

Township of Breitung Agenda-Regular Board Meeting

Township of Breitung Regular Board Meeting 01/25/2024

Breitung Community Center 12:00pm

- Call the meeting to order/Roll Call
- Acceptance of Agenda
- Approval of Minutes
 - 12/21/23 Regular Board Meeting
- Approval of December 2023 Treasurer's Report
 - Checks Written 48301-48389
 - Total Disbursements-\$373,716.83
 - Fund Balance-\$331,346.29
 - Voided Checks-48299, 48067
- Correspondence
 - MAT-Dec 2023 & Jan 2024 Newsletter
 - IRRR-Dec 2023 & Jan 2024 Newsletter
 - Widseth
 - Habitat for Humanity
 - Minnesota Power-Notice to counties and municipalities of proposed change
- Public Input

Reports:

- Police-See Attached
- Fire-None
- Road and Bridge-See Attached
- McKinley Park
- Recreation
- Wastewater Board
- Ambulance Commission

Acceptance of Reports

Old Business

- 2023 Infrastructure Bids
- Scott Lilya-Puncher Point Property-No Hearing referred to District Court
- 2024 CDBG Grant-Presentation 01/11/24, see recommendation
- PFA Loan-Updates
- Breitung to Tower Trail Loop-Update
- Soudan Park Recreation Grant-Update

- Housing Committee Update-Dianna

New Business

- Pay Bills as presented
- Safe and Sick Leave Policy
 - Approve Stand Alone Policy
 - Approve Updates to Township Employee Handbook
- MPCA Grant
- Tower Ambulance Donation Agreement
- JPJ-Partial Pay Estimate No 2 for 2022 Infrastructure
- LMC-Liability Waiver
- Anthony Zavodnik-Reimbursement for Siren Parts-\$1010.36
- Resolutions
 - 2024-01 Election Judges
 - 2024-02 Absentee Ballot Board
 - 2024-03 Apply for and Accept Funds IRRR

Next Regular Board Meeting-Thursday, February 22nd, 2024 @ 12Noon Breitung Community Center

Adjourn

Township of Breitung Regular Board Meeting 12-21-23 at 12:00pm. In Person Meeting at the Breitung Community Center

Present In Person:

Board Members: Chairman Tim Tomsich, Supervisor Chuck Tekautz, Supervisor Matt Tuchel, Clerk Dianna Sundahl, Treasurer Jorgine Gornick

Public: Daniel Reing-Police Chief, Stephanie Ukkola-Timberjay, Tom Gorsma-Maintenance Supervisor, John Jamnick JPJ Engineering, Terry Carlson-Tower News, Scott Lilya (left @ 12:20pm)

Call to Order @ 12:00pm by Chairman Tim Tomsich

Acceptance of Agenda

Clerk Sundahl asked that Resolution 2023-33 Township Election Hours be added to the end of new business

Motion by Supervisor Tuchel to accept the agenda with change as requested

2nd by Supervisor Tekautz

Motion Passed 3-0

Approval of Minutes

Motion by Supervisor Tuchel to approve the minutes of 11/30/2023 Regular Board Meeting as presented

2nd by Supervisor Tekautz

Motion passed 3-0

Approval of Treasurers Report

Motion by Supervisor Tuchel to approve the November 2023 Treasurers Report as presented

2nd by Supervisor Tekautz

Motion passed 3-0

Correspondence

- LMC-Dividend Payment
- Johnson, Killen, Seiler-Rate Increase 2024
- Lake Vermilion Resort Association-Letter to Dept of Revenue
- Friends of the Parks-donation request
- IRRR-Dec 6th Meeting Recap
- MN Management & Budget-Pay Equity
- MAT-Legal Case

Public Input

None

Reports

- Police-See Attached
- Fire-See Attached
- Road and Bridge-See Attached
- McKinley Park-None
- Recreation-Public works attempting to flood the rink, unsure of weather
- Wastewater Board-Meeting held on 12/20/23, Board will be calling for 2nd bids on the Water Filtration Plant
- Ambulance Commission-No meeting until January 2024, Supervisor Tuchel and Supervisor Tekautz attended the Task Force Meeting held in Mt Iron last week. The legislative task force is hosting 4 Field Meetings throughout the state, meeting was well attended.

Motion by Supervisor Tuchel to accept reports as presented

2nd by Supervisor Tekautz

Motion passed 3-0

Old Business:

Scott Lilya Property-Puncher Point

Discussion by the Board of time and place of hearing, Clerk Sundahl stated she was awaiting approval of paperwork (Order of Hearing Date/Notice of Right to Appeal from Township Attorney at this time

Motion by Supervisor Tuchel to approve public hearing @ property located @ 5737 Puncher Point Road on February 15th @ 2:00pm pending township attorney approval of paperwork

2nd by Supervisor Tekautz

Motion passed 3-0

Motion by Supervisor Tuchel to Approve Notice of Right to Appeal pending township attorney approval

2nd by Supervisor Tekautz

Motion passed 3-0

Infrastructure Projects Updates

- 2023 Infrastructure-IRRR meeting on December 6th, approved 75k, 75k received from CDBG funding for this project, scope has been scaled back trying to stay within budget without doing work that will just have to be redone. JPJ Engineering gave Supervisors drawings to review of the project. Supervisor Tuchel and Public Works Supervisor Gorsma to review and will let John @ JPJ know of any concerns, updates. JPJ can get Advertisement for Bids in next weeks Tower News.

Motion by Chairman Tomsich to set the bid opening with Supervisor Tuchel and Clerk Sundahl on January 25th, 2023 @ 11am with discussion and any approval to be held during the regular board meeting at Noon on January 25th, 2023

2nd by Supervisor Tekautz

Motion passed 3-0

2024 CDBG Grant-This grant is being requested for the Center St Project. Supervisor Tuchel and John Jamnick from JPJ Engineering will be attending 01/11/2024 @ the St Louis County Building in Gilbert at 11:15pm for the Breitung Township Presentation.

PFA Loan-No new updates, JPJ Engineering continues to work on easements.

Gravel Pit-The Board approved a reconciliation cost with Mesabi Bituminous at the last Special meeting in the amount of \$31,884.50

Breitung to Tower Trail Loop-Chairman Tomsich will meet with the Tower committee in January of 2024.

Outdoor Recreation Project-Soudan Park-Committee notes from last meeting were presented. Committee is working with Jennifer from JPJ to dial in specifics of the project. Will apply for an IRRR Culture and Tourism grant (current one will need to be closed out) as well as a DNR Outdoor Recreation grant, and LCP grant.

MHP Minnesota Housing Project-Clerk Sundahl continues to attend meetings either in Grand Rapids and/or the City of Tower. Projects that are being looked at are possibly Senior Housing and or Workforce Housing. Dave working with Maxfield on a potential first phase of a Housing Study as TEDA has approved up to 5k for a study. Group also looking into a LHTF and other options to boost housing in the area.

New Business:

Pay Bills as Presented

Motion by Supervisor Tekautz to Pay Bills as Presented

2nd by Supervisor Tuchel

Motion Passed 3-0

Safe and Sick Leave Policy-Clerk Sundahl working with Township attorney on new policy and/or an addition to the Breitung Policy Handbook.

McKinley Park Dock Quotes-Public Works Supervisor Gorsma and Clerk Sundahl received 2 quotes to replace the middle dock at McKinley Park as it is in need of replacement. Supervisor Gorsma suggests the township accept the bid from Manick Docks.

Motion by Supervisor Tuchel to accept the bid from Manick Docks in the amount of \$6760 as presented

2nd by Supervisor Tekautz

Motion passed 3-0

Culture and Tourism Grant 2024-The Township currently has an open grant but hoping to be completed and closed out in the spring of 2024. IRRR will be accepting applications for 2024 and the Township is looking to apply to assist with the Soudan Rec Area to include looking at the dugout and replacement of at the ball field.

Police Department

- Online Auction for Kia Vehicle-Breitung Township now has clear title of this vehicle. Previous discussion that this vehicle would go for more money should the township put it out to bid in a wider area.

Motion by Supervisor Tekautz to approve the Police Department using MNBID to auction the KIA

2nd by Supervisor Tuchel

Motion passed 3-0

- Purchase of New Computer-Chief Reing would like to purchase a new desktop computer with Taco's with Cops profit.

Motion by Supervisor Tuchel for the Police Department to purchase a new computer in the amount of \$1950

2nd by Supervisor Tekautz

Motion passed 3-0

- Resolution 2023-31-PERA for new Police Officer

Motion by Supervisor Tekautz to approve Resolution 2023-31 as presented

2nd by Supervisor Tuchel

Motion passed 3-0

SOS Cigarette License 2024-Clerk Sundahl has given application to the SOS for renewal of its Cigarette License for 2024

Motion by Supervisor Tuchel to approve the Cigarette License for the SOS Store pending completed application, insurance and fee of \$50

2nd by Supervisor Tekautz

Motion passed 3-0

Resolutions

- Resolution 2023 #32-Accepting Donations

Motion by Supervisor Tuchel to approve Resolution 2023 #32 as presented

2nd by Supervisor Tekautz

Motion passed 3-0

- Resolution 2023 #33-Township Election Hours

Motion by Supervisor Tekautz to approve Resolution 2023 #33 with voting hours 12N-8pm

2nd by Supervisor Tuchel

Motion passed 3-0

Next Regular Board Meeting-January 25th, 2024 @ 12N @ Breitung Community Center

Adjourn

Motion by Supervisor Tuchel to adjourn the meeting @ 1:30pm

2nd by Supervisor Tekautz

Motion passed 3-0

Respectfully Submitted
Dianna Sunsdahl
Clerk, Breitung Township

DRAFT

TOWNSHIP OF BREITUNG

Dec-23

GENERAL	118,385.23
ROAD & BRIDGE	102,147.87
FIRE	46,916.57
PARK	23,845.73
RECREATION	12,829.95
POLICE	64,028.73
PROJECTS	(126,059.85)
WATER DEPT	69,252.06
ARPA	20,000.00
TOTALS	331,346.29

From: Iron Range Resources & Rehabilitation <IRRRB@public.govdelivery.com>
Sent: Wednesday, January 10, 2024 6:09 PM
To: clerk@breitungtownship.org
Subject: The Ranger - Jan. 10

m **DEPARTMENT OF IRON RANGE
RESOURCES & REHABILITATION**

The Ranger

Jan. 10, 2024

Lamppa Manufacturing of Tower brings new products to market

Lamppa Manufacturing of Tower is a fourth-generation manufacturer of wood-burning sauna stoves and warm-air furnaces. It manufactures the Kuuma Vapor-Fire (VF) 100, the cleanest burning and most efficient gasification wood furnace ever certified by the Environmental Protection Agency (EPA). The EPA recently purchased a furnace from Lamppa for testing to develop a new future standard. The company utilized a bank participation loan from Iron Range Resource & Rehabilitation to provide working capital to help bring two new products to market.

The first product, the Kuuma BluFlame Gasification Sauna Stove was brought to market in late 2023. With the practice of sauna (especially wood-burning) taking off across the country, it is essential to burn wood cleanly and safely, especially in large urban environments with robust demand.

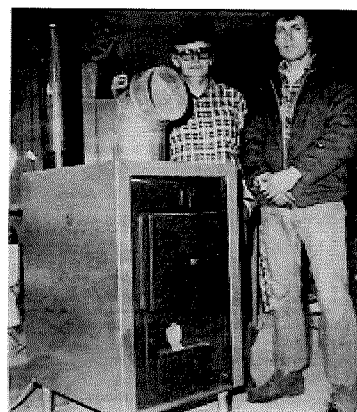




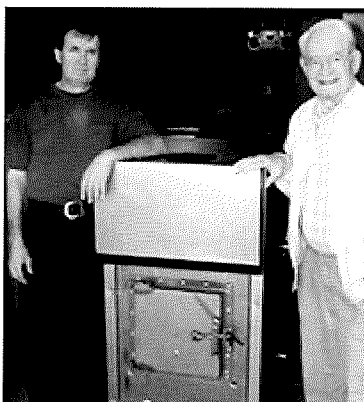
"The new model is virtually smokeless, uses less wood and produces more heat. Daryl Lamppa developed it utilizing our patented furnace technology," said Garrett Lamppa, CEO and fourth-generation sauna stove maker. "It's like having an EPA wood stove in your sauna that can take the stress of extreme heat and löyly (Finnish word for evaporating hot steam heat rising from the stove). Our company and its employees take great care and pride in developing and manufacturing our products. It's pretty amazing that right here in our small town of Tower, my dad, Daryl has developed the cleanest burning wood furnaces and sauna stoves we are aware of."

Lamppa Manufacturing is also in the process of developing a new electric sauna stove, which it plans to bring to market in 2024.

The company was founded nearly 100 years ago in Tower by Richard Lamppa, Garrett's great-grandfather. In the 1930s, Richard worked as a blacksmith in Embarrass, Minnesota and began making sauna stoves for the Finnish settlers who lived nearby. He based his design on the traditional stoves seen in Finland, crafted the stoves out of 30-gallon oil drums, and modified the blueprints over time. One of his first stoves is currently on display at the factory. His son, Herbert Lamppa helped Richard build the stoves and eventually took over the business with his son, Daryl in the 1970s. They adopted the Kuuma product name in the 80s as it's the Finnish word for "hot."



Garrett now leads the company, which has about 18 employees and uses American-made steel and locally sourced materials to manufacture saunas and furnaces sold in Minnesota and across North America.



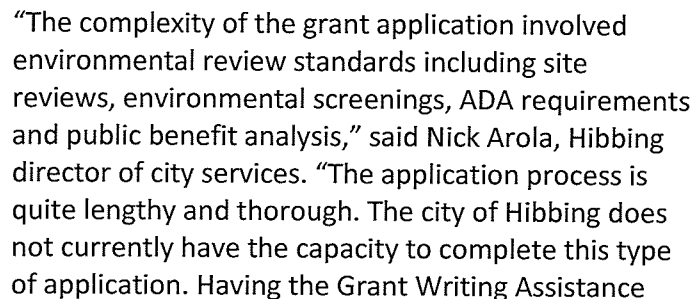
"Innovation and entrepreneurialism have been at the core of Lamppa Manufacturing for nearly a century," said Commissioner Ida Rukavina, Iron Range Resources & Rehabilitation. "They have a long track record of producing products that are in demand not only in northeastern Minnesota but throughout the Midwest, the United States, and even internationally. The company, its owners and employees are a tremendous asset to our region's economy and local communities."

Iron Range Resources & Rehabilitation supported this project with a \$150,000 bank participation loan. Total

Project investment was \$300,000. *(Note: In 2018, the agency provided a \$379,614 Development Infrastructure grant to the city of Tower and a \$1.85 million business loan to Tower Economic Development Authority that supported the construction of a 9,000-square-foot commercial building. Lamppa Manufacturing relocated into the new commercial building to accommodate its expanding operations.)*

Email Ryan Malich for business loan information or call him at 218-735-3041.

Larson is the CEO of Community Coaching Inc. and has garnered over \$20 million in grants for small organizations and communities since 2005.



Carey Lake Park was established in the 1960s and is 1,139 acres. The park is mostly pristine and undeveloped and contains forested and wetland areas including 139-acre Carey Lake. There is small boat public access, a swimming beach, fishing pier and trails for biking, hiking and cross-country skiing. An estimated 2,000 plus annual visitors visit the park.

3

improve existing and develop new trails around the park. [Learn more about Carey Lake Park.](#)

[Email Whitney Ridlon](#) or call her at 218-735-3004 for Grant Writing Assistance information.

Keewatin adds new community welcome sign

The city of Keewatin added a new community welcome sign that is located at its main business entrance and in a highly visible site along Highway 169 serving both north and south bound traffic. Iron Range Resources & Rehabilitation supported the project with a \$20,000 Downtown Streetscapes grant. Total project investment was \$49,971.

The sign has a monument style, adds curb appeal and recognizes the community's connection to the region's mining industry. Keewatin is home to Keetac Mine which is owned by U.S. Steel.

"The sign features local taconite extracted from the Mesabi Iron Range. We wanted to incorporate mining into the sign because it supports a large portion of the livelihood in this area. Our city is very proud of its mining history and having Keetac in our community," said Susan Thronson, Keewatin City Councilor. "The sign exemplifies the pride we take in our community and represents the welcoming nature we strive to extend to residents, visitors, existing and potential new businesses."

Enhancements to complete the sign are scheduled for this spring and include landscaping, lighting and installation of a new butterfly garden. U.S. Steel will add iron ore rock around the base.

Keewatin is located in Itasca County and is approximately nine miles west of Hibbing. The timber industry first attracted laborers and settlers to the Keewatin area. The mining industry then began to develop, and Keewatin was officially incorporated in 1906. Today there are an estimated 960 residents.

Other community welcome sign project partners included Blandin Foundation and U.S. Steel.

Beginning last fiscal year, the Downtown Streetscapes grant merged with the Culture & Tourism grant and has a fiscal year budget of \$600,000. [Email Danae Beaudette](#) or call her at 218-735-3022 for Culture & Tourism grant information.



Itasca Ski & Outing acquires new ski jump grooming machine



Itasca Ski & Outing Club (ISOC) acquired a Prinoth Snow Cat Winch Groomer for the ski jumps located at Mt. Itasca Winter Sports Area in Coleraine. ISOC is a volunteer-driven nonprofit organization that operates the popular outdoor recreation area. Iron Range Resources & Rehabilitation supported the project with a \$30,000 Culture & Tourism grant. Total project investment was \$69,500.

Mt. Itasca offers ski jumping, downhill skiing, snowboarding and terrain park, snow tubing, cross country skiing, biathlon and a full-service chalet with a slope-side view. The chalet may be rented for weddings, meetings, reunions and parties.

Mt. Itasca is the only ski jumping facility located within the Taconite Tax Relief Area. The sport was once a traditional participation sport on the Iron Range, originating from the region's Scandinavian immigrants. The cities of Ely, Hibbing, Virginia, Eveleth and Aurora previously had jumping venues. Mt. Itasca is the sole remaining facility and has five jumps ranging in size from eight to 70 meters. It is often recognized as the best jumping site in the Midwest and is known on a national level through its hosting of the Junior National Championships.



Two jumping tournaments are hosted each winter which draw competitors from throughout the Midwest and beyond. The two-day competitions bring in an estimated 100 competitors, their coaches and families. Last winter, Mt. Itasca hosted the Junior National Championships for Ski Jumping and Nordic Combined. The five-day event drew nearly 80 competitors from across the United States. ISOC was able to provide a competitive venue that met the grooming standards of the national governing body. This was due in part to having access to a specialized Snow Cat Winch Groomer to properly and safely prepare the ski jumping hill.



"Grooming machine-made snow on a 35-degree slope without the proper equipment is very difficult and can be very dangerous," said Rick Anderson, ISOC volunteer. "The new requirements prompted us to quickly move ahead and acquire the equipment needed to safely groom the steep slopes of our ski jump landing hills and continue hosting competitions. We were able to raise more than half of the funds through donations from club and community members and local organizations."

Email Danae Beaudette or call her at 218-735-3022 for Culture & Tourism grant information.

Herhusky joins Iron Range Resources & Rehabilitation team

Shawn Herhusky joined the Iron Range Resources & Rehabilitation team on Nov. 22 as a community development representative. He brings both private and public sector experience to the agency. Herhusky most recently worked as the manager for workforce strategy at Essentia Health. Prior to that, he worked as a workforce strategy consultant with the Minnesota Department of Employment and Economic Development.



In his new role, Herhusky implements agency outreach and grant programs and guides businesses and communities in their analysis of needs and strategies for business growth and community planning. He also provides administrative and policy oversight of agency grant making and coordinates innovative strategies to meet long range goals of the region and the agency.

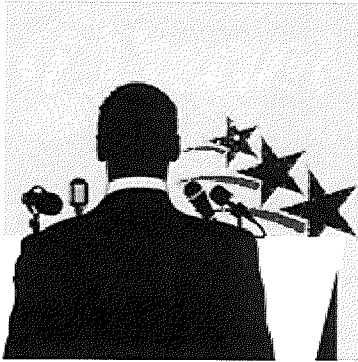
Martin Luther King, Jr. Day Celebration events set for Jan. 11-15

Gov. Tim Walz and Lt. Gov. Peggy Flanagan will host the 38th Annual State of Minnesota Martin Luther King, Jr. Day Celebration events on Jan. 11-15.

One Dream. One Minnesota. This multi-day celebration is an opportunity for community to come together, reflect and build on the legacy of Dr. King, and strengthen connections. The events offer an opportunity for everyone of all ages in Minnesota to experience One Dream. One Minnesota. The celebration events are made possible with the support of many generous sponsors, including US Bank.

[Learn about the planned events.](#)

Walk a mile for MLK on Jan. 15 in Virginia



An indoor walk and rally celebrating the life and accomplishments of Martin Luther King, Jr. will be held on Monday, Jan. 15 at the Iron Trail Motors Event Center in Virginia.

Community members are invited to "walk a mile for MLK" on the indoor walking track at 11 a.m. A program and rally will follow in the ballroom at 12 p.m. Complimentary activities for children, including a bounce house, face painting and games, also are planned.

Iron Trail Motors Event Center and Minnesota North College are sponsoring the event.

[View the Facebook event for additional details and updates.](#)

The Ranger is a publication of Iron Range Resources & Rehabilitation. Our mission is to invest resources to foster vibrant growth and economic prosperity in northeastern Minnesota. The agency's grants and loans are funded through taxes paid by Minnesota's mining industry.

mn DEPARTMENT OF IRON RANGE
RESOURCES & REHABILITATION

[Manage Preferences](#) | [Unsubscribe](#) | [Help](#) | mn.gov/irrrb

mn DEPARTMENT OF IRON RANGE
RESOURCES & REHABILITATION

Questions?
[Contact Us](#)

STAY CONNECTED:



SUBSCRIPTION PREFERENCES:

[Manage Preferences](#) | [Unsubscribe](#) | [Help](#)

This email was sent to clerk@breitungtownship.org using GovDelivery Communications Cloud on behalf of: Iron Range Resources & Rehabilitation · 4261 Highway 53 South · Eveleth, MN 55734

govDELIVERY

From: Iron Range Resources & Rehabilitation <IRRRB@public.govdelivery.com>
Sent: Thursday, December 21, 2023 7:30 AM
To: clerk@breitungtownship.org
Subject: The Ranger - Dec. 21



The Ranger

Dec. 21, 2023

Looking back at 2023

As 2023 draws to a close, it is hard to believe that nearly one year has already passed since I started serving as commissioner of Iron Range Resources & Rehabilitation. This year has been a whirlwind of activity, and I can honestly say that I have loved every minute of it.

A highlight for me was getting out into our communities for meetings, tours, ground breakings, grand openings, speaking engagements and more. I enjoyed personally connecting with business leaders, mayors, city administrators, tribal governments, nonprofits and educators across our 13,000-square-mile service area. It was helpful to learn firsthand from our stakeholders regarding issues, needs and priorities.



One pressing issue that came up again and again was the regional housing shortage. According to Business Insider, the housing shortage and the labor shortage are connected. People cannot locate to an area and accept a job if nearby housing is unavailable. For our region to thrive, there must be both employment and housing opportunities. Jobs and housing go hand-in-hand.

In addition to recruiting and growing business and job opportunities, one of the ways we can help northeastern Minnesota thrive is to address this shortage. We created a new \$5 million Housing grant program, which opened for applications on Nov. 1. We are very

eager for the grant money to go toward great housing projects, both small and large, in northeastern Minnesota.

[View details about the Housing grant program.](#)

During 2023, we funded numerous innovative projects that will increase the regional tax base, retain jobs and create construction jobs, provide essential services, improve education for our youth, expand outdoor recreation and enhance our quality of life. The impact of these investments is significant:

- 12 business loans totaling \$21.6 million for a total project investment of \$136.8 million.
- 185 grants totaling \$38.6 million in over 70 communities for a total project investment of \$275.2 million.

Our business and community development teams are ready and accessible to help communities and businesses. Please [reach out](#) with your ideas, questions or suggestions.

It is an honor to lead this agency, which has such a strong impact on the people and the region that I love. I am excited for the new year and the future of our region and the entire state.

Wishing you all a happy holiday season!

Commissioner Ida Rukavina

The Ranger is a publication of Iron Range Resources & Rehabilitation. Our mission is to invest resources to foster vibrant growth and economic prosperity in northeastern Minnesota. The agency's grants and loans are funded through taxes paid by Minnesota's mining industry.



[Manage Preferences](#) | [Unsubscribe](#) | [Help](#) | mn.gov/irrrb



Questions?
[Contact Us](#)

STAY CONNECTED:



SUBSCRIPTION PREFERENCES:

[Manage Preferences](#) | [Unsubscribe](#) | [Help](#)

This email was sent to clerk@breitungtownship.org using GovDelivery Communications Cloud on behalf of: Iron Range Resources & Rehabilitation · 4261 Highway 53 South · Eveleth, MN 55734



From: Minnesota Association of Townships <info@mntownships.org>
Sent: Tuesday, January 23, 2024 4:08 PM
To: clerk@breitungtownship.org
Subject: January 2024 Newsletter



January 2024 Newsletter

Dear Township Officers,

A new year can feel like a restart, and a chance to re-commit to what needs to be done. Here is some of the work we are doing make this a vibrant year:

- Advocating skillfully for our statewide legislative priorities in a competitive legislative landscape;
- Hosting effective trainings and answering the numerous daily questions that arise in grassroots town governance;
- Gathering together as town officers in association events and district meetings; and
- Strengthening our support of your specific insurance needs, reporting requirements, and any new state policies that may emerge in 2024.

Happy New Year. What do you hope 2024 will have in store for you? Please check out the resources and updates below and let us know where you want to be involved.

Sincerely,
Jeff Krueger, Executive Director
Minnesota Association of Townships

"Township Tuesday" conference calls

Please join MAT staff for a casual update on the most recent township information, with question and answer time on any topic.

1st Tuesday of the month: 10 AM
3rd Tuesday of the month: 10 AM

Participate via Zoom meeting via computer (preferred):

<https://us02web.zoom.us/j/88491131671>

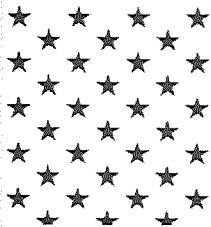
Meeting ID: 884 9113 1671

OR participate via phone, (646) 558-8656 passcode 88-49-113-16-71#

Recordings and details of past calls can be found on the MAT website here. Past recordings include presentations on Safe and Sick Leave and more!

Save the Date: Township Day at the Capitol

Please **Save the Date** for our Township Day at the Capitol in St. Paul on Monday, April 8 (main day) and Tuesday, April 9, 2024. Everyone is invited and encouraged to attend to advocate on behalf of townships with our state legislators and leaders. Sign-up will be available soon - with motorcoach pick-up locations throughout the state!



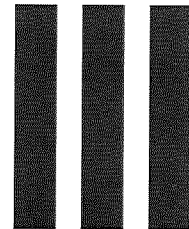
Minnesota
Association
of
Townships



APRIL 8 AND 9, 2024
IN ST. PAUL, MINNESOTA

TOWNSHIP DAY
AT THE CAPITOL

Issues that matter



Trainer's Corner



Happy New Year fellow township officers. I hope everyone is staying warm in this wonderful Minnesota weather.

ARPA REPORTING: I am working on a video for our website to report on your ARPA funds. I made an incorrect statement earlier when I noted that if you have reported all your ARPA monies that you do not need to report. We do still need to report

every year until the end of the program. It is just a matter of getting into the compliance reports and certifying and submitting. I will cover that in my video. The webinar offered by the US Treasury was very confusing and I'm sure caused some frustrations. I am hoping to have that done in the next couple of weeks.

SPRING SHORT COURSES: Spring Short Course planning is in full swing, and we hope to bring you information that is useful. Those that have been to my past trainings know I always say, "If you leave learning one new thing, we have succeeded." Please see the "Spring Short Course" section of this newsletter for information regarding locations. Unfortunately, Mark Albarado from the Auditor's Office will not be able to join us due to the busy time of year.

TWO NEW TRAINERS! There are two (2) new trainers joining our staff, and Maria has rejoined us as well, so we have another CTAS "wizard" available. The trainer's contact information will be available on the MAT website when they have all the necessary equipment to help our officers. Stay tuned!

MAT CALENDAR: The MAT Calendar Issue has landed in your mailboxes this past week. There is some incorrect data that we are looking at and will be sending the correct information as we get it put together.

WC AUDITS: Workers Compensation Audits are due February 15. Don't delay, get it done now as if January 31st is the due date then you don't have to worry about it.

ELECTIONS: March 5th is the Presidential Nomination Primary. Polling hours are 7am-8pm. Precincts outside the metro area may choose polling hours of 10am-8pm.

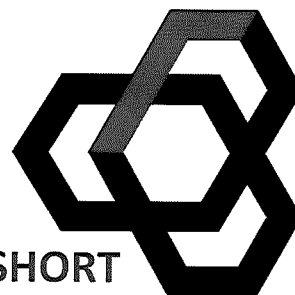
Hope to see you all soon for more informational trainings.

Lori Stalker
MAT Lead Trainer

Announcing the 2024 Spring Short Courses

The 2024 Spring Short Courses are right around the corner! Please save the date and plan to attend these trainings for supervisors, clerks, treasurers. Each training will be jam-packed with information, and include a continental breakfast and hearty lunch. This event is for both new and experienced township officers and always well-attended.

Additional detailed information will be emailed and postal mailed out in the coming weeks. Complete information can be found on the MAT website at: www.mntownships.org/ssc.



**SPRING SHORT
COURSES 2024**

2024 Spring Short Courses for new officers, supervisors, and clerks/treasurers

Registration and light breakfast: 8-9 AM

Training: 9-12 PM

Lunch 12-1 PM

Training: 1-3 PM

Week 1:

March 18: Winona (NEW LOCATION: Riverport Event Center, 900 Bruski Drive, Winona)

March 19: Rochester (Rochester Event Center, 7333 Airport View Drive SW, Rochester)

March 20: Mankato (Mayo Clinic Event Center, 1 Civic Center Plaza, Mankato)

March 21: Windom (Windom Community Center, 1750 Cottonwood Lake Drive, Windom)

March 22: Granite Falls (NEW LOCATION: Prairie's Edge Casino, 5616 Prairies Edge Lane, Granite Falls)

Week 2:

March 25: Breezy Point (Breezy Point Resort, 9252 Breezy Point Drive, Breezy Point)

March 26: St. Cloud (NEW LOCATION: Holiday Inn and Suites St. Cloud, 75 South 37th Avenue, St. Cloud)

March 27: Arlington (Arlington Community Center, 204 Shamrock Drive, Arlington)

March 28: Willmar (Willmar Conference Center next to the Best Western, 240 23rd St SE, Willmar)

March 29: Alexandria (Arrowwood Resort and Conference Center, 2100 Arrowwood Lane, Alexandria)

Week 3:

April 1: Mahanomen (Shooting Star Casino, 777 S Casino Road, Mahanomen)

April 2: Thief River (Ralph Engelstad Arena, 525 Brooks Ave, Thief River Falls)

April 3: Bemidji (Stanford Center, 1111 Event Center Drive NE, Bemidji)

April 4: Grand Rapids (NEW LOCATION: Sugar Lake Lodge, 37584 Otis Lane, Cohasset)

April 5: Duluth (Duluth Entertainment Convention Center/DECC, 350 Harbor Drive, Duluth)

Bylaw Proposal at the Spring Short Courses

Township officers attending the Spring Short Courses will cast a ballot on changes proposed to MAT's Bylaws.

Using the Spring Short Courses as the location for voting provides MAT with the opportunity to receive votes from over 3,000 town officers who regularly attend the event. Town officers may cast their ballot at any Spring Short Course location. The voting process will be accommodated with minimal impact on the educational material that officers have come to expect from the Spring Short Course event.

The Proposed Bylaws and a description of the changes will be published in the upcoming edition of the Township Insider magazine and are posted on our website at: www.mntownships.org/ssc. Note: the Proposed Bylaws have been modified from the set proposed in Fall 2023. The new Proposal incorporates several suggestions offered by town officers in the discussions held in the past few months. Officers are encouraged to contact MAT with any questions about the Bylaws.

Update from MATIT



How is your 2023 MATIT Worker's Compensation Survey going? Remember the deadline is 15 February 2024 to avoid a \$250 late penalty!

I haven't received my work comp survey...

Do you have Workers Compensation through MATIT? A recent email notification went out to "all officers," so it may have reached some MAT Members in error. I apologize for the inconvenience. If this is the case for you – nothing further is required.

Yes – we have WC through MATIT... and I don't have my survey link!

But are you sure? Search through your email items, just to be sure ☺

The original email went out 2 Jan 24 after 9AM and will look something like this:

Today

☐ ● Heather Tidmore 5:00 PM

☆ 2023 WC Audit - Payroll In...

MATIT's 2023 WORKERS' CO...

This email also went out 16 January. The name displayed will be "Heather Tidmore," "Lisa Utley," or "Sarah Turek;" however, the email address will be notifications@origamirisk.com.



Heather Tidmore

From: notifications@origamirisk.com

Make sure to check your junk/spam folders!! IF you have an "Allowed" or "Whitelist" – it's unlikely this email made it through your filters. If you still don't see it, let us know at matitinsurance@mntownships.org.

Is this legit?

If it meets the above criteria, yes! If you aren't sure, let us know, and we will send you out a new link just to be safe. 📧 matitinsurance@mntownships.org

MAT-U Update: Now Free for 2024!



MAT is excited to announce that our new online training model: MAT-U, will continue to be free in 2024, as it has been in 2023. These online training videos give our officers greater access

to all training materials at any time!

The content is geared towards new MATIT systems, clerk and treasurer duties, and general township operations. All officers are welcome to submit suggestions and requests for specific or specialized training, as we will continually be creating and uploading new content. Videos, zoom recordings, PowerPoints, and handouts will all be available.

MAT-U is an annual subscription model with one master account for each township that allows all of your township officers to access the content library. After you sign up, your township's login credentials will be sent to the email provided, along with a link you can use to access MAT-U. It is best to use a township email when signing up, if possible. All officers in your township will use the same email for their usernames when accessing MAT-U. If you haven't already signed up for MAT-U, please [register for MAT-U online here](#).

Use e-Services to Create a Certificate of Rent Paid

The Minnesota Department of Revenue is expanding access to their Certificate of Rent Paid (CRP) system. By January 1, 2024, all residential property owners and managers will be able to log in to e-Services. There is no cost to use this service.

Landlords are not required to use e-Services to create CRPs for rent paid in 2023.

However, landlords will be required to use e-Services to create CRPs for rent paid in 2024.

You can find more information and subscribe to receive email updates about this topic on their website: [CRP Information for Landlords](#)

IRS issues standard mileage rates for 2024; mileage rate increases to 67 cents a mile, up 1.5 cents from 2023

From the IRS:

Beginning on Jan. 1, 2024, the standard mileage rates for the use of a car (also vans, pickups or panel trucks) are:

- 67 cents per mile driven for business use, up 1.5 cents from 2023.
- 21 cents per mile driven for medical or moving purposes for qualified active-duty members of the Armed Forces, a decrease of 1 cent from 2023.
- 14 cents per mile driven in service of charitable organizations; the rate is set by statute and remains unchanged from 2023.

These rates apply to electric and hybrid-electric automobiles as well as gasoline and diesel-powered vehicles.

The standard mileage rate for business use is based on an annual study of the fixed and variable costs of operating an automobile. The rate for medical and moving purposes is based on the variable costs.

It is important to note that under the Tax Cuts and Jobs Act, taxpayers cannot claim a miscellaneous itemized deduction for unreimbursed employee travel expenses. Taxpayers also cannot claim a deduction for moving expenses, unless they are members of the Armed Forces on active duty moving under orders to a permanent change of station. For more details see [Moving expenses for members of the armed forces](#).

Taxpayers always have the option of calculating the actual costs of using their vehicle rather than using the standard mileage rates.

Taxpayers can use the standard mileage rate but generally must opt to use it in the first year the car is available for business use. Then, in later years, they can choose either the standard mileage rate or actual expenses. Leased vehicles must use the standard mileage rate method for the entire lease period (including renewals) if the standard mileage rate is chosen.

[Notice 2024-08](#) contains the optional 2024 standard mileage rates, as well as the maximum automobile cost used to calculate the allowance under a fixed and variable rate (FAVR) plan. In addition, the notice provides the maximum fair market value of employer-provided automobiles first made available to employees for personal use in calendar year 2024 for which employers may use the fleet-average valuation rule in or the vehicle cents-per-mile valuation rule.

National Center for Rural Road Safety

The National Center for Rural Road Safety: Road Safety Champion Program (RSCP) is a nationally recognized certificate program designed to build a knowledgeable, safety minded workforce, responsible for operating, maintaining, and designing local roads. Road Safety Champions prioritize safety and are motivated to implement safety improvements that reduce fatalities and serious injuries on rural and local roadways. Webinars will be held Tuesdays starting January 16th. [See more information and register for trainings.](#)

Minnesota LTAP trainings and news



Guidebook Roundup: Resources to put Research into Practice

View Minnesota's Local Technical Assistance Program (LTAP's) online training offerings—including self-paced courses, webinars, and videos— they can be taken anytime and anywhere. Many are eligible for Roads Scholar Program credit, PDHs, and other professional development credits. [Browse the online training](#)

[library](#) at your convenience!

Register and view the [full Minnesota LTAP Schedule of Trainings](#) to meet your needs in the coming year to enhance your skills in AutoCAD, leadership, pavement preservation, or other areas.

Grant and Funding Opportunities

Historical Society State Capital Grants-in-Aid

Program will be returning in January 2024. Eligible projects must be listed in the National Register of Historic Places or determined eligible for listing in the National Register of Historic Places by the State Historic Preservation Office. The minimum grant amount is \$10,001 with no request cap. Funds must be matched at least 1 to 1. [Read More](#)

Minnesota Association of Townships www.mntownships.org

CONTACT US



Minnesota Association of Townships | 805 Central Ave East, P.O. Box 267, St. Michael, MN 55376

[Unsubscribe clerk@breitungtownship.org](mailto:Unsubscribe.clerk@breitungtownship.org)

From: Minnesota Association of Townships <info@mntownships.org>
Sent: Thursday, December 21, 2023 7:36 PM
To: clerk@breitungtownship.org
Subject: December 2023 Newsletter



December 2023 Newsletter

Dear Township Officers,

On behalf of the entire MAT team, thank you for participating in the 2023 Annual Conference. A special thank you to the MAT staff, who worked to organize every detail - and every door prize!

Warmest wishes for a Merry Christmas and happy holidays.

Sincerely,
Jeff Krueger, Executive Director
Minnesota Association of Townships

"Township Tuesday" conference calls

Please join MAT staff for a casual update on the most recent township information, with question and answer time on any topic.

1st Tuesday of the month: 10 AM
3rd Tuesday of the month: 10 AM

Participate via Zoom meeting via computer (preferred):

<https://us02web.zoom.us/j/88491131671>

Meeting ID: 884 9113 1671

OR participate via phone, (646) 558-8656 passcode 88-49-113-16-71#

Recordings and details of past calls can be found on the MAT website here. Past recordings include presentations on Safe and Sick Leave and more!

MAT Educational Conference and Annual Meeting



DECEMBER 7-9, 2023 | ST. CLOUD

Thank you to the 350+ township officers that participated in our Educational Conference and Annual Meeting in St. Cloud. This was an increase from previous years.

We look forward to seeing you at our 2024 Educational Conference and Annual Meeting on December 12-14 in St. Cloud!



EXHIBITORS: A special thank you to our exhibitors on Thursday evening and Friday morning:

ACRASEARCH, ADVOCATES FOR HEALTH, BOYER TRUCKS, CIMS CEMETERY SOFTWARE, COURI & RUPPE, EHLERS, FAHRNER ASPHALT SEALERS, HUNTINGTON BANK, KENNEDY & GRAVEN, L.G. EVERIST, INC., MAT, MATIT, MBA, MINNESOTA IT SERVICES (MNIT), MINNESOTA OFFICE OF THE STATE AUDITOR, MINNESOTA STATE FIRE MARSHAL DIVISION, MN DNR, MN FIRE, MN HOMELAND SECURITY AND EMERGENCY MANAGEMENT, M-R SIGN COMPANY, NEXTERA ENERGY RESOURCES, NORTHSTAR COMPANIES, RDO EQUIPMENT COMPANY, ROSEDAHL PUBLIC AFFAIRS, SOURCEWELL, TRUEMAN WELTERS INC, UNIQUE PAVING MATERIALS CORP, VOTE RUN LEAD, ZIEGLER CAT

SPEAKERS: Thank you to our main conference speakers and breakout session speakers:

Main conference speakers:

- Mark Lanterman on cybersecurity, Computer Forensic Services
- MAT staff in a mock township meeting
- State Auditor Julie Blaha
- Secretary of State Steve Simon

Breakout session speakers:

- Financial Reporting with Mark Albarado (MN State Auditor's Office)

- It's Almost The End Of The Year...NOW WHAT? with MAT Training Manager Lori Stalker
- Hot topics with MAT In-House Counsel Graham Berg-Moberg and MAT General Counsel Steve Fenske
- Office of Broadband Bree Maki
- Understanding Minnesota's Earned Sick and Safe Time and Paid Family and Medical Leave Act with MAT Counsel Madeline Cash
- EMS issues with Becca Huebsch
- LTAP with Dale Prokosch on current road issues
- Lesser Known Road Statutes & Rules with Jason Hill (Kennedy and Graven)
- Advocates for Health with Joel Vogel
- Cannabis - what's going on? With the Office of Cannabis Management and MN Municipal Beverage Association
- Local Road Research Board, Nicole Bitzan
- Shoreland Management for Townships, Dan Petrik
- Township Communications and Websites, Leslie Rosedahl (MAT Consultant)
- MATIT, Heather Tidmore
- Cooperative Purchasing Venture, Luke Jannett



MAT's 2023 Scholarship Award Winners



MAT's 2023 Scholarship Award Winners were celebrated at our Friday evening banquet during the Annual Conference in St. Cloud.

The winners, along with their families, joined us for the award presentation and spoke about their future plans.

The following high school juniors were awarded a \$2,000 scholarship:

- Anna Neu from Stearns

County. **Read Essay**

- Chloe Line from Midway Township, St. Louis County. **Read Essay**
- Eleanor Carleton from Grandby Township, Nicollet County. **Read Essay**
- Reid Starzl from Pine Lake Township, Ottertail County. **Read Essay**
- Veronika Voss from Eyota Township, Olmsted County. **Read Essay**

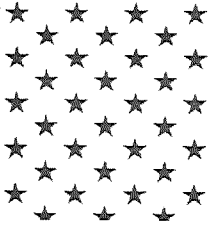
The question for this year's scholarship essay was: "Representation of people and ideas is the hallmark of government in the United State. No level of government is as close to its constituents as the township. Today's townships face several challenges, including decreasing populations, annexation pressures from cities, declining interest in public service, growing demands from constituents and a distrust of government. Considering these challenges, what do you see as the future role of township in local government?"

Applicants were asked to write an essay between 450 and 500 using critical thinking based on a question asked about local governments. Applicants are not to name themselves, their school, their town or city, or their local officials in or on the essay. Each essay is judged by an independent panel based on originality, knowledge of the subject matter and supporting statements, as well as correct spelling and punctuation. Our panel of judges does not know anything about the writer of the essay, the process is anonymous. This year's judges were: Robin Sykes, Retired Executive Director of the MN Counties Intergovernmental Trust; Katie Klanderud, MN School Board Association; and Dr. Timothy Houle, County Administrator, Crow Wing County.

Please visit our **MAT Scholarship webpage** for more information and the 2024 essay question!

Legislative & Research Committee

Please Save the Date for our Township Day at the Capitol in St. Paul on Monday, April 8 and Tuesday, April 9, 2024. Everyone is invited and encouraged to attend to advocate on behalf of townships with our state legislators and leaders. Sign-up will be available soon - with motorcoach pick-up locations throughout the state!



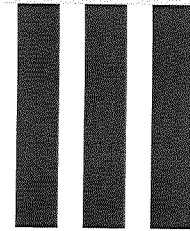
Minnesota
Association
of
Townships



APRIL 8 AND 9, 2024
IN ST. PAUL, MINNESOTA

TOWNSHIP DAY AT THE CAPITOL

Issues that matter



Trainer's Corner:



Greetings from your MAT Training Staff.

[Click here for information regarding acquiring a UEI# \(Unique Entity ID\).](#)

Please use this information when going through this process and the information on our website (Resources/ARPA) before contacting a trainer, as you will find the process easy to go through and

most if not all questions will be answered with the information we have.

We wish you a blessed holiday season and look forward to a seeing everyone in 2024.
Lori Stalker, MAT Training Manager

MAT-U Update: Now Free for 2024!



MAT is excited to announce that our new online training model: MAT-U, will continue to be free in 2024, as it has been in 2023. These online training videos give our officers greater access

to all training materials at any time!

The content is geared towards new MATIT systems, clerk and treasurer duties, and general township operations. All officers are welcome to submit suggestions and requests for specific or specialized training, as we will continually be creating and uploading new content. Videos, zoom recordings, PowerPoints, and handouts will all be available.

MAT-U is an annual subscription model with one master account for each township that allows all of your township officers to access the content library. After you sign up, your township's login credentials will be sent to the email provided, along with a link you can use to access MAT-U. It is best to use a township email when signing up, if possible. All officers in your township will use the same email for their usernames when accessing MAT-U. **If you haven't already signed up for MAT-U, please [register for MAT-U online here.](#)**

Use e-Services to Create a Certificate of Rent Paid

The Minnesota Department of Revenue is expanding access to their Certificate of Rent Paid (CRP) system. By January 1, 2024, all residential property owners and managers will be able to log in to e-Services. There is no cost to use this service.

Landlords are not required to use e-Services to create CRPs for rent paid in 2023.

However, landlords will be required to use e-Services to create CRPs for rent paid in 2024.

You can find more information and subscribe to receive email updates about this topic on their website: [CRP Information for Landlords](#)

IRS issues standard mileage rates for 2024; mileage rate increases to 67 cents a mile, up 1.5 cents from 2023

Beginning on Jan. 1, 2024, the standard mileage rates for the use of a car (also vans, pickups or panel trucks) will be:

- 67 cents per mile driven for business use, up 1.5 cents from 2023.
- 21 cents per mile driven for medical or moving purposes for qualified active-duty members of the Armed Forces, a decrease of 1 cent from 2023.
- 14 cents per mile driven in service of charitable organizations; the rate is set by statute and remains unchanged from 2023.

These rates apply to electric and hybrid-electric automobiles as well as gasoline and diesel-powered vehicles.

The standard mileage rate for business use is based on an annual study of the fixed and variable costs of operating an automobile. The rate for medical and moving purposes is based on the variable costs.

It is important to note that under the Tax Cuts and Jobs Act, taxpayers cannot claim a miscellaneous itemized deduction for unreimbursed employee travel expenses. Taxpayers also cannot claim a deduction for moving expenses, unless they are members of the Armed Forces on active duty moving under orders to a permanent change of station. For more details see [Moving expenses for members of the armed forces](#).

Taxpayers always have the option of calculating the actual costs of using their vehicle rather than using the standard mileage rates.

Taxpayers can use the standard mileage rate but generally must opt to use it in the first year the car is available for business use. Then, in later years, they can choose either the standard mileage rate or actual expenses. Leased vehicles must use the standard mileage rate method for the entire lease period (including renewals) if the standard mileage rate is chosen.

Notice 2024-08 contains the optional 2024 standard mileage rates, as well as the maximum automobile cost used to calculate the allowance under a fixed and variable rate (FAVR) plan. In addition, the notice provides the maximum fair market value of employer-provided automobiles first made available to employees for personal use in calendar year 2024 for which employers may use the fleet-average valuation rule in or the vehicle cents-per-mile valuation rule.

Active Transportation and Safe Routes to School Grants

Attention all walkers, bikers, and rollers –

The 2023 Active Transportation (AT) and Safe Routes to School (SRTS) Infrastructure Solicitations are now open! The websites below now feature program FAQs, as well as the PowerPoint slide decks from the informational webinars held in September.

[AT – Infrastructure - Active Transportation Program - MnDOT \(state.mn.us\)](#)

[SRTS - Infrastructure Grants - Safe Routes to School - MnDOT \(state.mn.us\)](#)



Full application submittal opened Monday, November 27, 2023 and will close Friday, February 2, 2024.

Minnesota LTAP trainings and news



[Guidebook Roundup: Resources to put Research into Practice](#)

View Minnesota's Local Technical Assistance Program (LTAP's) online training offerings—including self-paced courses, webinars, and videos— they can be taken anytime and anywhere. Many are eligible for Roads Scholar Program credit, PDHs, and other professional development credits. [Browse the online training](#)

[library](#) at your convenience!

Register and view the [full Minnesota LTAP Schedule of Trainings](#) to meet your needs in the coming year to enhance your skills in AutoCAD, leadership, pavement preservation, or other areas.

Grant and Funding Opportunities

2023 LRIP (Road) Funding and Upcoming Webinars

The competitive 2023 Local Road Improvement Program (LRIP) solicitation opened September 12, 2023. A total of \$102.967 million in LRIP funds are available for funding assistance of construction, reconstruction, or reconditioning projects for counties, state aid cities, non-state aid cities, townships, and federally recognized Indian Tribes. The maximum award amount available is \$1.5 million for each project. Read More: [LRIP - State Aid - MnDOT](#).

Historical Society State Capital Grants-in-Aid

Program will be returning in January 2024. Eligible projects must be listed in the National Register of Historic Places or determined eligible for listing in the National Register of Historic Places by the State Historic Preservation Office. The minimum grant amount is \$10,001 with no request cap. Funds must be matched at least 1 to 1. [Read More](#)

clerk@breitungtownship.org

From: Jeremy Schwarze <Jeremy.Schwarze@widseth.com>
Sent: Friday, January 19, 2024 11:05 AM
To: clerk@breitungtownship.org
Subject: Widseth Introduction
Attachments: Widseth Integrated Services.pdf

Good morning, Dianna,

I am reaching out to introduce myself and Widseth's services. I have been working as a civil engineer on the Iron Range for about ten years and have been involved with numerous projects in our region. Widseth is a full-service engineering, architectural, environmental, and surveying firm located throughout greater Minnesota and has recently merged with Architectural Resources in Hibbing and Duluth. We focus on working with smaller communities to help with funding, designing, and managing all sorts of projects.

Please feel free to reach out if you ever have questions, potential projects, or want to learn more. I've attached a brief overview of Widseth's services as well.

Thank you for your time and have a great weekend!

Jeremy Schwarze, PE

Civil Engineer
218-274-6058
704 E Howard Street
Hibbing, MN 55746

WIDSETH

Widseth.com

50 Best Places to Work (*Prairie Business Magazine, 2023*)



■ INTEGRATED SERVICES

Architecture

- Commercial
- Education
- Healthcare
- Housing
- Industrial
- Luxury Homes
- Office
- Public
- Worship

Civil Engineering

- Airport layout and design
- Drainage
- Industrial and municipal wastewater collection and treatment
- Industrial park layout and design
- Site evaluation and engineering
- Streets and highways
- Water storage, treatment, and distribution, including rural water systems

Structural Engineering

- Bridge and building systems design
- Evaluation services

Mechanical and

Electrical Engineering

- Electrical power distribution, lighting systems, and controls
- Fire alarm and security systems
- Fluid piping systems, energy audits, and management systems
- Heating, ventilating, and air conditioning
- Plumbing systems
- Telecommunications infrastructure

Water Resources

- Water management
- Flood control
- Stormwater
- Water quality

Environmental Services

- Brownfields
- Compliance and permitting
- Environmental Review
- Groundwater studies
- Hazardous materials inspections
- Landfill design and permitting
- Remediation
- Site investigation/Sampling
- Wetland delineation and mitigation

Land Surveying

- ALTA/ACSM land title surveys
- Boundary surveys
- Construction staking
- FEMA surveys
- Legal descriptions
- NRCS surveys
- Right-of-way plats
- Subdivisions and planned-unit developments
- Topographic surveys

GIS

- Data development
- Asset surveys
- Cloud-based mapping

Geospatial Mapping

- High resolution aerial photography*
- Lidar survey
- Orthophoto rectification
- Digital mapping

Electric Transmission & Distribution

- Operations engineering
- Planning engineering
- Construction design engineering

Funds Development

- Federal, state, regional, local, and private sources/programs
- Vary with each client's circumstances

Alexandria, MN

alexandria@widseth.com
t | 320.762.8149

Bemidji, MN

bemidji@widseth.com
t | 218.444.1859

Brainerd/Baxter, MN

brainerd@widseth.com
t | 218.829.5117

Crookston, MN

crookston@widseth.com
t | 218.281.6522

Duluth, MN

duluth@widseth.com
t | 218.727.8481

East Grand Forks, MN

eastgrandforks@widseth.com
t | 218.773.1185

Grand Forks, ND

grandforks@widseth.com
t | 701.795.1975

Hibbing, MN

hibbing@widseth.com
t | 218.263.6868

Mankato, MN

mankato@widseth.com
t | 507.519.3700

Perham, MN

perham@widseth.com
t | 218.346.4505

Rochester, MN

rochester@widseth.com
t | 507.292.8743


Wyoming, MN

wyoming@widseth.com
t | 651.464.3130

* Aerial services provided by 95West Aerial Mapping, LLC, a wholly owned subsidiary of Widseth

WIDSETH

ARCHITECTS ■ ENGINEERS ■ SCIENTISTS ■ SURVEYORS
Widseth.com



 *Building the Future*
with Habitat

**KEYS
FOR HOPE**

Annual dinner
& silent auction
fundraiser

Thursday, February 29, 2024

Mt. Iron Community Center

\$50 per ticket

5 p.m. social hour

Live music and auction

6 p.m. dinner

RSVP by February 16, 2024

Number of guests: _____

Total enclosed: \$ _____

Persons attending: _____

 *Building the Future*
with Habitat



_____ Unable to attend, but please accept this donation to help offer keys for hope: \$ _____

Detach this section and return with envelope provided. Reply is required by February 16, 2024.

Scan the QR code above to register online.

You are invited to



**KEYS
FOR HOPE**



North St. Louis County Habitat for Humanity's
annual dinner and silent auction fundraiser

Thursday, February 29, 2024

Mountain Iron Community Center | 8586 Enterprise Dr. S.

Join us for an evening of live music, dinner, and silent auction
Keynote speaker: A homeowner shares their experience with Habitat

Social hour at 5 p.m.

Hors d'oeuvres will be served

Dinner served at 6 p.m.

Tender roast beef prepared by Chef Phyllis Rayton

Baby red potatoes | Bourbon glazed carrots

Apple walnut salad | Assorted dinner rolls

Dessert

RSVP by February 16, 2024

\$50 per individual

This event will sell out!

All guests must reserve or purchase seats in advance.
RSVP by returning the enclosed form, scanning the provided QR code,
or by visiting www.nslchfh.org.

Notice to: COUNTIES AND MUNICIPALITIES

Under Minn. Stat. § 216B.16, Subd. 1



AN ALLETE COMPANY

On December 19, 2023, the Minnesota Public Utilities Commission ("Commission") accepted as of November 1, 2023, Minnesota Power's application for a general increase in rates for electric service provided to customers in the state of Minnesota of approximately \$89.1 million, or about 12%, pursuant to Minn. Stat. § 216B.16, when combined with rider decreases under the Minnesota Policy Adjustment line item as some rider costs move to base rates. Without the decrease to the Minnesota Policy Adjustment, the increase to base rates is \$127.9 million, or a 17.2% overall increase. Depending on customer class and usage, the actual percentage will vary based upon final approval by the Commission. The Commission will make its decision regarding final rates in late 2024.

In accordance with Minn. Stat. § 216B.16, subd. 2, the Commission has suspended proposed final rates to allow the Commission time to evaluate the application. In accordance with Minn. Stat. § 216B.16, subd. 3, the Commission has authorized a total interim rate increase net of offsetting riders under the Minnesota Policy Adjustment of approximately \$63.8 million or about 8.6% to be effective January 1, 2024 and to remain in effect until a final rate level is determined. One offsetting rider change under the Minnesota Policy Adjustment is effective with interim rates and a further change to the Minnesota Policy Adjustment is expected in the second half of 2024. Without the reduction from the offsetting rider change during the interim rate period, Minnesota Power electric customers' bills would be approximately 13.8% higher on an overall net basis, depending on service class.

Examples of the effect of these net increases on typical bills are as follows:

Proposed change in monthly electricity costs

Customer Classification	Avg. monthly kWh usage	Previous monthly cost	Interim net monthly increase	Proposed final net monthly increase*
Residential	691	\$94	\$8	\$11
Residential Dual Fuel	970	\$96	\$8	\$11
General Service	2,683	\$361	\$31	\$43
Commercial & Industrial Dual Fuel	3,598	\$344	\$30	\$45
Large Light & Power	258,754	\$26,403	\$2,293	\$3,172
Large Power	49,194,469	\$3,999,252	\$344,917	\$478,966
Lighting	156	\$64	\$5	\$8

*Monthly increases include all line items on bills except sales taxes and municipal franchise fees and may vary by individual customer based on usage characteristics.

The rate levels upon which the previous monthly costs are based were authorized in Docket No. E-015/GR-23-155.

The Commission will determine the amount of increase in rates it will allow in late 2024, and final rates reflecting that determination will be implemented thereafter. If the final rate level is less than the interim rate level, the amount collected during the interim period attributable to that difference will be refunded to customers with interest.

The proposed rate schedules and a comparison of present and proposed rates may be examined by the public during normal business hours at the Minnesota Department of Commerce, 85 7th Place East, Suite 280, St. Paul, MN 55101, Telephone: 651-539-1500

They are also available on the internet at:

Minnesota Power: www.mnpower.com/RateReview

Commission: www.mn.gov/puc
Docket Number E-015/GR-23-155

The Minnesota Department of Commerce, among other parties, will review Minnesota Power's books and records in this proceeding.

An Administrative Law Judge will schedule public hearings. Customers will be notified when the hearings are scheduled. Public notice of hearing dates and locations will be published in local newspapers in Minnesota Power's service area.

Persons who wish to formally intervene or testify in this case should contact the Administrative Law Judge, Minnesota Office of Administrative Hearings, 600 North Robert St., St. Paul, MN 55101.



BREITUNG POLICE DEPARTMENT

SERVING BREITUNG TOWNSHIP, THE TOWN OF SOUDAN, AND THE CITY OF TOWER

PHONE: (218) 753-6660

41 1ST AVE • P.O. BOX 6

DANIEL REING

FAX: (218) 753-2407

SOUDAN MN 55782

CHIEF OF POLICE

December 2023 Monthly Police Report

Calls for Service (ICRs) 75

Citations 8

- 1 adult male cited for No Proof of Insurance and Speed (76/60).
- 1 adult male cited for Speed (80/60).
- 1 adult male cited for Expired Tabs (August expiration).
- 1 adult male cited for Speed (75/60).
- 1 adult male cited for No Proof of Insurance.
- 1 adult male cited for Speed (85/60).
- 1 adult female cited for Expired Tabs and No Proof of Insurance.
- 1 adult female cited for Selling Tobacco to a Person Under 21.

Arrests 6

- 1 adult female arrested for 3rd Deg DWI, Test Refusal, and Assault on a Peace Officer.
- 1 adult female arrested for 2nd Deg. DWI.
- 1 adult male arrested for 3rd Deg. DWI.
- 1 adult male arrested for Motor Vehicle Theft.
- 1 adult male arrested for a misdemeanor warrant.
- 1 adult male arrested for a misdemeanor warrant.

December was a busy month. I can't believe how fast 2023 went. Vermilion Country School junior high completed their G.R.E.A.T. class. A graduation was held and the students gave very positive feedback on the class.



BREITUNG POLICE DEPARTMENT

SERVING BREITUNG TOWNSHIP, THE TOWN OF SOUDAN, AND THE CITY OF TOWER

PHONE: (218) 753-6660

41 1ST AVE • P.O. BOX 6

DANIEL REING

FAX: (218) 753-2407

SOUDAN MN 55782

CHIEF OF POLICE

Officer Karolczak completed his first month of police work. He is doing a good job and learning as he works. There were several teachable moments that we have encountered. Amongst these moments were observing that not all contacts with people are positive, even when you are doing your job properly. An event occurred in which Officer Karolczak and myself were confronted by an angry property owner about patrolling near their property. We politely explained the situation of learning geography and the patrol area.

Learning how to handle various types of calls and completing reports were also on the agenda. The month was full of numerous calls, and a variety. Every day was different. Officer Karolczak also completed numerous traffic stops and learned policies and tactics. He also learned patrol procedures, various laws enforced, and community policing. Speed has still been a complaint by our citizens. As a reminder, please slow down and drive for conditions. It is still winter, even though December was in many cases the warmest on record.

I want to thank the citizens of Breitung Township and the City of Tower for another year of service. We enjoy serving our communities. Thank you to all the Breitung Officers for your hard work this year. I look forward to another great year in 2024.

"It is with honor that we serve."

Daniel Reing
Chief of Police
Breitung Police Department

Road and Bridge Report

December 2023 Report

Plowing and Sanding

Flooding Rink-Opened January 17th

Oil Changes and Maintenance on Vehicles and Equipment

Removed deck from McKinley Park (one that will be replaced)

Repaired Picnic Tables

Tom Gorsma

Maintenance Supervisor



St. Louis County, MN

St. Louis County

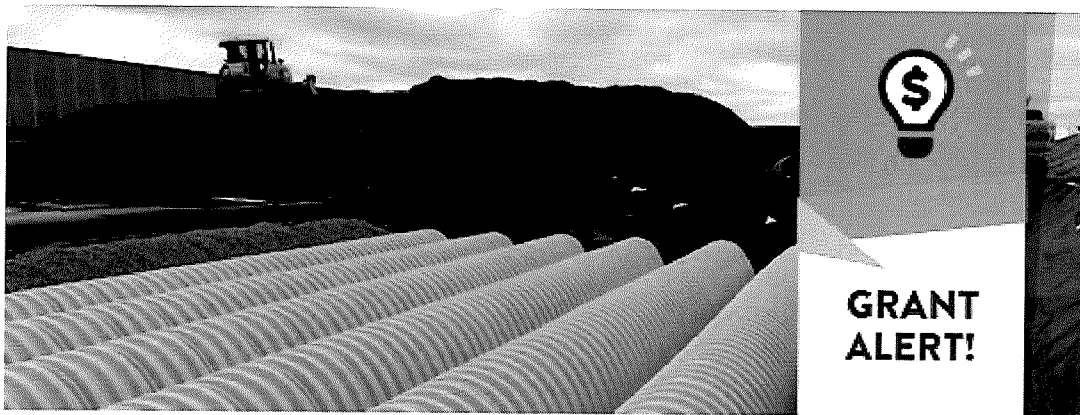
ECONOMIC AND COMMUNITY DEVELOPMENT DEPARTMENT

Government Service Center
201 South 3rd Avenue West
Virginia, MN 55792
Phone: (218) 749-7103

FY 2024 CDBG Initial Funding Recommendation

	2024 CDBG Applicants	CDBG Request	Initial Recommend	Available Funding
	Housing			\$432,000
1	AEOA: Single Family Rehab	\$350,000	\$260,000	
2	Cook HRA: Rehab	\$15,000	\$15,000	
3	Habitat for Humanity: Building Program	\$60,000	\$60,000	
4	One Roof: Acquisition Rehab Sale	\$100,000	\$100,000	
	Housing Total	\$525,000	\$435,000	
	Economic Development			\$40,000
5	Entrepreneur Fund: Microenterprise and Consulting	\$40,000	\$20,000	
6	SOAR: Subsidized Employment Services	\$25,000	\$20,000	
	Economic Development Total	\$65,000	\$40,000	
	Community Facilities and Public Infrastructure			\$1,100,826
	Community Facilities			
7	Chisholm: Memorial Park Accessibility	\$70,000	\$70,000	
8	Mesabi Fit Coalition: Accessibility	\$125,000	\$75,326	
9	Range Mental Health: Rehab	\$139,000	\$130,000	
	Community Facilities Total	\$334,000	\$275,326	
	Public Infrastructure			
10	Aurora: Road Rehab	\$80,000	\$60,000	
11	Breitung Township: Infrastructure	\$75,000	\$75,000	
12	Ely: Infrastructure	\$200,000	\$200,000	
13	Hibbing PUC: Infrastructure	\$300,000	\$275,000	
14	Tower: Infrastructure	\$212,500	\$212,500	
15	St. Louis County: Neighborhood Revitalization Program	-	-	
	Public Infrastructure Total	\$867,500	\$822,500	
	Community Facilities and Public Infrastructure Total	\$1,201,500	\$1,097,826	
	Public Service			\$260,000
16	Advocates for Family Peace: Domestic Violence Prevention	\$25,200	\$18,000	
17	AEOA: Homeless Shelter Operations	\$72,000	\$43,000	
18	AEOA: Homeless Youth Services	\$31,000	\$20,000	
19	Justice North	\$49,969	\$30,000	
20	Project Care Free Clinic	\$25,000	\$20,000	
21	Quad City Food Shelf	\$18,850	\$18,000	
22	Range Transitional Housing	\$40,000	\$30,000	
23	Salvation Army – Hibbing Melting Pots Program	\$18,000	\$18,000	
24	Salvation Army – Virginia Supper Club Program	\$18,000	\$18,000	
25	Sexual Assault Program	\$23,500	\$23,000	
26	United Way – Buddy Backpacks	\$50,000	\$9,000	
27	United Way – Smiles United	\$25,000	\$13,000	
	Public Service Total	\$396,519	\$260,000	
	Grand Total	\$2,188,019	\$1,832,826	\$1,832,826

From: Minnesota Pollution Control Agency <mpca@public.govdelivery.com>
Sent: Thursday, January 11, 2024 2:08 PM
To: clerk@breitungtownship.org
Subject: Apply Now: \$35 million available for stormwater infrastructure upgrades



Apply for a grant to upgrade your stormwater systems for the impacts of climate change

Today the Minnesota Pollution Control Agency announced a new \$35 million grant program to prepare Minnesota's aging stormwater infrastructure for climate change. Tribal nations, cities, counties, and other local governments can apply for funding to upgrade their stormwater systems with climate-smart improvements that will protect drinking water and prevent flooding.

Examples of projects eligible for funding through this program include stormwater retention ponds, improvements to streets to support rainwater drainage, increasing the capacity of stormwater pipes, planting rain gardens, and others.

Applications are due no later than 4 p.m. on Thursday, April 11, 2024

[Learn More](#)


The MPCA will hold an online-only informational meeting on Monday, February 12 2024 from 1:00 to 3:00 p.m. to answer questions about this grant opportunity. [Click here to join the meeting.](#)


As Minnesota's climate continues to warm, extreme storms have pushed aging and undersized stormwater systems to the breaking point in communities across the state. Today more than 155,000 homes and apartment buildings, 29,000 miles of roads, and 13,000 commercial buildings in Minnesota are at risk of severe flooding.

During the 2023 legislative session, the Walz/Flanagan administration advanced \$100 million to support planning and construction projects that will make Minnesota communities more resilient to the impacts of climate change. The stormwater grants program is the first round of construction funding that is being awarded from this \$100 million climate resilience package.

Over the last two years, the MPCA [has awarded over 30 Minnesota communities](#) with planning grants to prepare their communities for climate change.

Questions about this grant must be submitted to grants.pca@state.mn.us with the subject line "'FY 24 Stormwater Grants" no later than 4 p.m. on April 4, 2024.

 [Minnesota Pollution Control Agency](#) [[Contact us](#)]

 [SHARE](#)

[Unsubscribe](#) • [Preferences](#) • [Help](#) • This email sent using GovDelivery (800-439-1420)

This email was sent to clerk@breitungtownship.org using GovDelivery Communications Cloud on behalf of: Minnesota Pollution Control Agency
520 Lafayette Road North · Saint Paul, MN 55155 · 1-800-439-1420

**AMBULANCE VEHICLE AID DONATION AGREEMENT
BETWEEN THE CITY OF TOWER and ENTITIES SERVED BY THE
THE TOWER AREA AMBULANCE SERVICE
License # 0244**

THIS AMBULANCE VEHICLE AID DONATION AGREEMENT (the "Agreement") is made and entered into this _____ day of _____, 2024 by and between the CITY OF TOWER, a municipal corporation ("City"), and the TOWNSHIP OF BREITUNG, TOWNSHIP OF EAGLE'S NEST, TOWNSHIP OF EMBARRASS, FORTUNE BAY RESORT AND CASINO, TOWNSHIP OF GREENWOOD, TOWNSHIP OF KUGLER, TOWNSHIP OF VERMILION LAKE.

The legal primary service area is established by the State Emergency Medical Service Regulatory Board for the Tower Area Ambulance Service (TAAS). As of January 1, 2024, the Ambulance Services has two ambulance vehicles in service.

The intent and purpose of the agreement is to ensure adequate capital funds to support the continued operation of the TAAS. This Agreement shall cover 3 years, beginning on January 1, 2024, and ending on December 31, 2026.

The Tower Area Ambulance Commission ("Ambulance Commission") will be comprised of the parties to this agreement to review and discuss the ambulance vehicle needs for the TAAS. Each contributing entity will appoint one individual to represent their community on the Ambulance Commission. One administrative staff member from the Ambulance Service will attend meetings. Appointed officials are responsible for communicating information back to their respective board. The Ambulance Commission will determine the date and time of regular and/or special meetings.

The monies received as ambulance vehicle aid will be kept in a restricted capital account for the purpose of the purchase of an ambulance and other purposes as determined by the Ambulance Commission. No monies may be removed or transferred from the restricted capital account unless approved by the Ambulance Commission. The Ambulance Commission will approve and recommend to the City Council any purchases from the restricted capital account.

Any revenue associated with the disposal of an Ambulance will be returned to the Ambulance Vehicle Fund. The City shall maintain insurance coverage for all ambulance vehicles.

AMBULANCE VEHICLE AID DONATION RATE SHEET

For the years 2024-2026, the population-based donation rate is \$25.00 per year-round resident per calendar year. The donation is a mutually agreed upon donation.

POPULATION-BASED and ENTERPRISE AGREED UPON DONATIONS for Calendar years 2024-2026.

Entity	2020 Census Residential Population	Rate/Per Capita/Per Year	Amount
City of Tower	430	\$25.00	\$10,750
Township of Breitung	530	\$25.00	\$13,250
Township of Eagle's Nest	226	\$25.00	\$5,650
Township of Embarrass (50% census)	N/A	\$25.00	N/A
Township of Greenwood	1041	\$25.00	\$26,025
Township of Kugler	145	\$25.00	\$3,625
Township of Vermilion Lake	265	\$25.00	\$6,625
Fortune Bay Resort and Casino	ENTERPRISE	\$6,500	\$6,500
Bois Forte Band of Chippawa	ENTERPRISE	\$3,500	\$3,500

Fortune Bay Resort and Casino agrees to a voluntary contribution of \$6,500 per year.

Bois Forte Band of Chippewa agrees to a voluntary contribution of \$3,500 per year.

TAAS will contribute \$_____ per mile per transfer performed on an annual basis.

Annual donations should be received no later than December 1st each year of this agreement.

Annual donation invoices will be mailed by April 1st of each year.

City of Tower

Township of

Signature: _____

Signature: _____

Title: _____

Date: _____

Date: _____

Title: _____

Entity	Actual				Proposed		
	2020	2021	2022	2023	2024	2025	2026
City of Tower	\$ 7,500.00	\$ 7,530.00	\$ 6,450.00	\$ 12,900.00	\$ 10,750.00	\$ 10,750.00	\$ 10,750.00
Greenwood	\$ 13,500.00	\$ 13,500.00	\$ -	\$ -	\$ 26,025.00	\$ 26,025.00	\$ 26,025.00
Breitung	\$ 8,700.00	\$ 8,700.00	\$ 7,950.00	\$ 16,400.00	\$ 13,250.00	\$ 13,250.00	\$ 13,250.00
Bois Forte	\$ -	\$ 2,500.00	\$ 2,500.00	\$ 5,000.00	\$ 3,500.00	\$ 3,500.00	\$ 3,500.00
Kugler	\$ 2,595.00	\$ 2,595.00	\$ 2,175.00	\$ 4,350.00	\$ 3,625.00	\$ 3,625.00	\$ 3,625.00
Fortune Bay	\$ -	\$ -	\$ 5,000.00	\$ 10,000.00	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00
Eagle's Nest	\$ 3,525.00	\$ 3,525.00	\$ 3,390.00	\$ 6,780.00	\$ 5,650.00	\$ 5,650.00	\$ 5,650.00
Vermilion Lake	\$ 4,185.00	\$ 4,185.00	\$ 3,975.00	\$ 7,950.00	\$ 6,625.00	\$ 6,625.00	\$ 6,625.00
Ambulance Sale	\$ -	\$ -	\$ 5,000.00	\$ -	\$ -	\$ -	\$ -
Transfer Miles	\$ 21,962.80	\$ 9,791.51	\$ 10,496.18	\$ -	\$ -	\$ -	\$ -
TOTAL	\$ 61,967.80	\$ 52,326.51	\$ 46,936.18	\$ 63,380.00	\$ 75,925.00	\$ 75,925.00	\$ 75,925.00

Current Balance:

\$ 212,613.87

Total Cost of Ambulance

\$ 253,000.00

Paid in 2023

\$ 16,050.00

Total with payment

\$ 236,950.00 Remaining balance for Ambulance Purchase

Difference

\$ 24,336.13 Deficit for ambulance purchase

Owed by Ambulance (xfr miles)

\$ 8,057.64 Second Half 2022 (not including 2020 overpayment, more on this on Transfer tab)

Owed by Ambulance (xfr miles)

\$ 11,201.68 Full year 2023

Owed by Greenwood (annual payment)

\$ 46,845.00 2022 and 2023



Engineering

Land Surveying

Site Development

January 23, 2024

The Honorable Tim Tomsich
Chairman, Breitung Township
P.O. Box 56
Soudan, MN 55782

**Re: 2022 Infrastructure Improvements
Project No. 22-003**

Dear Chairman Tomsich:

Enclosed is Partial Payment Estimate No. 2 for the 2022 Infrastructure Improvements project. We recommend payment of \$46,256.82 to Mesabi Bituminous, Inc., P.O. Box 728, Gilbert, MN 55741 upon receipt of certified payroll reports.

After your review and approval, please sign and date the partial payment estimate, and return a copy to our office.

If you have any questions, please do not hesitate to contact our office.

Sincerely,

JPJ Engineering, Inc.

John P. Jamnick, P.E.

JPJ/dj

Enclosure

PARTIAL PAYMENT ESTIMATE

PROJECT: 2022 Infrastructure Improvements		PROJECT NO.: 22-003	DATE: October 31, 2023 PAY ESTIMATE NO.: 2 PAGE 1 OF 2
OWNER: Breitung Township P.O. Box 56 Soudan, MN 55782	CONTRACTOR: Mesabi Bituminous, Inc. P.O. Box 728 Gilbert, MN 55741	PERIOD OF ESTIMATE FROM: September 18, 2023 TO: October 28, 2023	

CONTRACT CHANGE ORDER SUMMARY			ESTIMATE	
No.	Amount			
	Additions	Deductions		
			1. Original Contract	\$346,215.85
			2. Change Orders	\$0.00
			3. Revised Contract (1+2)	\$346,215.85
			4. Work Completed*	\$254,604.32
			5. Stored Materials	\$0.00
			6. Subtotal (4+5)	\$254,604.32
			7. Retainage 5%	(\$12,730.22)
			8. Previous Payments	(\$195,617.28)
			9. Amount Due (6-7-8)	\$46,256.82
TOTALS				
NET CHANGE				
*Detailed breakdown attached				

CONTRACT TIME		
Original (days): Revised:	On Schedule <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Starting Date: December 29, 2022 Substantial Completion: September 1, 2023 Projected Completion: November 1, 2023

CONTRACTOR'S CERTIFICATION:

The undersigned Contractor certifies, to the best of its knowledge, the following:

- (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
- (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
- (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor: Mesabi Bituminous, Inc.

By: 

Date: 11/18/2024

ENGINEER'S CERTIFICATION:

The undersigned certifies that to the best of their knowledge and belief and to the extent of their assigned Contract responsibilities, the quantities shown in this estimate are correct and that the work has been performed in accordance with the Contract Documents.

Engineer: JPJ Engineering, Inc.

By: 

Date: 10/31/23

APPROVED BY OWNER:

Owner: Breitung Township

By: _____

Date: _____

PAY ESTIMATE NO. 2

DATE: October 31, 2023

OWNER: Breitung Township

PROJECT: 2022 Infrastructure Improvements

CONTRACTOR: Mesabi Bituminous, Inc., P.O. Box 728, Gilbert, MN 55741

BASE BID

ITEM NO.	DESCRIPTION	QUAN. BID	UNIT	UNIT PRICE	QUANTITY THIS PERIOD	AMOUNT THIS PERIOD	QUANTITY TO DATE	AMOUNT TO DATE
2104	RMV BIT PAVEMENT	5,595	S.Y.	\$4.50	14	\$63.00	2,444	\$10,998.00
2104	RMV SANITARY SEWER	50	L.F.	\$3.15	0	\$0.00	37	\$116.55
2104	RMV SANITARY MANHOLE	4	EACH	\$525.00	0	\$0.00	4	\$2,100.00
2104	RMV PIPE CULVERT	164	L.F.	\$4.20	64	\$268.80	176	\$739.20
2104	SALVAGE PIPE CULVERT	35	L.F.	\$7.35	0	\$0.00	35	\$257.25
2105	COMMON EXCAVATION	2,188	C.Y.	\$14.00	4	\$56.00	2,561	\$35,854.00
2105	SELECT GRAN BORROW (CV)	1,189	C.Y.	\$18.00	0	\$0.00	1,547	\$27,846.00
2105	INSTALL SALV PIPE CULVERT	35	L.F.	\$55.65	35	\$1,947.75	35	\$1,947.75
2105	INSTALL SALVAGED APRON	1	EACH	\$1,155.00	1	\$1,155.00	1	\$1,155.00
2112	GEO SEP FABRIC, TYPE V	3,765	S.Y.	\$2.00	352	\$704.00	3,877	\$7,754.00
2211	AGG BASE, CLASS 5 (CV)	940	C.Y.	\$32.00	92	\$2,944.00	972	\$31,104.00
2221	AGG SHOULDERING	12	C.Y.	\$100.00	12	\$1,200.00	12	\$1,200.00
2232	MILL BIT PAVEMENT	2,445	S.Y.	\$5.40	0	\$0.00	0	\$0.00
2360	TYPE SP WEARING COURSE	709	TON	\$94.00	0	\$0.00	0	\$0.00
2360	TYPE SP NON-WEARING COURSE	432	TON	\$94.00	363.86	\$34,202.84	363.86	\$34,202.84
2501	18" RCP PIPE CULVERT	32	L.F.	\$147.00	0	\$0.00	32	\$4,704.00
2501	24" RCP PIPE CULVERT	80	L.F.	\$178.50	0	\$0.00	80	\$14,280.00
2501	18" RCP APRON	2	EACH	\$3,307.50	0	\$0.00	2	\$6,615.00
2501	24" RCP APRON	4	EACH	\$4,515.00	0	\$0.00	4	\$18,060.00
2506	ADJUST GATE VALVE & BOX	6	EACH	\$100.00	4	\$400.00	4	\$400.00
2506	CONST SAN MANHOLE	4	EACH	\$8,925.00	0	\$0.00	4	\$35,700.00
2563	TRAFFIC CONTROL	1	L.S.	\$3,500.00	1	\$3,500.00	1	\$3,500.00
2573	CONST SITE EXIT CONTROLS	1	L.S.	\$1,000.00	0	\$0.00	0	\$0.00
2573	CULVERT END CONTROL	10	EACH	\$250.00	7	\$1,750.00	7	\$1,750.00
2575	SEEDING	1	L.S.	\$500.00	1	\$500.00	1	\$500.00
2582	4" SOLID LINE PVMT MARKINGS	625	L.F.	\$2.00	0	\$0.00	0	\$0.00
2621	8" PVC SANITARY SEWER	50	L.F.	\$168.00	0	\$0.00	40	\$6,720.00
2621	CON TO EX SAN SEWER	10	EACH	\$556.50	0	\$0.00	10	\$5,565.00
2625	PIPE INSULATION	7	S.Y.	\$108.15	0	\$0.00	14.2	\$1,535.73

TOTAL WORK COMPLETED THIS PERIOD - Base Bid.....

\$48,691.39

TOTAL WORK COMPLETED TO DATE - Base Bid.....

\$254,604.32

LIABILITY COVERAGE WAIVER FORM

Members who obtain liability coverage through the League of Minnesota Cities Insurance Trust (LMCIT) must complete and return this form to LMCIT before their effective date of coverage. Email completed form to your city's underwriter, to pstech@lmc.org, or fax to 651.281.1298.

Members who obtain liability coverage from LMCIT must decide whether to waive the statutory tort liability limits to the extent of the coverage purchased. *The decision to waive or not waive the statutory tort limits must be made annually by the member's governing body, in consultation with its attorney if necessary.* The decision has the following effects:

- *If the member does not waive the statutory tort limits*, an individual claimant could recover no more than \$500,000 on any claim to which the statutory tort limits apply. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would be limited to \$1,500,000. These statutory tort limits would apply regardless of whether the member purchases the optional LMCIT excess liability coverage.
- *If the member waives the statutory tort limits and does not purchase excess liability coverage*, a single claimant could recover up to \$2,000,000 for a single occurrence (under the waive option, the tort cap liability limits are only waived to the extent of the member's liability coverage limits, and the LMCIT per occurrence limit is \$2,000,000). The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to \$2,000,000, regardless of the number of claimants.
- *If the member waives the statutory tort limits and purchases excess liability coverage*, a single claimant could potentially recover an amount up to the limit of the coverage purchased. The total all claimants could recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.

Claims to which the statutory municipal tort limits do not apply are not affected by this decision.

LMCIT Member Name: _____

Check one:

☐ The member **DOES NOT WAIVE** the monetary limits on municipal tort liability established by Minn. Stat. § 466.04.

☐ The member **WAIVES** the monetary limits on municipal tort liability established by Minn. Stat. § 466.04, to the extent of the limits of the liability coverage obtained from LMCIT.

Date of member's governing body meeting: _____

Signature: _____

Position: _____



Federal Signal Corporation
Alerting & Notification Systems
2645 Federal Signal Drive
University Park, IL 60484 USA



4983132

Order No:	4983132 / SO
Date / Page No:	1/12/2024 1 of 1
Order Taken By:	LYONS, LORI L
Customer PO:	QUOTE FWS11024851

ORDER ACKNOWLEDGEMENT

SEE NOTICE BELOW

Sold To: 84157640

CREDIT CARD SALES-ANTHONY ZAVODNIK
11 POPLAR ST
SOUDAN MN 55782
United States

Ship To: 84157640

ANTHONY ZAVODNIK
11 POPLAR ST
TAG: BREITUNG TWP PARTS
SOUDAN MN 55782
United States

RSM: CLIFF, TEAGUE

Rep: FEDERAL WARNING SYSTEMS

Bill To No	84157640	Freight Terms	Prepaid		Ship Via	UPS GROUND /				
Payment Terms	CREDIT CARD PAYMENT			Inco Terms	FOB - Origin		Quote No	SHIPMENT TOTAL 218-780-6359-0000	Ship Complete	Y
Delivery Instructions		218-780-6359, ANTHONY ZAVODNIK								
Line No	Quantity Ordered	Schedule Date 1	Item No.	Description			Unit Price 2	Total Amount 2		
1.000	1.0000	1/26/2024	Q8247B039G	ARMATURE, 230V AC/DC, MODEL 2			427.00	427.00		
2.000	1.0000	1/26/2024	Q8247B040G	MODEL 2 FIELD, 230 VAC			311.00	311.00		
3.000	2.0000	1/26/2024	Q8247A020	BRUSH AND SPRING (1 PC EA--MODEL 2 NEEDS 2			51.00	102.00		
4.000	1.0000	TBD	FREIGHTANS	SHIPPING & HANDLING ZONE 1 SHIPPING & HANDLING			39.00	39.00		

THIS ORDER IS SUBJECT TO AND GOVERNED BY SPECIFIC ADDITIONAL TERMS AND CONDITIONS WHICH ARE INCORPORATED HEREIN BY REFERENCE AND WHICH MAY BE FOUND AT: WWW.FEDSIG.COM/TERMS-AND-CONDITIONS, OR MAY BE OBTAINED BY WRITTEN REQUEST TO FEDERAL SIGNAL CORPORATION, 2645 FEDERAL SIGNAL DR., UNIVERSITY PARK, IL 60484, BY EMAIL TO INFO@FEDERAL SIGNAL.COM OR BY CALLING 708/534-3400.

1 Schedule Date TRD - To Be Determined

Subtotal: 879.00

Est. Tax: 64.83

CURRENCY: USD Order Total: 943.83

Order details

Order info

Time placed Jan 10, 2024 at 11:39 AM
Order number 03-11041-45537
Total \$59.05 (1 item)
Sold by [fiveanddimeindustrial](#)

Delivery info

Delivered on Tue, Jan 16, 2024



Paid
Jan 10



Shipped
Jan 10



Delivered
Jan 16

Tracking details

Number 9400108205499665652764

Track package

Item info



Fag 7202-B-XL-2RS-TVP Angular Contact Ball Bearing X-LIFE (RE115) **\$49.99**

Item number: 234635951067

Returns accepted through Feb 15, 2024.

[Leave feedback](#)

[Contact seller](#)

More actions

Shipping address

anthony zavodnik
11 POPLAR STREET
Soudan, Minnesota 55782-2400
United States

Payment info

PayPal

a***v@gmail.com

\$66.53

Jan 10 at 11:42 AM

2 items \$56.96
Shipping \$5.00
Tax \$4.57

Order total

\$66.53

How do you like our order details page?
[Tell us what you think](#)

Other actions

[Contact seller](#)

Order info

Time placed Jan 10, 2024 at 11:39 AM
Order number 03-11041-45538
Total \$7.48 (1 item)
Sold by [rodavictoriausa](#)

Delivery info

Delivered on Tue, Jan 16, 2024



Paid
Jan 10



Shipped
Jan 10



Delivered
Jan 16

Tracking details

Number 9400108205499665692203

Track package

Item info

SKF 6202 2RS C3 DEEP GROOVE BALL BEARING RUBBER SEALED 15x35x11mm 6202DDU 6202LU **\$6.97**

Item number: 165032939741

Returns accepted through Feb 15, 2024.

\$ 1010.36

RESOLUTION APPOINTING ELECTION JUDGES 2024-01

WHEREAS: Minnesota Statutes § 204B.21 allows Breitung Township to appoint election judges;

WHEREAS: Minnesota Statutes § 204B.19, subdivision 2 requires that an election judge (1) can read, write, and speak the English language, (2) is not the spouse, parent, child, or sibling of any election judge serving in the same precinct or any candidate of the election, (3) is not domiciled, either permanently or temporarily with any candidate at the election, or (4) is not a candidate in the election;

WHEREAS, the base number of required election judges for an election in Minnesota under Minnesota Statutes § 204B.22 has been determined to be a minimum of (4) Four for the precinct of Breitung Township ;

WHEREAS, the clerk recommends election judges due to the anticipated voter turnout, election judge availability, and necessity of maintaining party balance at all times during the day; and

WHEREAS: the following list of judges fulfills the requirements listed in Minnesota Statutes § 204B.19, subdivision 2:

<u>Jorgine Gornick</u>	<u>Katy Popesh</u>	<u>Trudy Hendricks</u>
<u>Randy Winkler</u>	<u>Kathleen Zavodnick</u>	<u>Laurie Anderson</u>
<u>Teresa Doliner</u>	<u>Stephanie Ukkola</u>	<u>Sally Turk</u>
<u>Cindy Zollar</u>	<u>Miranda Kishel</u>	<u>Corrine Hill</u>

WHEREAS: under Minnesota Statutes § 204B.21, subdivision 2, a resolution is mandatory if the appointment of the election judge is within 25 days of the election in which the election judge will serve.

WHEREAS: 03 / 12 /2024 is the date of the election in which the election judge is to serve;

NOW, THEREFORE BE IT RESOLVED: the Town Board of Breitung Township hereby appoints the following election judges as eligible to serve in the Township Election on March 12th, 2024, pending completion of their training and otherwise qualifying for the office:

<u>Jorgine Gornick</u>	<u>Katy Popesh</u>	<u>Trudy Hendricks</u>
<u>Randy Winkler</u>	<u>Kathleen Zavodnick</u>	<u>Laurie Anderson</u>
<u>Teresa Doliner</u>	<u>Stephanie Ukkola</u>	<u>Sally Turk</u>
<u>Cindy Zollar</u>	<u>Miranda Kishel</u>	<u>Corrine Hill</u>

BE IT FURTHER RESOLVED: the Town Board of Breitung Township hereby authorizes any election judge to be compensated as required by Minnesota Statutes § 204B.31, in an amount set by the Town Board at their regular hourly rates for the clerk and deputy clerk and at \$ 15.00 per hour for all other trained election judges, which is not less than the prevailing Minnesota minimum wage, (plus meals the day of the election) ;

BE IT FURTHER RESOLVED: the Town Board of Breitung Township hereby authorizes the Town Clerk to add additional election judges as needed and allowed by Minnesota Statutes § 204B.21.

Passed this 25th day of January, 2024

BY THE BREITUNG TOWN BOARD: Chairman Tomsich, Supervisor Tekautz, Supervisor Tuchel

Ayes:

Nayes:

Tim Tomsich, Town Board Chair

Attest:

Dianna Sundahl, Township Clerk

RESOLUTION 2024-02
BREITUNG TOWNSHIP of St. Louis County, MN
Resolution Appointing 2024 Absentee Ballot Board

Whereas, Minnesota Statutes Section 203B.121, subd.1 requires the Town board, as governing body of the Town, to appoint a ballot board to process all absentee ballots returned to the Town clerk for the Township Election.

Whereas, the ballot board must consist of election judges trained in the handling of absentee ballots, or staff trained as election judges; and

Whereas, even though only two members are required to meet whenever an absentee ballot needs to be processed, the ballot board must consist of at least the same number of members as the minimum number of required election judges for the Town election, which pursuant to Minnesota Statutes Section 204B.22 has been determined to be three. Whereas, the Town Board for the Town of Breitung has appointed its election judges for the 2024 Township of Breitung Local Election.

Now Therefore Let It Be Resolved: That the Town Board for the Town of Breitung hereby appoints the following election judges to serve as the ballot board required to perform all duties required in the processing of absentee ballots required under Minnesota Statutes Section 203B.121 and all other applicable statutes and rules:

Sally Turk, Trudy Hendricks, Katy Popesh

Be It Further Resolved: That the Town Board of the Town of Breitung hereby authorizes any member of the ballot board to be compensated as required by Minnesota Statutes Section 203B.121, when said member performs any required duty of the ballot board.

Adopted by the Breitung Town Board, January 25th, 2024

Upon vote taken the following voted: Chairman Tim Tomsich, Supervisor Chuck Tekautz, Supervisor Matthew Tuchel

For:

Against:

By the Breitung Town Board

Attested to by

Town Chair-Tim Tomsich

Town Clerk-Dianna Sundahl

TOWNSHIP OF BREITUNG
RESOLUTION NO. 2024-03

STATE OF MINNESOTA
COUNTY OF ST. LOUIS
TOWNSHIP OF BREITUNG

RESOLUTION AUTHORIZING THE TOWNSHIP OF BREITUNG TO
MAKE APPLICATION TO AND ACCEPT FUNDS FROM IRRR FY24
COMMUNITY INFRASTRUCTURE PROGRAM

WHEREAS THE authorizing authority approves of the attached application for the Township of Breitung Infrastructure Improvements project FY 2024; and

WHEREAS THE authorizing authority agrees to accept funding for the underlying project if approved by the IRRR.

NOW BE IT RESOLVED that the authorizing authority of the Township of Breitung does adopt this resolution. Chairman Tomsich, Supervisor Tekautz, Supervisor Tuchel in attendance

Upon vote taken, the following voted:

For:

Against:

Whereupon said Resolution NO. 2024-03 was declared duly passed and adopted this 25th day of January, 2024.

Timothy Tomsich – Chairman

Dianna Sundahl - Clerk