

# **Township of Breitung Agenda-Regular Board Meeting**

**Township of Breitung Regular Board Meeting 07/27/2023**

**Breitung Community Center 12:00pm**

- Call the meeting to order/Roll Call
- Acceptance of Agenda
- Approval of Minutes
  - 06/22/23 Regular Board Meeting
- Approval of June 2023 Treasurer's Report
  - Checks Written 47742-47847
  - Total Disbursements-\$177,292.23
  - Fund Balance-\$260,914.20
  - Voided Checks-47795
- Propane Bids
- Correspondence
  - LMC-\*Upcoming Events, \* Safety & Loss Control
  - MAT-\*July Newsletter, \* District 10 Meeting/Election
  - IRRR-\*July 12<sup>th</sup> Ranger
  - St. Louis County-\*Public Health Updates, \*New Website for Projects, Plans, Studies
  - On Systems-Thank You to Maintenance Staff, Park Staff and Guests
  - Alice Arola-Thank You for the Community Picnic
  - MN Department of Human Services-Update Medical Information
  - PERA-Newsletter
- Public Input

## **Reports:**

- Police-See Attached
- Fire-See Attached
- Road and Bridge-See Attached
- McKinley Park
- Recreation
- Wastewater Board-See Attached
- Ambulance Commission

Acceptance of Reports

## **Old Business**

- Infrastructure Projects
- Outdoor Recreation Project-McKinley Park
  - Flagship Recreation and Landscape
- Blight
- Care Crossings Update
- Police Department-Updates
  - Impounded Vehicle-2015 KIA Truck
  - Goombaz Security Proposal Update
- DNR Grant-Soudan Park
- Thompson Farm Road Relocation

## **New Business**

- Pay Bills as presented
- Grant Opportunities
  - IRRR 50k Engineering Fees for Stuntz Bay Access Road
  - DNR Community Forestry
  - MPCA-Protect Against Climate Change
- Resolutions
  - 2023-19-Accepting Donations
  - 2023-20-Entering into a Cooperative Agreement with St. Louis County for SPRA Funds for Stuntz Bay Access Road
- Fire
  - Request purchase of 2 lunar cameras @ a cost of \$2018/each
- Letter of Support
  - Letter of support from Breitung Township to the City of Tower for purchase of St. Louis County Property on Marina Drive
- Approve Payment
  - Project 21-847 Force Main Improvements-Payment request of \$52,305.79-once Breitung Township receives payment from TBWWB
- Road and Bridge Request-Request for fans in shop
- Housing Institute-Approval for Clerk Sunsdahl to attend

**Next Regular Board Meeting**-Thursday, August 24<sup>th</sup>, 2023 @ 12Noon Breitung Community Center

## **Adjourn**

## **Township of Breitung Regular Board Meeting 06-22-23 at 12:00pm. In Person Meeting at the Breitung Community Center**

### **Present In Person:**

**Board Members:** Chairman Tim Tomsich, Supervisor Chuck Tekautz, Supervisor Matt Tuchel, Clerk Dianna Sundahl

**Public:** Daniel Reing-Police Chief, Stephanie Ukkola-Timberjay, Valeda McDonald, Jim Battin, Joe LaForte, Randy Winkler, Terry-Tower News (left @ 12:28), Trudy Hendricks (arrived @ 12:05), Thomas Burns (arrived @12:06), Jessica Hanine-Tower News (arrived @ 12:28)

**Absent:** Treasurer Jorgine Gornick

Call to Order @ 12:00pm by Chairman Tim Tomsich

### **Acceptance of Agenda**

Motion by Supervisor Tuchel to accept the agenda as presented

2<sup>nd</sup> by Supervisor Tekautz

Motion Passed 3-0

### **Approval of Minutes**

Motion by Supervisor Tuchel to approve the minutes of the 06/14/2023 Special Board Meeting Minutes as presented

2<sup>nd</sup> by Supervisor Tekautz

Motion passed 3-0

### **Approval of Treasurers Report**

Motion by Supervisor Tuchel to approve the May 2023 Treasurers Report as presented

2<sup>nd</sup> by Supervisor Tekautz

Motion passed 3-0

### **Correspondence**

- Bois Forte-Open Enrollment for Early Childhood Programs-so noted
- LCP-Capital Credit Allocation-so noted
- Minnesota State Demographer-so noted
- DNR-Prospectors Loop Trail System-so noted
- Central Pension Fund-so noted
- Minnesota Rural Water-so noted
- LMC-\*Dues Increase and Upcoming Events-so noted
- MAT-\*Town Law and \*June Newsletter-so noted
- IRRR-\*June 13<sup>th</sup> Rural Transit Options, \*June 14<sup>th</sup> Ranger, \*June 21<sup>st</sup> Communication-so noted

### **Public Input**

None

## **Reports**

- Police-See Attached. Increase in calls and increase in community events
- Fire-See Attached
- Road and Bridge-See Attached
- McKinley Park-New internet will be up and running July 5<sup>th</sup>. Chairman Tomsich met with Park Manager to discuss new playground equipment & location. Park Manager and guests are unhappy with bug spray service, have called to have him come out again.
- Recreation-Nothing new
- Wastewater Board-19 manholes being replaced started Monday June 19<sup>th</sup>
- Ambulance Commission-No updates

Motion by Supervisor Tekautz to accept reports as presented

2<sup>nd</sup> by Supervisor Tuchel

Motion passed 3-0

## **Old Business:**

Infrastructure Projects-Upon completion of the manhole projects, construction will move to the Poplar Street Project

### **Broadband**

- CTC & Wireless-Completion rescheduled until July 5<sup>th</sup>
- Update from Supervisor Tuchel-Supervisor Tuchel met with Randy Long (IT Director @ Bois Forte) All residents on Echo Point will have access to Broadband by the Summer of 2025. Bois Forte to be the Owner of the lines, CTC will be the Vendor. McKinley Park Acres and Puncher Point are a possibility to add Broadband as they are an underserved area. In town residents appear to be a "served" area at internet speed of 25/3. CDBG is offering a 50/50 grant to have CNS come to a Planning Review. Supervisor Tuchel will continue to research.

### **Outdoor Recreation Project-McKinley Park**

- Resolution 2023-18 Apply for and Accept Funds

Motion by Supervisor Tekautz to approve Resolution 2023-18 as presented for \$20,000

2<sup>nd</sup> by Supervisor Tuchel

Motion passed 3-0

Blight-Consensus by the Board to have Chief Reing look at other Blight Ordinances and bring back to the Board at a later date.

- Jasper St Quote-Estimate for clean up on Jasper St came in at \$5200, Township Board approved \$2500 at the last meeting. After reviewing the Ordinance, a bill for reimbursement of this cost cannot be added on to property tax, only to a vacant home/property. For Safety reasons the refrigerator will be removed by the Public Works

Department. Chief Reing to work with SLC Environmental Services in regards to hazardous materials/waste on the property.

- Church St-Additional letter to be sent to property owner @ 19 Church St
- Junction Road-This property falls under reimbursement if resident does not clean up property and/or fix the bridge and/or vacant buildings.

Care Crossings Update-Reply from SLC Planning & Community Development. Breitung Township will be notified if an application for a Conditional Use Permit is applied for and a hearing date is set. Clerk Sundahl to Post in the normal 3 Township locations and publish in the paper.

#### Police Department Updates

- Impounded Vehicle 2015 KIA Truck-Chief Reing still awaiting paperwork from the State
- Goombaz Updated Security Proposal-Chief Reing still awaiting updated proposal
- Increase in Fraud Call Area Wide-Chief Reing stated that area wide Seniors are being targeted and receiving fraudulent calls asking for money and getting scammed out of thousands of dollars

#### New Business

##### Pay Bills as presented

Motion by Supervisor Tichel to pay bills as presented

2<sup>nd</sup> by Supervisor Tekautz

Motion passed 3-0

**Next Regular Board Meeting**-Thursday, July 27<sup>th</sup>, 2023 @ 12N Breitung Community Center

**Community Picnic**-Sunday, July 2<sup>nd</sup>, 2023 @ the Breitung Recreational Area

#### Adjourn

Motion by Supervisor Tichel to adjourn the meeting @ 12:38pm

2<sup>nd</sup> by Supervisor Tekautz

Motion passed 3-0

Respectfully Submitted

Dianna Sundahl  
Clerk, Breitung Township

# TOWNSHIP OF BREITUNG

Jun-23

GENERAL	11,521.66
ROAD & BRIDGE	51,721.61
FIRE	27,968.68
PARK	45,867.15
RECREATION	1,817.86
POLICE	66,383.64
PROJECTS	5,596.72
WATER DEPT	50,036.88
ARPA	0.00
TOTALS	260,914.20

**From:** League of Minnesota Cities <members@lmc.org>  
**Sent:** Friday, July 7, 2023 10:00 AM  
**To:** Dianna Sundahl  
**Subject:** Upcoming Events & Learning: July 2023

[View this email in your browser](#)



## Upcoming League Events & Learning



### Understanding the Impact of the Public Safety Duty Disability Law

*July 11 — Online*

Cities with police and/or fire departments should be preparing to implement key provisions in this recently enacted law. This free webinar will provide an overview of important dates and requirements and what they mean for your city.



### Understanding the Impacts of the Adult-Use Cannabis Law

*July 25 — Online*

Minnesota's adult-use cannabis law goes into effect Aug. 1. This free webinar will outline what we know so far about the statewide structure, cities' roles in regards to retail locations and licensing, and how this new industry will impact cities as employers.



**Introduction to Paid Family and Medical  
Leave Law and Earned Sick and Safe  
Time: How Cities Can Prepare**

*Aug. 3 — Online*

This free webinar will provide you with a better understanding of how cities can prepare for the implications of the newly enacted paid family and medical leave law. Learn about the role of the state, key dates, and how to begin to communicate with your staff.

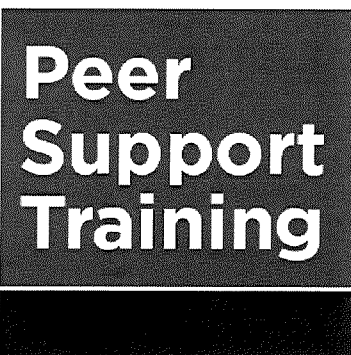


**Clerks Academy**

*Sept. 7-8 — St. Paul*

*Sept. 14-15 — Staples*

This blended-learning program is designed to help new city clerks navigate their complex role. Clerks Academy combines on-demand, online coursework with in-person sessions to explore current legal requirements, issues, and challenges that city clerks face.



**Safety and Loss Control Workshop: Peer  
Support Training**

*Sept. 26-27 — Duluth*

*Nov. 1-2 — Brainerd*

*Nov. 29-30 — New Ulm*

Encourage your city's first responders and public safety staff to be champions for mental health and well-being by becoming a peer-to-peer counselor. This Department of Public Safety-approved program combines in-person and online learning.

## **MemberLearn Online Learning**

**Get to know MemberLearn — the League's online learning platform!** All you need is the internet and a phone, tablet, or computer and you will be able to access custom-

designed courses that will help you build your city leadership skills. New and popular MemberLearn courses include:

- **How to Close a Meeting *NEW!***
- **Introduction to Diversity, Equity, and Inclusion *NEW!***
- **Finance: The Budgeting Process *FREE!***
- **Filling a Council Vacancy *FREE!***

Have a new council member who needs to learn about governing a city? Our **Elected Leaders Foundations** program offers a package of courses designed for newly elected officials or officials who want a refresher on some of the basics of city government.

**Explore the full MemberLearn library of courses on the League's website.**

## Did You Miss a Webinar?

If you couldn't take part in a live webinar, or you want to rewatch one, you can view recent webinar recordings and presentation slides for free through our MemberLearn platform. Please note that you need a MyLMC account to access MemberLearn; if you don't have one, **learn how to create a new MyLMC account**.

**View recent webinars**, including:

- 2023 Legislative Recap
- How Can FMCSA's Clearinghouse Benefit Your City's Highway Safety?
- Financial Scams and Fraud Control



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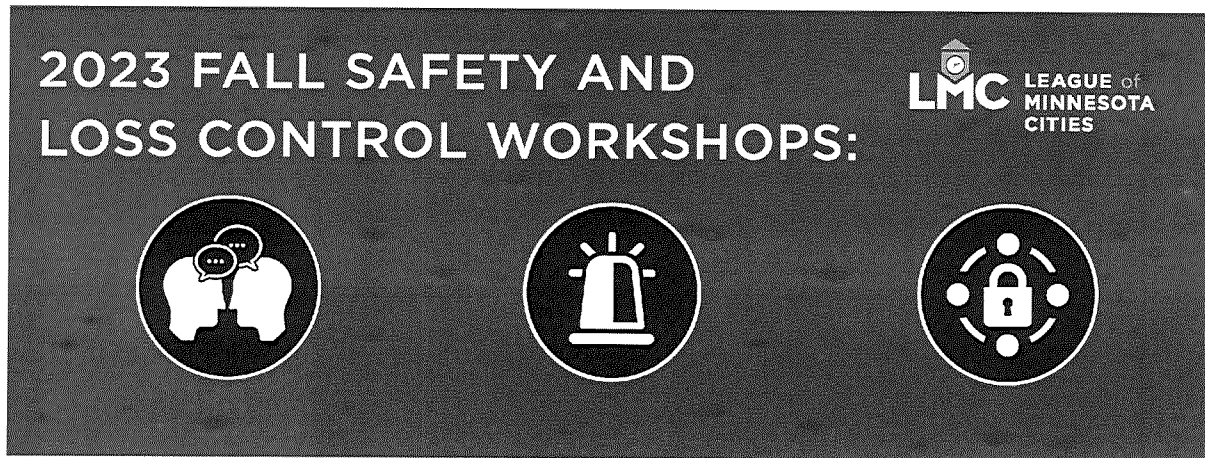
**Our mailing address is:**

League of Minnesota Cities  
145 University Ave W  
Saint Paul, MN 55103-2044

**Add us to your address book**

**From:** League of Minnesota Cities <members@lmc.org>  
**Sent:** Thursday, July 13, 2023 11:14 AM  
**To:** clerk@breitungtownship.org  
**Subject:** 2023 Fall Safety and Loss Control Workshops

[View this email in your browser](#)



### **Join LMC For Three Fall Safety and Loss Control**

**Read below to find more information and visit our website to find the various dates & locations options for each workshop.**

#### **Peer Support Training**

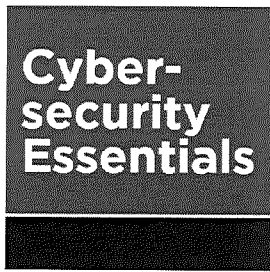
The League of Minnesota Cities Insurance Trust (LMCIT) is sponsoring a Department of Public Safety (DPS)-approved **Peer Support Training** that meets the **DPS 30-hour requirement** for anyone wanting to become a public safety peer to peer counselor in Minnesota. This training will consist of two consecutive days of in-person training as well as online learning.

**[Learn more and register for Peer Support Training](#)**

#### **TSO for Firefighters**

Fighting fires is dangerous enough — but now training injuries are on the rise and account for a full 15% of all firefighter injuries. **The Training Safety Officer (TSO) program** can help by providing oversight and guidance to ensure that all trainees have a safe experience.

**[Learn more and register for the TSO program](#)**



Leverage sample templates and guidance from facilitators to assemble the necessary components and strategy for cybersecurity, business continuity, and IT incident planning. This workshop will focus on cyber incidents but is applicable for any disaster. All audiences encouraged. Registration will open in early August.

**[Learn more about the Cybersecurity Essentials workshop](#)**

**Learn More**



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League of Minnesota Cities, 145 University Ave. W, Saint Paul, MN 55103-2044 | [www.lmc.org](http://www.lmc.org)

**From:** Minnesota Association of Townships <info@mntownships.org>  
**Sent:** Monday, July 24, 2023 3:02 PM  
**To:** clerk@breitungtownship.org  
**Subject:** July 2023 Newsletter



## July 2023 Newsletter

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Dear Township Officers,

August is the time for all townships officers to gather for our regional district meetings. We hope you take the chance to participate at your specific event! MAT staff will be available in-person to check in with you and provide answers to your questions, as well as give presentations and updates on local issues. We'll also be hearing from local legislators and discuss local township priorities. Thanks to the current MAT Board of Directors for their leadership for these meetings. Hope to see you soon!

Sincerely,  
Jeff Krueger, Executive Director  
Minnesota Association of Townships

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### **"Township Tuesday" conference calls**

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Please join MAT staff for a casual update on the most recent township information, with question and answer time on any topic.

1st Tuesday of the month: 10 AM  
3rd Tuesday of the month: 10 AM

**Participate via Zoom meeting via computer (preferred):**

**<https://us02web.zoom.us/j/88491131671>**

Meeting ID: 884 9113 1671

OR participate via phone, (646) 558-8656 passcode 88-49-113-16-71#

Recordings and details of past calls [can be found on the MAT website here.](#)

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# August MAT District Meetings

Click your district below to view the full agenda and information for your meeting. Notices are post mailed to chairpersons and clerks, as well as emailed to all individuals in our MAT directory in that district.

**District 2 Tuesday, Aug. 1**, Director Sandy Hooker

Madelia American Legion Post 19, 36 1st Street Madelia, MN – Watonwan County  
District 2 encompasses Blue Earth, Brown, Cottonwood, Faribault, Jackson, Martin, Waseca, and Watonwan Counties.

**District 1 Wednesday, Aug. 2**, Director Rex Edge

Witoka Tavern, 27983 Cty Rd 9, Winona, MN  
District 1 encompasses Dodge, Fillmore, Freeborn, Houston, Mower, Olmsted, Steele, Wabasha, and Winona Counties.

**District 3 Monday, Aug. 7**, Director Tammy Houle

Bitton's Roadhouse  
101 2nd St (corner of 2nd St & Hwy 59), Garvin, MN – Lyon County  
District 3 encompasses Lincoln, Lyon, Murray, Nobles, Pipestone, Redwood, Rock, and Yellow Medicine Counties.

**District 4 Wednesday, Aug. 9**, Director Gary Burdorf

Arlington Community Center  
204 Shamrock Drive, Arlington, MN  
District 4 encompasses Carver, Dakota, Goodhue, Le Sueur, McLeod, Nicollet, Rice, Scott, and Sibley Counties.

**District 7 Thursday, August 10**, Director Tammy Carlson

Anoka Ramsey Community College  
300 Spirit River Dr S, Cambridge, MN  
District 7 encompasses Pine, Kanabec, Isanti, Chisago, Sherburne, Wright, Anoka, Hennepin, Ramsey, Washington Counties.

**District 9 Monday, Aug. 14**, Director Vance Bachmann

Dilworth Community Center  
709 1st Ave NW, Dilworth, MN  
District 9 encompasses Becker, Clay, Douglas, Otter Tail, and Wilkin Counties.

**District 6 Tuesday, Aug. 15**, Director Lyle Stai

Herman Community Center  
415 Atlantic Ave S. Herman, MN  
District 6 encompasses Big Stone, Chippewa, Grant, Lac Qui Parle, Stevens, Swift, and Traverse Counties.

**District 8 Wednesday, Aug. 16**, Director Frank Hard

*\*Dinner RSVP Requested, please see invitation\**

Jack & Jim's, 11025 Duelm Rd NE, Foley, MN – Benton County  
District 8 encompasses Benton, Crow Wing, Mille Lacs, Morrison, Todd, and Wadena Counties.

**District 5 Thursday, Aug. 17**, Director Jane Youngkrantz

American Legion Post 167

220 19th Ave SW, Willmar, MN  
District 5 encompasses Kandiyohi, Meeker, Pope, Renville, and Stearns Counties.

**District 13 Monday, Aug. 21**, Director Jill Hall  
Newfolden Community Center  
145 E 1st St. Newfolden, MN – Marshall County  
District 13 encompasses Kittson, Marshall, Pennington, Red Lake, and Roseau Counties.

**District 12 Tuesday, Aug. 22**, Director Mel Milender  
*\* Dinner RSVP Requested, please see invitation.*  
Erskine Community Center  
105 E Ross Ave, Erskine, MN  
District 12 encompasses Beltrami, Clearwater, Mahnomen, Norman, and Polk Counties.

**District 11 Wednesday, Aug. 23**, Director Reno Wells  
Arvig Walker Area Community Center  
105 Tower Avenue, Walker, MN  
District 11 encompasses Aitkin, Cass, Hubbard, and Itasca Counties.

**District 10 Thursday, Aug. 24**, Vacant  
Iron Trail Motors Event Center  
919 6th St S. Virginia, MN 55792  
District 10 encompasses Carlton, Cook, Lake, and St Louis Counties.

## Town Law Review Materials



MAT's annual Town Law Review was held June 14, 2023. Below are the presentations and documents from the event.

- **Land Use Training 101 (Presentation Notes PDF)** By Paul Reuvers, Partner; Iverson Reuvers. How to Properly Process Applications, Handle the Public Hearing, Create a Defensible Record, and Make Findings.
- **Employment Hot Topics (Presentation Notes PDF)** By Susan Tindal, Partner; Iverson Reuvers. This presentation explored some of the hot topics in employment law this year. This included some legislation updates, recent rulings in hostile work environment and age discrimination cases, and reminders about hiring seasonal employees.
- **Data Practices Act: A Survival Guide (Presentation Notes PDF)** By Josh Devaney, Associate; Kennedy Graven. The Data Practices Act (DPA) can feel like a labyrinth of conflicting rules all seemingly geared to a time when municipalities had a tiny portion of the data they have now. While the days of neatly organized files that could be readily produced are long gone, the requirements and, at times, tight deadlines of the DPA are not. Learn the basics of the DPA including data classification and responding to data requests, cover some of the more common statutes that you will want to know for determining data classification, and explore some of the more challenging issues municipalities face in complying with the DPA.

- **Drawing a Line in the Sand: Annexation and Strategies to Protect the Town's Boundaries (Presentation Notes PDF)** By Jason Hill, Shareholder; Kennedy Graven. While Town's frequently have no ability to challenge annexation, this presentation focuses on options and strategies Towns can pursue to give themselves a chance to protect their boundaries on those occasions where they have the ability to do so.
- **Cannabis is Coming to Town and There Isn't Much You Can Do About It (Presentation Notes PDF)** By Troy Gilchrist, Shareholder; Kennedy Graven. This presentation provided an overview of the new law legalizing cannabis and discuss the limited role it carves out for local governments.

## MATIT: Property Appraisals



### PROPERTY APPRAISALS ARE NECESSARY TO REFLECT COST TO REPAIR/REPLACE BUILDINGS AND STRUCTURES WHEN A COVERED LOSS OCCURS

The Minnesota Association of Townships Insurance and Bond Trust (MATIT) has contracted with Overland Solutions/ExL to conduct an independent, on-site appraisal of township property with a scheduled value greater than \$35,000. The purpose of

the appraisal is to ensure that in the event of a loss the township has coverage sufficient to complete repairs or the replacement of the damaged property. This is particularly important given the increase in the cost of materials and labor.

A representative of Overland Solutions/EXL will contact the township to schedule a visit. It is necessary that a representative of the township be present during the appraisal. This presents a great opportunity for the township to review its schedules to ensure that new properties have been added and make other changes to the schedule as needed.

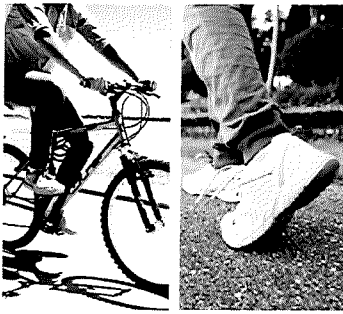
Overland produces an appraisal report that will be shared with the township to review. Based upon the appraiser's findings MATIT will make necessary changes to the scheduled value of the township's property. MATIT will invoice the township for any additional contribution resulting from an increase in the value of the appraised property.

It is the goal of MATIT to have each property meeting the \$35,000 value threshold appraised on a five-year cycle. Members can request a property appraisal when construction or remodeling is assumed to have changed the value of the property during the five-year period.

Starting with the 2024-2025 renewal, MATIT will no longer schedule property with an "agreed upon value". All properties will be scheduled at the replacement cost value as determined by the appraiser.

If you have questions regarding this project **contact MATIT.**

## Applications being Accepted for New MN "Active Transportation Advisory Committee"



MnDOT would like your help recruiting members for the new Active Transportation Advisory Committee established in state legislation this spring to help guide the increase in funds, programing, and legislation.

This committee will launch this fall 2023 and applications are open until positions are filled!

Please share this opportunity with your networks. [More info on MAT Website.](#)

The Minnesota Active Transportation Advisory Committee is composed of 18 community members and 11 direct appointments from state agencies that serve as a central advisory body to develop active transportation goals, policies, and standards in Minnesota. This legislative authorized committee advises and makes recommendations to the Commissioner of Transportation and the Active Transportation Coordinator.

## **Notice of Public Hearings for CenturyLink Minnesota customers**

The Communications Workers of America (CWA) filed allegations with the Minnesota Public Utilities Commission (MPUC) that Qwest Corporation d/b/a CenturyLink QC (CenturyLink) failed to meet service quality standards, included but not limited to:

- Delays in service installations, upgrades and repairs
- Maintenance of equipment
- Service interruptions

The MPUC referred the matter to the Minnesota Office of Administrative Hearings for a contested case proceeding to examine service quality concerns raised by the CWA. This proceeding relates to voice service and does not relate to broadband/internet services.

In-person and virtual public hearings will be held to listen to comments from members of the public and answer questions. Comments are encouraged to discuss CenturyLink's performance related to voice service. All comments received during these hearings will be considered by the MPUC when final decisions are made.

Public hearings on allegations of CenturyLink's poor voice service quality, July 18-27  
– 2 virtual and 4 in-person in Thief River Falls, Hibbing, Owatonna, and Marshall

[Learn more about how to attend and submit public comments.](#)

## **Minnesota LTAP trainings and news**



View Minnesota's Local Technical Assistance Program (LTAP's) online training offerings—including self-paced courses, webinars, and videos— they can be taken anytime and anywhere. Many are eligible for Roads Scholar Program credit, PDHs, and other professional development credits. **[Browse the online training library](#)** at your convenience!

Register and view the **[full Minnesota LTAP Schedule of Trainings](#)** to meet your needs in the coming year to enhance your skills in AutoCAD, leadership, pavement preservation, or other areas.

#### Fall 2023 Schedule

- Transitioning into Leadership: Essential Skills for Supervisors
- Management Operations and Maintenance Fundamentals
- Writing that Works! Communications Skills for Construction
- AutoCAD Software Skills and Construction Concepts
- Minnesota's Best Practices for Traffic Sign Maintenance and Management
- Truck-Weight Education Training

#### Spring 2024 Schedule

- Introduction to Civil 3D Practical Application
- Asphalt Pavement Rehabilitation: Products, Processes, and Strategies
- Gravel Roads Maintenance and Design
- Work-Zone Safety
- Minnesota Roadway Maintenance Training and Demo Day
- Transitioning into Leadership: Essential Skills for Supervisors
- Management Operations and Maintenance Fundamentals
- Introduction to Surveying and Leveling
- Introduction to Angles and Mapping
- Introduction to Construction Staking
- Truck-Weight Education Training

## Grant Opportunities

### July 20 Webinar: USDOT Rural and Tribal Assistance Pilot Program

\$10 million available over 5 years for grants to support project development, feasibility, and planning leading to future applications to DOT credit or grant programs. **[Read More](#)**

### DOE Energy Improvement in Rural or Remote Areas

Description: This Funding Opportunity Announcement is for the Energy Improvement in Rural Areas Program for a total of \$50M and is targeted to smaller, rural projects with most awards at \$5M and under. This will be a different type of DOE FOA as its goal is to target rural and remote communities to participate in federal funding by reducing the application burden with no federal cost share and easier applications. **[Read More](#)**

### Historical Society State Capital Grants-in-Aid

Program will be returning in January 2024. Eligible projects must be listed in the National Register of Historic Places or determined eligible for listing in the National Register of Historic Places by the State Historic Preservation Office. The minimum grant amount is \$10,001 with no request cap. Funds must be matched at least 1 to 1. **[Read More](#)**

### Wildlife Crossings

The Department of Transportation has released FY 2022-2023 solicitations for the Wildlife Crossings Pilot Program. The funding agency seeks to fund projects that provide substantial safety benefits and advance safe, efficient transportation under the program. Applications are due by **August 1, 2023**. [Read More](#)

**Minnesota Association of Townships**  
[www.mntownships.org](http://www.mntownships.org)

CONTACT US



Minnesota Association of Townships | 805 Central Ave East, P.O. Box 267, St. Michael, MN 55376

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**From:** Minnesota Association of Townships <info@mntownships.org>  
**Sent:** Monday, July 24, 2023 1:20 PM  
**To:** clerk@breitungtownship.org  
**Subject:** Invitation: MAT District 10 Meeting



# District 10 Meeting and Election

Thursday, August 24, 2023

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Dear Township Officials in MAT District 10 (Carlton, Cook, Lake, and St. Louis counties):

**Please join township officers in MAT's District 10 for the District Meeting.**

**WHEN:** Thursday, August 24, 2023

**TIME:** 6:00-6:30 PM (OPTIONAL): Opportunity to meet with MAT Staff for Q&A.

7:00 PM Meeting

8:00 PM Election

**Location:** Iron Trail Motors Event Center-Ballroom, 919 6th Street South, Virginia MN – St. Louis County

**MEETING AGENDA:**

Welcome & Pledge to the Flag

Gary Burdorf, MAT Board President

- Local issues
- Invited guests including local legislators

8:00 PM District Director Election

Election Filings received from:

- Kevin L Cornnick – St. Louis County
- John Upton – St. Louis County

MAT staff presentations

Adjourn

**From:** Iron Range Resources & Rehabilitation <IRRRB@public.govdelivery.com>  
**Sent:** Wednesday, July 12, 2023 4:23 PM  
**To:** clerk@breitungtownship.org  
**Subject:** The Ranger - July 12



## The Ranger

*July 12, 2023*

### Fraboni's in Hibbing has new owners with plans to expand sales

Christopher Bergum and Michael Mouton utilized a bank participation loan from Iron Range Resources & Rehabilitation to help finance the stock purchase of Fraboni's Wholesale Distributors, Inc. and its two related entities, L.M.W., Inc. and L.G. Fraboni, Inc.

Bergum and Mouton will keep Fraboni's headquartered in Hibbing, retain its 30 employees and expand the company's sales territory to increase market share.

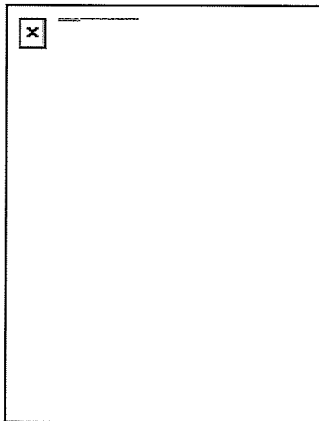
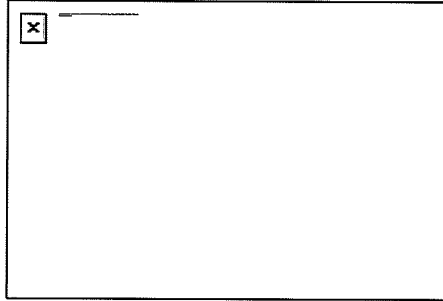


Fraboni's is an iconic sausage and meat product manufacturer based in north Hibbing. It was founded in 1968 by Leo and Irene Fraboni. Brothers Mark and Wayne Thune both began working for Leo while in high school and over time advanced within the company. After Leo's death, the brothers entered a partnership with Irene who they eventually bought out. The Thunes grew Fraboni's into a full-line food service distributor serving northeastern Minnesota.

"The company distributes its meat and other food products throughout a 100-mile radius surrounding the Hibbing area. We are aiming to grow the

sales beyond that vicinity and distribute our products into new anchor businesses,” said Bergum. “The loan from Iron Range Resources & Rehabilitation helped bring the deal together and positioned us for growth.”

Fraboni products are currently sold at local grocery outlets in the region and are also available for purchase on the Fraboni website. Their most popular products are porkettas, polish sausage, bratwurst, steak, chicken kiev, pasties and seasonings. Their newest products include maple breakfast sausage, maple blueberry wild rice breakfast sausage, beer bratwurst with wild rice and cheese, and wild rice blueberry bratwurst. Fraboni’s sells custom packaged gift boxes that can be direct shipped and also processes deer and wild game.



“Mark and Wayne Thune will remain with the company for several months to assist with the ownership transition,” said Bergum. “They have developed one of northeastern Minnesota’s strongest food manufacturers, and we look forward to carrying on and growing the business.”

[Learn more about Fraboni Sausage Company.](#)

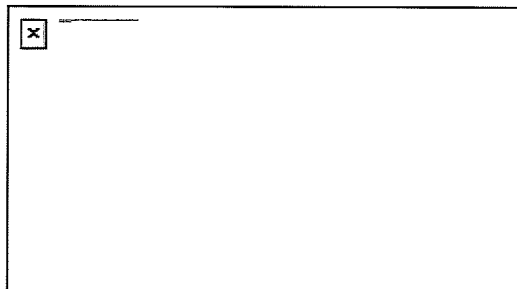
Iron Range Resources & Rehabilitation supported this project with bank participation loans totaling \$1.5 million. Total project investment was \$6.2 million. The agency’s business loans are funded through taxes paid by Minnesota’s mining industry. [Email Scott Sundvall](#) or call him at 218-735-3015 for business

assistance information.

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## New 58-acre RV park in Tower begins first summer season

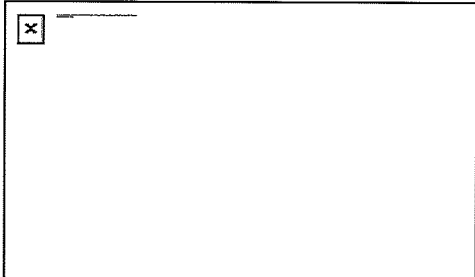
A new 58-acre recreational vehicle (RV) park opened in Tower in May with 25 campsites. An additional 24 campsites are under construction and will open later this summer, bringing the total to 49. Iron Range Resources & Rehabilitation provided a \$250,000 Development Infrastructure grant to the city of Tower that helped pay for infrastructure and site work. Total project investment was an estimated \$1.5 million.



Vermilion RV Park (VRVP) is privately owned and operated by Justin and Jessica Renner. They purchased the property in 2020. It is located at 10 Marina Drive next to Your Boat Club, which provides RV owners an option for boat slip rental and access to Lake Vermilion. The park is within Tower city limits and has quick access to the downtown’s

full range of goods and services offered such as groceries, gas, auto repair, hardware and lumber, gifts, restaurants, bars, beauty salon and banking.

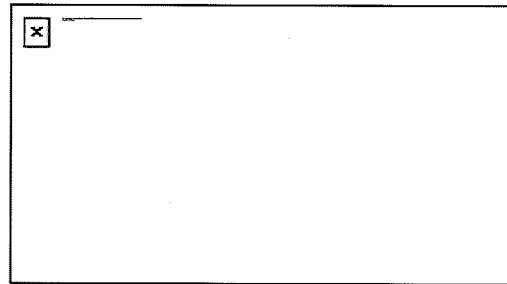
Each RV site has water, sewer and electrical hookups. The sites may be rented by the season, May 15 thru Oct. 15 for \$4,000. The Renners anticipate a high repeat customer rate, and winter storage is available to tenants who return the following year. A shower house will soon be added.



When fully built out, VRVP is anticipated to increase Tower's seasonal population by approximately by 150 people. The Renners estimate their customer base will be 70% out-of-area RV owners and 30% northeastern Minnesota residents who do not live on a lake and are RV owners.

America's RV industry has an overall annual economic impact to the U.S. economy of \$140 billion, supporting nearly 680,000 jobs, and paying more than \$48 billion in wages. In Minnesota specifically, the annual economic impact is three billion, with \$940 million of that related to RV campgrounds and travel. In 2022, 65 million Americans planned to go RVing, which impacts the entire outdoor recreation economy because camping, hiking, boating and fishing are often connected to an RV. *(Source: RV Industry Association's "RVs Move America Economic Impact Study," June 2022)*

"Jessica and I have made so many great memories fishing and boating on Lake Vermilion," said Justin. "We want to help others do the same and provide our guests with their home away from home while recreating and vacationing here. We believe the RV campground will have a very positive impact to the region's offerings and economy in the years ahead."



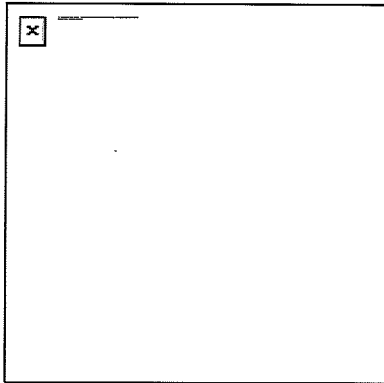
Site work, infrastructure and landscaping were completed by Jola & Sopp Excavating, Inc. of Eveleth.

[Learn more about Vermilion RV Park.](#)

[Email Chris Ismil](#) or call him at 218-735-3010 for Development Infrastructure grant information.

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## Ely expands mountain bike trail system



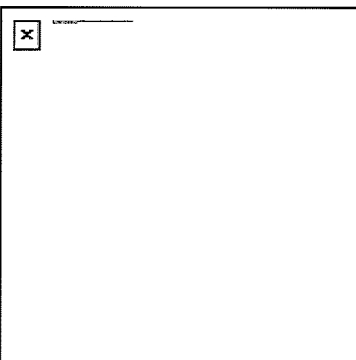
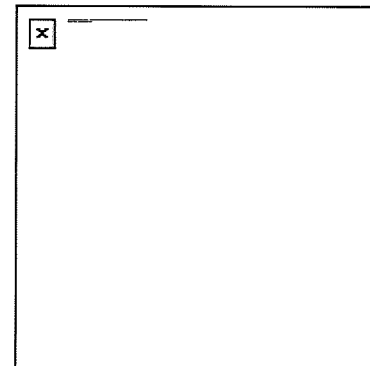
A six-loop mountain bike trail system was officially completed last month at Ely's Hidden Valley Recreation Area. The trail system consists of 9.1 miles. It is single track and purpose built for mountain biking in the spring, summer and fall and fat tire biking in the winter. Iron Range Resources & Rehabilitation supported the project with \$240,000 in Regional Trails grants to the city of Ely. Total project investment is estimated at \$480,000.

Construction began in 2020, and the loops have opened to the public as they've been completed. The first loop

completed in 2020 was a progressive skills park for riders to practice and hone their bike handling techniques. The skills loop exposes riders to features commonly found on single track mountain bike trails such as climbing and descending berm turns, small to medium rollers and jumps, rock gardens, and ramp and rock drops. The sixth and final loop was completed last month. Community members and area mountain bike enthusiasts gathered for an official ribbon cutting ceremony on June 23.

"The trails have had rave reviews from local residents and tourists. People are drawn to the trails due to the unique topography, geology, and rugged and natural beauty," said Harold Langowski, Ely city clerk. "Ely tourism has largely centered around people heading into the Boundary Waters for fishing and paddling. The city is now becoming known as a mountain biking destination as well."

Already a recreation hub in Ely, Hidden Valley is located on the city's east end and has existing infrastructure in place such as a heated chalet, over 25 kilometers of groomed cross country and hiking trails, a parking area and restroom facilities.



The city partnered with Ely Nordic Ski Club to provide maintenance of the trail system. And Ely School is now home to a new mountain bike club team. Team BOREALIS is for 6th through 12th grade students from the communities of Ely, Babbitt, Tower, Embarrass and Pike/Sandy/Britt. It is sanctioned by the Minnesota Interscholastic Cycling League, a division of the National Interscholastic Cycling Association.

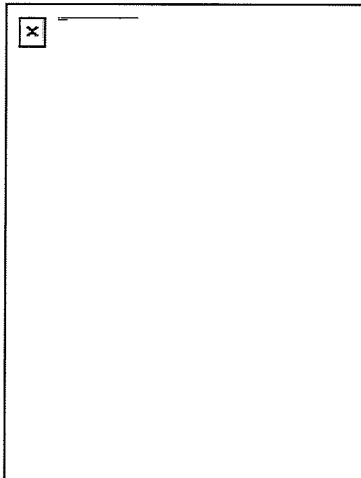
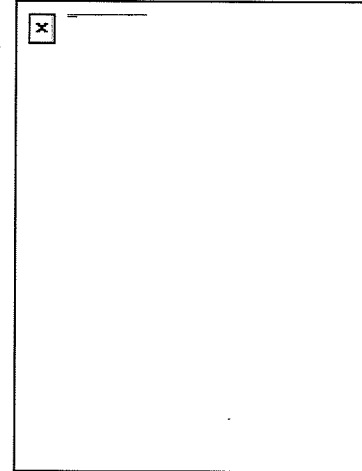
"The new trail system is having positive impacts on many aspects of the Ely community," said Langowski. "Tourism, youth athletics and quality of life for local residents have all benefited from this project."

Other trail project partners included the city of Ely, Ely Nordic Ski Club, private donations through local fundraisers and the Federal Recreational Trail Program. The trail design and construction work were completed by Pathfinder Trail Building and DirtCandy. [Email Jim Plummer](#) or call him at 218-274-7006 for Regional Trails grant information.

## LaPrairie adds community entry signs

The city of LaPrairie added new welcome signage at four of its entry points. The signs call attention to the boundaries of the small, predominantly residential suburban community located on the edge of Grand Rapids. Anishinaabe interpretation is included on the signs, linking the community to its Native American history. Iron Range Resources & Rehabilitation supported the project with a \$24,277 Downtown Streetscapes grant. Total project investment was \$48,555.

“As a small community with a small budget, the signage project would not have been completed without the help from Iron Range Resources & Rehabilitation,” said Lisa Mrnak, LaPrairie city clerk-treasurer. “The new signs improved community aesthetics and differentiate LaPrairie from neighboring towns. We’ve received very positive feedback from residents and from businesses located within the city limits, indicating their appreciation and how the signs aid their customers.”



La Prairie was incorporated as a village in 1890 and developed as a logging community located where the Mississippi and Prairie Rivers converge. Today LaPrairie has over 600 residents, a commercial district with several businesses and a 50-acre campground. There is a community park with a picnic area, pavilion, baseball field, hockey rink, tennis courts, basketball court and playground. A State Highway Rest Area is situated along the west side of the Prairie River.

Other project partners included Blandin Foundation and First National Bank of Coleraine.

Beginning last year, the Downtown Streetscapes grant merged with the Culture & Tourism grant and has a fiscal year budget of \$600,000. [Email Danae Beaudette](#) or call her at 218-735-3022 for Culture & Tourism grant information. Iron Range Resources & Rehabilitation’s grants are funded through taxes paid by Minnesota’s mining industry.

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*The Ranger is a publication of Iron Range Resources & Rehabilitation. Our mission is to invest resources to foster vibrant growth and economic prosperity in northeastern Minnesota.*

**From:** St. Louis County MN <stlouiscountymn@public.govdelivery.com>  
**Sent:** Wednesday, July 12, 2023 11:08 AM  
**To:** clerk@breitungtownship.org  
**Subject:** July 2023 Disease Prevention and Control Partner Updates



## Diving Into Disease Prevention & Control

Vol 1 Issue 4

July 2023

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### Monthly DP&C Unit Overview

Hello all! Welcome to the July edition of our monthly newsletter. Our goal with this communication remains the same, to display the work of our DP&C unit, our colleagues, and highlight what community partners are currently working on in their organizations through their services and activities. We want this to be relevant to you, so please let us know if there were items or community events you would like to hear about this summer, we highly value and appreciate your input!

This month marks the halfway point of 2023, wow does time fly, and with the summer in full swing, there is no shortage of community events and projects going on. Recently, the county held a luncheon to honor county employees, community partners, and volunteers who spent time assisting with the COVID-19 pandemic response. Thank you to all those in attendance and to everyone who assisted during the pandemic. It was not an easy time by any means so please know, you are valued for your work. Thank you for all that you do!

### Ongoing Projects

#### Hepatitis C Testing

- RAAN (31 W 1<sup>st</sup> Street Duluth MN 55802) every Monday 12-3:30pm.
- Hibbing Lakeview Behavioral (2729 13<sup>th</sup> Ave E Hibbing MN 55746) Tuesdays 12-4pm.
- Arrowhead Center (505 S 12<sup>th</sup> Ave Suite 1 Virginia MN 55792) Thursdays 12-4pm.

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## Pandemic Appreciation Luncheon



## We couldn't have done it without you!

A long overdue and huge thank you to our Public Health Division, PHHS Staff, MNResponds Volunteers held June 20 at our biggest site for COVID vaccines - Pike Lake Public Works.

Some stats worth noting about this group:

- 86 people volunteered through MNResponds, donating more than 9,300 hours of service.
- Over the course of the pandemic, St. Louis County Public Health held 550 testing events and distributed more than 13,000 test kits.
- Additionally, Public Health hosted more than 640 COVID-19 vaccine clinics and administered more than 48,000 doses of vaccine.

It was also a chance to publicly thank some of the superstars in our response. Public Health Division Director Amy Westbrook (second from right) presented Public Health Challenge Coins to Scott Lesnau and Steve Leslie for their tremendous work leading our COVID response. Also shown to the right are MNResponds volunteers Amy Bugge, Cheryl Masterson and Becky Bone, who each volunteered more than 350 hours to help us. Wow!



## Community Partner Highlight

### *Ely Community Health Center*

This month we are pleased to highlight one of our friends in the North, the Ely Community Health

## St. Louis County/Community Partner Events

**July 12-14** Downtown Duluth's 2023 Sidewalk Days 9 AM - 5 PM

**July 17** North Pointe Resource Center(former Rainbow Center) **COVID Vaccines 10:30 AM to 1:30 PM** 211 N 3rd Ave East Duluth MN 55805

**July 26** AICHO **Covid Vaccines 3:30 PM-6:00 PM** 202 W 2nd St, Duluth, MN 55802

**August 1** Zeitgeist's Neighborhood Night Out 5-8 pm at the Freedom Farm Corner of 6th Ave East and 10th St

**August 2-6** North St Louis County Fair 1010 Discovery Drive Chisholm MN 55719

Center. Their mission is “to provide affordable services with a vision to improve community health.”

The ECHC’s hope is that all people will have access to health services. Their core values are quality care, respect, compassion, accessibility, and commitment to community. Their goals are also to form close alliances with existing service organizations and individuals to enhance access to a variety of health care services for clients. [Read the full article](#)

**August 3** Spirit Valley Days Health Event with vaccinations 11am-8pm at Health Equity Northland 312 N Central Ave Duluth MN 55807

**August 10** Lake Superior Community Health Center Block Party 5pm-7 4325 Grand Ave, Duluth, MN 55807

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## Focus on UV Safety



Skin cancer is the most common form of cancer in the United States. Some people are at higher risk of skin cancer than others, but anyone can get it. The most preventable cause of skin cancer is overexposure to ultraviolet (UV) light, either from the sun or from artificial sources like tanning beds.

In 2018 in the United States, **83,996** people were diagnosed with melanoma, and **8,199** people died of melanoma. Over **two-thirds** of melanomas are diagnosed among adults aged 55 years and older. (cdc.gov)

The [Melanoma Dashboard](#) provides state and local data to help communities address their unique melanoma prevention needs.

Here are some tips and recommendations from CDC to prevent skin cancer and minimize UV radiation to your skin. [Sun Safety](#)

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## Vaccination Updates



Childhood and adolescent vaccination rates have decreased during the COVID-19 pandemic. Health care and public health partners play an important role in catching children up on vaccines they need. This is important to prevent future outbreaks of vaccine-preventable diseases. Approximately 33% of children under the age of two currently are not up to date on their childhood vaccines.

We continue our school ready series this month with a little bit about the MMR and MMRV vaccines today.

MMR stands for Measles Mumps and Rubella vaccine, and MMRV adds Varicella (chickenpox) vaccine to provide even more protection with less shots.

Read more about each type here: [MMR vaccine info](#), [MMRV vaccine info](#).

Check out additional information here on when your children are due for shots. [Vaccination Chart](#)

### Sites to get your vaccine data:

- **For Providers:** [MIIC](#), Minnesota’s immunization information system, combines all immunizations a person has received into

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## COVID-19

### [SLC COVID Story Map](#)

CDC now recommends that the updated (bivalent) Moderna and Pfizer COVID-19 vaccines be used for all doses given to people age 6 months and older.

This will change how many doses some people will be recommended to get to be up to date. The updated recommendations also include options for an

additional dose or doses of the bivalent vaccine for certain populations (i.e., 65+ and immunocompromised). The original (monovalent) Pfizer and Moderna COVID-19 vaccines will no longer be used.

How do I know if I or my family are up to Date? [Read the answers here](#) or you can always check your status on the [Docket app](#)

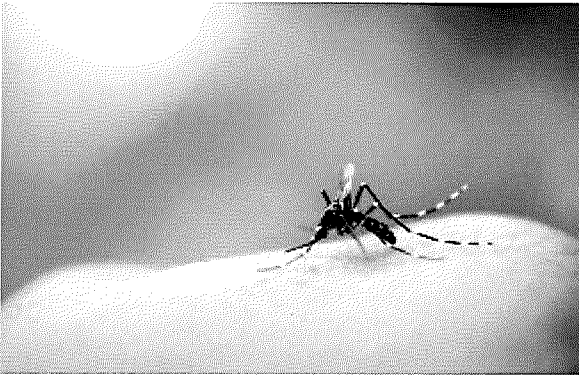
To read more information on the most recent COVID-19 vaccine guidance, [click here](#).

- **For Anyone:** who has a MIIC record can use the **Docket app** to access their record, including their COVID-19 vaccination. The app provides a PDF document of the immunization record that can be saved to your mobile device, printed, emailed, or texted as needed. Click the above link to download the docket app.

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## Environmental Health

### Mosquito Borne Diseases



Mosquitoes cause more human suffering than any other organism -- over one million people worldwide die from mosquito-borne diseases every year. Not only can mosquitoes carry diseases that afflict humans, they also transmit several diseases and parasites that dogs and horses are very susceptible to. These include dog heartworm, West Nile virus (WNV) and Eastern equine encephalitis (EEE). In addition, mosquito bites can cause severe skin irritation through an allergic reaction to the mosquito's saliva - this is what causes the red bump and itching.

We have approximately 50 different species of mosquitoes living in Minnesota but only a few species are capable of spreading disease to humans. For example: ***Culex tarsalis*** is the main vector that spreads West Nile virus to Minnesotans. La Crosse virus is spread to humans by the tree-hole mosquito, ***Aedes triseriatus***. Jamestown Canyon virus is likely spread by several different species of ***Aedes*** mosquitoes in Minnesota.

Minnesota residents who travel to tropical and subtropical areas may be at risk for mosquito

### Mold - It's really bad for your health!



### Mold and Your Health

*Mn Dept of Health*

Mold is a type of fungus. Mold spores are found in both the indoor and outdoor air, but they will only grow if they find the right conditions. Mold requires three simple elements to grow:

1. Moderate temperatures
2. Nutrients (food)
3. Moisture

Mold can start to grow on interior building surfaces and furnishings if there is too much moisture. Eventually, the mold will damage the materials it is growing on and may cause health effects for occupants. [Mold and Moisture MDH brochure](#)

Health effects from mold can vary greatly from person to person. Common symptoms can include coughing, runny nose, wheezing and sore throat. People with

borne diseases such as dengue, chikungunya, yellow fever, and Zika virus.

Read more about those here:

**[The Worldwide Diseases that affect both human and animals](#)**

**[Mosquito Prevention Throughout the Year](#)**

**[How to choose and use Bug Spray \(MDH YouTube\)](#)**

**[Protect yourself from mosquito borne illnesses when traveling.](#)**

## Check it out! "H is for HUMAN" HIV Campaign Bus Wrap Advertisement rolls out this week!



*StopHIVNorthland.org*

asthma or allergies may notice their symptoms worsen.

## All molds are a potential health hazard

Many molds are capable of producing substances that can be harmful to your health. Molds can produce allergens and irritants that can cause illness. For this reason, all indoor mold growth should be removed promptly, regardless of the type of mold present.

## Some people may have more severe reactions

- Children
- Individuals with respiratory conditions or sensitivities such as allergies or asthma
- Persons with conditions severely weakening their immune systems (for example, people with HIV infection, chemotherapy patients, organ transplant recipients)

Anyone with concerns about health effects from a mold in their environment should contact their medical provider. (Article Source [Mold and Moisture - MN Dept. of Health \(state.mn.us\)](#))

Check out some more links below for handy sources on how to clean up and prevent mold and improve air quality!

PH Contacts: Donovan or Suzy 218-725-5210

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## FAQs

### How can wildfire smoke impact my health?

Wildfires are becoming larger and more frequent in the United States and Canada, in part due to the influence of climate change. Not only are we seeing hazier skies in Minnesota, we're experiencing more unhealthy air from wildfire smoke. Breathing wildfire smoke can make anyone sick, but some people are at greater risk than others of experiencing health-related problems like heart and lung disease. All Minnesotans need to take steps to decrease the risks from breathing wildfire smoke and protect health. Read More: **[Wildfire Smoke](#)**

***How to be safe and conscientious with the use of fireworks:***

- Always have an adult supervise fireworks activities.

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## Links

**[StopHIVNorthland.Org](#)**

### Printable Handouts:

**[HIV HCV Syphilis Info\(two cards per sheet\)](#)**

**[Healthy Homes information General](#)**

**[Healthy Homes information for MN](#)**

- Avoid buying fireworks that are packaged in brown paper, as they may be for professional use only.
- Keep a bucket of water or a garden hose handy, in case of fire or other mishap.
- Never try to relight or handle malfunctioning fireworks. Soak them with water and throw them away.
- Always follow the instructions on the packaging.

***Where do I call for PH Nurse phone contact or services?***

- Call our Duluth Office (218)725-5210 or Virginia Office (218)471-7600.
- Refer to the contact list in links for specific program questions.

## **Mold**

**[A guide to mold and moisture in your home](#)**

**[10 things you should know about mold](#)**

**[Homeowner's and Renter's Guide to Mold Cleanup After Disasters](#)**

**[All about cleaning your Air Ducts- Should you clean them?](#)**

## **Fire**

**[Wildfires | CDC](#)**

**[Wildland fire information | Minnesota DNR \(state.mn.us\)](#)**

## **PH Contacts**

## ***Content, Events, Feedback or Questions for our upcoming issues?***

*This publication's goal is to engage you, keep you connected to our units work in DP & C, provide information for the work you do, and in facilitate the continued collaboration and highlighting the work of our partners in St. Louis County. Email or call us!*

***Donovan Doffing Vista [DoffingD@stlouiscountymn.gov](mailto:DoffingD@stlouiscountymn.gov) (218) 725-5210***

***Suzy Van Norman PHN Senior [vannormans@stlouiscountymn.gov](mailto:vannormans@stlouiscountymn.gov) (218) 725-5291***

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**From:** Breanna Archer <ArcherB@StLouisCountyMN.gov>  
**Sent:** Thursday, June 22, 2023 10:06 AM  
**To:** stefanie@ci.aurora.mn.us; cathy@babbitt-mn.com; srmackey@cityofbiwabik.com; kayceemk@icloud.com; rpervenance@cityofbuhlman.com; sskraba@ci.chisholm.mn.us; theresa@cookmn.us; ibjohnson@duluthmn.gov; elyod@ely.mn.us; jackie@evelethmn.com; admin@ci.floodwood.mn.us; clerk@gilbertmn.org; jdolentz@hermantownmn.com; smulner@ci.hibbing.mn.us; blammi@hoyslakes.com; cityofironjunction@mchsi.com; cityclerk@cityofkinney.us; cityofleonidas@mchsi.com; cityofmckinley@gmail.com; info@cimeadowlandsmn.us; cwainio@ci.mountain-iron.mn.us; orrmn@centurytel.net; jrich@proctormn.gov; TBlomdahl@RiceLakeCityMN.com; clerk.treasurer@cityoftower.com; plabine@virginiamn.us; wintoncityclerk@gmail.com; abba.do@hotmail.com; alborn.clerk@gmail.com; aldentwpclerk@gmail.com; pattialt@yahoo.com; angie.irvine@yahoo.com; aulttwp@frontiernet.net; balkantown@gmail.com; bassetttownshipclerk@gmail.com; natd1074@gmail.com; beattytwp@gmail.com; clerk@biwabiktownship.com; clerk@breitungtownship.org; Bpallin22@gmail.com; campfivetwp@gmail.com; canosiatownship@yahoo.com; cedarvalleyclerk@gmail.com; akoski@isd2142.k12.mn.us; clintontownshipmn@gmail.com; colvintownhall@frontier.com; townccotton@outlook.com; info@craneketwp.com; clerk.culvertwp@gmail.com; townclerk@lakenet.com; eaglesnesttwp@citlink.net; ellsburtownship@gmail.com; elmertownship@outlook.com; embarrastownship@frontiernet.net; Township1@outlook.com; fayaltownship@mchsi.com; clerk@fieldtownship.com; finelakesclerk@gmail.com; rhondalundstrom41@gmail.com; ehanson5@d.umn.edu; Fredenbergtp@gmail.com; jws.vei@gmail.com; sarah@gnesen.org; grandlakeclerk@hotmail.com; shauta@ci.hibbing.mn.us; clerk@greentownshipmn.com; haldenclerk@gmail.com; industrialmn@outlook.com; Kabtown@frontier.com; slygh55724@msn.com; chrissuihk@hotmail.com; townclerk@lakewoodmn.org; deslongchamps78@gmail.com; leidingtwp@gmail.com; rbd55@hotmail.com; sarahm.mcdavitt@gmail.com; debworksmcls@gmail.com; midwaytwp@gmail.com; morcomtownshipmn@gmail.com; elyecho@aol.com; nesttownship@gmail.com; newindependenceclerk@gmail.com; ehanson5@d.umn.edu; pirkolad@frontiernet.net; kinnfinn5@gmail.com; clerkmaryh@gmail.com; shirley1270@outlook.com; peqclerk@gmail.com; Jodi\_backman@yahoo.com; portagetwpmn@gmail.com; jlangenbrunner@hotmail.com; sandytownshipstlmn@gmail.com; solwayclerk@hotmail.com; moejacwil@frontier.com; tcsyani@yahoo.com; townshiptoivola@gmail.com; sue.rae.hutchinson@gmail.com; vermilionlaketownclerk@gmail.com; sgclerk@yahoo.com; Jodi.Knaus@townofwhite.com; djparson@live.com; ownofwuori@yahoo.com; cathy6766@yahoo.com  
**Cc:** Jim Foldesi; Matt Hemmila; Lance Robertson; Stephanie Boyum; Victor Lund; Steve Krasaway; Eric Fallstrom; Rachel Gregg; Christine Clark  
**Subject:** St. Louis County Public Works Projects, Plans and Studies Website  
**Attachments:** Facebook-Post-Revised.png

Good Morning,

We recently created a website that centralizes all the information regarding our Construction Projects, Plans, and Studies. It's a one stop shop for a resident to receive all the info they need to know about current and future projects happening around the county. Public Works posted on the St. Louis County Facebook page yesterday afternoon letting our followers know about it. I encourage you to share it on your social media pages as well to reach even more people. Feel free to share the post from our FB page or create your own. I attached the picture we used and the writeup below. Please let me know if you have any questions or if/when you plan to share on your social media so we can track the amount of views on the website. Thank you!

Just an FYI, Hardhat Hank (construction gnome pictured and mentioned below) is our new Public Works mascot. We are having fun putting him in our photos and social media posts.

Facebook write up:

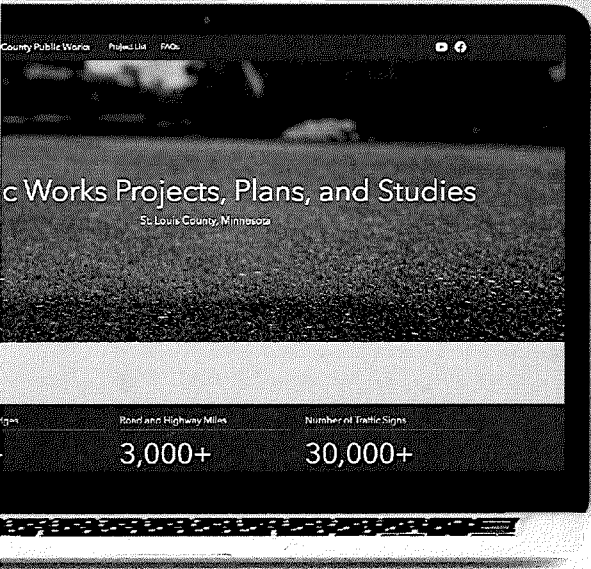
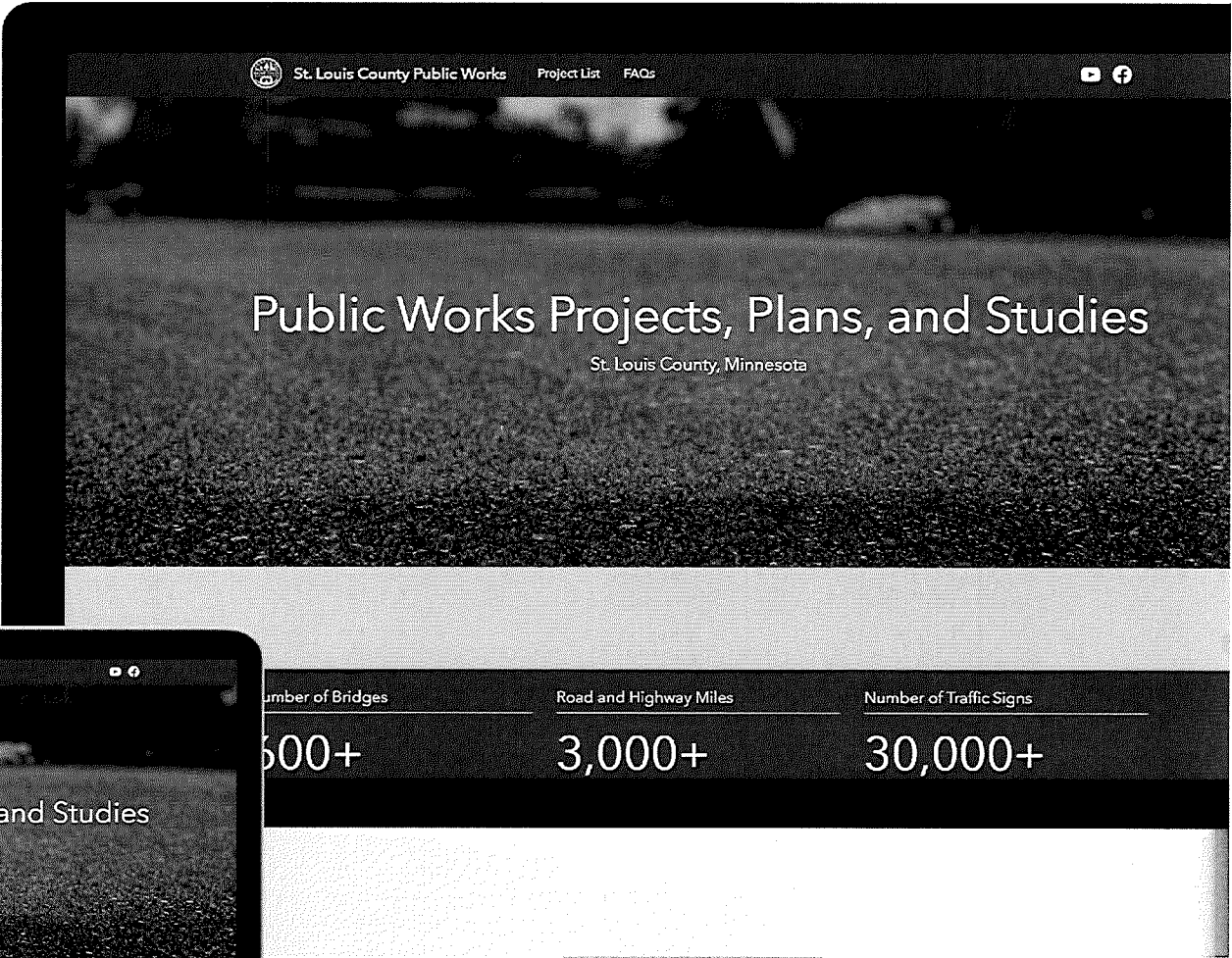
Want to know more about the county's construction projects, plans, or studies around you? Look no further! Hardhat Hank has been hard at work putting together a website to better serve you that centralizes important information regarding Public Works' current and future projects, plans, and studies throughout the county. Whether you're looking for a detour for your commute, searching for project schedule updates, or checking out when the next public meeting is for an upcoming project, this website will provide you all of this information and more. Click on the link below and take a look!

<https://www.stlouiscountymn.gov/public-works-projects>

For all other Public Works information regarding maintenance, surveying, permits, Adopt-a-Highway, and more, visit our main Public Works page at: <https://www.stlouiscountymn.gov/departments-a-z/public-works>

*Breanna Archer*

Information Specialist III  
St. Louis County Public Works  
4787 Midway Road  
Duluth, MN 55811  
218-625-3805  
[archerb@stlouiscountymn.gov](mailto:archerb@stlouiscountymn.gov)



**clerk@breitungtownship.org**

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**From:** Nathan Kempka <nathan@onsystemsinc.com>  
**Sent:** Thursday, July 13, 2023 9:13 AM  
**To:** clerk@breitungtownship.org; publicworks@breitungtownship.org  
**Cc:** mckinleyparkcampground@breitungtownship.org; 'Chairman'; Chad Stettler; Jon Melberg  
**Subject:** RE: Wireless as a Service WaaS service from On Systems

Dianna,

I just wanted to reach out and give you another status update on the wireless project at McKinley Park Campground. We finished up the deployment yesterday and everything is looking great. All nodes are active and after clearing some branches signal levels look very good. Site 12 still has the electrical issues and I showed Jerry exactly what we were looking at as I think there was some confusion.

We added a special port to the network switch in the office and connected the credit card terminal in the store to it which is a requirement for PCI Compliance. Its in a network all on its own separated from the public network that visitors and guests connect to.

Thank you to your maintenance department for helping clean up the branches we needed to clear and for the repair to the damaged water line at site 77.

On a final note, I just wanted to tell you how much of a PLEASURE it was working up there. Not only was ALL your staff very friendly and accommodating, but your guests as well. I know how much of an inconvenience it is for us to be poking around the campground doing the work that needed to be done, but I just wanted to note how warm, friendly, and helpful everyone was during this project.

Thank you!

Nathan Kempka  
Web: <http://www.onsystemsinc.com>  
Office: 855-512-1024  
Cell: 218-851-5411

**ON SYSTEMS**  
"Providing Technology Solutions For Your Business"

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**From:** clerk@breitungtownship.org <clerk@breitungtownship.org>  
**Sent:** Sunday, July 9, 2023 8:31 AM  
**To:** publicworks@breitungtownship.org  
**Cc:** mckinleyparkcampground@breitungtownship.org; 'Chairman' <chairman@breitungtownship.org>; Chad Stettler <chad@onsystemsinc.com>; Nathan Kempka <nathan@onsystemsinc.com>; Jon Melberg <jon@onsystemsinc.com>  
**Subject:** RE: Wireless as a Service WaaS service from On Systems

Tom-

Please see Nathans response below. Can you take a look and call Amptek if needed? Thanks.

a note from..

Alice Arola

Thank you  
for such a  
wonderful  
"world" of  
July  
with a  
lovely day!

Alice

**From:** Ryan Bauers <BauersR@StLouisCountyMN.gov>  
**Sent:** Friday, July 7, 2023 12:43 PM  
**To:** Ryan Bauers  
**Cc:** Dustin Letica  
**Subject:** \*\* Critical MA Renewal information for our community - Can you help? \*\*

Hello,

I hope you all had a wonderful 4<sup>th</sup> of July weekend. We are reaching out to give an update on Medical Assistance renewals. Unfortunately, our concern has become a reality. We were worried that many households would not complete their Medical Assistance renewals, but not to this extent. **More than 50% of households that had a renewal for July did not complete it.** For these individuals that were set to close for failure to complete a July renewal, the Minnesota Department of Human Services is taking advantage of an option offered by the federal government to extend the July 1 deadline to Aug. 1. This will not be an ongoing option for future renewal months.

Medical assistance, and health care insurance in general, is a critical need for everyone. Without medical assistance, many St. Louis County individuals will not be able to receive medical care that they need and depend on. At our current renewal return rate, more than 25,000 St Louis County residents are at risk of losing their health insurance over the next year.

**As a valued community partner, we are asking for your help. Here are some ways you may be able to help:**

- Continue to get the word out. A variety of posters, graphics, and other tools are available at [Communications toolkits / Minnesota Department of Human Services \(mn.gov\)](#). Consider hanging posters, putting a reminder in newsletters, sharing it on social media, or making a verbal announcement to the people you serve.
- Help people you serve find their renewal dates. The renewal lookup tool is now live and available to the public. The tool can be accessed here: [Renewal Lookup \(mnrenewallookup.com\)](#).
- Give us feedback! We are asking for your ideas/suggestions on what we can do better/different to increase the number of renewals being completed and submitted to us. Please email me back – Ryan Bauers at [BauersR@StLouisCountyMN.gov](mailto:BauersR@StLouisCountyMN.gov)

We appreciate your collaboration on serving individuals in St. Louis County!

Sincerely,

Ryan Bauers on behalf of Dusty Letica, Division Director of Economic Services & Supports, St. Louis County

**Ryan J Bauers, MBA, MDiv**

Pronouns: he, him ([why this matters – click here](#))

Organization Development Specialist

320 West 2<sup>nd</sup> Street, 6E

Duluth, MN 55802

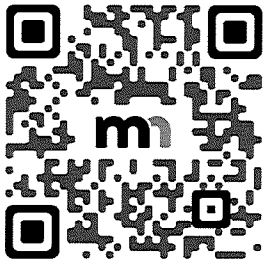
[BauersR@stlouiscountymn.gov](mailto:BauersR@stlouiscountymn.gov)

218.393.7227 (mobile)

218.725.5160 (office)



# Keep your health insurance.



## Are you covered by Medical Assistance or MinnesotaCare?

Your health insurance needs to be renewed periodically. Watch for information about how to keep your Medical Assistance or MinnesotaCare in:

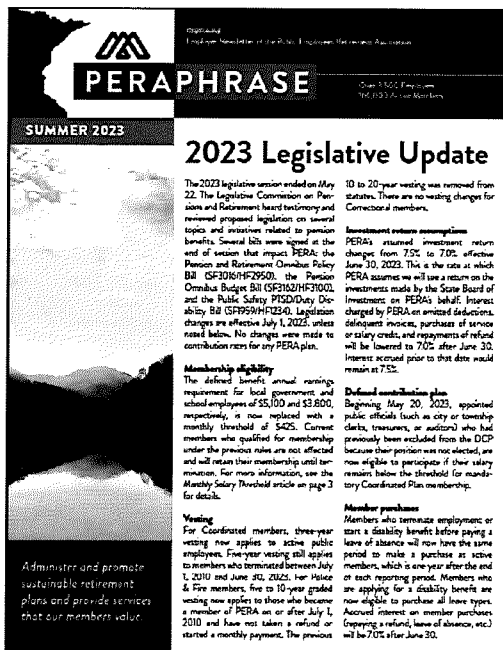
Please let us know if your address changes before then. To learn more, visit [mn.gov/dhs/renewmycoverage](https://mn.gov/dhs/renewmycoverage).

**From:** mnpera.activehosted.com@s5.acemsrve.com on behalf of PERA Employer Reps  
<employer.reps@mnpera.org>  
**Sent:** Thursday, July 20, 2023 10:07 AM  
**To:** DIANNA SUNSDAHL  
**Subject:** PERA Employer Newsletter: Important Legislative Information

[View this email in your browser](#)



## PUBLIC EMPLOYEES RETIREMENT ASSOCIATION



### Summer 2023 Newsletter: Important Legislative Information

Our newsletter is now available on our website at:  
[mnpera.org/employers/peraphrase](https://mnpera.org/employers/peraphrase)

Articles include:

- 2023 Legislative Update
- Upcoming Employer Webinars
- ERIS Troubleshooting
- Farewell to Barb Bibeau
- Monthly Salary Threshold
- Designate a PERA Disability Contact
- Employer Survey
- Ask PERA!

### New \$425 Monthly Membership Threshold Began July 1st

Learn more about the recent legislative change in the *Monthly Salary Threshold* article on page 3 of the newsletter.

## **TODAY - Employer Reporting Training Webinar**

Join us virtually today at 11 a.m. to learn about PERA's reporting requirements - register [here](#). This webinar is recommended for payroll, HR, and business managers who are new to PERA reporting or those who would like a refresher! Our next session will be Thursday, October 26. To learn more, see Resources -> Education -> Employer Programs on our website.

## **We want to hear from you!**

We want to hear your feedback regarding the sex and gender options that are included on your agency forms for employees. Your information will help us understand how to best create gender-inclusive options on PERA's forms for our members. This [survey](#) will take about five minutes to complete.

[View Newsletter](#)

Please keep your contact data current. If you are planning to change your email address, go to [mn.pmpera.org](http://mn.pmpera.org), sign on to ERIS, and click "[Maintain Contacts](#)" to update your email address. [Manage preferences here](#)

Have an idea for a future article? Send it to PERA at [employeeapps@mnpera.org](mailto:employeeapps@mnpera.org)

Minnesota PERA  
60 Empire Drive  
Suite 200  
Saint Paul, MN 55103  
United States



# **BREITUNG POLICE DEPARTMENT**



**SERVING BREITUNG TOWNSHIP, THE TOWN OF SOUDAN, AND THE CITY OF TOWER**

**PHONE: (218) 753-6660**

**41 1<sup>ST</sup> AVE • P.O. BOX 6**

**DANIEL REING**

**FAX: (218) 753-2407**

**SOUDAN MN 55782**

**CHIEF OF POLICE**

## **June 2023 Police Report**

**Calls for Service: 162**

**Arrests: 2**

1 adult female arrested for DWI. Suspect refused to test.

1 adult male arrested for Domestic Assault. (Cited for Domestic Assault)

**Citations: 8**

1 adult female cited for No Seat Belt, also warned for speed, 46/30.

1 adult male cited for Driving After Revocation (Revoked Driver's License)

1 adult male cited for Driving After Revocation (Revoked Driver's License)

1 juvenile female cited for Speed 66/50.

1 adult male cited for Speed 72/50.

1 adult male cited for Driving After Cancellation (Cancelled Driver's License)

1 adult male cited for Speed 70/50.



# BREITUNG POLICE DEPARTMENT

**SERVING BREITUNG TOWNSHIP, THE TOWN OF SOUDAN, AND THE CITY OF TOWER**

**PHONE: (218) 753-6660**

**41 1<sup>ST</sup> AVE • P.O. BOX 6**

**DANIEL REING**

**FAX: (218) 753-2407**

**SOUDAN MN 55782**

**CHIEF OF POLICE**

June was very busy. We had 22 more calls than June of last year. Speeding enforcement was enhanced as we had received several complaints. Blight calls were significantly increased. Many lawns had been left several feet high. I wanted to also make readers aware. Fraud cases are happening across the area. Unfortunately, the criminals are posing as police officers or law enforcement staff trying to scam for money. We **will not** call you asking for money. It is a red flag if they are asking you to pay at ATMs to third party services. If you have legal fees to pay, the Courthouse is where you pay them. If you suspect a fraud situation, call 911. Please be safe, we work hard for our money. The 4<sup>th</sup> is coming quickly, summer is flying by. Have a good rest of the month.

Daniel Reing  
Chief of Police  
Breitung Police Department

**Breitung Fire & Rescue**  
**Box 337**  
**33 1<sup>st</sup> Ave.**  
**Soudan, Mn. 55782**

**June Fire Dept Report**

Our regular monthly fire department meeting was held on 6/14/2023.

This month's training was cancelled due to low attendance due to scheduling Conflicts.

We received our replacement SCBA Packs along with a couple of Lunars which are basically handheld infrared cameras which will significantly assist in locating hot spots, victims in a fire, and search and rescue. I believe these are a valuable tool we could use.

We received two calls for the month of June which consisted of an assist to Greenwood Twp with a water rescue in the boundary waters which was cancelled prior to our arrival and an assist to the Tower Fire for a hazmat spill on Hoodoo Point Rd.

# Road and Bridge Report

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June 2023 Report

Mowing and Trimming

Preparing the Baseball Field and Hosting games along with weekend tournaments

Preparing for Community Picnic

Grading and maintenance of gravel roads

Maintenance at McKinley Park

Brushing and trimming trees

Preparing for Old Settlers

Adjusting valve boxes and patching around them

Painting curs and Parking Lines

Tom Gorsma

Maintenance Supervisor

---

**From:** towersoudanwater@accessmn.com  
**Sent:** Tuesday, June 27, 2023 8:51 AM  
**To:** 'Joshua Zika'; David Setterberg; clerk@breitungtownship.org; 'Tim Tomsich'  
**Cc:** john.eloranta@mail.house.gov  
**Subject:** FW: Pond expansion  
**Attachments:** IMG\_2418.jpg

Good morning. I received a call last week from John Eloranta that we are included in the house bill for \$1 million for our ponds expansion project. Attached is the page of the bill that shows we are included.

Matthew Tuchel  
Tower-Breitung Wastewater Board  
Water-Wastewater Supervisor  
P.O. Box 576  
Tower, MN 55790  
Cell-218-780-2560  
towersoudanwater@accessmn.com

# AGRICULTURE, RURAL DEVELOPMENT, FOOD AND DRUG ADMINISTRATION, AND RELATED AGENCIES—Continued

[Community Project Funding]

Account	Location	Recipient	Project	House Amount	House Requestor(s)
Rural Water and Waste Disposal Grants	Kelso, WA	Cowlitz County	Ryderwood Drought Resiliency Project	1,000,000	Perez
Rural Water and Waste Disposal Grants	Kingshill, St. Croix, VI	St. Croix Farmers in Action, Inc.	St. Croix Farmers in Action Cisterns	1,000,000	Plaskett
Rural Water and Waste Disposal Grants	Lanett, AL	The Chattahoochee Valley Water Supply District	Water Intake Improvements	3,998,000	Rogers (AL)
Rural Water and Waste Disposal Grants	Tuskegee, AL	Utilities Board of Tuskegee	Wastewater Improvements	375,000	Rogers (AL)
Rural Water and Waste Disposal Grants	Cumberland County, NC	Cumberland County, NC	Wastewater System Rehabilitation	2,200,000	Rouzer
Rural Water and Waste Disposal Grants	Saipan, MP	Department of Public Lands	As Gonno Homestead Infrastructure Development Project	1,000,000	Sablan
Rural Water and Waste Disposal Grants	Carlton, OR	City of Carlton	Sewer Collection Pipe Replacement	500,000	Salinas
Rural Water and Waste Disposal Grants	Calvert, TX	City of Calvert, TX	Water System Replacement	2,250,000	Sessions
Rural Water and Waste Disposal Grants	Leslie, MI	City of Leslie	Wastewater System Improvements Project	1,000,000	Slotkin
Rural Water and Waste Disposal Grants	Tower, MN	Tower-Breitung Wastewater Board	Wastewater Improvements	1,000,000	Stauber
Rural Water and Waste Disposal Grants	Harris, MN	City of Harris, MN	Wastewater Improvements	1,574,000	Stauber

**From:** Stacy Strand <Stacy@flagshipplay.com>  
**Sent:** Monday, July 10, 2023 3:48 PM  
**To:** Chairman  
**Cc:** clerk@breitungtownship.org  
**Subject:** RE: Flagship Recreation - Landscape Structures Playground - Soudan

Oh yeah Tim – am checking to see if you recently were awarded a DNR Grant or if you were going to apply for next year...?

Thanks!  
Stacy



Stacy Strand, CPSI/OSHA 30  
Sr. Project Consultant  
218-252-9330  
[stacy@flagshipplay.com](mailto:stacy@flagshipplay.com)



---

**From:** Chairman <chairman@breitungtownship.org>  
**Sent:** Tuesday, June 6, 2023 7:47 AM  
**To:** Stacy Strand <Stacy@flagshipplay.com>  
**Cc:** clerk@breitungtownship.org  
**Subject:** RE: Flagship Recreation - Landscape Structures Playground - Soudan

Hi Stacy:

Thanks for the timeline information. Yes we would like to look at a couple of options for our Lake Vermilion campground playground.

In addition, we have a grant request in with the DNR on expanding our playground in town and would like to see options on that project.

Let me know what you are thinking, attached are a few pictures of the existing playground at the campsite. The large swings are still in good shape and could remain.

Tim

---

**From:** Stacy Strand <[Stacy@flagshipplay.com](mailto:Stacy@flagshipplay.com)>  
**Sent:** Thursday, June 1, 2023 1:36 PM  
**To:** [chairman@breitungtownship.org](mailto:chairman@breitungtownship.org)  
**Subject:** Flagship Recreation - Landscape Structures Playground - Soudan

Hi there Tim!

I got note that you're looking to update the Lake Vermilion Playground – that's something we can help out with for sure.

However, it's going to be a Spring project as we're booked up for the calendar year.

We've done a lot of great projects in the area with more coming this year.

Hibbing Schools, City of Duluth, Fond du Lac, Bemidji, Duluth Schools, Rock Ridge Schools (Virginia), etc.

Here's a link to some of our other installations:

[Flagship Recreation Portfolio](#)

I believe most other suppliers are in a similar delivery situation, though I've heard sometimes that communication isn't always clear.

Meaning they don't commit to a delivery date after they've gotten a signed contract and then sometimes those dates shift still....



I can also provide a budget estimate where local businesses and volunteers can contribute to the project.

We can also provide an Installation Supervisor to help guide Volunteers doing the build.

Going with an Install Supervisor using Landscape Structures play equipment means you'll get the highest quality playground along with a fun and well-organized install experience~

Also with a Spring install we can schedule delivery ahead of time so once Spring comes (this year it was a couple of weeks ago) you'll be at the front of the line and likely be installed before Memorial Day. 😊

Let me know if you'd like a couple of options to look at – hope to hear from you soon!

Stacy



Stacy Strand, CPSI/OSHA 30

Sr. Project Consultant

218-252-9330

[stacy@flagshipplay.com](mailto:stacy@flagshipplay.com)





## St. Louis County Board of Commissioners Request for Board Action 23 -

Committee: **Finance & Budget**

From: Brian Fritsinger, Deputy Administrator

Reviewed by: Kevin Z. Gray, County Administrator

Date: July 25, 2023

Attachments: ☐ yes ☒ no

Consent: ☐ yes ☒ no

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**ITEM: Breitung Township Recreation and Culture Improvement Project, American Rescue Plan Act Revenue Loss Funding**

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**Background/Overview:**

Breitung Township has made an application seeking \$20,000 in ARPA funding for a recreation and culture improvement project. The recreation and culture improvement project is designed to upgrade the existing recreational facilities by providing additional opportunities for young children, their parents and seniors as requested by the community, to provide a safe and secure access to and from Lake Vermilion and to create a more efficient means for culture events and community gatherings. These highly visible improvements will help meet the Community's Comprehensive Plan's mission statement that says in part "Breitung is a place where children and families can grow and thrive with safe parks and recreational facilities..."

The constant use of the existing park facilities requires maintenance and up to date equipment to ensure a safe and reliable environment for all to enjoy. These requested improvements to the decking on the existing docks will ensure high quality and safe access to Lake Vermilion at multiple points on the lake. The updated playground equipment will replace a fifteen-year-old residential type slide system that was donated by a family who outgrew the equipment. The new equipment will be ADA compliant and will provide for a more inclusive and welcoming site for all to enjoy and provide an improved and safe playground area. The existing playground is located at the campground at McKinley Park on Lake Vermilion so both citizens and visitors to the campground and beach will benefit as they enjoy the outdoor experience.

The sound system, canopy and tables will enhance the quality of the cultural experiences of numerous events that are held throughout our township parks and community center. The sound system and bullhorn will replace the loud shouting of instructions by the event organizers, the large capacity canopy will replace an older makeshift canopy that was destroyed in a brief but powerful windstorm that occurred in July of last year. Additional tables are needed to provide for the increasing number of visitors to these popular cultural events.

The County Board adopted Resolution No. 21-582 approving its framework associated with the use of American Rescue Plan Act (ARPA) monies. The Board subsequently allocated ARPA funding for youth recreation projects. There was consensus on the provision of up to \$900,000 for eligible projects identified in each Commissioner district. This project is located in Commissioner District #4. This project is proposed to be funded through Fund 239, American Rescue Plan Act Revenue Loss funds.

**Policy Objectives:**

Under the U.S. Treasury's Final Rule guidance, as it relates to the American Rescue Plan Act (ARPA), the costs associated with the construction of these units may be considered an eligible use. However, consistent with previous County Board actions on the youth recreation projects it is proposed that the County use Revenue Loss funds for the project.

**Fiscal/Budget Impacts/Funding Source/FTE Considerations:**

The proposed \$20,000 would be funded from the Revenue Loss category of the County's ARPA funding framework. The total project cost is estimated at \$80,000 with \$18,000 of funding from the IRRR, \$42,000 from the township and the remaining \$20,000 from the County.

In terms of the ARPA framework, \$7,500 of this project is proposed to come from Commissioner Musolf's allocation and the remaining \$12,500 from Commissioner McDonald's allocation of Youth Recreation Funding.

**Recommendation:**

It is recommended that the County Board consider approving the use of up to \$20,000 of American Rescue Plan Act Revenue Loss funding for the Breitung Township Recreation and Culture Improvement Project, from Fund 239, American Rescue Plan Act Revenue Loss.

**Breitung Township Recreation and Culture Improvement Project, American Rescue Plan  
Act Revenue Loss Funding**

BY COMMISSIONER \_\_\_\_\_

WHEREAS, On March 11, 2021, the President of the United States signed into law the \$1.9 Trillion American Rescue Plan Act (ARPA) to provide continued relief from the impact of COVID-19 pandemic; and

WHEREAS, Approximately \$350 billion of the ARPA funding was allotted to assist state, local tribal, and territory governments in responding to the COVID-19 pandemic; and

WHEREAS, Funds received are required to be used in accordance with the Coronavirus Local Fiscal Recovery Fund (CLFRF) requirements as provided within the guidance issued by the United States Treasury:

- To respond to the public health emergency
- To address its negative economic impacts
- To serve the hardest hit
- To make necessary investments in water, sewer, or broadband infrastructure; and

WHEREAS, St. Louis County has been awarded \$54,536,596 in ARPA funds to be used in accordance with the above requirements; and

WHEREAS, The County Board has allocated up to \$900,000 of ARPA funds to be used for youth recreation/park projects; and

WHEREAS, Breitung Township has identified a project to improve its existing recreation facilities; and

WHEREAS, The Township has submitted documentation seeking funding assistance in the amount of \$20,000 from the County's American Rescue Plan Act Revenue Loss funds to support its project.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board approves the use of up to \$20,000 of American Rescue Plan Act Revenue Loss funding for the Breitung Township Recreation and Culture Improvement Project.

RESOLVED FURTHER, That Breitung Township shall comply and submit all necessary information, documentation and reporting materials required by the County to ensure that the project meets any and all conditions as required under the program.

RESOLVED FURTHER, That the appropriate County officials are authorized to enter into an agreement with the Township for this project with funds for the above project payable from Fund 239, American Rescue Plan Action Revenue Loss.

June 22, 2023

Tim Tomsich  
Township Chairman  
Township of Breitung  
33 First Ave, PO Box 56  
Soudan, MN 55782

RE: FY24 Outdoor Recreation Grant Program  
Soudan Park

Dear Tim:

We completed the review of the FY24 Outdoor Recreation Grant Program applications. We received over \$18.2 million in grant requests for an available \$6.3 million funding. Unfortunately, your application was not selected for funding this year.

If you would like information regarding your application or the grant program, please contact me at 651-259-5638 or [jennifer.bubke@state.mn.us](mailto:jennifer.bubke@state.mn.us).

Sincerely,



Jennifer Bubke, Grants Coordinator  
Division of Parks and Trails

**From:** Chairman <chairman@breitungtownship.org>  
**Sent:** Thursday, July 20, 2023 8:45 AM  
**To:** 'Preston Tripp'  
**Cc:** John Jamnick; clerk@breitungtownship.org; Matt Tuchel Township  
**Subject:** road relocation project - gravel pit  
**Attachments:** Thompson farm road reloc options 1.pdf

Preston:

Attached is the map on the option #1 that we have chosen to relocate the Thompson Farm road that currently runs through our pit.

We have the description for the Kutala parcel and are in the process of acquiring ownership of that parcel which allows for the access to HWY 169 and for the DNR to connect their trail from the new ATV campground in the new state park.

We need to prepare plans with the involvement of the DNR, State MNDot, IRRRB , St Louis County and the adjoining property owner – Aaron Luestik to move this road.

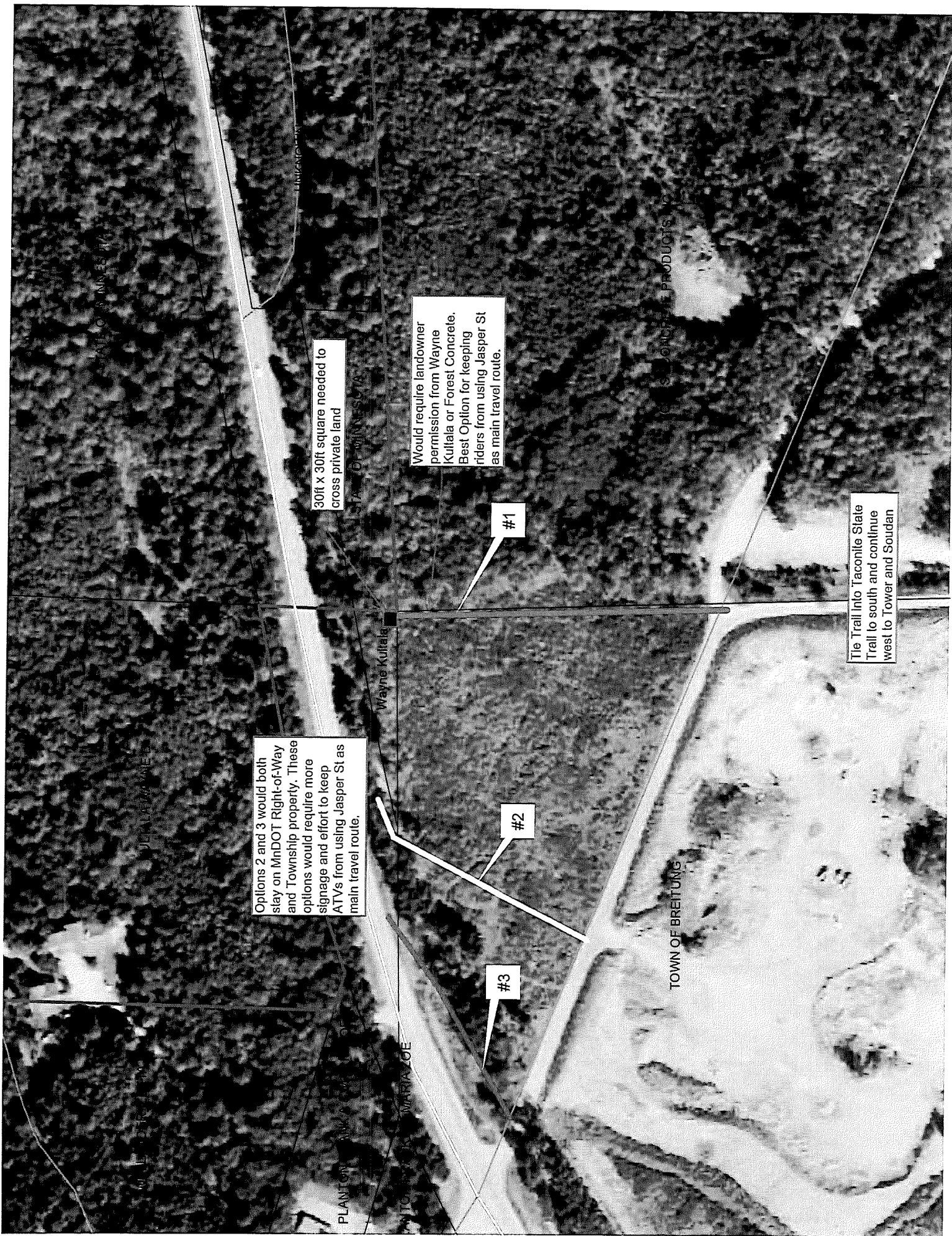
So as we discussed on Tuesday what we will need from JPJ is a cost estimate and draft map of the proposed roadway along with the appropriate by pass lanes from HWY 169. The exact location will most likely be dictated by MNDOT.

Also the cost estimate on constructing the relocated road should include a lump sum estimate of moving the accumulated construction debris that is within our existing pit and will be in the way as the pit progresses east towards the new road.

The construction cost estimate should also include the cost of the ATV access from the park if required and a cost for the closure of the existing road.

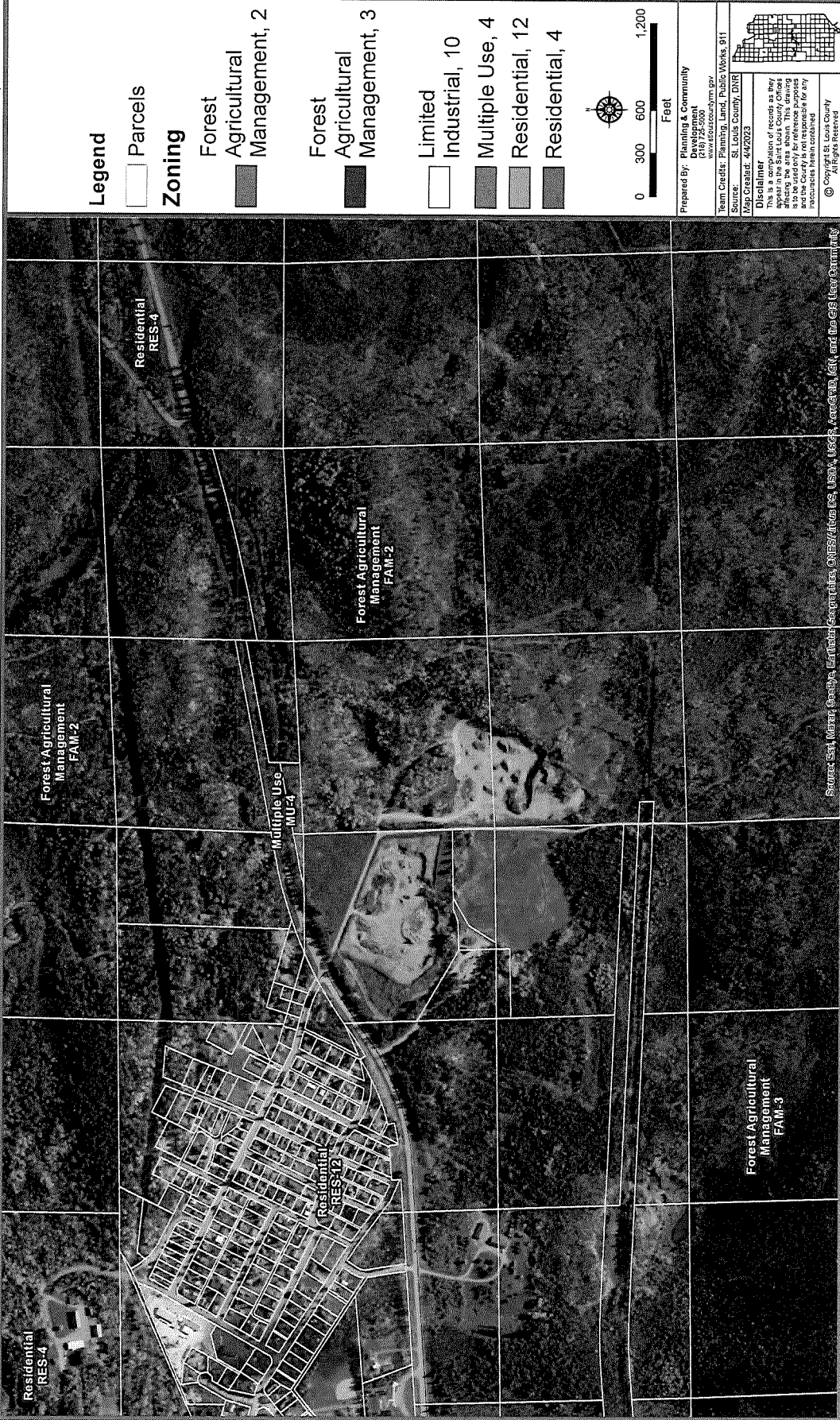
Thanks,

Tim





## Soudan Area Land Use



Source: St. Louis County, Esri, DeLorme, GeoEye, IGN, Aerotech, IGN, and the GIS User Community

**From:** Venne, Jeri (IRR) <jeri.venne@state.mn.us>  
**Sent:** Thursday, June 22, 2023 1:40 PM  
**To:** Ismil, Chris (IRR); Ridlon, Whitney (IRR); Plummer, Jim (IRR); Beaudette, Danae (IRR)  
**Subject:** Grant Opportunities Available July 3

**Iron Range Resources & Rehabilitation promotes and invests in community development through a selection of grants that strengthen northeastern Minnesota. Our community development team works in partnership with cities, townships, counties, tribal governments and nonprofits to support projects that advance community vitality and growth.**

### **OPENING JULY 3**

**Broadband Infrastructure** assists projects that help households and businesses reach the State of Minnesota broadband Speed Goal.

**Commercial Redevelopment** assists with the internal and external demolition of commercial and industrial buildings and clean-up of brownfields to pave the way for new development.

**Community Infrastructure** assists projects that support residential infrastructure and public facility improvements.

**Culture & Tourism** assists projects that support arts, culture, history, tourism and recreational activities, enhance the quality of life in the region and attract visitors. ***Applications are accepted July 3 through July 31, 2023 and January 2 through January 31, 2024.***

**Development Infrastructure** assists with infrastructure projects that support business development.

**Development Partnership** provides funds for research, planning, education and development-based initiatives that support the long-term economic growth of northeastern Minnesota.

**Grant Writing Assistance** reimburses the costs of preparing and applying for a non-agency grant that will advance economic growth.

**Mineland Reclamation** assists with highly visible development and restoration of mining impacted land.

**Regional Trails** assists with the design, engineering and construction of various types of trails.

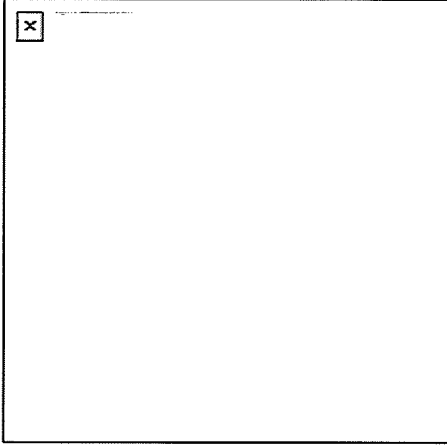
**Residential Redevelopment** assists with the demolition of residential structures.

**Workforce Development** assists with education, training and career awareness initiatives that address regional workforce needs and gaps emerging in industries and schools.

**FY24 grant guidelines will be posted on our [website](#) by July 1.**

Eligible applicants in our [service area](#) are encouraged to apply. Click [here](#) to access the grant application portal (FLUXX).

Iron Range Resources & Rehabilitation funds its grants through taxes paid by Minnesota’s mining industry.



**Jeri Venne | Grants Specialist | Department of Iron Range Resources & Rehabilitation**  
4261 Hwy 53 S, PO Box 441 | Eveleth MN, 55734-0441 | [Jeri.Venne@state.mn.us](mailto:Jeri.Venne@state.mn.us)  
OFFICE: (218) 735-3012 or 800-765-5043 ext. 3012 | FAX: 218-735-3053

*Investing resources to foster vibrant growth and economic prosperity in northeastern Minnesota.*

**m** DEPARTMENT OF IRON RANGE  
RESOURCES & REHABILITATION

**From:** MN\_UCF (DNR) <ucf.dnr@state.mn.us>  
**Sent:** Tuesday, July 25, 2023 1:31 PM  
**Subject:** Grant Info Sessions - DNR Community Forestry

## **Historic grant funding to assist in urban and community forest management**

Tree canopy plays an important role in the health, well-being, and safety of Minnesota's communities and its residents. Beginning July 31, The Minnesota Department of Natural Resources will have \$16.946 million in funding available to provide grants to local units of government and non-profit organizations within Minnesota to assist in managing urban and community forests.

DNR staff invite you to attend an upcoming in-person information session to learn more about these grant programs. Information sessions will run for an hour. Staff will remain available to field additional questions and chat through potential project ideas after the programming ends.

**Tuesday, Aug. 1: 10 am, Moorhead Public Library, Moorhead**  
*118 5th St. S., Moorhead, MN 56560*

**Thursday, Aug. 3: 1 pm, Two Harbors Public Library, Two Harbors**  
*320 Waterfront Dr., Two Harbors, MN 55616*

**Friday, Aug. 4: 10am, Bremer Room, Great River Regional Library, St. Cloud**  
*1300 W. St. Germain St., St. Cloud, MN 56301*

**Tuesday, Aug. 8: 10am, Room 104, City Hall, Rochester**  
*201 4th St. SE, Rochester, MN 55904*

**Thursday, Aug. 10: 10am, DNR Office, Windom**  
*175 Co. Rd. 26, Windom, MN 56101*

**Tuesday, Aug. 15: 10am, Bluepeak Room, Red Baron Arena, Marshall**  
*1651 Victory Dr., Marshall MN 56258*

**Wednesday, Aug. 16: 10am, DNR Central Office, St. Paul**  
*500 Lafayette Rd., St. Paul, MN 55155*  
*DNR Central Office parking [map](#)*

## **More about DNR's upcoming grant offerings:**

\$6.883 million will be available through **ReLeaf Community Forestry grants**. Eligible applicants include non-profit organizations with 501(c)(3) status and local units of government within Minnesota, including cities, counties, regional authorities, joint powers boards, towns, and tribal. Parks and recreation boards in cities of the first class are also eligible to apply. Eligible activities through ReLeaf include:

- Community forestry work conducted on public land, or on residential land for low-income residents
- Work conducted by staff or contractors
- Tree inventories

- Management plans
- Tree and stump removal and tree replacement
- Tree planting
- Chemical treatment of ash trees with an injectable non-neonicotinoid insecticide
- Developing a tree ordinance
- Tree cabling
- Maintenance pruning
- Urban and community forestry or arboriculture education and outreach
- Professional certifications and/or training related to the proposed project
- Additional plant healthcare treatments, as approved

\$10.063 million will be available through **Shade Tree Program Bonding grants**. Eligible applicants include local units of government within Minnesota, including cities, counties, regional authorities, joint powers boards, towns, and tribal. Parks and recreation boards in cities of the first class are also eligible to apply. Eligible activities through the Shade Tree Program consist of:

- Removal and replanting of shade trees on public or tribal land to provide environmental benefits
- Replacement of trees on public or tribal land lost to forest pests, disease, or storm
- Tree planting on public or tribal land to establish a more diverse community forest better able to withstand disease and forest pests

Applicants can request a maximum of \$500,000 from each grant program. No minimum request or match is required. Get more information and download the applications once they become available from the **DNR's Community Forestry webpage ([mndnr.gov/communityforestry](http://mndnr.gov/communityforestry))**.

Priority will be given across all funding to projects that prioritize emerald ash borer (especially removing and replacing ash trees that pose significant safety concerns), and benefit underserved populations and areas of concern for environmental justice. Priority points will be given to applicants outside of the 7-county Twin Cities metropolitan area.

All eligible applicants, if they have the capacity to manage two grant programs at once, are encouraged to apply to both programs.

Please direct any questions about DNR UCF grant funding to [ucf.dnr@state.mn.us](mailto:ucf.dnr@state.mn.us).

Individuals with a disability who need a reasonable accommodation to participate in this event, please contact a UCF Team Member at [ucf.dnr@state.mn.us](mailto:ucf.dnr@state.mn.us) or 651-259-5274 by Friday, Jul. 28. Calls from Telecommunications Relay Service (TRS) users are welcome.

Emma Schultz  
Community Forest Project Specialist  
Department of Natural Resources

**From:** Minnesota Pollution Control Agency <mpca@public.govdelivery.com>  
**Sent:** Tuesday, July 25, 2023 10:04 AM  
**To:** clerk@breitungtownship.org  
**Subject:** New grants to help small communities fight climate change



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## **New grants available for small communities to protect against climate change**

The effects of climate change are being felt across the state, from overwhelmed infrastructure, damaged property, dying trees and culturally important native species, to excessive heat, and other health threats.

Minnesota state government is partnering with local communities to assess needs, develop climate-adaptation plans, and make changes so that we are ready for what lies ahead. The MPCA has \$500,000 available to support climate-planning projects **in communities with populations of less than 10,000.**

This funding will help communities assess vulnerabilities and plan for the effects of Minnesota's changing climate in three areas:

- Improving stormwater resilience and reducing localized flood risk.
- Improving the resilience of wastewater systems.
- Reducing human health effects and adapting community services, ordinances, and public spaces.

Tribal nations, cities, counties, towns/townships, soil and water conservation districts, water management organizations, and water districts that have or serve populations of less than 10,000 are eligible to apply. **Applications are due no later than 4 p.m. on Thursday, September 14, 2023.**

The MPCA will host a webinar to share information and answer questions about this grant on **Tuesday, August 8 at 1 p.m.** More details about this grant and the webinar will be available at the link below.

[Learn More](#)

Any questions about this grant must be submitted to [grants.pca@state.mn.us](mailto:grants.pca@state.mn.us) with the subject line "FY 24 Small Community SWC Resilience Grants" no later than noon on Thursday, September 7, 2023 at 4 p.m.

The MPCA is also currently offering grants for planning and design projects to update aging waste-and-stormwater infrastructure in environmental justice communities. Learn more about [those grants here.](#)

More climate resilience funding for larger Minnesota communities will be made available later in the Fall of 2023. The MPCA will also be distributing a survey in the coming weeks to better understand how to direct historic funding for climate resilience passed by the legislature this year. Stay tuned for more details.

**TOWNSHIP OF BREITUNG  
RESOLUTION NO. 2023-19**

**STATE OF MINNESOTA  
COUNTY OF ST. LOUIS**

**RESOLUTION ACCEPTING DONATIONS**

**WHEREAS**, Breitung Township is authorized to accept and maintain donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens; and

**WHEREAS**, the following persons and entities have offered to contribute the donations set forth below to the township:

<b>Name of Donor</b>	<b>Donations</b>	<b>Date</b>
1. Tower-Soudan Agency	\$50.00	06/29/2023
2. Dan & Jim Hill families	\$862.62	06/30/2023

**WHEREAS**, the terms or conditions of the donations, if any, are as follows:

<b>Donation Number</b>	<b>Terms or Conditions</b>
1. Tower-Soudan Agency	Community Picnic
2. Dan & Jim Hill & families	Bench and Plaque

**WHEREAS**, all such donations have been contributed to the township for the benefit of its citizens, as allowed by law; and

**WHEREAS**, The Township Board finds that it is appropriate to accept the donations offered.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD OF BREITUNG TOWNSHIP, ST. LOUIS COUNTY, MINNESOTA, AS FOLLOWS:**

1. The donations described above are accepted and shall be used in accordance with noted terms or conditions either alone or in cooperation with others, as allowed by law.
2. The town clerk is hereby directed to acknowledge to each donor the town's acceptance of the donor's donation.

Adopted by the Town Board of Breitung Township on July 27th, 2023. Chairman Tim Tomsich, Supervisor Charles Tekautz, and Supervisor Matthew Tuchel

Ayes:

Nays:

Approved: Chairperson

Attested: Clerk

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Timothy Tomsich – Chairman

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Dianna Sundahl - Clerk

**Resolution 2023-#20**  
**Authorization to enter into a Cooperative Agreement with**  
**St Louis County to Receive SPRA Funds for Stuntz Bay**  
**Access Road**

Breitung Township  
Of St Louis County, Minnesota

**WHEREAS**, the Township of Breitung desires to enter into a Cooperative Agreement with St Louis County, Minnesota to receive State Park Road Account Funding for Stuntz Bay Access Road in the amount of \$418,000 for improvements to Stuntz Bay Access Road from Jasper Street to Lake Vermilion in Breitung Township; Breitung Township Project No. 21-923; and

**WHEREAS**, The County is required to act as the fiscal agent and contract administrator for the State of Minnesota in administering the SPRA funds, and shall administer the construction contract for the Project; and

**WHEREAS**, Breitung Township shall prepare a plan for construction of the Project; and

**WHEREAS**, Breitung Township will be responsible for 100 percent of the cost to complete the Project in excess of SPRA funds authorized by the County

**NOW, THEREFORE, BE IT RESOLVED**, that the Township of Breitung, authorizes the appropriate Township officials to enter into the Cooperative Agreement with St Louis County for SPRA funding for the improvements to Stuntz Bay Access Road

Passed and Adopted by the Board on this 27<sup>th</sup> day of July, 2023.

Upon vote taken, the following voted: Chairman Tomsich, Supervisor Tekautz, Supervisor Tuchel

FOR:

AGAINST:

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By: Timothy Tomsich  
Its Chair

ATTEST: \_\_\_\_\_  
By: Dianna Sundahl  
Its Township Clerk



# Saint Louis County

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Public Works Department • Richard H. Hansen Transportation & Public Works Complex  
4787 Midway Road, Duluth, MN 55811 • Phone: (218) 625-3830

**James T. Foldesi, P.E.**  
Public Works Director/  
Highway Engineer

July 6, 2023

Breitung Township  
Tim Tomsich  
PO Box 56  
Soudan, MN 55782  
[chairman@breitungtownship.org](mailto:chairman@breitungtownship.org)

Re: Cooperative Agreement for Stuntz Bay Access Road SPRA  
CP 4598-710468, SAP 069-600-051

Dear Mr. Tomsich:

Please find enclosed, the Cooperative Agreement for the above listed project. Please have the proper Breitung Township officials sign the agreement and return to me at [clarkc2@stlouiscountymn.gov](mailto:clarkc2@stlouiscountymn.gov), or at the following address for further processing:

St. Louis County Public Works  
Attn: Christine Clark  
4787 Midway Rd.  
Duluth, MN 55811

Once fully executed, a copy will be returned to you.

Sincerely,

Christine Clark  
Contract Administration Manager

Enclosure(s)

c: File

Cooperative Agreement for Stuntz Bay Access Road SPRA  
St. Louis County & Breitung Township  
CP 4598-710468; SAP 069-600-051

COOPERATIVE  
AGREEMENT  
BETWEEN  
THE COUNTY OF ST. LOUIS  
AND  
BREITUNG TOWNSHIP  
TO

Receive and administer Minnesota Department of Natural Resources State Park Road  
Account funding for improvements to Stuntz Bay Access Road located within Breitung  
Township, St. Louis County, Minnesota.

CP 4598-710468; SAP 069-600-051  
Prepared by the St. Louis County Highway Engineering Division

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Cooperative Agreement for Stuntz Bay Access Road SPRA  
St. Louis County & Breitung Township  
CP 4598-710468; SAP 069-600-051

THIS AGREEMENT is made and entered into by and between the County of St. Louis, a duly organized county within the State of Minnesota, hereinafter referred to as the “County”, and Breitung Township, hereinafter referred to as the “Township”.

WHEREAS, the Township has received State Park Road Account (SPRA) funding in the amount of \$418,000 for improvements to Stuntz Bay Access Road, a Township Road, in 2022 identified further as State Aid Project No. 069-600-051 (St. Louis County Project No. CP 4598-710468); and

WHEREAS, the County is required to act as the fiscal agent and contract administrator for the State of Minnesota in administering the SPRA funds, and shall administer the construction contract for the improvements to Stuntz Bay Access Road, hereafter referred to as the “Contract”; and

WHEREAS, the Township shall prepare a plan for construction of the Project, hereafter referred to as the “Plan”.

NOW THEREFORE, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. The Township shall prepare the Plan and specifications for the Project in accordance with the 2020 Edition of the Minnesota Department of Transportation (MnDOT) “Standard Specifications for Construction” and the “Supplemental Specifications” dated September, 2022.
2. The Plan shall meet the Minimum Geometric Design Standards for SPRA projects per applicable state statutes and laws.
3. The Township shall obtain all necessary permits and environmental statements as required by law for completion of the Project, including, but not limited to,

Cooperative Agreement for Stuntz Bay Access Road SPRA  
St. Louis County & Breitung Township  
CP 4598-710468; SAP 069-600-051

permits and statements required by the Minnesota Pollution Control Agency, U.S. Army Corp. of Engineers, and the Department of Natural Resources (DNR). The Township shall bear the cost of all permit fees. All pertinent permits shall be obtained prior to award of the Contract.

4. The Township shall acquire and pay the cost for all right-of-way and construction easements required for construction in accordance with the Plan.

5. The Township shall bear the entire cost of roadway improvements in accordance with the details contained in the Plan. The SPRA funding awarded to the project shall be applied to said construction costs. The Township shall have opportunity to review both the potential costs and the funding encumbered to the project when the project has been advertised, Contractor bids have been received, and the Project is being considered for award of a construction contract. If these reviews indicate that the SPRA funds encumbered are insufficient to cover the entire cost of construction of the project, the Township may, at its sole discretion and option, withdraw from this agreement.

6. The Township shall be responsible for any project costs more than those SPRA funds authorized to the County by the State of Minnesota. The County shall not be responsible for any costs associated with the Project including cost overruns, changes in contract quantities, changes in site conditions, or any other reason not stated here that would cause a change in project cost.

7. The County shall advertise, receive bids, and award the Contract to the lowest responsible bidder, make payments to the Contractor, and assist in processing of the final payment documentation in accordance with current specifications.

8. The Township shall perform the necessary construction inspection and

Cooperative Agreement for Stuntz Bay Access Road SPRA  
St. Louis County & Breitung Township  
CP 4598-710468; SAP 069-600-051

administer the terms of the Contract from award to the certification of final payment.

9. The County shall use OneOffice for all aspects of project management.

The Township, or its Consultant, shall be required to utilize OneOffice for the construction administration of this Project. The County will create and process pay requests from OneOffice based on Contract items and quantities entered by the Township's Consultant.

10. The Township shall pay the County \$750 for construction administration and advertising costs associated with the Project.

11. The Township, or its Consultant, shall perform all necessary construction engineering and staking, material testing, record keeping and construction inspection for items contained in the Plan. The Township shall report any observed deficiencies to the County immediately.

12. Each party designates an Authorized Representative for the purpose of administering this Agreement. A party's authorized representative has the authority to give and receive notices, and to make any other decision required or permitted by this Agreement.

13.

**For the County:**

Eric Fallstrom, P.E.  
Public Works / Resident Engineer  
7823 Highway 135  
Virginia, MN 55792  
(218) 742-9821  
[fallstrome@stlouiscountymn.gov](mailto:fallstrome@stlouiscountymn.gov)

**For the Township:**

Tim Tomsich  
Supervisor – Chairman  
PO Box 56  
Soudan, MN 55782  
(218) 753-6020  
[chairman@breitungtownship.org](mailto:chairman@breitungtownship.org)

Cooperative Agreement for Stuntz Bay Access Road SPRA  
St. Louis County & Breitung Township  
CP 4598-710468; SAP 069-600-051

14. This Agreement may be terminated only as follows:

- a. At any time by mutual agreement of the parties;
- b. By any party at any time upon 30 days notice in the event of default by a party, provided however that such termination shall not be effective if the defaulting party cures such default by end of the 30-day notice period. In the event of such termination, the County and Township shall be entitled to pro-rata payment for work and services performed up to the effective date of such termination.

15. Each of the parties hereto hereby agrees that it shall defend, indemnify, and save harmless the other party and all of their employees and agents from any and all claims, demands actions or causes of action of whatever nature or character arising out of or by reason of their negligent or intentional acts or omissions in the execution or performance of the work provided herein.

16. Any and all employees of the County, while engaged in the performance of any work or service which the County is specifically required to perform under this Agreement, shall be considered employees of the County, and not the Township, and that any and all claims that may or might arise under the Workers Compensation Act of the State of Minnesota on behalf of said employees while so engaged and any claims made by any third parties as a consequence of any act of said employees, shall be the sole obligation of the County.

17. Any and all employees of the Township, while engaged in the performance of any work or service which the Township is specifically required to perform under this Agreement, shall be considered employees of the Township, and not

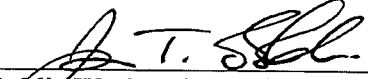
Cooperative Agreement for Stuntz Bay Access Road SPRA  
St. Louis County & Breitung Township  
CP 4598-710468; SAP 069-600-051

the County, and that any and all claims that may or might arise under the Workers Compensation Act of the State of Minnesota on behalf of said employees while so engaged and any claims made by any third parties as a consequence of any act of said employees, shall be the sole obligation of the Township.

18. To the full extent permitted by law, actions by the Parties pursuant to this Agreement are intended to be and shall be construed as a "cooperative activity" and it is the intent of the Parties that they shall be deemed a "single governmental unit" for the purpose of liability, as set forth in Minnesota Statutes, Section 471.59, Subd. 1a.

Cooperative Agreement for Stuntz Bay Access Road SPRA  
St. Louis County & Breitung Township  
CP 4598-710468; SAP 069-600-051

COUNTY OF ST. LOUIS

By:   
Public Works Director/  
Highway Engineer

Date: 7/6/23

By: \_\_\_\_\_  
Chair of the County Board

Date: \_\_\_\_\_

By: \_\_\_\_\_  
County Auditor

Date: \_\_\_\_\_

APPROVED AS TO FORM AND  
EXECUTION:

By: \_\_\_\_\_  
Assistant County Attorney

Date: \_\_\_\_\_

Saint Louis County Contract Number:

\_\_\_\_\_

BREITUNG TOWNSHIP

COUNTERSIGNED:

By: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

Date: \_\_\_\_\_



*Resolution  
of the  
**Board of County Commissioners**  
St. Louis County, Minnesota*  
*Adopted on: June 27, 2023 Resolution No. 23-340*  
*Offered by Commissioner: McDonald*

**Cooperative Agreement with Breitung Township to Receive and Administer Minnesota Department of Natural Resources State Park Road Account Funding for Stuntz Bay Access Road**

WHEREAS, Breitung Township has received State Park Road Account (SPRA) funding in the amount of \$418,000 for improvements to Stuntz Bay Access Road from Jasper Street to Lake Vermilion in Breitung Township, "Project" (SAP 069-600-051, CP 4598-710468); and

WHEREAS, The County is required to act as the fiscal agent and contract administrator for the State of Minnesota in administering the SPRA funds, and shall administer the construction contract for the Project; and

WHEREAS, Breitung Township shall prepare a plan for construction of the Project; and

WHEREAS, Breitung Township will be responsible for 100 percent of the cost to complete the Project in excess of SPRA funds authorized to the County.

THEREFORE, BE IT RESOLVED, That the St. Louis County Board authorizes the appropriate county officials to enter into a cooperative agreement with Breitung Township to receive and administer Minnesota Department of Natural Resources (DNR) State Park Road Account (SPRA) program funding for the improvements to Stuntz Bay Access Road (SAP 069-600-051, CP 4598-710468). Funds for this project will be receipted into Fund 220, Agency 220738, Object 551541.

Commissioner McDonald moved the adoption of the Resolution and it was declared adopted upon the following vote:

Yeas – Commissioners Grimm, McDonald, Musolf, Nelson, Jugovich and Chair Boyle – 6

Nays – None

Absent – Commissioner Harala – 1

STATE OF MINNESOTA  
Office of County Auditor, ss.  
County of St. Louis

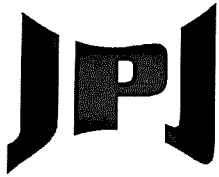
I, **NANCY NILSEN**, Auditor of the County of St. Louis, do hereby certify that I have compared the foregoing with the original resolution filed in my office on the 27<sup>th</sup> day of June, A.D. 2023, and that this is a true and correct copy.

WITNESS MY HAND AND SEAL OF OFFICE at Duluth, Minnesota, this 27<sup>th</sup> day of June, A.D., 2023.

NANCY NILSEN, COUNTY AUDITOR

By:

Clerk of the County Board/Deputy Auditor



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Engineering

Land Surveying

Site Development

July 17, 2023

The Honorable Tim Tomsich  
Chairman, Breitung Township  
P.O. Box 56  
Soudan, MN 55782

**Re: Force Main Improvements  
Project No. 21-847**

Dear Chairman Tomsich:

Enclosed is Partial Payment Estimate No. 2 for the Force Main Improvements project. We recommend payment of \$52,305.79 to 2EZ, Inc. dba Jola & Sopp Excavating, P.O. Box 566, Eveleth, MN 55734 upon receipt of certified payroll reports.

After your review and approval, please sign and date the partial payment estimate, and return a copy to our office.

If you have any questions, please do not hesitate to contact our office.

Sincerely,

JPJ Engineering, Inc.

Preston W. Tripp, P.E.

PWT/dj

Enclosure

# PARTIAL PAYMENT ESTIMATE

<b>PROJECT:</b> Force Main Improvements		<b>PROJECT NO.:</b> 21-847	DATE: July 17, 2023 PAY ESTIMATE NO.: 2 PAGE 1 OF 3
<b>OWNER:</b> Breitung Township P.O. Box 56 Soudan, MN 55782	<b>CONTRACTOR:</b> 2 EZ, Inc. dba Jola & Sopp Excavating P.O. Box 566 Eveleth, MN 55734	<b>PERIOD OF ESTIMATE</b>  FROM: November 21, 2022 TO: July 15, 2023	

CONTRACT CHANGE ORDER SUMMARY			ESTIMATE	
No.	Amount			
	Additions	Deductions		
CO #1	\$21,800.00		1. Original Contract	\$377,780.00
			2. Change Orders	\$21,800.00
			3. Revised Contract (1+2)	\$399,580.00
			4. Work Completed*	\$93,330.00
			5. Stored Materials	\$73,654.13
			6. Subtotal (4+5)	\$166,984.13
			7. Retainage 5%	(\$8,349.21)
			8. Previous Payments	(\$106,329.13)
TOTALS	\$21,800.00		9. Amount Due (6-7-8)	\$52,305.79
NET CHANGE	\$21,800.00		*Detailed breakdown attached	

CONTRACT TIME		
Original (days): Revised:	On Schedule <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Starting Date: July 7, 2022 Substantial Completion: December 1, 2022 Projected Completion: June 15, 2023

**CONTRACTOR'S CERTIFICATION:**  
 The undersigned Contractor certifies, to the best of its knowledge, the following:

(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;

(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and

(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

**ENGINEER'S CERTIFICATION:**  
 The undersigned certifies that to the best of their knowledge and belief and to the extent of their assigned Contract responsibilities, the quantities shown in this estimate are correct and that the work has been performed in accordance with the Contract Documents.

**Engineer: JPJ Engineering, Inc.**

By Justin N. Tjip  
 Date 7-17-23

**APPROVED BY OWNER:**

**Owner: Breitung Township**

By \_\_\_\_\_

Date \_\_\_\_\_

**Contractor: 2 EZ, Inc. dba Jola & Sopp Excavating**

By James M. Jola

Date 7/17/2023

## PAY ESTIMATE NO. 2

DATE: July 17, 2023

OWNER: Breitung Township

PROJECT: Force Main Improvements

CONTRACTOR: 2 EZ dba Jola & Sopp Excavating, P.O. Box 566, Eveleth, MN 55734

### BASE BID - FORCE MAIN

ITEM NO.	DESCRIPTION	QUAN. BID	UNIT	UNIT PRICE	QUANTITY THIS PERIOD	AMOUNT THIS PERIOD	QUANTITY TO DATE	AMOUNT TO DATE
2104	REMOVE SANITARY SEWER	380	L.F.	\$3.00	158	\$474.00	158	\$474.00
2104	RMV BIT PAVEMENT	350	S.Y.	\$4.00	59	\$236.00	59	\$236.00
2104	RMV SANITARY MANHOLE	5	EACH	\$560.00	3	\$1,680.00	3	\$1,680.00
2104	SAWING BIT PAVEMENT	800	L.F.	\$4.00	0	\$0.00	0	\$0.00
2104	REMOVE / REPLACE CURB & GUTTER	30	L.F.	\$43.00	0	\$0.00	0	\$0.00
2105	COMMON EXCAVATION	400	C.Y.	\$18.00	0	\$0.00	0	\$0.00
2105	SELECT GRAN BORROW (CV)	150	C.Y.	\$35.00	0	\$0.00	0	\$0.00
2211	AGG BASE, CLASS 5 (CV)	250	C.Y.	\$38.00	0	\$0.00	0	\$0.00
2360	TYPE SP WEARING COURSE	180	TON	\$160.00	0	\$0.00	0	\$0.00
2360	TYPE SP NON-WEAR COURSE	180	TON	\$160.00	0	\$0.00	0	\$0.00
2573	SILT FENCE, MACHINE SLICED	360	L.F.	\$5.00	50	\$250.00	50	\$250.00
2575	SEEDING	1	ACRE	\$6,100.00	0	\$0.00	0	\$0.00
2621	8" PVC SAN SEWER (C-900)	340	L.F.	\$265.00	66	\$17,490.00	66	\$17,490.00
2621	10" PVC SANITARY SEWER	100	L.F.	\$275.00	88	\$24,200.00	88	\$24,200.00
2621	8" GATE VALVES	2	EACH	\$4,600.00	0	\$0.00	0	\$0.00
2621	10" GATE VALVE	1	EACH	\$8,600.00	1	\$8,600.00	1	\$8,600.00
2621	AIR RELIEF VALVES	7	EACH	\$9,000.00	2	\$18,000.00	2	\$18,000.00
2621	CON TO EX SAN SEWER	36	EACH	\$1,600.00	14	\$22,400.00	14	\$22,400.00
2625	PIPE INSULATION	100	S.Y.	\$90.00	0	\$0.00	0	\$0.00

TOTAL WORK COMPLETED THIS PERIOD - Base Bid - Force Main..... \$93,330.00

TOTAL WORK COMPLETED TO DATE - Base Bid - Force Main..... \$93,330.00

### ADD ALTERNATE - LIFT STATION IMPROVEMENTS

ITEM NO.	DESCRIPTION	QUAN. BID	UNIT	UNIT PRICE	QUANTITY THIS PERIOD	AMOUNT THIS PERIOD	QUANTITY TO DATE	AMOUNT TO DATE
2104	REMOVE LIFT STATION COVER	1	L.S.	\$750.00	0	\$0.00	0	\$0.00
2104	REMOVE POWER POLE	1	L.S.	\$750.00	0	\$0.00	0	\$0.00
2506	RECONSTRUCT LIFT STATION COVER	1	L.S.	\$14,000.00	0	\$0.00	0	\$0.00

TOTAL WORK COMPLETED THIS PERIOD - Add Alternate - Lift Station Imp... \$0.00

TOTAL WORK COMPLETED TO DATE - Add Alternate - Lift Station Imp..... \$0.00

### TOTAL WORK COMPLETED THIS PERIOD

Base Bid - Force Main + Add Alternate - Lift Station Improvements..... \$93,330.00

### TOTAL WORK COMPLETED TO DATE

Base Bid - Force Main + Add Alternate - Lift Station Improvements..... \$93,330.00

## CONTRACTOR'S ESTIMATE - MATERIALS ON SITE

DATE: July 17, 2023

OWNER: Breitung Township

PROJECT: Force Main Improvements

CONTRACTOR: 2EZ, Inc. dba Jola & Sopp Excavating, Inc., P.O. Box 566, Eveleth, MN 55734

PARTIAL PAY ESTIMATE NO.: 2

### MATERIALS ON SITE

ITEM	DESCRIPTION	QUAN. PURCHASED	UNIT	UNIT PRICE	QUANTITY INSTALLED THIS PERIOD	AMOUNT INSTALLED THIS PERIOD	QUANTITY ON SITE	AMOUNT REMAINS
2621	AIR RELEASE VALVES	7	EACH	\$4,252.36	(2)	(\$8,504.73)	5	\$21,261.81
2621	PVC SANITARY SEWER PIPE, GATE VALVES & MISC. ITEMS	1	L.S.	\$82,158.86	(0.36)	(\$29,766.54)	0.64	\$52,392.32
TOTAL MATERIALS STORED ON SITE:						(\$38,271.27)		\$73,654.13

**breitung@breitungtownship.org**

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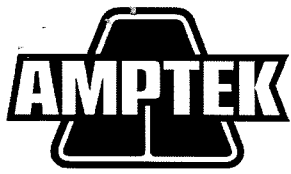
**From:** Jim McCarter <james.mccarter@amptekcontractors.com>  
**Sent:** Tuesday, June 20, 2023 5:25 PM  
**To:** breitung@breitungtownship.org  
**Cc:** Lance Johnson  
**Subject:** Breitung Township Garage Fan Replacement Proposal  
**Attachments:** Breitung Township Garage Fan Replacement Proposal.pdf

Good Afternoon,

Please see attached for the proposal requested by Tom Gorsma. Please review and let me know if you have any questions.

Thank You

Jim McCarter  
Amptek, Inc.  
212 E 4<sup>th</sup> Ave N  
Aurora, MN 55705  
218-750-3577



Date: 6-20-23

To:  
Breitung Township – Tom Gorsma

Prepared by:  
Jim McCarter  
[james.mccarter@amptekcontractors.com](mailto:james.mccarter@amptekcontractors.com)  
218-750-3577

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## Project Proposal

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### 1. Scope

This project includes the following:

- Replacement of three (3) existing ceiling fans in the township garage. It is proposed to utilize Marley 56" Commercial Ceiling fans with the same specifications as originally installed.
  - As discussed, an appropriate sized manlift will be supplied by Breitung Township.
  - As discussed, coordination with other contractors will be required to utilize the manlift provided by Breitung Township.
  - It is understood that there is no fan speed controllers remote to the ceiling fans.
  - It is understood that the existing installation is NEC compliant and this is a direct replacement for the non-functioning fans.

### 2. Execution

This proposal includes supply of labor, equipment, testing and applicable State of Minnesota Electric Permits as required.

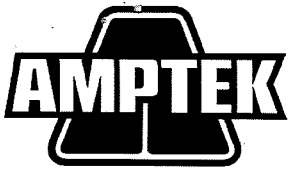
### 3. Clarifications

Additional proposal clarifications

- Customer signature is required before the commencement of any work.
- The work that is covered by this estimate is as defined in this estimate.
- This estimate includes permit and inspection fees when required.
- This estimate does not include plan review and/or engineering fees unless noted.
- This estimate does not include customer owed utility company charges or fees unless noted.
- This estimate does not include any additional costs associated with hazardous materials (i.e. asbestos, PCB, etc.) unless noted.
- This estimate does not include any additional costs associated with correcting existing code violations or unknown installations, repairs, modifications, or replacements encountered.
- Any costs associated with damage of unknown or unmarked utilities or systems are not included.

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This estimate and any affiliated attachments contain proprietary and confidential information of Amptek, Inc. (hereinafter "Amptek") and shall not be used, disclosed, or reproduced, in whole or in part, for any purpose other than to evaluate this proposal, without the prior written consent of Amptek.



#### **4. Terms**

All payments are due upon receipt of invoice

This proposal pricing is valid for 30 days due to volatility in commodity/equipment price fluctuations

#### **5. Pricing**

Lump Sum Project Total: \$1,984.55

#### **6. Authorization**

*The customers signature below acknowledges that they agree to the terms of this estimate and authorize the contractor to proceed as described.*

\_\_\_\_\_  
Customer Name

\_\_\_\_\_  
Customer Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
This estimate and any affiliated attachments contain proprietary and confidential information of Amptek, Inc. (hereinafter "Amptek") and shall not be used, disclosed, or reproduced, in whole or in part, for any purpose other than to evaluate this proposal, without the prior written consent of Amptek.

# HOUSING INSTITUTE 9



## Welcome to the 2023-2024 Northeast Minnesotan Housing Institute!

To: Michael Schultz  
City Clerk and Treasurer, City of Tower  
602 Main Street  
Tower, Minnesota 55790

Thank you for welcoming my colleagues and I for our introductory visit. Touring your community and meeting partners in your community development work was a fantastic experience. Minnesota Housing Partnership (MHP) is pleased to confirm that Tower's application to participate in the Housing Institute has been approved.

The Institute brings together housing leaders and stakeholders to share their experiences, learn best practices, and develop creative solutions for bringing quality housing to their communities. We look forward to collaborating with you over the next eighteen months to support your pursuit of housing and community development goals.

You have been introduced to your MHP Liaison via email, but their contact information is included for your records below:

Donald Goggleye, Community Development Manager  
651-925-5105 | [donald.goggleye@mhponline.org](mailto:donald.goggleye@mhponline.org)

Donald will assist you in the next steps of completing your Institute registration packet, forming your team, and scoping potential projects. I have included copies of Institute materials that may have been updated or requested. Materials are always available by request and on the Institute's online drive. Please feel free to reach out and/or send questions to either your Liaison or Harlan Buckalew, the engagement lead, at [harlan.buckalew@mhponline.org](mailto:harlan.buckalew@mhponline.org) any time. I look forward to seeing you in Grand Rapids on August 2<sup>nd</sup> and 3<sup>rd</sup> for our first Institute Workshop!

Sincerely,

DocuSigned by:

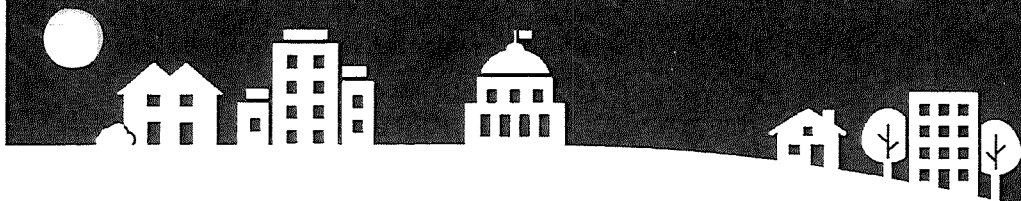
A handwritten signature in black ink, appearing to read 'Barbara Dolan', enclosed within a thin black rectangular border.

44CC5F850E0A48B...

Barbara Dolan

Deputy Director of Community Development





## Program Overview

### Minnesota Housing Partnership (MHP)

MHP works to expand housing and community development opportunity for those most impacted by economic and racial disparities by leading collaborative work to promote system change and grow equitable development capacity. We support, lead, and collaborate with a diversity of partners to stimulate innovation and drive positive impact in affordable housing and community development in Minnesota and beyond. Established in 2010, the Housing Institute brings together housing leaders and stakeholders to share their experiences, learn best practices, and develop creative solutions to bring quality affordable housing to their communities. The Institute has shown that engaging different stakeholders in truly effective and meaningful partnerships is the key ingredient to completing short-term projects and sustaining long-term relationships that lead to vibrant rural communities and regions.

### Housing Institute Key Components:

The Institute model utilizes four key components to catalyze team successes:

- Team-based approach
- Sustained pursuit of a specific project
- Meeting in person and remotely to gain and share knowledge
- Creating connections to achieve results

### Time Commitment:

Though MHP removes cost barriers to attendance, there is a commitment of time. Teams are expected to participate fully and actively in the Institute. Participants will commit their time to:

- Attend five 1.5 day workshops to take place in Grand Rapids, MN
- Participate in monthly site visits and working meetings with your team members and an assigned MHP staff liaison
- Review Institute materials and complete homework
- Share team progress reports with the cohort during workshops

In the event that a team member cannot attend a workshop, the attendance of a substitute is encouraged.

### Team Registration:

Teams are required to register for participation. The registration completion helps inform curated curriculum and ensures participants get the best possible experience. Your team's MHP staff liaison will review registration materials with you in person and support in their completion. Please ensure that your team has completed the registration packet prior to the first workshop.

## CONTACT US

Contact **Harlan Buckalew**, Community Development Officer  
harlan.buckalew@mhponline.org : 651-925-5536  
Learn more at [mhponline.org](http://mhponline.org)



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### **Registration, Logistics, and Meals:**

MHP removes barriers to participation by providing most meals and lodging for participants. For this reason, workshop-specific registration is required for each Housing Institute workshops. Registration is a quick process hosted via Eventbrite and allows MHP to provide participants with the best possible experience and ensure accommodation for specific needs.

- Workshops and lodging will be hosted at:  
Timberlake Lodge and Event Center 144  
SE 17th ST, Grand Rapids, MN 55744

The typical workshop format is 1.5 days:

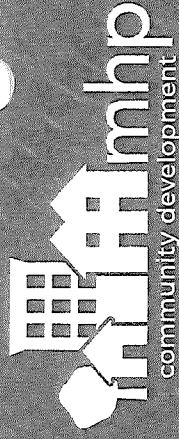
- Day 1 Schedule: workshop from 4:00 PM to 8 PM
  - Dinner will be provided
- Day 2 Schedule: workshops from 9:00 AM to 3:00 PM
  - Breakfast is available individually from the venue
  - Snacks and lunch will be provided at the workshop

Parking is included with your hotel stay. Specific dietary needs can be communicated via the registration process. MHP will make every effort to accommodate those requests.

### **Questions, Comments, and Feedback**

Can be directed to Harlan Buckalew, Housing Institute Coordinator  
harlan.buckalew@mhponline.org • 651-925-5536

# Welcome to the 2023-2024 Housing Institute



Minnesota Housing Partnership is proud to launch the 9th cohort of the Housing Institute! We are excited to have planned in-person events and will also be providing an on-line platform designed to support those who prefer to access the Institute remotely.

Quarterly Workshops are supplemented by team-specific assistance from a designated MHP Liaison throughout the eighteen-month engagement. While examples of Workshop Focus is provided below, the curriculum remains flexible to ensure the material is valuable and timely.

## The Workshops:

Synchronous gatherings are packed with networking, project and resource information sharing, presentations, group exercises, guest speakers, and more!

## Technical Assistance:

Assistance from a MHP Staff Liaison to catalyze project and program development; tailored to your teams needs.

## The Virtual Institute:

Streaming workshops, materials, and additional resources available on-line, allowing for distanced and self-guided learning.

