment or refund.

PERA Reporting and Decimal Points



Did you know PERA's two employer reporting sites, ERIS and EFT, are programmed differently when it comes to implied decimal point and values?

ERIS. For employers who utilize ERIS to manually enter SDR data, the decimal point is pre-programmed to remain standing in the data fields.

By simply clicking in the data field, the cursor will start typing to the left of the decimal point, implying .00 as the final numerical value.

To enter decimal values other than .00, you must highlight the data field box and either type over the displayed 0.00 or select Delete to begin typing. You must make sure to enter the decimal point and values afterwards, otherwise the system will program .00 to the end of the value entered.

EFT. Decimal points within the EFT portal are programmed differently depending on which section you are in.

Under **Payment Information**, the decimal point is implied when entering Payment Amount. Employers must ensure that .XX is entered for the cents portion of the total. If the decimal point and two values are not entered, the system is programmed to enter .00 at the end.

- Example: your payment is 1000.00 so you enter 100000 and continue entering the other required information. Since no decimal point was entered, the system puts .00 at the end of 100000, so instead of paying 1000.00, the system will indicate 100,000.000 to be withdrawn.

Under **Payment Details**, the decimal point is not to be entered. This section is reserved for entering two required fields: PERA Employer ID Number and Payroll Paid Date. There are also four supplemental lines to indicate whether an invoice or credit memo are included in the payment amount.

The data field boxes to enter an invoice or credit memo amount are programmed to be numerical values only. No decimal point allowed. Entering a decimal point results in the error message "Must be all numeric" to be displayed. Once the payment is received, PERA's system automatically populates the decimal point before the last two digits.

- Example: your payment includes 10.00 extra to pay a delinquency invoice. After adding 10.00 to the payment total, you indicate under Payment Details the invoice number being paid and the invoice amount. You must enter 1000 as the system is programmed to display 10.00 on PERA's end. If you enter 10, the system will display .10 as the invoice amount to be applied.

It is crucial to confirm the manual SDR entries and payment totals before submitting.

Certifying Public Service Prior to July 1, 1989

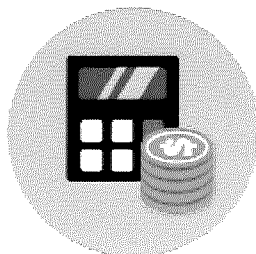
State Statute provides for a alternative benefit calculation for members who started public service prior to July 1, 1989. This calculation can be beneficial to members, so you may be asked to verify that they worked for your agency prior to this date.

Pre-1989 employment does not need to have been PERA-eligible employment. However, you must be able to establish that there was a formal employer/employee relationship. PERA provides a form specific to each member that an employer can complete. This form has all the requirements PERA needs to make a determination.

You must be able to certify that the person listed on the form was an employee (not a paid volunteer or paid intern) of your governmental unit prior to July 1, 1989, and that they were compensated for work performed prior to that date. This form must be accompanied by supporting documents proving employment or a signed letter written on your business letterhead certifying that employment. If you cannot verify and prove employment, you should check "No" on the form, sign, and return the form to PERA.



Ask PERA



How will the new Minnesota Earned Sick and Safe Time law affect PERA contributions?

Effective Jan. 1, 2024, Minnesota's earned sick and safe time law requires employers to provide paid leave to employees who work in the state. Sick and safe time is paid leave employers must provide to employees in Minnesota that can be used for certain reasons, including when an employee is sick, to care for a sick family member or to seek assistance if an employee or their family member has experienced domestic abuse, sexual assault or stalking. Visit the [MN Department of Labor and Industry website](#) for more information about the law.

For PERA contributions, Sick and Safe leave hours are equivalent to other paid leave types offered by the employer, such as sick time, vacation leave, or paid time off (PTO). Follow PERA's existing guidelines in [Chapter 5 of the Employer Manual](#) to determine what pay is eligible for pension deductions.

PERA Education

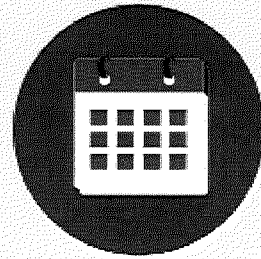
Next Live Webinar April 25: Understanding ERIS

This new training program will cover everything you need to know in order to access and utilize ERIS.

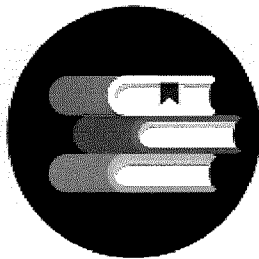
When: April 25, 11:00 a.m.

Recommended for: Payroll, HR, and business managers that are new to PERA

Length: 45 minutes



[Register](#)



Eligibility Q&A Handout Now Available

On our [Employer Programs](#) page, you can access the on-demand version of the eligibility webinar to watch anytime. The [Eligibility Overview](#) was updated based on feedback received during the January webinar. We also created the [Q&A Handout](#) based on questions received during the last webinar.

Upcoming Member Education Programs

PERA offers several ways for members to learn more about their PERA retirement benefit. Check out our current offerings:

Webinar. Registration is now open for webinars in March, April, May, and June. Check out the program calendar for dates and times. We are offering two different virtual programs:

- ***Ready to Retire:*** for members who plan to retire within one year. The content focuses on the application process.
- ***From Hire to Retire:*** for all members to learn about PERA benefits.

In-Person. PERA will be traveling around the state again this summer. From April to September, we will be hosting member education programs in various cities throughout Minnesota. We will be presenting the *From Hire to Retire* program. The content will be for all members to learn about PERA benefits, brand new employees to those who are near retirement.

Locations and Dates:

- Brainerd – April 3
- Ortonville – May 1
- Willmar – May 3
- Thief River Falls – May 9
- Bemidji – May 10
- St Cloud – May 16 and July 18
- Rochester – June 6
- Austin – June 20
- Fergus Falls – July 10

- Moorhead – July 11
- Mankato – August 8
- Faribault – August 15
- Red Wing – September 12
- Cloquet – September 18
- Hibbing – September 19

PERA will also be hosting the *Ready to Retire* program in St. Paul on March 15 and April 19.

How to register. Members can register via their myPERA account or by calling our Member Service Center at 651.296.7460 or 1.800.652.9026.

Stay Connected with Minnesota Public Employees Retirement Association:



This email was sent to clerk@breitungtownship.org using govDelivery Communications Cloud on behalf of: Minnesota Public Employees Retirement Association · 60 Empire Drive, Suite 200 | St. Paul, MN 55103





Township of Eagles Nest

1552 Bear Head State Park Rd., Ely, Minnesota 55731-8012
Treasurer@eaglesnestmn.com

March 15, 2024

City of Tower
Township of Breitung
Township of Greenwood
Township of Kugler
Township of Vermilion Lake

Dear City Council & Township Boards of Supervisors,

Per Section Seven of the Tower Soudan Joint Powers Recreation Board Agreement, please accept this letter as the Township of Eagles Nest's 90-day written notice of our withdrawal from this Agreement, effective December 31, 2024.

Also, per Section Three of the Agreement, we will not have one of our members or officers designated as our voting member for the remainder of this year.

Regards,

David Chiabotti

Chair

Township of Eagles Nest
Board of Supervisors



BREITUNG POLICE DEPARTMENT

SERVING BREITUNG TOWNSHIP, THE TOWN OF SOUDAN, AND THE CITY OF TOWER

PHONE: (218) 753-6660

41 1ST AVE • P.O. BOX 6

DANIEL REING

FAX: (218) 753-2407

SOUDAN MN 55782

CHIEF OF POLICE

February 2024 Police Report

Calls for Service (ICRs) 65

Citations: 2

1 adult female citation for Speed (62/40)

1 adult cited for No Proof of Insurance

A weekslong investigation resulted in Felony charges of Issuance of a Dishonored Check.



BREITUNG POLICE DEPARTMENT

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FAX: (218) 753-2407

SOUDAN MN 55782

CHIEF OF POLICE

February always moves along so fast. Officer Karolczak continues to learn the job and is gaining valuable experience. As he has become aware, you never stop learning the job. G.R.E.A.T. is in full swing. There are currently 3 classes in progress: a 4th grade section in Northwoods School, a 4th grade section in the Tower-Soudan Elementary School, and also a 5th and 6th grade section at present. The students enjoy the program, and the feedback has been positive.

It was a much busier month for calls as compared to last February, with 18 more calls. We are also currently well above last year's call volume as well. I am going to mention a few reminders for our readers. We remind everyone to make sure your vehicles are off the street for our plows. It has been a mild winter, but you never know when we could get a pile of snow. It is Northern Minnesota after all, even a mild winter is unpredictable. Spring is coming soon; it will be very busy in our area in a short time. With Spring comes much more traffic and people to our area. Please watch your speed. For our readers out there, it is a 50-mph speed limit between Jasper St. in Soudan to Alder Street in Tower. Please slow down and be safe.

Have a great week,

Daniel Reing

Breitung Fire & Rescue
Box 337
33 1st Ave.
Soudan, Mn. 55782

February 2024 Fire Dept Report

Our regular monthly fire department meeting and annual meeting was held on 02/14/2024. We applied for an AFG Grant and submitted out application.

This month's training consisted of Fire Rescue which was conducted in house and also our quarterly SCBA checks

We received four calls for the month of February which consisted of a Personal Injury Accident, two structure fires, and a chimney fire. We assisted several different agency's on these calls.

Road and Bridge Report

February 2024 Report

Thawed Culverts

Set up Township Elections

Painting new trim for Ballfield Buildings

Sewer Lateral Inspections on 1st Ave. and church St

Took delivery of Toolcat and sold John Deere 1025R

Plumbing work at McKinley Park

County brushing on Junction and North American Rds

Tree removal and brushing

Replaced starter and repaired gas tank on 1-Ton

Sweeping Streets

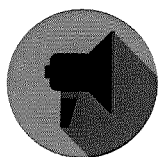
Took delivery of new dock at McKinley Park and build decking for it

March-plowed snow for the first time since January 11th.

Tom Gorsma

Maintenance Supervisor

Rural Water and Wastewater Disposal Grants – CPF/CDS FY 2024 Awards Information Webinar



An Overview of RD's Water and Wastewater Disposal Grant Program CPF/CDS Awards!

Congratulations! Your project has been identified as a Fiscal Year (FY) 2024 Community Project Funding (CPF)/Congressionally Directed Spending (CDS) award under USDA's Water and Wastewater Disposal Grant Program (WEP)

Please join us to learn more about requirements and next steps, including our automated RD Apply program, preliminary engineering, environmental, procurement, construction, and project close out requirements that will assist you to access the USDA-RD-WEP CPF/CDS awards in a timely manner.



April 2, 2024

1:00PM EST

To Register:

https://www.zoomgov.com/webinar/register/WN_mu_QMcM1SHaAMMPRjruulQ

Local contact:

Terry Louwagie – Community Program Director

(612) 390-6680

terry.louwagie@usda.gov

Resolution 2024-#04

Breitung Township
Of St Louis County, Minnesota

RESOLUTION SUPPORTING DNR OUTDOOR RECREATION GRANT APPLICATION FOR IMPROVEMENTS TO THE SOUDAN PARK AND RECREATIONAL AREA

BE IT RESOLVED that Breitung Township act as legal sponsor for the project contained in the Outdoor Recreation Grant application to be submitted on 1st of April, 2024 and that the Chairman is hereby authorized to apply to the Department of Natural Resources for funding of this project on behalf of Breitung Township.

BE IT FURTHER RESOLVED that the applicant maintains an adequate Conflict of Interest Policy and, throughout the term of the contract, will monitor and report any actual or potential conflicts of interest to the State, upon discovery.

BE IT FURTHER RESOLVED that Breitung Township has the legal authority to apply for financial assistance, and it has the financial capability to meet the match requirement (if any) and ensure adequate construction, operation, maintenance and replacement of the proposed project for its design life.

BE IT FURTHER RESOLVED that Breitung Township has not incurred any development costs and has not entered into a written purchase agreement to acquire the property described in the Cost Breakdown section on this application.

BE IT FURTHER RESOLVED that Breitung Township has or will acquire fee title or permanent easement over all the land described in the boundary map or recreational site plan included in the application.

BE IT FURTHER RESOLVED that, upon approval of its application by the State, Breitung Township may enter into an agreement with the State for the above-referenced project, and that Breitung Township certifies that it will comply with all applicable laws and regulations as stated in the grant agreement including dedicating the park property for uses consistent with the funding grant program into perpetuity.

NOW, THEREFORE BE IT RESOLVED that the Chairman is hereby authorized to execute such agreements as necessary to implement the project on behalf of the applicant.

I CERTIFY THAT the above resolution was adopted by the Breitung Township Board of Breitung Township on the on 28th of March, 2024 by Chairman Tomsich, Supervisor Tekautz, and Supervisor Tuchel.

Ayes:

Nayes:

SIGNED:

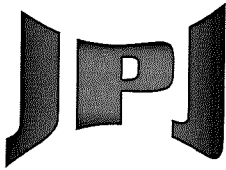
WITNESSED:

Timothy Tomsich

Dianna Sunsdahl

Chairman, Breitung Township (Date)

Clerk, Breitung Township (Date)



BREITUNG TOWNSHIP
MCKINLEY TRAIL CR 697

CR 697 WEST TO HOODOO POINT (5,100 LF)

PROJECT NO. 17-390

March 22, 2024

PRELIMINARY OPINION OF PROBABLE CONSTRUCTION COST

NO.	ITEM	ESTIMATED QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
2101	CLEARING AND GRUBBING	1.50	ACRE	\$1,000.00	\$1,500.00
2105	COMMON EXCAVATION	4,200	CU. YD.	\$18.00	\$75,600.00
2105	SELECT GRANULAR BORROW	2,800	CU. YD.	\$40.00	\$112,000.00
2112	GEOTEXTILE SEPARATION FABRIC, TYPE V	6,800	SQ. YD.	\$4.00	\$27,200.00
2211	AGGREGATE BASE, CLASS 5 (CV)	2,400	CU. YD.	\$35.00	\$84,000.00
2360	TYPE SP WEARING COURSE	580	TON	\$100.00	\$58,000.00
2360	TYPE SP NON-WEARING COURSE	580	TON	\$100.00	\$58,000.00
2501	WETLAND CROSSING	500	LIN. FT.	\$100.00	\$50,000.00
2501	WETLAND PERMITTING	1	L.S.	\$50,000.00	\$50,000.00
2501	STORM CULVERTS	400	LIN. FT.	\$75.00	\$30,000.00
2573	SILT FENCE	5,100	LIN. FT.	\$7.00	\$35,700.00
2575	SEEDING	2.0	ACRE	\$5,000.00	\$10,000.00
2575	EROSION CONTROL BLANKET	4,300	SQ. YD.	\$5.00	\$21,500.00

TOTAL PROBABLE CONSTRUCTION COST	\$613,500.00
CONTINGENCIES	\$61,350.00
LEGAL AND FISCAL	\$6,000.00
ENGINEERING - DESIGN AND CONSTRUCTION MANAGEMENT	\$92,025.00
SHPO HISTORIC REVIEW	\$3,500.00
NHIS ENVIRONMENTAL REVIEW	\$1,500.00
ARCHEOLOGICAL PHASE I REVIEW (IF NEEDED BASED ON SHPO REVIEW) (BUDGET)	\$5,000.00
SURVEY TO LOCATE TRAIL (2 DAYS)	\$2,600.00
MEETING WITH COUNTY	\$1,200.00
TOTAL PROBABLE PROJECT COST	\$786,675.00

SAY	\$786,700
-----	-----------

MATERIAL PIT SALES AGREEMENT

Date: _____, 2024

1. **Agreement Term.** For and in consideration of the agreements set forth herein, Breitung Township ("Owner") hereby grants to Mesabi Bituminous, Inc. ("MBI") the right to enter upon and use the following described real property in St. Louis County, Minnesota, hereinafter referred to as the Pit: Parcel # 270-0020-03360

SEE ATTACHED EXHIBIT A.

This right of entry and use is for the purpose of investigating, testing, and removing therefrom materials required for use by MBI. MBI will be allowed crushing, screening and/or portable hot mix operations. This Agreement shall commence June 1, 2024 and shall terminate on June 1, 2034, unless earlier terminated as provided herein. MBI has option to renew with discussion 1 year prior to termination date.

2. **Production Payments.** Payments for materials taken by MBI pursuant to MBI's rights under this agreement shall be based on records kept by MBI. Payment for materials removed under this Agreement shall be made by MBI at the rate of \$2.00 per cubic yard.

MBI shall keep complete and accurate records of all quantities expressed in terms of cubic yards of materials removed from the Pit. Quantities shall be calculated on a daily basis, in the form of truck load slips, based upon the records of materials as reasonably and accurately determined by MBI from available documents and data. Supporting documentation of materials removed, including the truck load slips, shall be provided when payments are made to Owner. If crushing and stockpiling occurs, material records will be provided. Payments or credits shall be reported to Owner on a monthly basis. Payments shall be calculated as of the last day of each month, and the balances shall be due and payable to Owner on or before the 10th day of the following month. MBI's payment obligations to Owner shall survive any early termination of this Agreement.

3. **Pit Operations.** MBI will access areas of the Pit only in the order and manner directed by Owner. MBI shall be solely responsible for loading materials with MBI's own equipment. MBI shall pay Owner for all damages to Owner's property to the extent caused by MBI. MBI shall give Owner at least twenty-four (24) hours' notice before accessing the Pit, and MBI shall not in any event access the Pit between 7 p.m. and 7 a.m. on any day. MBI shall dispose of all waste accumulated by reason of its operations in removing the materials from the Pit on a weekly basis not later than 5 p.m. on the last day of work for each week, and in any event upon the end date of this Agreement. All strippings and strip tops shall be salvaged by MBI and placed in areas designated by Owner. If lease is not renewed, MBI shall be granted a reasonable amount of time to remove processed or stockpiled materials.

4. As further consideration for the benefits provided to MBI under this agreement, MBI will work as a steward for Breitung Township and assist with the best development and utilization of materials within the pit. If requested MBI will help with decisions for the best future use and maximize development of the property.

MBI shall strictly follow all federal, state and local laws and regulations applying to its activities under this Agreement. MBI shall not import any outside materials into the Pit without the prior written consent of Owner in each instance. _

5. **MBI's Access to the Pit Across Owner's Lands.** The Owner hereby grants to MBI and its assigns, the rights of ingress to and egress from the Pit by right of way across (i) other lands of the Owner, and (ii) lands of others to which Owner has a right of legal access. Said right of way shall follow such course as is reasonably necessary for convenient access to the Pit.

6. **Warranties.** This Agreement is made without any warranty or representation of any kind by Owner pertaining to the Pit, or the materials to be removed from the Pit by MBI, or any other matter or thing whatsoever applicable to the Pit, materials or the Project. Further, Owner makes no warranty or representation of any kind as to the safe condition of the Pit. MBI warrants and represents to Owner that it has made a diligent investigation of the Pit and accepts the Pit for its operations described in this Agreement on an "as is, where is, with all faults" basis.

Owner warrants that for the term of this Agreement, Owner will not sell any aggregate materials to any party that would be used in competition of the Mesabi Bituminous Inc.

7. **Early Termination.** If MBI shall fail to keep or perform any of the terms, conditions or obligations of this Agreement to be kept and performed by it, and if such failure shall continue for seven (7) days after Owner has given written notice specifying the failure complained of by Owner, then, this Agreement shall terminate, without any further notice or other action on the part of Owner.

8. **Notices.** Except as otherwise provided herein, all payments, communications, demands, notices, or objections permitted or required to be given or served under this Agreement shall be in writing and shall be deemed to have been duly given or served if delivered in person or deposited in the United States mail, postage prepaid, for mailing by certified or registered mail, return receipt requested, at the addresses stated below. Any party may change its address by giving notice in writing, stating its new address, to any other party as provided in the foregoing manner. Commencing on the tenth (10th) day after the giving of such notice, such newly designated address shall be such party's address for the purposes of all communications, demands, notices or objections permitted or required to be given or served under this Agreement.

To MBI:

Mr. Tom Nemanich
Mesabi Bituminous, Inc.
PO Box 728
Gilbert, MN 55741

To Owner:

Breitung Township

9. **Cumulative rights.** Except as may otherwise be provided elsewhere herein, no right or remedy herein conferred on or reserved to MBI or the Owner is intended to be exclusive of any other right or

remedy provided herein or by law, but such rights and remedies shall be cumulative in and in addition to every other right or remedy given herein or elsewhere or hereafter existing at law, in equity, or by statute.

10. **Reasonable consent.** Whenever MBI's or the Owner's consent shall be required herein, such approval or consent shall not be arbitrarily or unreasonably conditioned, delayed, or withheld and shall be deemed to have been given, unless within five (5) days of the request therefor, MBI or the Owner, as appropriate, notify the requesting party that MBI or the Owner, as appropriate, are denying such approval or consent, stating in such notice the reasonable grounds therefor.

11. **Attorneys' fees.** If either party commences an action against the other to enforce any of the terms of this Agreement or because of the breach by the other party of any of the terms hereof, the losing or defaulting party shall pay to the prevailing party its reasonable attorneys' fees, costs, and expenses incurred by it in connection with the prosecution or defense of such action.

12. **Assignment.** MBI may not assign its rights granted herein without prior written consent of the Owner.

13. **Binding effect.** This Agreement shall be binding on and shall inure to the benefit of the parties hereto and to the assigns and successors of the parties.

14. **Amendment, modification, and waiver.** No amendment, modification, or waiver of any condition, provision, or term shall be valid or of any effect unless made in writing, signed by the party or parties to be bound or a duly authorized representative, and specifying with particularity the extent and nature of such amendment, modification, or waiver. Any waiver by any party of any default of another party shall not affect or impair any right arising from any subsequent default.

15. **Document Construction.** Each provision, section, sentence, clause, phrase, and word of this Agreement is intended to be severable. If any provision, section, sentence, clause, phrase, or word hereof is illegal or invalid for any reason whatsoever, such illegality or invalidity shall not affect the validity of the remainder of this Agreement. All captions, headings, or titles in the paragraphs or sections of this Agreement are inserted for convenience of reference only and shall not constitute a part of this Agreement as a limitation of the scope of the particular paragraphs or sections to which they apply.

16. **Minnesota law, Arbitration.** This Agreement shall be construed and enforced in accordance with the laws of the state of Minnesota. Any claim or controversy arising out of or relating to this Agreement or the breach thereof shall be settled by arbitration in accordance with the rules of the American Arbitration Association, and judgment on the award granted by the arbitrator may be entered in any court having jurisdiction thereof. The place of arbitration shall be Duluth, Minnesota, or any other place mutually agreed to by the parties.

17. **Execution.** This Agreement may be executed in separate counterparts, with facsimile copies of signature pages deemed effective as originals.

Breitung Township

STATE OF MINNESOTA)
) ss.
COUNTY OF ST. LOUIS)

On _____, 2024, before me personally appeared Breitung Township, to me known to be the person described in and who executed the foregoing instrument, and acknowledged that she executed the same as her free act and deed.

(Notary Seal)

NOTARY PUBLIC

My commission expires: _____

[See Additional Signature Page]

Mesabi Bituminous, Inc.

By _____

Tom Nemanich, Its President

STATE OF MINNESOTA)
) ss.
COUNTY OF ST. LOUIS)

On _____, 2024, before me personally appeared Tom Nemanich, to me known to be the President of Mesabi Bituminous, Inc., a Minnesota corporation, and the person described in and who executed the foregoing instrument in behalf of the corporation, and acknowledged that he executed the same as the free act and deed of the corporation.

(Notary Seal)

NOTARY PUBLIC

My commission expires _____

EXHIBIT A

See attached pages 1-3.



PROPERTY DETAILS REPORT

St. Louis County, Minnesota



Date of Report: 3/6/2024 10:10:45 AM

General Details

Parcel ID: 270-0020-03360
Document Department: -
Document Number:
Document Date: -
Plat Name: BREITUNG

Legal Description Details

Plat Name: BREITUNG

Section	Township	Range	Lot	Block
34	62	15	-	-

Description: NE1/4 OF NE1/4 EX PART PLATTED AS SOUDAN & EX PART BEG AT SW COR THENCE N ALONG W LINE 550 FT THENCE S57DEG57'06"E 568.67 FT THENCE S 258 FT TO S LINE THENCE N88DEG50'27"W ALONG S LINE 482.10 FT TO PT OF BEG & EX THAT PART COMMENCING AT NE CORNER OF SEC 34; THENCE ON AN ASSIGNED BEARING OF S01DEG28'00"E ALONG E LINE OF NE1/4 OF NE1/4 OF SEC 34 1329.72 FT TO SE CORNER OF NE1/4 OF NE1/4; THENCE S89DEG38'16"W ALONG S LINE OF NE1/4 OF NE1/4 797.94 FT TO POINT OF BEGINNING; THENCE N32DEG57'39"E 221.83 FT; THENCE N60DEG34'32"E 223.38 FT; THENCE S89DEG38'16"W PARALLEL WITH S LINE OF NE1/4 OF NE1/4 80.37 FT; THENCE S68DEG03'31"W 87.98 FT; THENCE S88DEG39'35"W 202.98 FT; THENCE S01DEG32'00"E 258.10 FT TO S LINE OF NE1/4 OF NE1/4; THENCE N89DEG38'16"E ALONG S LINE OF NE1/4 OF NE1/4 42.74 FT TO POINT OF BEGINNING; & EX PART COMMENCING AT THE NE CORNER OF SAID SEC 34; THENCE ON AN ASSIGNED BEARING OF S01DEG28'00"E ALONG THE E LINE OF NE1/4 OF NE1/4 OF SAID SEC 34 A DISTANCE OF 1329.72 FT TO THE SE CORNER OF SAID NE1/4 OF NE1/4 SAID POINT BEING THE POINT OF BEGINNING; THENCE S89DEG38'16"W ALONG THE S LINE OF SAID NE1/4 OF NE1/4 A DISTANCE OF 797.94 FT; THENCE N32DEG57'39"E 221.83 FT; THENCE N60DEG34'32"E 223.38 FT; THENCE N89DEG38'16"E PARALLEL WITH THE S LINE OF SAID NE1/4 OF NE1/4 A DISTANCE OF 475.16 FT TO THE E LINE OF SAID NE1/4 OF NE1/4; THENCE S01DEG28'00"E ALONG SAID E LINE A DISTANCE OF 293.92 FT TO THE POINT OF BEGINNING.

Taxpayer Details

Taxpayer Name: TOWN OF BREITUNG
and Address: PO BOX 56
SOUDAN MN 55782

Owner Details

Owner Name: TOWN OF BREITUNG
and Address: PO BOX 56
SOUDAN MN 55782

Payable 2024 Tax Summary

2024 - Net Tax	\$0.00
2024 - Special Assessments	\$0.00
2024 - Total Tax & Special Assessments	\$0.00

Current Tax Due (as of 3/5/2024)

Due May 15	Due	Total Due
2024 - 1st Half Tax \$0.00	2024 - 2nd Half Tax \$0.00	2024 - 1st Half Tax Due \$0.00
2024 - 1st Half Tax Paid \$0.00	2024 - 2nd Half Tax Paid \$0.00	2024 - 2nd Half Tax Due \$0.00
2024 - 1st Half Due \$0.00	2024 - 2nd Half Due \$0.00	2024 - Total Due \$0.00



PROPERTY DETAILS REPORT

St. Louis County, Minnesota



Date of Report: 3/6/2024 10:10:45 AM

Parcel Details

Property Address: -
School District: 2142
Tax Increment District: -
Property/Homesteader: -

Assessment Details (2023 Payable 2024)

Class Code (Legend)	Homestead Status	Land EMV	Bldg EMV	Total EMV	Def Land EMV	Def Bldg EMV	Net Tax Capacity
776	0 - Non Homestead	\$34,900	\$0	\$34,900	\$0	\$0	-
Total:		\$34,900	\$0	\$34,900	\$0	\$0	0

Land Details

Deeded Acres: 28.59
Waterfront: -
Water Front Feet: 0.00
Water Code & Desc: -
Gas Code & Desc: -
Sewer Code & Desc: -
Lot Width: 0.00
Lot Depth: 0.00

The dimensions shown are not guaranteed to be survey quality. Additional lot information can be found at <https://apps.stlouiscountymn.gov/webPlatsIframe/fmPlatStatPopUp.aspx>. If there are any questions, please email PropertyTax@stlouiscountymn.gov.

Sales Reported to the St. Louis County Auditor

Sale Date	Purchase Price	CRV Number
10/1992	\$0 (This is part of a multi parcel sale.)	91412

Assessment History

Year	Class Code (Legend)	Land EMV	Bldg EMV	Total EMV	Def Land EMV	Def Bldg EMV	Net Tax Capacity
2023 Payable 2024	776	\$34,900	\$0	\$34,900	\$0	\$0	-
	Total	\$34,900	\$0	\$34,900	\$0	\$0	0.00
2022 Payable 2023	776	\$34,900	\$0	\$34,900	\$0	\$0	-
	Total	\$34,900	\$0	\$34,900	\$0	\$0	0.00
2021 Payable 2022	776	\$30,900	\$0	\$30,900	\$0	\$0	-
	Total	\$30,900	\$0	\$30,900	\$0	\$0	0.00
2020 Payable 2021	776	\$30,900	\$0	\$30,900	\$0	\$0	-
	Total	\$30,900	\$0	\$30,900	\$0	\$0	0.00

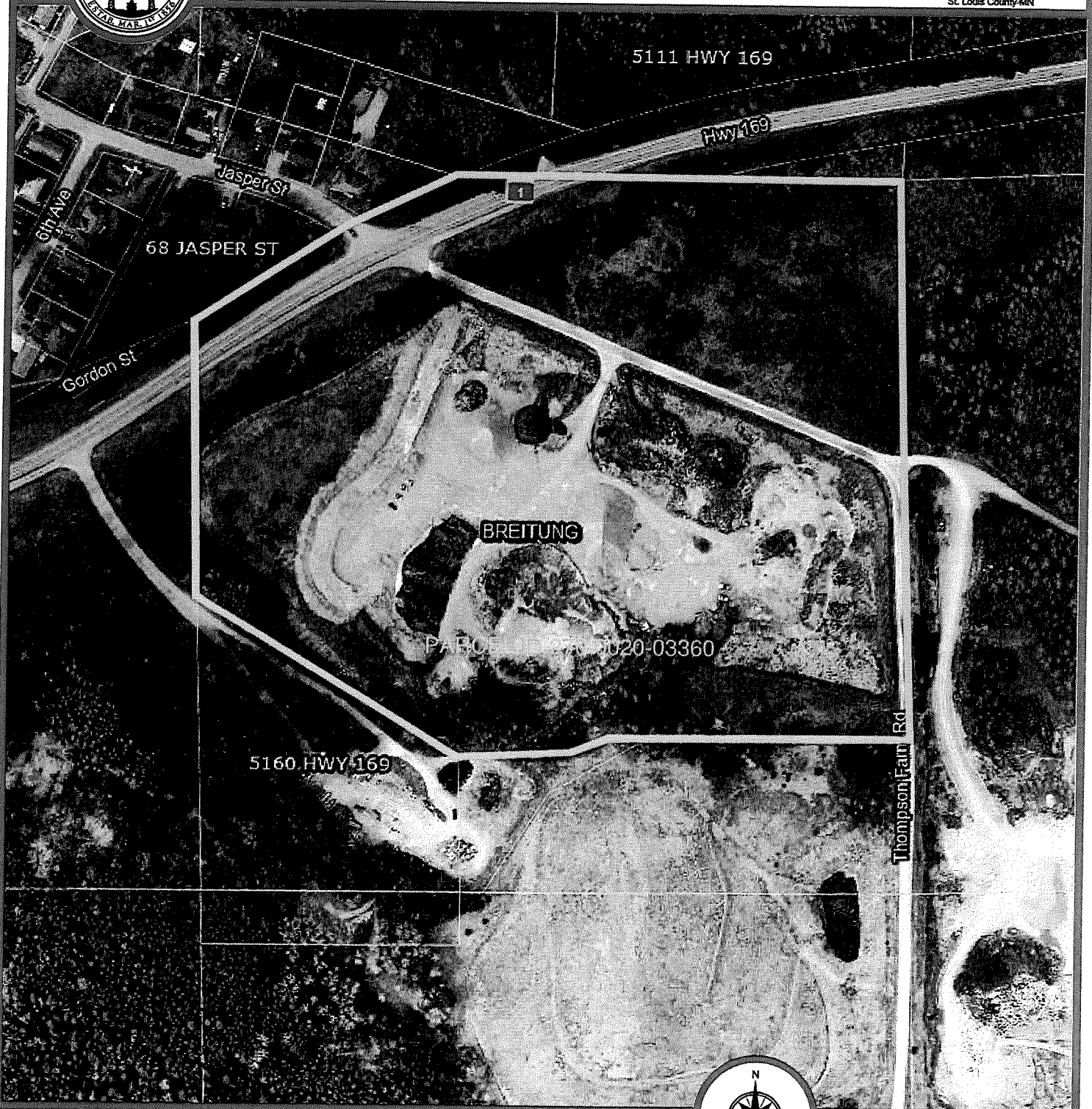
Tax Detail History

Tax Year	Tax	Special Assessments	Total Tax & Special Assessments	Taxable Land MV	Taxable Building MV	Total Taxable MV
2023	\$0.00	\$0.00	\$0.00	\$0	\$0	\$0
2022	\$0.00	\$0.00	\$0.00	\$0	\$0	\$0
2021	\$0.00	\$0.00	\$0.00	\$0	\$0	\$0



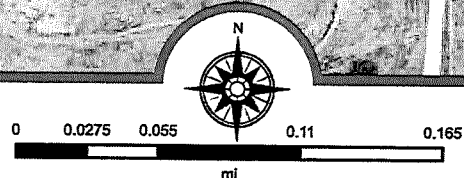
County Land Explorer

St. Louis County, Minnesota



Breitung Pit 2023

Map created using County Land Explorer
www.stlouiscountymn.gov/explorer



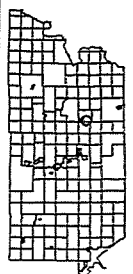
County Land Explorer

St. Louis County www.stlouiscountymn.gov/explorer Minnesota

Disclaimer

This is a compilation of records as they appear in the Saint Louis County Offices affecting the area shown. This drawing is to be used only for reference purposes and the County is not responsible for any inaccuracies herein

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From: Megan Christianson <megan@visitgrandrapids.com>
Sent: Thursday, March 7, 2024 1:22 PM
To: Max Peters; Kevin Odden; April Kurtick; Matthew Hill; Casey Velcheff; Britt See-Benes; Stephanie Skraba; Cathy@babbitt-mn.com; clerk@breitungtownship.org; billking@mchsi.com; taconite@mchsi.com; citycalumet@mchsi.com; arboclerk@gmail.com; rburich@hoytlakes.com; jwahlberg@lcp2.net; stefanie@ci.aurora.mn.us; cwainio@ci.mountain-iron.mn.us; clerk@gilbertmn.org; administrator@cityofbiwabik.com; clerk@cityofirononton.org; Tom Pagel; Briana Anderson - City of Coleraine; Sarah Litchke; Jackie@evelethmn.com; City of Cuyuna; Candie Seppala; Clerk.treasurer@cityoftower.com; Lana Fralich; Ryan Pervenance
Cc: Beth Pierce; Sarah Carling
Subject: Northern MN Historic Mine Tour Project Update

Dear Community & Organization Representative -

This email is to update you on the Northern MN Historic Mine Tour Project. The photography and videography was completed by Dan Connelly, Screen Door Productions. The historic narratives for each community and mine areas were completed by Desiree Gerber. Currently the Arrowhead Regional Development Corporation is creating both a ARC GIS and Google interactive maps.

Our goal is to have a DRAFT map for communities to review by May 2024. Once the map is completed, then the community interpretive signs designs can be started.

Once I have we have the DRAFT interactive maps, I will send out an email to all of you to review and send back your edits. Meanwhile, do not forget to download your photo and video assets below:

Community Assets:

Updated Mine Tour Assets If you haven't already, **PLEASE DOWNLOAD YOUR COMMUNITIES ASSETS AND SAVE FOR FUTURE USE:**

Photo Assets: https://www.dropbox.com/sh/961bgia7orgirv/AACk5Hyb4_BpwghMHxMEkPUAa?dl=0

Video Link: <https://vimeo.com/showcase/9237923>
password: mnminetour

Megan Christianson
Carling
Visit Grand Rapids
Associates **Iron Range Tourism Bureau**
Email: megan@visitgrandrapids.com
Email: beth@ironrange.org
Cell: 218-259-0572
218-969-1755

Sarah
Beth Pierce
Community Economic Development
Email: sarah.carling@cedausa.com
Cell: 218-398-6400

Cell:

STATE OF MINNESOTA,

COUNTY OF: St. Louis

TOWN OF: Breitung

OFFICIAL OATH OF

Amber Zak

FILED IN THE OFFICE OF
THE TOWN CLERK OF THE

TOWN OF Breitung THIS 28th
DAY OF march 2024.

Dianna Sundahl

TOWN CLERK

STATE OF
MINNESOTA,

COUNTY OF: St. Louis

TOWN OF: Breitung

OFFICIAL OATH
OF

Erin Peitso

FILED IN THE OFFICE OF
THE TOWN CLERK OF THE

TOWN OF Breitung THIS _____
DAY OF _____, _____.

Dianna Sundahl

TOWN CLERK

TOWNSHIP OF BREITUNG
RESOLUTION NO. 2024-11

STATE OF MINNESOTA
COUNTY OF ST. LOUIS
TOWNSHIP OF BREITUNG

RESOLUTION AUTHORIZING THE TOWNSHIP OF BREITUNG,
BREITUNG POLICE DEPARTMENT and BREITUNG FIRE DEPARTMENT
TO MAKE APPLICATION TO AND ACCEPT FUNDS FROM
FIREHOUSE SUBS FOUNDATION GRANT PROGRAM

WHEREAS THE authorizing authority approves of the Breitung Police Chief and Breitung Fire Chief (together) to apply for up to \$35,000 in funds from the Firehouse Subs Foundation grant program for Lifesaving Equipment (all-terrain vehicle).

WHEREAS THE authorizing authority agrees to accept funding for Lifesaving Equipment from the Firehouse Subs Foundation Grant Program.

NOW BE IT RESOLVED that the authorizing authority of the Township of Breitung does adopt this resolution.

Township Supervisors: Chairman Tomsich, Supervisor Tuchel, Supervisor Peitso

Upon vote taken, the following voted:

For:

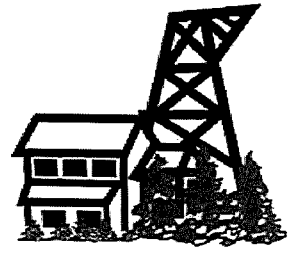
Against:

Whereupon said Resolution NO. 2024-11 was declared duly passed and adopted this 28th day of March, 2024.

Timothy Tomsich – Chairman

Amber Zak – Clerk

TOWNSHIP OF BREITUNG



PO Box 56 | Soudan | MN | 55782

March 28, 2024

Daniel Golner
Minnesota Department of Natural Resources
Division of Parks and Trails
500 Lafayette Road
St. Paul, MN 55155-4039

Dear Mr. Golner:

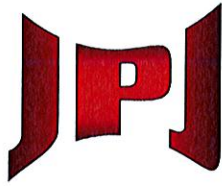
Our Mckinley Park Trail Upgrade project # C003-21-28 is 100% complete and today we approved the final pay request to the contractor. We are now seeking reimbursement on this Local Trail Connection Program.

This is to certify that the Township of Breitung is the sponsoring local unit of government, the project has been completed and the project is consistent with the agreement. We have attached the reimbursement request form with applicable documents and some photos of the completed trail.

Thank you for your help on the reconstruction of this beautiful trail that will be enjoyed by many folks for many years to come.

Sincerely,

Timothy S. Tomsich
Chairman



Engineering

Land Surveying

Site Development

March 27, 2024

Ms. Dianna Sundahl, Clerk
Breitung Township
P.O. Box 56
Soudan, MN 55782

**Re: McKinley Park Trail Rebid
Project No. 20-741**

Dear Ms. Sundahl:

Enclosed is Final Payment Estimate No. 4 for the McKinley Park Trail Rebid project. We recommend payment of \$39,617.53 to Mesabi Bituminous, Inc., P.O. Box 728, Gilbert, MN 55741 upon receipt of IC-134 forms.

After your review and approval, please sign and date the final payment estimate, and return a copy to our office.

If you have any questions, please do not hesitate to contact our office.

Sincerely,

JPJ Engineering, Inc.

A handwritten signature in black ink that reads 'John P. Jamnick'.

John P. Jamnick, P.E.

JPJ/dj

Enclosure

FINAL PAYMENT ESTIMATE

PROJECT: McKinley Park Trail Rebid		PROJECT NO.: 20-741	DATE: March 15, 2024 PAY ESTIMATE NO.: 4 PAGE 1 OF 2
OWNER: Breitung Township P.O. Box 56 Soudan, MN 55782		CONTRACTOR: Mesabi Bituminous, Inc. P.O. Box 728 Gilbert, MN 55741	
		PERIOD OF ESTIMATE FROM: October 30, 2023 TO: February 29, 2024	

CONTRACT CHANGE ORDER SUMMARY			ESTIMATE
No.	Amount		
	Additions	Deductions	
CO #1	\$6,231.51		1. Original Contract \$361,640.00 2. Change Orders \$6,231.51 3. Revised Contract (1+2) \$367,871.51 4. Work Completed* \$367,871.51 5. Stored Materials \$0.00 6. Subtotal (4+5) \$367,871.51 7. Retainage \$0.00 8. Previous Payments (\$328,253.98) 9. Amount Due (6-7-8) \$39,617.53
TOTALS	\$6,231.51		*Detailed breakdown attached
NET CHANGE	\$6,231.51		

CONTRACT TIME		
Original (days): Revised:	On Schedule ___ Yes <u>X</u> No	Starting Date: December 20, 2022 Substantial Completion: September 1, 2023 Projected Completion: November 1, 2023

CONTRACTOR'S CERTIFICATION:
 The undersigned Contractor certifies, to the best of its knowledge, the following:
 (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
 (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
 (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Mesabi Bituminous, Inc.
 By [Signature]
 Date 3/25/24

ENGINEER'S CERTIFICATION:
 The undersigned certifies that to the best of their knowledge and belief and to the extent of their assigned Contract responsibilities, the quantities shown in this estimate are correct and that the work has been performed in accordance with the Contract Documents.

Engineer: JPJ Engineering, Inc.
 By [Signature]
 Date 3/15/2024

APPROVED BY OWNER:
 Owner: Breitung Township
 By _____
 Date _____

FINAL PAY ESTIMATE NO. 4

DATE: March 15, 2024

OWNER: Breitung Township

PROJECT: McKinley Park Trail Rebid

CONTRACTOR: Mesabi Bituminous, Inc., P.O. Box 728, Gilbert, MN 55741

BASE BID

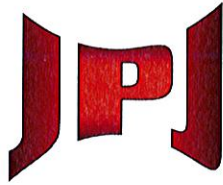
ITEM NO.	DESCRIPTION	QUAN. BID	UNIT	UNIT PRICE	QUANTITY THIS PERIOD	AMOUNT THIS PERIOD	QUANTITY TO DATE	AMOUNT TO DATE
2101	CLEARING & GRUBBING	2	ACRE	\$10,000.00	0.4	\$4,000.00	2.4	\$24,000.00
2104	RMV BIT PAVEMENT	1,060	S.Y.	\$2.00	523	\$1,046.00	1,060	\$2,120.00
2104	RMV PIPE CULVERT	113	L.F.	\$10.00	0	\$0.00	202	\$2,020.00
2104	RMV & RELOCATE SIGN	1	EACH	\$100.00	0	\$0.00	0	\$0.00
2105	TOPSOIL BORROW	516	C.Y.	\$50.00	0	\$0.00	550	\$27,500.00
2105	COMMON EXCAVATION	100	C.Y.	\$20.00	1,204	\$24,080.00	1,815	\$36,300.00
2105	COMMON BORROW	6,350	C.Y.	\$14.00	(1,411)	(\$19,754.00)	3,609	\$50,526.00
2211	AGG BASE, CLASS 5 (CV)	940	C.Y.	\$28.00	0	\$0.00	584	\$16,352.00
2215	RECLAMATION	6,850	S.Y.	\$2.10	0	\$0.00	6,067	\$12,740.70
2221	AGG SHOULDERING	50	C.Y.	\$40.00	94	\$3,760.00	186	\$7,440.00
2360	TYPE SP WEARING COURSE (2-1/2")	1,325	TON	\$96.00	0	\$0.00	1,429.61	\$137,242.56
2501	12" CMP CULVERT	120	L.F.	\$50.00	0	\$0.00	290	\$14,500.00
2501	12" CMP APRON	8	EACH	\$365.00	0	\$0.00	12	\$4,380.00
2506	ADJUST FRAME & RING CASTING	4	EACH	\$250.00	1	\$250.00	2	\$500.00
2511	RANDOM RIPRAP, CLASS III	20	C.Y.	\$40.00	0	\$0.00	60	\$2,400.00
2540	BENCH	3	EACH	\$2,700.00	0	\$0.00	0	\$0.00
2573	SILT FENCE, MACHINE SLICED	4,500	L.F.	\$5.25	0	\$0.00	2,545	\$13,361.25
2573	CULVERT END CONTROLS	4	EACH	\$210.00	0	\$0.00	8	\$1,680.00
2575	TEMPORARY MULCH	2	ACRE	\$1,575.00	0	\$0.00	0	\$0.00
2575	SEEDING	2	ACRE	\$2,625.00	0	\$0.00	1.2	\$3,150.00
CO #1	EROSION CONTROL BLANKET	0	S.Y.	\$3.00	0	\$0.00	900	\$2,700.00
CO #1-2	SOIL STERILIZATION	0	S.Y.	\$1.00	8,959	\$8,959.00	8,959	\$8,959.00

TOTAL WORK COMPLETED THIS PERIOD - Base Bid.....

\$22,341.00

TOTAL WORK COMPLETED TO DATE - Base Bid.....

\$367,871.51



Engineering

Land Surveying

Site Development

March 27, 2024

Ms. Dianna Sundahl, Clerk
Breitung Township
P.O. Box 56
Soudan, MN 55782-0056

**Re: McKinley Park Trail Rebid
Project No. 20-741**

Dear Ms. Sundahl:

Enclosed is Change Order No. 1 for the McKinley Park Trail Rebid project. Change Order No. 1 is a compensating change order which is an adjustment to the final quantities installed in the field. Change Order No. 1 increases the contract amount by \$6,231.51.

After your review and approval, please sign and date this change order, and return a copy to our office.

If you have any questions, please do not hesitate to contact our office.

Sincerely,

JPJ Engineering, Inc.

A handwritten signature in black ink that reads 'John P. Jamnick'. The signature is written in a cursive, flowing style.

John P. Jamnick, P.E.

JPJ/dj

Enclosure

CONTRACT CHANGE ORDER

ORDER NO.: 1

DATE: March 15, 2024

STATE: Minnesota

COUNTY: St. Louis

CONTRACT FOR: BREITUNG MCKINLEY PARK TRAIL REBID

Project No. 20-741

OWNER:

Breitung Township, P.O. Box 56, Soudan, MN 55782

TO: Mesabi Bituminous, Inc., P.O. Box 728, Gilbert, MN 55741

You are hereby requested to comply with the following changes from the contract plans and specifications

Description of Changes (Supplemental Plans and Specifications Attached)	DECREASE In Contract Price	INCREASE In Contract Price
Compensating Change Order: Base Bid (SEE ATTACHED SHEET)		\$6,231.51
TOTALS		\$6,231.51
NET CHANGE IN CONTRACT PRICE		\$6,231.51

JUSTIFICATION:

Adjustment to final quantities installed in the field.

The amount of the Contract will be Increased By the Sum of:

\$6,231.51

Six Thousand Two Hundred Thirty One Dollars and Fifty-one Cents.

The Contract Total Including this and previous Change Orders Will Be:

\$367,871.51

Three Hundred Sixty Seven Thousand Eight Hundred Seventy One Dollars and Fifty-one Cents.

The Contract Period Provided for Completion Will Not Be Changed.

This document will become a supplement to the contract and all provisions will apply hereto.

Requested

(Owner)

Date

Recommended

(Engineer)

Date

Accepted

(Contractor)

Date

COMPENSATING CHANGE ORDER

CHANGE ORDER NO.: 1

DATE: March 15, 2024

OWNER: Breitung Township

PROJECT: McKinley Park Trail Rebid, Project No. 20-741

CONTRACTOR: Mesabi Bituminous, Inc., P.O. Box 728, Gilbert, MN 55741

BASE BID

ITEM NO.	DESCRIPTION	QUAN. BID	UNIT	UNIT PRICE	QUANTITY TO DATE	QUANTITY TO CHANGE	AMOUNT TO CHANGE
2101	CLEARING & GRUBBING	2	ACRE	\$10,000.00	2.4	0.4	\$4,000.00
2104	RMV BIT PAVEMENT	1,060	S.Y.	\$2.00	1,060	0	\$0.00
2104	RMV PIPE CULVERT	113	L.F.	\$10.00	202	89	\$890.00
2104	RMV & RELOCATE SIGN	1	EACH	\$100.00	0	(1)	(\$100.00)
2105	TOPSOIL BORROW	516	C.Y.	\$50.00	550	34	\$1,700.00
2105	COMMON EXCAVATION	100	C.Y.	\$20.00	1,815	1,715	\$34,300.00
2105	COMMON BORROW	6,350	C.Y.	\$14.00	3,609	(2,741)	(\$38,374.00)
2211	AGG BASE, CLASS 5 (CV)	940	C.Y.	\$28.00	584	(356)	(\$9,968.00)
2215	RECLAMATION	6,850	C.Y.	\$2.10	6,067	(783)	(\$1,644.30)
2221	AGG SHOULDERING	50	C.Y.	\$40.00	186	136	\$5,440.00
2360	TYPE SP WEARING COURSE (2-1/2")	1,325	TON	\$96.00	1,429.61	104.61	\$10,042.56
2501	12" CMP CULVERT	120	L.F.	\$50.00	290	170	\$8,500.00
2501	12" CMP APRON	8	EACH	\$365.00	12	4	\$1,460.00
2506	ADJUST FRAME & RING CASTING	4	EACH	\$250.00	2	(2)	(\$500.00)
2511	RANDOM RIPRAP, CLASS III	20	C.Y.	\$40.00	60	40	\$1,600.00
2540	BENCH	3	EACH	\$2,700.00	0	(3)	(\$8,100.00)
2573	SILT FENCE, MACHINE SLICED	4,500	L.F.	\$5.25	2,545	(1,955)	(\$10,263.75)
2573	CULVERT END CONTROLS	4	EACH	\$210.00	8	4	\$840.00
2575	TEMPORARY MULCH	2	ACRE	\$1,575.00	0	(2)	(\$3,150.00)
2575	SEEDING	2	ACRE	\$2,625.00	1.2	(0.80)	(\$2,100.00)
CO #1	EROSION CONTROL BLANKET	0	S.Y.	\$3.00	900	900	\$2,700.00
CO #1-2	SOIL STERILIZATION	0	S.Y.	\$1.00	8,959	8,959	\$8,959.00

TOTAL AMOUNT TO CHANGE **\$6,231.51**

TOTAL AMOUNT OF CHANGE ORDER NO. 1 **\$6,231.51**

JUSTIFICATION:

ADJUSTMENT TO FINAL QUANTITIES INSTALLED IN THE FIELD.

2023 Tax Forfeitures - Nonconservation

<u>LD Key</u>	<u>Parcel Number</u>	<u>Lot</u>	<u>Block</u>	<u>Legal</u>	<u>Plat</u>	<u>Sec-Twp-Rng</u>	<u>Tax District</u>	<u>Deeded Acres</u>	<u>Und Int</u>	<u>Forfeiture Date</u>		
130656	142-0070-02525			That part of NE1/4, described as follows: Beginning at a point which bears S66deg12'33"E 1705.97 feet from the North quarter corner of Section 17, Township 58, Range 14 and running thence S58deg37'37"E 456.00 feet to the beginning of a 25.00 foot radius curve to the right; thence along the arc of said curve 39.27 feet; thence S31deg22'23"W 317.94 feet to the beginning of a 2011.00 foot radius curve to the right; thence along the arc of said curve 702.384 feet to a point of compound curve the radial line of which bears N38deg36'55"W; thence along the arc of a 25.00 foot radius curve to the right a distance of 40.00 feet; thence N36deg56'30"W 456.253 feet to the beginning of a 25.00 foot radius curve to the right; thence along the arc of said curve 38.322 feet to a point of reverse curve tangent to said point bearing N50deg53'09"E; thence running along the arc of a 1505 foot radius curve to the left a distance of 512.54 feet; thence N31deg22'23"E 317.94 feet to the beginning of a 25.00 foot radius curve to the right; thence along the arc of said curve 39.27 feet to the point of beginning. (The above tract of land bounded by Brandon Road, Hampshire Drive, Canterbury Drive and Fairfax Road.	HOYT LAKES	17	58	14	CITY OF HOYT LAKES	8.75	N	12/13/2023
130659	165-0020-00050			S1/2 of S1/2 of NE1/4 of SW1/4 EXCEPTING one acre in the Northeast corner, being the piece of land described as follows: Beginning at the Northeast corner of the above described land, thence West and parallel with the East-and-West quarter line 16 rods; thence South and parallel with the North-and- South quarter line 10 rods; thence East 16 rods to the North-and-South quarter line; thence North along the quarter line 10 rods to the Place of Beginning AND EXCEPT the East 264 feet of the Southerly 55 feet of the Northerly 220 feet of the S1/2 of the NE1/4 of the SW1/4	MEADOWLANDS	15	53	19	CITY OF MEADOWLANDS	8.67	N	12/13/2023
130661	235-0030-03660			S1/2 of SE1/4	BALKAN	23	59	20	TOWN OF BALKAN	80	N	12/13/2023
130662	270-0010-03229			Undivided 49/96 interest in the Easterly 175 feet of Government Lot 8	BREITUNG	19	62	14	TOWN OF BREITUNG	3.94	Y	12/13/2023
130663	290-0010-04339			The South 100 feet of the North 200 feet of the West 300 feet of the SW1/4 of the NW1/4 of NW1/4.	CHERRY	25	57	19	TOWN OF CHERRY	0.69	N	12/13/2023
130664	300-0010-00920			SE1/4 of NW1/4	COLVIN	6	56	15	TOWN OF COLVIN	40	N	12/13/2023
130665	305-0020-02160			Northerly 20 feet of Southerly 1120 feet of Govt Lot 1	COTTON	13	54	17	TOWN OF COTTON	0.23	N	12/13/2023
130671	330-0010-01710			NE1/4 of NW1/4	EMBARRASS	13	60	15	TOWN OF EMBARRASS	40	N	12/13/2023
130672	330-0010-04431			That part of NW1/4 of NE1/4, which lies Northerly of a line run parallel with and distant 100 feet Southerly of the following described line: Beginning at the southeast corner of Section 22, Township 60, Range 15; thence run Westerly through the South quarter corner of said Section 22 for a distance of 4965.7 feet; thence deflect to the right on a 0deg40' curve, delta angle 4deg38', for a distance of 695 feet; thence on tangent to said curve for a distance of 2012.8 feet; thence deflect to the left on a 0deg06' curve, delta angle 0deg35', for a distance of 400 feet and there terminating.	EMBARRASS	28	60	15	TOWN OF EMBARRASS	2.06	N	12/13/2023



Saint Louis County

Land and Minerals Dept. • www.stlouiscountymn.gov • landdept@stlouiscountymn.gov

Julie Marinucci
Land Commissioner

February 28, 2024

Town of Breitung
Dianna Sundahl
P.O. Box 56
Soudan MN 55782

Re: Classification of state tax-forfeited land – Board Resolution #24-108 dated 2/20/2024

Dear Town of Breitung,

The St. Louis County Board of Commissioners has completed the classification of state tax-forfeited properties to nonconservation. Nonconservation lands can be returned to private ownership. If you have any questions about this classification, please contact us.

The goals of the classification process are: (1) encourage and foster a mode of land utilization that will facilitate the economical and adequate provision of transportation, roads, water supply, drainage, sanitation, education, and recreation; (2) facilitate reduction of governmental expenditures; (3) conserve and develop the natural resources; and (4) foster and develop agriculture and other industries in the districts and places best suited to them.

Under MN stat. 282.01, once the County Board has classified or reclassified and listed the property, each city or town in which the property is located must have the opportunity to approve the classification and listing for properties within their jurisdiction.

If your council or board disagrees with the classification of any parcel(s), please provide detailed information on the enclosed Disapproval Form, describing the rationale for the disapproval.

If your municipality wishes to acquire any parcel(s) listed, please complete the Withhold Application to withhold the property from sale for up to six (6) months while your municipality completes the acquisition of the property. This application must be received within 60 days of the date of this letter. After six months and absent acquisition of the property by the municipality, the county will be free to sell the property.

Please respond with any of your concerns within 60 days. If no response is received within this time period, the classification and listing will be deemed approved.

Sincerely,

Anja Hogan
Planner

~~Choose an item:~~ *AM/PM*

Enclosures: Disapproval Form, Withhold Application

☒ Duluth Government Services Center
320 West 2nd Street, Ste 302
Duluth MN, 55802
(218) 726-2606
Fax: (218) 726-2600

☐ Pike Lake Office
5713 Old Miller Trunk Hwy
Duluth MN, 55811
(218) 625-3700
Fax: (218) 625-3733

☐ Virginia Office
7820 Hwy 135
Virginia, MN 55792
(218) 742-9870
Fax: (218) 742-9870

"Trust Lands, Managed For The People Of This County"

Controlled document v 02082023



*Resolution
of the
Board of County Commissioners
St. Louis County, Minnesota*

*Adopted on: February 20, 2024 Resolution No. 24-108
Offered by Commissioner: McDonald*

Classification of December 13, 2023 Forfeitures (Non-conservation)

WHEREAS, The parcels described in County Board File No. 62127 forfeited to the State of Minnesota on December 13, 2023, for nonpayment of real estate taxes; and

WHEREAS, All parcels of land becoming the property of the State of Minnesota in trust for the taxing districts through forfeiture for nonpayment of real estate taxes shall be classified as conservation or non-conservation as required by Minn. Stat. § 282.01, subd. 1; and

WHEREAS, The goals of classification are to encourage the most economical and efficient use of the property, reduce local and state government expenses, conserve and develop the state's natural resources, and encourage economic development; and

WHEREAS, The Land and Minerals Department has recommended that these parcels be classified as non-conservation after considering many factors including the present use of adjacent land, the productivity of the soil, the character of forest or other growth, the accessibility of lands to established roads, schools, and other public services, the suitability or desirability for particular uses and the suitability of the forest resources on the land for multiple use and sustained yield management; and

WHEREAS, The forfeited parcels may be located inside the boundaries of a municipality or town and Minn. Stat. § 282.01 requires that notice of the classification or reclassification and sale of lands situated within a municipality or town must be transmitted to its governing body.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board classifies the tax-forfeited parcels described in County Board File No. 62127 as non-conservation, and a notice of the classification shall be transmitted by the Land and Minerals Department to the clerk of the municipality or town in which the parcels are located.

RESOLVED FURTHER, That the classification of the forfeited parcels will be deemed approved if the County Board does not receive notice of a municipality's or town's disapproval within 60 days of the date on which this resolution is delivered to the clerk of the municipality or town in which the parcel is located.

Commissioner McDonald moved the adoption of the Resolution and it was declared adopted upon the following vote:

Yeas – Commissioners Harala, Boyle, Grimm, McDonald, Jugovich and Chair Nelson – 6

Nays – None

Absent – Commissioner Musolf – 1

STATE OF MINNESOTA
Office of County Auditor, ss.
County of St. Louis

I, **NANCY NILSEN**, Auditor of the County of St. Louis, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 20th day of February, A.D. 2024, and that this is a true and correct copy.

WITNESS MY HAND AND SEAL OF OFFICE at Duluth, Minnesota, this 20th day of February, A.D., 2024.

NANCY NILSEN, COUNTY AUDITOR

By:

Clerk of the County Board/Deputy Auditor

Disapproval Form

Date: _____

To: St. Louis County Board
c/o Land and Minerals Department
320 W 2nd Street, Suite 302
Duluth, MN 55802

From: _____
City/Town Clerk

Re: **Disapproval of Classification/Reclassification of Tax-Forfeited Land**

As required by and in accordance with MN stat. § 282.01 subd. 1 (h), the City / Town (circle one) of
_____ does hereby **disapprove** of the classification/reclassification
of the following-described parcel(s) of tax-forfeited land.

Parcel Code(s) _____

Legal Description(s) _____

Reason for Disapproval _____

Note: Attach a City Council/Town Board resolution specifying the disapproval of the classification/
reclassification of tax-forfeited land.



WITHHOLD APPLICATION

Withhold Tax Forfeited Land from Sale - Pending Acquisition
St. Louis County, Minnesota

7000

WITHHOLD (6 Months): In accordance with Minnesota State Statute Subd. 1a.- Conveyance to Public Entities: (a) Upon written request from a state agency or a governmental subdivision of the state, a parcel of unsold tax-forfeited land must be withheld from sale or lease to others for a maximum of 6 (six) months. The request must be submitted to the county auditor. Upon receipt, the county auditor must withhold the parcel from sale or lease to any other party for six months, and must confirm the starting date of the 6 (six)-month withholding period to the requesting agency or subdivision.

WITHHOLD 2nd Request (18 Months): A governmental subdivision of the state must not make, and a county auditor must not act upon, a second request to withhold a parcel from sale or lease within 18 months of a previous request for that parcel. A county may reject a request made under this paragraph if the request is made more than 30 days after the county has given notice to the requesting state agency or governmental subdivision of the state that the county intends to sell or otherwise dispose of the property. Eighteen months begins at date of 1st request.

MAINTENANCE COSTS: If the request is from a governmental subdivision of the state, the governmental subdivision must pay the maintenance costs incurred by the county during the period the parcel is withheld. The county board may approve a sale or conveyance to the requesting party during the withholding period. A conveyance of the property to the requesting party terminates the withholding period.

PROPERTY

Date of Request:

Note: This is the Start Date of 6 Month Withholding Period

Parcel Identification Number(s) (PIN)

Legal Description(s)

APPLICANT (City/Town /Entity)

The government entity below hereby requests the following-described parcel(s) of tax forfeited land to be withheld from public sale for six (6) months.

Governmental Entity Name

Contact

Title

Daytime Phone #

Email

Mailing Address

City

State

ZIP

TYPE OF ACQUISITION (Please check the appropriate box below)

☐ Free conveyance for an authorized public use

☐ Purchase for appraised value for an authorized public purpose

PURPOSE

Describe public purpose or public use in detail.

AGREEMENT AND SIGNATURE

☐ By checking the box, the government entity agrees by submitting this form it understands and agrees with the statutory requirements for withholding requirements, that the 6 (six) month withholding period begins on the date on this form listed above, and that this government entity has the legal authority to submit this request.

SUBMIT TO

St. Louis County Auditor

Attn: Land and Minerals Department
Government Services Center
320 West 2nd Street, Suite 302
Duluth, MN 55802

EMAIL: landdept@stlouiscountymn.gov

PHONE: (218) 726-2606

FAX: (218) 726-2600

WEB: stlouiscountymn.gov

Incomplete Requests: All incomplete requests will be returned to applicant to be completed and resubmitted.

7000-WTL FORM, Rev. 5-2018

From: gentillytownship@gmail.com
Sent: Thursday, March 14, 2024 6:32 PM
To: genedufault@gmail.com
Subject: CONCERNED TOWNSHIP OFFICERS
Attachments: Current 2024 MAT By Laws.pdf

Dear Township Officer,

My name is Gene Dufault. I've been active in township government since 1994 in various capacities; as a township officer, State District Director and staff member of the Minnesota Association of Townships (MAT).

I am proud to be a township officer and have always thought the Minnesota Association of Townships (MAT) was a service-based organization that served its membership well. However, events over the past few years have made me question the organization's commitment to its mission.

If you attend the Spring Short Courses in any of the 15 locations you will be given a ballot at some point during the day that will list several items for you to vote either yes or no. It is the opinion of many officers throughout the state that our current bylaws (see page 6, Article VIII – first sentence) don't allow for making the Spring Short Courses an annual meeting or meetings so we are asking you to consider voting NO on all their proposed bylaw changes and return the process to our next regular annual meeting which will be at the Dec. 2024 Annual Conference.

MAT has required townships to pay their dues directly to MAT thereby bypassing the County Units which is also in direct conflict with our current bylaw (see page 2, Article IV – Section 2) which clearly states the dues are to be collected by the County Unit and forwarded to MAT.

Both of these functions have been reviewed by several attorneys and they all seem to be in agreement; neither the voting at the short courses and change in dues payments are supported by our current bylaws and further, statutes can only be used if the bylaws don't resolve the issue.

You've probably received other Emails or Texts with similar information. Please look them over and, for sure, check out the website created by the United Township Officers of MN at: www.unitedtownshipofficers.org

Please attend a Spring Short Course in your area. According to Jeff Krueger (MAT Executive Director), on the last township phone meeting (3/4/24), you need only come to vote around noon and you can leave after filling out your ballot. If you decide to attend the meetings or have lunch, expect to pay.

Voting NO on these proposed bylaw changes will help **strengthen** our association **not damage it**.

Respectfully,

Gene Dufault, Clerk
Gentilly Township / Polk County
Land Line: 218-891-2181 – For a call back, please leave a message

Attachment: Current MAT Bylaws as found on the MAT website

AMENDMENTS TO ORIGINAL BY-LAWS

Placement List

1981 Article VII, Section 1 Amendment	page 5
1983 Article III, Section 1; Article IV, Section 2 Amendment	page 2
1985 Article VI, Section 3 Amendment.....	page 3
1986 Article II Amendment.....	page 1
1987 Article V, Section 5; Article VI, Sections 3, 4 and 8 Amendment.....	pages 3-4
1988 Article VIII Amendment	page 6
1991 Article III, Section 3; Article IV, Section 3; Article VI, Section 3 Amendment	pages 2-3
1992 Article III, Section 2; Article V, Section 6 Amendment	page 2-3
1993 Article VI, Section 4 Amendment.....	page 3-4
1994 Article VI, Section 4 Technical Amendment.....	page 3-4
2000 Article VIII Amendment	page 6
2002 Article II; Article III, Section 1; Article V, Sections 3 and 6; Article VI, Sections 1, 2, 5 and 6; Article VII, Sections 2, 4 and 5 Amendment	page 1-5
2013 Article VI, Sections 3 and 10 Amendment	pages 3-5
201 Article V, Sections 3 ; and Article VII, Section 1 Amendment.....	pages 3-5

See *Amendments to Original Bylaws* document for amendment language.

BY-LAWS of the MINNESOTA ASSOCIATION OF TOWNSHIPS

ARTICLE I NAME AND LOCATION

The name of this organization shall be the Minnesota Association of Townships (MAT), a nonprofit corporation incorporated in the State of Minnesota. The location of its offices shall be determined by the Board of Directors (Board).

ARTICLE II OBJECT AND PURPOSES

The objectives and purposes of MAT shall be as follows:

- 1 To serve as a spokesperson for township government and township officers in the State of Minnesota.
- 2 To conduct research and educational programs designed to foster the delivery of efficient, effective and economical public township governmental services.
- 3 To act as a liaison between townships and township officials and with persons associated with other levels of government, and to encourage sustained intergovernmental cooperation in matters of mutual interest.
- 4 To promote a public understanding of the heritage and future of township government and its role in the State of Minnesota and the federal system.
- 5 To resist any efforts aimed at further centralization of government by opposing any measures that would deprive the township and township officials of any rights, duties, responsibilities and privileges they now possess.
- 6 To provide a bond, recognizance, surety and undertaking to guarantee against a loss sustained by anyone as the result of the fraudulent and dishonest acts committed by a township clerk or township treasurer serving in their respective official capacity either alone or in collusion with others and who fails to faithfully perform his duties or to account properly for all monies and property received by virtue of his position as a township clerk or treasurer.

MAT shall accomplish these objective and purposes by adopting and implementing policies and programs with respect to townships and township officials, sharing information, experience and methods and furnishing assistance to townships and township officers.

ARTICLE III MEMBERSHIP

Section 1. **Membership.** All township officers of a township admitted to membership in MAT shall be considered members of MAT. Members shall be entitled to one vote at any (annual or special) meeting of MAT. A township must be a member of its county unit of township officers, if one exists, prior to being admitted as a member of MAT. For purposes of this section township officers shall mean, all duly elected and appointed town officers, deputies or interim appointees serving in the absence or disability of the person holding that respective office.

Section 2. **Honorary Membership.** Honorary membership may be conferred upon any individual whose activities are recognized as having contributed to the significant improvement of township government in the State of Minnesota. Nominees for honorary membership shall be considered by the Board at any regular board meeting, and election to the position of honorary member shall be by two-thirds majority vote of the Board.

Section 3. **Membership Required for Insurance.** A township must be a member of MAT in order to apply for and receive insurance through MAT. A township must be a member of MAT in order to renew its insurance coverage through MAT.

ARTICLE IV DUES

Section 1. **Establishment of Dues.** Membership dues and any assessment shall be established by a two-thirds majority vote of the members at the annual meeting of the membership.

Section 2. **Delinquency and Cancellation.** Any township delinquent in the payment of dues for a period of 120 days after receipt of a statement for dues shall be notified of such delinquency and suspended from further participation in the affairs of MAT. Such suspension at the request of the member may be waived by an affirmative vote of the Board. Dues notices shall be mailed out from the MAT office to the county association of townships secretaries/treasurers by January 1 of each year.

Section 3. **Dues Required for Insurance.** A township suspended due to nonpayment of dues may not apply for or renew its insurance coverage through MAT without first being reinstated by payment in full of dues owing or when such suspension has been waived by an affirmative vote of the Board.

ARTICLE V MEETINGS OF MEMBERS

Section 1. **Annual Meeting.** The annual meeting of MAT shall be held at such place and on such dates as may be determined by the Board.

Section 2. **Special Meetings.** Special meetings of MAT may be called by a majority of the Board at any time. The business to be transacted by it at any special meeting shall be stated in the notice thereof, and no other business may be considered at that meeting.

Section 3. **Notice of Meeting.** Notice of Meeting. Written notice of any meeting of MAT shall be mailed to the last known address of the chairperson and clerk of each member township not less than 30 days before the date of the meeting. Publication of Notice in the official periodic publication produced by MAT as authorized by the MAT Board of Directors, satisfies this notice provision.

Section 4. **Rules of Order.** The meetings and proceedings of MAT shall be regulated and controlled according to Roberts Rules of Order (revised) for parliamentary procedure, except as may be otherwise provided by these by-laws.

Section 5. **Voting by Proxy.** In the event a member is unable to attend a meeting of MAT, the member may authorize another member to vote on his or her behalf on all issues and matters determined by roll-call vote at any meeting of MAT. No roll-call vote shall be taken unless approved by a majority of those present and voting at any meeting of MAT. The Board of MAT shall establish the type and form of proxy that a member must sign authorizing the holder of the proxy to vote on behalf of the absent member.

Section 6. **Annual District Meetings.** Each district shall conduct an annual meeting within the district not less than 30 days prior to the MAT Annual Meeting.

ARTICLE VI BOARD OF DIRECTORS

Section 1. **Authority and Responsibility.** The governing body of MAT shall be the Board of Directors (Board). The Board shall have supervision, control and direction of the: affairs of MAT and its committees and publications; shall determine its policies or changes therein; shall actively pursue its objectives; and supervise the receipt and disbursement of funds. The Board may adopt such rules and regulations for the conduct of business as shall be deemed advisable and establish such committees and subcommittees including selecting the members thereof as it deems advisable. The Board may employ such persons as an executive director, legal counsel and other persons to carry out the objectives and purposes of MAT. The Board shall determine the compensation and terms of employment of such persons employed. Each year, prior to approval of the budget, the executive director shall submit a compensation plan for review and approval of the Board. The Board shall also determine the compensation for the officers of MAT including the members of the Board.

Section 2. **Action by Officers.** Notwithstanding the provisions of Article VI, Section 1, in the event of emergency circumstances requiring prompt and immediate attention the president, in consultation with the first vice president, second vice president, secretary and treasurer, by any lawful means permitted under these By-laws and the laws of the state of Minnesota, may determine the necessary action to be taken to resolve the immediate circumstance. In the absence of an emergency circumstance action shall be deferred until the next successive Board of Directors meeting as determined in accordance with these By-laws. Any emergency action taken by the officers as provided in this section must be subsequently ratified by the Board of Directors at the next successive Board of Directors meeting.

Section 3. **Qualifications for Office.** Except as otherwise provided, any duly elected or appointed township officer of a member of MAT shall be eligible for election to the Board of MAT.

Section 4. **Directors.** The affairs of MAT shall be governed by a board of 13 directors. The Board shall propose the establishment of 13 districts of approximately equal area and population and one director shall be elected from each of said districts. The boundaries of each district shall be established or changed by resolution adopted by a majority vote at any annual meeting called.

Section 5. **Election of Directors.**

- i. Directors shall be elected to serve on the Board of MAT at the respective annual district meetings. Within 150 days and not less than 30 days prior to the annual meeting of MAT, the duly elected director with such district shall call a meeting of the members of MAT residing within said district at a time and place determined by their director. At least 30 days prior to such meeting, mailed notice of such meeting shall be given to the chairman and clerk of all member townships within the district. The membership at said meeting shall elect from its own number a member to preside at the meeting. Candidates for district director must file for the position or be nominated by a voting member of MAT from the respective district at the district meeting.
- ii. Candidates who file for the position of director must do so on a form provided by MAT. Filings shall occur not less than sixty (60) days or more than ninety (90) days prior to the district election.
- iii. The term of the newly elected director shall commence immediately following adjournment of the annual meeting of MAT. In the event a vacancy exists at the time a regularly scheduled election occurs, as provided in subpart 1 of this section, the term of the newly elected director shall commence immediately upon confirmation of the election results.
- iv. In the event a vacancy occurs during the term of office of any director, a meeting in the district of the township officials residing in the district where the vacancy occurred may be called at the discretion of the Board of MAT for the purpose of electing a director to fill the vacancy. At least 30 days prior to such meeting, mailed notice of the time, place and purpose of the meeting shall be given to the chairman and the clerk of all member townships within said district. The membership at said meeting shall elect from its own number a member to preside at the meeting. The director elected shall forthwith fill the vacancy for the balance of the term of office of the director whose vacancy was filled.
- v. If, for any reason, a district fails to elect a director to fill a vacancy in its district, then the Board of MAT may appoint a director to fill the vacancy for a term of office that shall expire immediately following the adjournment of the next annual meeting of MAT.

Section 6. **Term of Office.** All members of the Board shall be elected for a 3-year term. Commencing calendar year 2000 the respective district director terms shall expire in the following cadence and be renewed by election every three years thereafter. District 1, 2002; District 2, 2001; District 3, 2003; District 4, 2001; District 5, 2002; District 6, 2002; District 7, 2002; District 8, 2003; District 9, 2001; District 10, 2003; District 11, 2002; District 12, 2001; District 13, 2003.

Section 7. **Quorum.** At any meeting of the Board, a majority of the Board shall constitute a quorum for the transaction of business.

Section 8. **Meetings of the Board.** A regular meeting of the Board shall be held no less than once every three months at such time and place as the Board may prescribe. Notice of all such meetings shall be given to the directors not less than ten days before the meeting is held. Special meetings of the Board may be called by the president or at the request of four directors, and at least ten days mailed notice shall be given before the meeting is held.

Section 9. **Vacancies.** A vacancy shall occur at any time a member of the Board ceases to be a duly elected or appointed township officer.

Section 10. **Discipline and Removal of a Director.** The Board of Directors may adopt policies providing for the discipline, including possible removal from the Board, of any board member for the following reasons:

- (A) Three consecutive absences by a board member from the Board meetings without excuse or justification;
- (B) Violation of any provision of the Association's By-Laws;
- (C) Violation of any Board approved policy; or
- (D) Other conduct determined by the other members of the Board to have been inconsistent with or detrimental to the mission, objectives, or reputation of the Association. No board member shall be removed from office except by an affirmative voter by 2/3 of the other board members

No board member shall be subject to any discipline or removal from the Board under this Section until after findings have been made following an investigation regarding the alleged violation of any applicable by-law or policy, or other misconduct. Before imposing any discipline, including removal from office, the Board shall consider the nature of the alleged violation and the severity of the impact of the violation on MAT: the Association, its Board, staff and members.

Any board member removed from office pursuant to policies adopted under this section shall be ineligible to be elected to the Board of Directors at any subsequent regular or special election conducted pursuant to this Article.

ARTICLE VII OFFICERS

Section 1. **Elected Officers.** Elected Officers. The board of directors shall elect from their number a president, first vice-president, second vice-president, secretary and treasurer. The board shall adopt a policy regarding the term of office for each position and shall conduct elections at such intervals needed to comply with the policy. No term of office shall exceed twenty-four (24) months.

Section 2. **President.** The president shall serve as chairman of the Board. The president shall also serve as a member ex-officio, with the right to vote, on all committees, and shall make all appointments of standing and special committees. At the annual meeting, and at such other times as may be necessary, the president shall communicate to the members such matters and make such suggestions as may tend to promote the welfare and increase the usefulness of MAT. The president shall perform such other duties as are necessarily incident to that office or as may be prescribed by the Board.

Section 3. **Vice President.** There shall be two vice presidents. The first vice president shall work in close cooperation with the president and shall perform such duties as the Board may assign to such person, or in the absence or incapacity of the president shall be vested with all powers and perform all the duties of the office of president. In addition thereto the first vice president shall, in case there is a resignation, death or removal of the president, become president of MAT for the unexpired term and shall serve in that capacity until his successor is duly elected. The duties of the second vice president shall be the same as those of the first vice president, and in the absence or incapacity of both the president and the first vice president, the second vice president shall be vested with all the powers of the office of president.

Section 4. **Secretary.** The secretary shall assure that the proper and legal mailing of notices of meetings is provided to members and provide for the proper recording of the proceedings of all state-wide MAT business meetings and meetings of the MAT Board.

Section 5. **Treasurer.** The treasurer shall assure that all dues and other sums of money received by MAT are accurately accounted for; shall assure that proper accounting procedures for the handling of funds are established and followed; and shall assure that a proper procedure for the keeping of funds in banks or investments is established subject to designation and approval by the Board. The treasurer shall report on the financial condition of MAT at all meetings of the Board, the membership at the annual meetings of MAT and at other times when requested by the president and the Board. At the end of each fiscal year, the treasurer shall present an annual report prepared by a qualified accountant which will properly reflect the income and disbursements of all funds received and disbursed during the fiscal year. At the expiration of the term of office, the treasurer shall deliver to the successor all documents, accounts, records and other property in the treasurer's possession. In the absence of a successor, such properties shall be delivered to the president.

Section 6. **Annual Audit.** The Board shall employ the services of certified public accountant or public accountant to audit the financial records of MAT at least once each year.

ARTICLE VIII AMENDMENT AND REPEAL OF BY-LAWS

These By-Laws may be amended or repealed by two-thirds vote of the members of the Association present and voting at any annual meeting of the Association.

Any proposed amendments to the By-Laws and any proposal to repeal any portion of these By-Laws must be adopted by a county unit of township officers, if one exists, at least 180 days prior to the annual meeting of the Association. Thereafter, the proposed amendment, if it is to be voted on at the annual meeting, must be approved by a majority of the Board of Directors of the Minnesota Association of Township at least 60 days prior to the date of the annual meeting of the Association.

The Board of Directors of the Minnesota Association of Townships by a majority vote of its Board of Directors may propose a By-Law amendment or repeal at least 60 days prior to the annual meeting of the Association.

Notice of the proposal to amend the By-Laws or to repeal any portion of these By-Laws shall be included in the notice of the Meeting of the Association as provided for in Article V, Section 3, of the By-Laws of the Minnesota Association of Townships.

The above by-laws were duly adopted by the membership at an annual meeting of MAT on December 3, 1979.

**TOWNSHIP OF BREITUNG
RESOLUTION NO. 2024-10**

**STATE OF MINNESOTA
COUNTY OF ST. LOUIS**

RESOLUTION ACCEPTING DONATIONS

WHEREAS, Breitung Township is authorized to accept and maintain donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens; and

WHEREAS, the following persons and entities have offered to contribute the donations set forth below to the township:

Name of Donor	Donations	Date
1. Corrine Hill	\$216.00	03/12/2024

WHEREAS, the terms or conditions of the donations, if any, are as follows:

Donation Number	Terms or Conditions
1. Corrine Hill	Police Drug Program

WHEREAS, all such donations have been contributed to the township for the benefit of its citizens, as allowed by law; and

WHEREAS, The Township Board finds that it is appropriate to accept the donations offered.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD OF BREITUNG TOWNSHIP, ST. LOUIS COUNTY, MINNESOTA, AS FOLLOWS:

1. The donations described above are accepted and shall be used in accordance with noted terms or conditions either alone or in cooperation with others, as allowed by law.
2. The town clerk is hereby directed to acknowledge to each donor the town's acceptance of the donor's donation.

Adopted by the Town Board of Breitung Township on April 28th, 2024. Chairman Tim Tomsich, Supervisor Matthew Tuchel and Supervisor Erin Peitso

Ayes:

Nays:

Approved: Chairperson

Attested: Clerk

Timothy Tomsich – Chairman

Amber Zak - Clerk

ORDER SETTING FORTH INITIAL DESCRIPTIONS AND SETTING HEARING DATE

Breitung Township
St Louis County, Minnesota

WHEREAS, the town board of Breitung Township, St. Louis County, Minnesota discussed the alteration and vacation at its Annual Town Meeting the 12th day of March 2024 including the alterations and vacation of the Thompson Farm Road, a town road, portions of said road;

WHEREAS, Resolution 2024-#09 authorizes the Town Board to initiate the alteration of the Thompson Farm Road, as per attached drawing to create a new entrance to the Thompson Farm Road off Hwy 169 which will be approximately 0.2 miles east of the current location, thence along the Township Property line of current parcel 270-0020-03360. This will construct a 1,200-foot section by 24' paved road at this location ending approximately 630' to the South of Hwy 169;

WHEREAS, Resolution 2024-#09 authorizes the Town Board to initiate the vacation of that portion of the Thompson Farm Road directly across Highway 169 from Jasper St and per attached drawing of approximately 1009 ft., upon completion and opening of the new access to Highway 169;

WHEREAS, Minn. Stat. § 164.07, subd. 2 requires the town board to make an order describing as nearly as practicable the road to be altered and vacated, and the new road will run on all Township owned property.

WHEREAS, Hearing will be held June 18th, 2024 @ 6:00pm at the Breitung Community Center, 33 First Avenue, Soudan, MN 55782 where the Town Board will meet and act upon Resolution 2024-#09;

NOW, THEREFORE, IT IS HEREBY ORDERED that:

1. The Thompson Farm Road is proposed to be altered is described as set forth in the JPJ Engineering Site Plan attached hereto.

A more specific description may be developed if granted.

2. The portion of the Thompson Farm Road is proposed to be vacated is described as set forth in the JPJ Engineering Site Plan attached hereto.

A more specific description may be developed if granted.

3. The several tracts of land through which the road passes and their owners are:
Owners

Breitung Township-Parcel 270-0020-03360

4. The Breitung Town Board will conduct a hearing at 06:00 p.m. on the 18th day of June, 2024, at Breitung Community Center, 33 First Avenue, Soudan, MN 55782 to examine the road, receive public comment, consider the matter and take such action as may then be determined.

NOTICE OF RIGHT TO APPEAL

Affected landowners have right of appeal as provided in Minn. Stat. § 164.07, subd. 7 to seek judicial review of damages, need and purpose if the town board does decide to establish, alter or vacate a town road.

Passed and Adopted by the Breitung Township Board this 28th day of March 2024. Chairman Tomsich, Supervisor Tuchel, Supervisor Peitso

For:

Against:

BY THE TOWNSHIP BOARD

Breitung Township Chairperson-Timothy Tomsich

Attest: _____

Breitung Township Clerk-Amber Zak

Call 48 hours before digging
GOPHER STATE ONE CALL
 Twin Cities Area 651-451-0002
 MN, Toll Free 1-800-252-1186



JPL Engineering, Inc.
 Land Surveying
 Site Development
 391 ENGINEERING, INC
 425 Grant Street
 Hibbing, MN 55746
 (218) 262-5528
 5670 Miller Trunk Hwy
 Duluth, MN 55801
 (218) 720-6219
 www.jpleng.com

BREITUNG TOWNSHIP
 ROAD IMPROVEMENTS
 BREITUNG TOWNSHIP

SITE PLAN

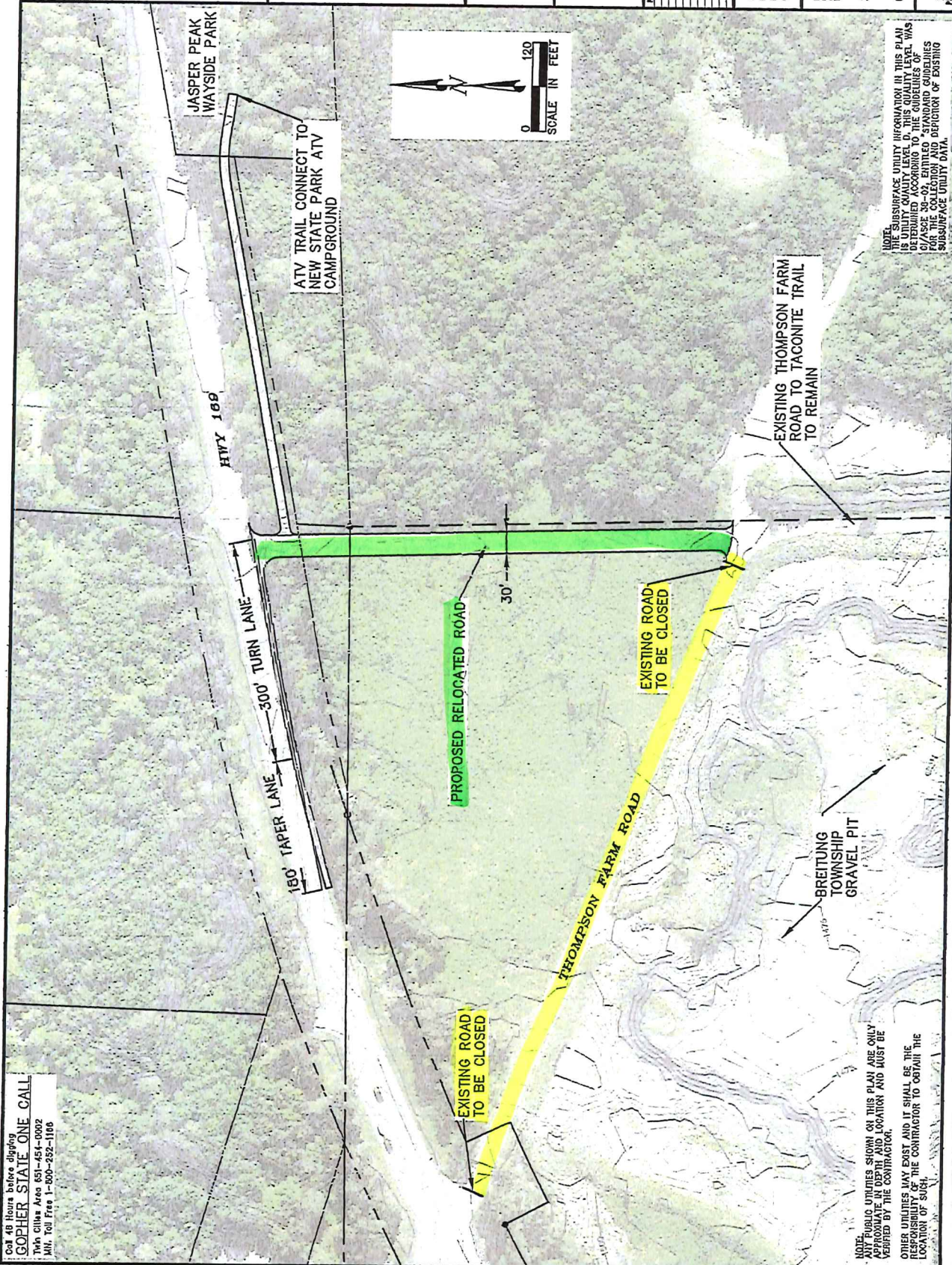
REVISION DATE	DESCRIPTION

SURVEYED
 LOCATED
 PLANNED
 GEODED

I hereby certify that this plan was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer in the State of Minnesota.
PRELIMINARY
 JOHN P. JOURNEAU, P.E.

DATE: _____ U.S. NO. 18802

23-218
 PROJECT NO.



NOTE: SUBSURFACE UTILITIES SHOWN ON THIS PLAN ARE ONLY APPROXIMATE LOCATIONS AND MUST BE VERIFIED BY THE CONTRACTOR.
 OTHER UTILITIES MAY EXIST AND IT SHALL BE THE LOCATION OF SUCH.



Northeast Service Cooperative

Collaborating to meet your changing needs

Central Office:
5525 Emerald Avenue
Mt. Iron, MN 55768
218-741-0750
218-741-1719 FAX
shaavisto@nescmn.net

Executive Director:
Paul Brinkman

Board Chairperson:
John Berklich, Jr.
Hibbing

Board of Directors:

Walt Hautala
Mesabi East

Timothy Riordan
Virginia

Julie Peterson
Moose Lake

Bob Rahja
Chisholm

Kerry Juntunen
Superintendent
Proctor

John Klarich
St. Louis County

Season's Greetings!

It has been the pleasure of Northeast Service Cooperative to serve you as part of the border-to-border project. The goal of border-to-border was to extend reliable broadband service to underserved areas of our region. The project provided for you to receive free Internet service for a period of time. The term of the free service has come to an end, and there are three options available for your service:

Option 1: Continue the existing service. This will be billed at \$40/month for 20Mbps beginning February 1, 2024.

Option 2: Contact Northeast Service Cooperative for rates to increase the service to something higher than 20Mbps.

Option 3: Disconnect. Contact Northeast Service Cooperative to schedule a technician to come on-site, they will disconnect and pick up equipment.

Northeast Service Cooperative can be contacted at support@nescmn.net or 1-866-306-3926. Again, it has been our pleasure serving you through the border-to-border project.

Sincerely,

Teresa Rautiola
Network Administrator
Northeast Service Cooperative
5525 Emerald Avenue
Mountain Iron, MN 55768

From: Teresa Rautiola, NESC Support <Trautiola@nescmn.net>
Sent: Tuesday, March 12, 2024 12:12 PM
To: clerk@breitungtownship.org
Cc: Support
Subject: #5197 New message in ticket

Dear **BREITUNG TOWNSHIP**,

Our support team has just replied to your ticket ([#5197](#)) Subject - **Internet Services and Bills**.

Message:

Dianna,

I apologize for the delay. In looking into the Breitung services, initially the two locations were connected under the border to border project. My understanding is that both locations receive phone service from CTC, I am not sure where the disconnect happened in the end I am unwilling to play the blame game. If this works for Breitung, the following is how we would like to proceed-

Currently, there should be two SSIDs available at each location, one from NESC (most likely b2b is in name) and one from CTC. Initially, the set up at both locations was identical. Border to border installed an Aruba switch and a Fortinet access point, the equipment did not want to connect to the CTC equipment and a Cisco switch was added at each location. About a year ago, one of the locations had trouble with the Cisco switch and both the Cisco and Aruba were replaced with a Ciena switch.

Both of the Fortinet access points would be scheduled for replacement due to age, I propose that we work to ensure neither of those devices is being used. Once we have verified no Breitung devices are set to connect to those access points, I would like to disable the port. This will shut the access point off, we will be able to turn back on in the event a device is set to connect until that device is reconfigured. After confirming, then we would remove the NESC access points at each location, leaving the CTC access points and SSID. We would also like to slim down the dual switch location to a single switch.

Breitung would continue being billed by CTC and not receive an invoice from NESC.

Please let me know if this is acceptable or if you have any additional questions.

Thank you,

Teresa

To view or add additional comments, please follow the link: <http://helpdesk.nescmn.net/portal/tickets?view=5197>

Best regards,
Northeast Service Cooperative

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