

Township of Breitung Agenda Reorganization Meeting

Township of Breitung Reorganization Board Meeting

03/28/2024 Approximately 1:00pm

In Person Meeting at Breitung Community Center 33 First Ave, Soudan

- Call the meeting to order
- Acceptance of Agenda

Reorganization

- Legal Publication
- Depository
- Legal Advisor
- Labor and Pay-All Labor Subject to Wage Requirements
 - \$_____ per hour
 - Youth Rate
 - Rider Mower Operator (Age 16 and above with training)
 - Rink Attendants
 - Office Cleaning
 - Equipment Operator
 - Equipment Rental _____/hr. with operator (1/2 hour minimum)
 - Grader Operators _____/hr.
 - Fire Chief-\$425 per month
 - Assistant Fire Chief-\$375 per month
 - Fire Department Training Officer-\$400 per month
 - Fire Captain-\$250 per month
 - Fire Lieutenant-\$200 per month
 - Annual Meeting Moderator
 - Police-As per Contract
 - Part Time Police
 - Supervisors
 - ✓ Chairman
 - ✓ Supervisors
 - Clerk
 - ✓ Deputy Clerk
 - Treasurer
 - ✓ Deputy Treasurer
 - Election Judges
- Compensation for Town Board and Town Officers for attended extra full Board Meetings

- Reimbursement for Town Officers (Clerk & Treasurer) for township related expenses
- Cigarette License
- Animal License
- Designate Posting Location (1-3)
- Mileage-As regulated by the IRS-0.67 cents/mile- or per IRS mileage rate

Positions for Supervisors

- Chairman
- Vice-Chairman
 - ✓ Resolution 2024-06 Resolution Appointing a Vice Chair
- Wastewater Board
- McKinley Park Liaison
- Ambulance Board
- Joint Recreation Board
- Lodging Tax Board
- Weed Inspector
- Township Election Judge
 - ✓ Resolution 2024-07 Resolution Authorizing Contract
- Township Grant Manager
 - ✓ Resolution 2024-08 Resolution Authorizing Contract
- Township Recreation Areas
 - ✓ Resolution 2024-12 Resolution Authorizing Contract
- Township Project Inspector
 - ✓ Resolution 2024-13 Resolution Authorizing Contract
- Optional Holiday Days
 - ✓ Resolution 2024-14 Designating the Optional Holiday Days as Not Holidays
- Life Insurance Enrollment
 - ✓ Resolution 2024-15 Enrollment Resolution
- Regular Board Meetings

Next Regular Meeting Date-
 LBAE Tuesday, April 30th, 2024 1:00pm
 Adjourn

Resolution 2024-#06

**RESOLUTION APPOINTING VICE-CHAIR PERSON
ON THE TOWN BOARD**

BREITUNG TOWNSHIP
ST. LOUIS COUNTY

WHEREAS, the town board chair performs duties on behalf of the town and the town board including, but not limited to, signing town checks, acting as the presiding officer of board meetings, and signing various documents on behalf of the town board;

WHEREAS, the board determines it necessary to designate a Vice-Chairperson on the town board to perform the duties of the chair in absence of the Chairperson to ensure timely and efficient operation of the board and to promote compliance with legal requirements such as the prompt payment law;

NOW, THEREFORE BE IT RESOLVED, that the town board of Breitung Township does hereby create the position of vice-chair on the town board with all the powers of the chair to be exercised as needed in the chair's absence;

BE IT FURTHER RESOLVED, that the town board shall designate, by motion, a supervisor as the vice-chair at the town's reorganizational meeting and at such other times as it deems necessary.

Passed and Adopted by the Breitung Township Board this 28th day of March 2024. Chairman Tomsich, Supervisor Peitso, Supervisor Tuchel

For:
Against:

TOWNSHIP OF BREITUNG

By: _____
Timothy Tomsich-Chairman

Attested by:

Amber Zak-Clerk, Breitung Township

Resolution 2024-07
Breitung Township
Of St Louis County, Minnesota

**RESOLUTION AUTHORIZING CONTRACT
WITH INTERESTED OFFICER UNDER
Minn. Stat. 471.88, subd.5**

WHEREAS, Town Board of Breitung Township, St. Louis County, Minnesota is seeking the performance of acquisition or performance of the following services or good:

Work performed Election Official/Judge .

WHEREAS, **Jorgine Gornick** is Township Treasurer of said Township and will be financially interested in the services for the following described reason.

She is directly providing the service as an employee of the Township.

NOW, THEREFORE, BE IT RESOLVED that the Town Board, upon a unanimous vote of the supervisors with the interested officer abstaining, finds that the contract price of \$____per hour for Election Judge for Primary/General Elections and Local Elections for the 2024-2025, and which is as low as, or lower than, the price at which the services could be obtained elsewhere at this time, and

BE IT FURTHER RESOLVED that the Town Board, pursuant to Minn. Stat. 365.37; 471.88, subd. 5; and 471.89, does hereby authorize an agreement with **Jorgine Gornick** for a wage of \$____ per hour for service as Election Judge for Primary/General Elections and Local Elections for the 2024-2025 years or as needed; payment to occur as agreed upon and filing a proper affidavit by the interested officer.

Passed and Adopted by the Breitung Township Board this 28th day of March 2024. Chairman Tomsich, Supervisor Peitso, Supervisor Tuchel

For:

Against:

BY THE TOWNSHIP BOARD

Breitung Township Chairperson-Timothy Tomsich

Attest: _____

Breitung Township Clerk-Amber Zak

Resolution 2024-08
Breitung Township
Of St Louis County, Minnesota

**RESOLUTION AUTHORIZING CONTRACT
WITH INTERESTED OFFICER UNDER
Minn. Stat. 471.88, subd.5**

WHEREAS, Town Board of Breitung Township, St. Louis County, Minnesota is seeking the performance of acquisition or performance of the following services or good:

Work performed Grant Manager.

WHEREAS, Timothy Tomsich is a supervisor of said Township and will be financially interested in the services for the following described reason.

He is directly providing the service as an employee of the Township.

NOW, THEREFORE, BE IT RESOLVED that the Town Board, upon a unanimous vote of the supervisors with the interested officer abstaining, finds that the contract price of \$_____ per hour for grant writer work, and which is as low as, or lower than, the price at which the services could be obtained elsewhere at this time, and

BE IT FURTHER RESOLVED that the Town Board, pursuant to Minn. Stat. 365.37; 471.88, subd. 5; and 471.89, does hereby authorize an agreement with Timothy Tomsich for a wage of \$_____ per hour for services as Township Grant Manager as needed; payment to occur as agreed upon and filing a proper affidavit by the interested officer.

Passed and Adopted by the Breitung Township Board this 28th day of March, 2024. Chairman Tomsich, Supervisor Peitso, Supervisor Tuchel

For:

Against:

_____ Abstained due to Conflict of Interest

BY THE TOWNSHIP BOARD

Attest: _____

Breitung Township Clerk-Amber Zak

Resolution 2024-12
Breitung Township
Of St Louis County, Minnesota

**RESOLUTION AUTHORIZING CONTRACT
WITH INTERESTED OFFICER UNDER
Minn. Stat. 471.88, subd.5**

WHEREAS, Town Board of Breitung Township, St. Louis County, Minnesota is seeking the performance of acquisition or performance of the following services or good:

Work performed in the Township Recreational Areas.

WHEREAS, _____ is a supervisor of said Township and will be financially interested in the services for the following described reason.

He is directly providing the service as an employee of the Township.

NOW, THEREFORE, BE IT RESOLVED that the Town Board, upon a unanimous vote of the supervisors with the interested officer abstaining, finds that the contract price of \$_____ for overseeing the Recreational Areas, which are as low as, or lower than, the price at which the services could be obtained elsewhere at this time, and

BE IT FURTHER RESOLVED that the Town Board, pursuant to Minn. Stat. 365.37; 471.88, subd. 5; and 471.89, does hereby authorize an agreement with _____ for a wage of \$_____ per hour for overseer of parks and recreation as needed; payment to occur as agreed upon and filing a proper affidavit by the interested officer.

Passed and Adopted by the Breitung Township Board this 28th day of March, 2024.

For:

Against:

Supervisor _____ abstained due to conflict of interest

BY THE TOWNSHIP BOARD

Breitung Township Chairperson – Timothy Tomsich

Attest: _____

Breitung Township Clerk – Amber Zak

Resolution 2024-13
Breitung Township
Of St Louis County, Minnesota

**RESOLUTION AUTHORIZING CONTRACT
WITH INTERESTED OFFICER UNDER
Minn. Stat. 471.88, subd.5**

WHEREAS, Town Board of Breitung Township, St. Louis County, Minnesota is seeking the performance of acquisition or performance of the following services or good:

Work performed in the Township as Project Inspector.

WHEREAS, _____ is a supervisor of said Township and will be financially interested in the services for the following described reason.

He is directly providing the service as an employee of the Township.

NOW, THEREFORE, BE IT RESOLVED that the Town Board, upon a unanimous vote of the supervisors with the interested officer abstaining, finds that the contract price of \$_____ for inspector of projects work, and which is as low as, or lower than, the price at which the services could be obtained elsewhere at this time, and

BE IT FURTHER RESOLVED that the Town Board, pursuant to Minn. Stat. 365.37; 471.88, subd. 5; and 471.89, does hereby authorize an agreement with _____ for a wage of \$_____ per hour for services as project inspector as needed; payment to occur as agreed upon and filing a proper affidavit by the interested officer.

Passed and Adopted by the Breitung Township Board this 28th Day of March, 2024.

For:

Against:

Supervisor _____ abstained

BY THE TOWNSHIP BOARD

Breitung Township Chairperson – Timothy Tomsich

Attest: _____

Breitung Township Clerk – Amber Zak

Resolution 2024-14

Breitung Township

Of St Louis County, Minnesota

**RESOLUTION DESIGNATING THE OPTIONAL HOLIDAY
DAYS AS NOT HOLIDAYS**

WHEREAS, Minnesota Statutes Section § 654344, subd. 5 gives political subdivisions the option of determining whether Christopher Columbus Day (the second Monday in October) and the Friday after Thanksgiving will be holidays;

WHEREAS, no public business may be transacted on any holiday except the optional holiday days if the political subdivision designates them as not holidays;

WHEREAS, the town board determines there are already a significant number of holidays designated by statute;

WHEREAS, the town board determines it is in the public's interest to not further limit the days on which public business may be transacted;

NOW, THEREFORE, BE IT RESOLVED, that the town board of Breitung Township, St Louis County, Minnesota determines and hereby designates Christopher Columbus Day and the Friday after Thanksgiving are not holidays and so public business may be transacted thereon.

Adopted this 28th day of March, 2024.

Upon vote taken, the following voted: Timothy Tomsich, Supervisor Matthew Tuchel, Supervisor Erin Peitso

For:

Against:

By the Breitung Town Board

Attested to by

Town Chair-Timothy Tomsich

Town Clerk-Amber Zak

Resolution 2024-15
Breitung Township
Of St Louis County, Minnesota

ENROLLMENT RESOLUTION

Be it resolved that Breitung Township, located in St Louis County, Minnesota adopts and applies for coverage to be funded for its officers under the Township Officers Group Insurance program.

Group Term Life

Annual Premium Per Officer:

- BRONZE - \$80**
- SILVER - \$160**
- GOLD - \$240**
- PLATINUM - \$320**

CHECK HERE IF APPLYING FOR
**TOWNSHIP EMPLOYEE
GROUP LIFE COVERAGE**
(Employee plans must be the same as officer's plan)

Group Disability

- Annual Premium - \$324 per officer**
- Benefit amount - \$250 per week**
- Benefit period - 52 weeks**
- Benefits begin - 15th day for accident
30th day for illness**

CHECK HERE IF APPLYING FOR
**TOWNSHIP EMPLOYEE
GROUP DISABILITY COVERAGE**

Passed and Adopted by the Breitung Township Board this 28th day of March 2024. Chairman Tomsich, Supervisor Tuchel, Supervisor Peitso

For:
Against:

BY THE TOWNSHIP BOARD

Breitung Township Chairperson – Timothy Tomsich
chairman@breitungtownship.org

Attest: _____
Breitung Township Clerk – Amber Zak
clerk@breitungtownship.org

Breitung Township
PO Box 56
Soudan, MN 55782
218-753-6020

TOWNSHIP OFFICERS CENSUS AND INVOICE

Township Name Breitung Township County St Louis

TOWNSHIP OFFICERS CENSUS INFORMATION

Annual Life Premium per officer

BRONZE - \$80 GOLD - \$240

SILVER - \$160 PLATINUM - \$320

Annual Disability Premium
per officer - \$324

Name Timothy Tomsich	Date of birth	__/__/__	Address	
Position Chairman	SSN#		City	Zip
Name Matthew Tuchel	Date of birth	__/__/__	Address	
Position Supervisor	SSN#		City	Zip
Name Erin Peitso	Date of birth	__/__/__	Address	
Position Supervisor	SSN#		City	Zip
Name Amber Zak	Date of birth	__/__/__	Address	
Position Clerk	SSN#		City	Zip
Name Jorgine Gornick	Date of birth	__/__/__	Address	
Position Treasurer	SSN#		City	Zip

Total annual premium remitted for officers \$ 1605.00 To

Total annual premium remitted for employees \$ 0.00

Annual Posting of Regular Board Meetings of Breitung Township

Town Board of Supervisors for 2024-2025

The Town Board of Breitung Township, St. Louis County, Minnesota holds its regularly scheduled board meeting on the _____. Meetings to be held @ Breitung Community Center in person only.

If a meeting cannot be held as scheduled because it conflicts with a holiday or another day in which a meeting cannot be held, the meeting will be held the following week on the same day of the week, time, and place. The following are the dates on which the regular board meetings are scheduled to occur in 2024-2025 and reflect any changes due to conflicts:

April	October
May	November
June	December
July	January
August	February
September	March

Other Meetings

Local Board of Appeal & Equalization-April 30th, 2024 1pm-2pm

Board of Audit-February _____ (immediately following the Regular Board Mtg)

Annual Meeting (immediately following Board of Canvass)-March 11th, 2025

Board of Canvass (immediately following Elections)-March 11th, 2025

Reorganization Meeting (immediately following Regular Meeting)- March

If a regular meeting cannot be held on the date, time, or place listed above, notice of the date, time, and place of when and where the meeting will be held will be posted at least three days before the day of the meeting.

Contact the town clerk Amber Zak @ 218-753-6020 with questions.

Amber Zak
Breitung Township Clerk
Posted 04/02/2024