

## **Township of Breitung Regular Board Meeting 11-30-23 at 12:00pm. In Person Meeting at the Breitung Community Center**

### **Present In Person:**

**Board Members:** Chairman Tim Tomsich, Supervisor Chuck Tekautz, Supervisor Matt Tuchel, Clerk Dianna Sundahl, Treasurer Jorgine Gornick

**Public:** Daniel Reing-Police Chief, Isaac Karolczak, Stephanie Ukkola-Timberjay, Tom Gorsma-Maintenance Supervisor, John Jamnick JPJ Engineering, Susie Chiabotti-Park Manager (left @ 1:16pm), Terry Carlson-Tower News (arrived @ 12:05pm), Barb Burgess-TSHS (left @ 1:05pm), Elaine McGillivray (left @ 1:05pm), Scott Lilya (left @ 12:20pm), Angelica Karolczak (arrived @ 12:35pm), Gregory Dostert (left @ 1:15pm), Trudy Hendricks (arrived @ 12:10pm, left @ 1:20pm)

Call to Order @ 12:03pm by Chairman Tim Tomsich

### **Acceptance of Agenda**

Motion by Supervisor Tekautz to accept the agenda as presented

2<sup>nd</sup> by Supervisor Tuchel

Motion Passed 3-0

### **Approval of Minutes**

Motion by Supervisor Tekautz to approve the minutes of the 10/26/23 Regular Board Meeting Minutes and 11/16/23 Special Board Meeting as presented

2<sup>nd</sup> by Supervisor Tuchel

Motion passed 3-0

### **Approval of Treasurers Report**

Motion by Supervisor Tekautz to approve the October 2023 Treasurers Report as presented

2<sup>nd</sup> by Supervisor Tuchel

Motion passed 3-0

### **Correspondence**

- MAT-\*November Newsletter, Annual Conference, CDL Requirements
- IRRR-\*November 8<sup>th</sup> Ranger, November 16<sup>th</sup> Ranger
- St. Louis County-\*Opioid Settlement
- North St Louis SWCD Open House
- Vermilion Watershed-Planning
- MN Rural Water
- MN Pollution Control
- LMC-Premium Rates
- State of MN-Mn DOT 20 Year Plan
- Northwoods Partners

### **Public Input**

None

## Reports

- Police-See Attached
- Fire-See Attached
- Road and Bridge-See Attached
- McKinley Park-Park Manager in to give report. 2023 was a good year, thanked the Township for being supportive.
- Recreation-Rink tentatively scheduled to open 12/22/23
- Wastewater Board-Bids for Water Filtration Plant rejected, PFA suggested to send out for bids again. Force Main Project Complete besides punch list items. Next Meeting 12/20/23-Payment to 2EZ on the agenda with 10k retainage. 2EZ to correct items on Dostert property. Met with LU49 for Union negotiations and a 3-year contract.
- Ambulance Commission-No meeting until January 2024

Motion by Supervisor Tekautz to accept reports as presented

2<sup>nd</sup> by Supervisor Tuchel

Motion passed 3-0

## Old Business:

Scott Lilya Property-Puncher Point-Petition received today by the Clerk, no time for copies before the meeting. Board to review the paperwork to move the property line and follow MAT guidelines

Motion by Supervisor Tekautz to accept the petition and schedule a hearing @ the December 21<sup>st</sup>, 2023 Regular Board Meeting

2<sup>nd</sup> by Supervisor Tuchel

Motion passed 3-0

Police Department-Moved till later in the agenda; awaiting family to arrive

Township Road Improvement Project- Construction Costs came in at \$633,200 but total costs with prework comes in at \$646,000.

- SPRA-State Park Road Account-Denied funding due to a technicality of licensed vehicle
- LRIP-Local Road Improvement-JPJ to continue to work on this project, St. Louis County passed a resolution in support of this project and received a letter of support from MN DOT, once funding approved, will go to IRRR for funding support

Stuntz Bay-County Bid Approval. County accepted the Bid from Mesabi Bituminous which came in 30% under estimated cost of project. That while the St. Louis County accepts the bid, Breitung Township pays the bills for this project. Next step to work with IRRR on widening of the road by guardrail. Supervisor Tuchel asked about Design Fees and how they work, because the percentages are different on different projects. John from JPJ explained that Design Fee and percentages can be adjusted up or down and can be as high as 8% depending on the technical difficulty of a project. Supervisor Tuchel asking about fees on Stuntz Bay project, and JPJ will go back and review.

Motion by Supervisor Tuchel to accept the bid from Mesabi Bituminous that St. Louis County has previously approved

2<sup>nd</sup> by Supervisor Tekautz

Motion passed 3-0

#### Infrastructure Projects Updates

- 2022 Infrastructure-Chairman Tomsich requested an extension of the IRRR Grant until the end of 2024, as the final wear coat has not been completed
- 2023 Infrastructure-IRRR will be meeting on December 6<sup>th</sup>, received 75k CDBG funding for this project, scope has been scaled back, Chairman Tomsich asks JPJ to get ready to put this project out for bid.

Police Department-New Hire, Officer Isaac Karolczak was sworn in by Chief Dan Reing

2024 CDBG Grant-This grant is being requested for the Center St Project. Supervisor Tuchel asked how this is presented, (in person or via tele-conference) Clerk Sunsdahl to reach out to the County. Chairman Tomsich will approach IRRR in regards to funding if CDBG dollars are approved.

PFA Loan-Supervisor Tuchel and John from JPJ met to exchange paperwork on easements in regards to properties included in the Force Main Project. JPJ to work with DNR, Trails and other entities involved. TBWWB will work with an attorney in regards to private parties.

Gravel Pit-The Board approved a reconciliation cost with Mesabi Bituminous at the last Special meeting in the amount of \$31,884.50

Breitung to Tower Trail Loop-Chairman Tomsich met with Mayor Dave Setterberg on this matter and will continue to meet with committee established by Tower. Asking JPJ to do a cost estimate of this project. Project could run into difficulties with private easements.

McKinley Park Roof Estimates-Received 2 estimates from local companies. Maintenance Supervisor Gorsma suggested to wait until February to solicit more bids.

Motion by Supervisor Tekautz to reject bids

2<sup>nd</sup> by Supervisor Tuchel

Motion passed 3-0

Outdoor Recreation Project-Soudan Park-Breitung Township has applied the last 2 years for the DNR Outdoor Recreation Grant without success. 2024 Grant is due the end of March. Recreation Committee to meet and discuss before the next Breitung Town Board Meeting. Consensus by the Board to table until the next meeting.

#### **New Business:**

##### Pay Bills as Presented

Motion by Supervisor Tuchel to Pay Bills as Presented

2<sup>nd</sup> by Supervisor Tekautz

Motion Passed 3-0

TSHS Request to use the Copier-Members from the Tower-Soudan Historical Society were present to present their request to use the copier to make approximately 1500 copies for Phase One of their project to preserve and copy the 143 men that passed away at the Soudan Mine. The Historical Society to work with the Clerk and Treasurer for convenient times.

Motion by Supervisor Tuchel to approve the TSHS to use the copier free of charge

2<sup>nd</sup> by Supervisor Tekautz

Motion passed 3-0

McKinley Park Manager Contract-Discussion by Supervisor Tuchel to remove the 30% of next \$50,000 altogether under Section Four of the Compensation and to change the 20% statement of all such gross income in excess of \$250,000 to \$200,000. Park Manager in agreement

Motion by Supervisor Tuchel to accept the Contract with the revisions to remove the 30% and change the \$250,000 to \$200,000 under Section Four of the Compensation

2<sup>nd</sup> by Supervisor Tekautz

Motion passed 3-0

McKinley Park Rate Schedule 2024-Discussion in regards to the 2024 rates at McKinley Park.

Supervisor Tuchel brought in a comparison chart of other local Campground rates.

Motion by Supervisor Tuchel to set the McKinley Park Rate Schedule for 2024 as; Daily Electric-\$50, Daily Non-Electric-\$30, Weekly Electric-\$325, Weekly Non Electric-\$200, Monthly Electric-\$1100, Monthly Non Electric \$700, Seasonal-\$3600, Winter Storage-\$600, Boat Launch-\$10, Seasonal Launch-\$70

2<sup>nd</sup> by Supervisor Tekautz

Motion 3-0

Police Contract with Tower

Motion by Supervisor Tekautz to approve the Police Contract with the City of Tower as presented without changing any wording

2<sup>nd</sup> by Supervisor Tuchel

Motion passed 3-0

Resignation of Fire Department member Matt Tomsich

Motion by Supervisor Tuchel to accept the resignation of member Matt Tomsich with regret

2<sup>nd</sup> by Supervisor Tekautz

Motion passed 3-0

Fund Transfers-Discussion by the Board that some of the accounts were in the red, and while there will be monies coming in December, good idea to get them out of the red. Will run the Projects Fund in the red as funds coming in from multiple grant sources.

Motion by Supervisor Tuchel to transfer \$25k from the Police Fund and move 8k to Recreation Fund and 17k to the R&B Fund

2<sup>nd</sup> by Supervisor Tekautz

Motion passed 3-0

Certificate of Deposit-Discussion about the purchase of another CD as rates remain better than a Savings Account at Frandsen Bank. Currently ROR between 4-5%. Review of all monies including reserve accounts.

Motion by Supervisor Tuchel to purchase a Certificate of Deposit in the Amount of 90k for a nine-month period with the money coming out of Reserve Account Funds

2<sup>nd</sup> by Supervisor Tekautz

Motion passed 3-0

Approve Partial Payment

- Project 20-741 McKinley Park Trail-\$8,573.46 to Mesabi Bit
- Project 22-003 2022 Infrastructure-\$3451.36 to JPJ Engineering
- Project 21-923 Stuntz Bay Road-\$1377.50 to JPJ Engineering
- Project 20-741 McKinley Park Trail-\$1020.76 to JPJ Engineering

Motion by Supervisor Tekautz to approve all partial payments as presented

2<sup>nd</sup> by Supervisor Tuchel

Motion passed 3-0

Resolutions

- Resolution 2023 #30-Accepting Donations

Motion by Supervisor Tekautz to approve Resolution 2023 #30 as presented

2<sup>nd</sup> by Supervisor Tuchel

Motion passed 3-0

**Next Regular Board Meeting**-December 21<sup>st</sup>, 2023 @ 12N @ Breitung Community Center

**Adjourn**

Motion by Supervisor Tuchel to adjourn the meeting @ 1:30pm

2<sup>nd</sup> by Supervisor Tekautz

Motion passed 3-0

Respectfully Submitted

Dianna Sunsdahl

Clerk, Breitung Township