

Township of Breitung Agenda Reorganization Meeting

Township of Breitung Reorganization Board Meeting

03/23/2023 Approximately 12:30pm

In Person Meeting at Breitung Community Center 33 First Ave, Soudan

- Call the meeting to order
- Acceptance of Agenda

Reorganization

- Legal Publication
- Depository
- Legal Advisor
- Labor-All Labor Subject to Wage Requirements
 - \$_____ per hour
 - Rider Mower Operator (Age 16 and above with training)
 - Rink Attendants
 - Office Cleaning
 - Youth Rate
 - Equipment Operator
 - Equipment Rental _____/hr. with operator (1/2 hour minimum)
 - Grader Operators per hour
 - Grader Operator
 - Fire Chief-\$425 per month
 - Assistant Fire Chief-\$375 per month
 - Fire Department Training Officer(s)-\$200 per month
 - Fire Captain-\$250 per month
 - Fire Lieutenant-\$200 per month
 - Annual Meeting Moderator
 - Police-As per Contract
 - Part Time Police
 - Supervisors
 - ✓ Chairman
 - ✓ Supervisors
 - Clerk
 - ✓ Deputy Clerk
 - Treasurer
 - ✓ Deputy Treasurer
 - Election Judges

- Compensation for Town Board and Town Officers for attended extra full Board Meetings
- Reimbursement for Town Officers (Clerk & Treasurer) for township related expenses
- Cigarette License
- Animal License
- Designate Posting Location (1-3)
- Mileage-As regulated by the IRS-65.5 cents/mile-per IRS mileage rate

Positions for Supervisors

- Chairman
- Vice-Chairman
- Wastewater Board
- McKinley Park Liaison
- Ambulance Board
- Joint Recreation Board
- Lodging Tax Board
- Weed Inspector
- Township Election Official
 - ✓ Resolution 2023-08 Resolution Authorizing Contract
- Township Grant Manager
 - ✓ Resolution 2023-09 Resolution Authorizing Contract
- Township Recreation Areas
 - ✓ Resolution 2023-10 Resolution Authorizing Contract
- Township Project Inspector
 - ✓ Resolution 2023-11 Resolution Authorizing Contract
- Optional Holiday Days
 - ✓ Resolution 2023-12 Designating the Optional Holiday Days as Not Holidays
- Life Insurance Enrollment
 - ✓ Resolution 2023-13 Enrollment Resolution
- Regular Board Meetings

Next Regular Meeting Date-
 LBAE Tuesday, April 11th, 2023 1:00pm
 Adjourn

Reorganization Guide 03/31/2022

- Legal Publication-Tower News
- Depository-Frandsen Bank and Trust, Park State Bank (formerly American Bank)
- Legal Advisor-Cope and Peterson, and Bob Pearson of Johnson, Killen, & Seiler, P.A.
- Labor
 - \$10.33/hour-Subject to wage requirements
 - Rider Mower Operator-\$10.33/hour (18 years of age or older and Rink Attendants) Subject to wage requirements
 - Housekeeping-\$16.00/hour
 - Youth Rate-\$8.42/hour under 18 years of age-Subject to wage requirements
 - Equipment Operators-\$12.50-\$15.00/hour-Subject to experience
 - Equipment Rental \$100/hour with operator (1/2 hour minimum)
 - Grader Operator-\$25.00/hour
 - Fire Chief-\$425 per month
 - Assistant Fire Chief-\$375 per month
 - Fire Department Training Officer (s)-\$200 per month for each Officer
 - Fire Captain-\$250 per month
 - Fire Lieutenant-\$200 per month
 - Annual Meeting Moderator-\$50.00/meeting
 - Police-As per Contract
 - Part Time Police-\$23.00 per hour
 - Supervisors
 - ✓ Chairman-\$650 per month
 - ✓ Supervisors-\$550 per month
 - Clerk-\$25,000.00
 - ✓ Deputy Clerk-\$20.00/hour
 - Treasurer-\$23,000.00
 - ✓ Deputy Treasurer-\$19.00/hour
 - Election Judges-\$15.00/hour
- Compensation for Town Board and Town Officers for attending extra Town Board meetings-\$50.00/meeting
- Reimbursement for Town Officers (Clerk & Treasurer) for township related expenses-\$50.00/month
- Cigarette License-\$50.00
- Animal License-Unsexed-\$5.00 Sexed-\$10.00
- Designate Posting Location-Outside the Community Center, Soudan Post Office and Soudan Store
- Mileage-58.5 cents a mile or As regulated by the IRS
- Wastewater Board-Supervisor Dostert/Supervisor Tomsich

- McKinley Park Liaison-Supervisor Tomsich
- Ambulance Board-Supervisor Tekautz
- Joint Recreation Board-Supervisor Dostert
- Lodging Tax Board-Supervisor Dostert
- Chairman-Supervisor Tomsich
- Vice Chairman-Supervisor Tekautz
- Township Grant Manager-Chairman Tomsich \$20.00/hour
- Township Recreation Areas-Supervisor Dostert \$10.33/hour
- Township Project Inspector-Supervisor Tekautz \$10.33/hour
- Regular Board Meetings-4th Thursday of the month at 12:00pm
- Optional Holiday Days-Columbus Day, Day after Thanksgiving (Not a holiday)

Resolution 2023-08
Breitung Township
Of St Louis County, Minnesota

**RESOLUTION AUTHORIZING CONTRACT
WITH INTERESTED OFFICER UNDER
Minn. Stat. 471.88, subd.5**

WHEREAS, Town Board of Breitung Township, St. Louis County, Minnesota is seeking the performance of acquisition or performance of the following services or good:

Work performed Election Official/Judge .

WHEREAS, Jorgine Gornick is Township Treasurer of said Township and will be financially interested in the services for the following described reason.

She is directly providing the service as an employee of the Township.

NOW, THEREFORE, BE IT RESOLVED that the Town Board, upon a unanimous vote of the supervisors with the interested officer abstaining, finds that the contract price of \$XXXX per hour for Election Judge for Primary/General Elections and Local Elections for the 2023-2024, and which is as low as, or lower than, the price at which the services could be obtained elsewhere at this time, and

BE IT FURTHER RESOLVED that the Town Board, pursuant to Minn. Stat. 365.37; 471.88, subd. 5; and 471.89, does hereby authorize an agreement with Jorgine Gornick for a wage of \$XXXX per hour for service as Election Judge for Primary/General Elections and Local Elections for the 2023-2024 years or as needed; payment to occur as agreed upon and filing a proper affidavit by the interested officer.

Passed and Adopted by the Breitung Township Board this 23rd day of March 2023.

For:

Against:

BY THE TOWNSHIP BOARD

Breitung Township Chairperson-Timothy Tomsich

Attest: _____

Breitung Township Clerk-Dianna Sundahl

Resolution 2023-09
Breitung Township
Of St Louis County, Minnesota

**RESOLUTION AUTHORIZING CONTRACT
WITH INTERESTED OFFICER UNDER
Minn. Stat. 471.88, subd.5**

WHEREAS, Town Board of Breitung Township, St. Louis County, Minnesota is seeking the performance of acquisition or performance of the following services or good:

Work performed Grant Manager.

WHEREAS, XXXXXXXXXX is a supervisor of said Township and will be financially interested in the services for the following described reason.

He is directly providing the service as an employee of the Township.

NOW, THEREFORE, BE IT RESOLVED that the Town Board, upon a unanimous vote of the supervisors with the interested officer abstaining, finds that the contract price of \$XXXXXX for grant writer work, and which is as low as, or lower than, the price at which the services could be obtained elsewhere at this time, and

BE IT FURTHER RESOLVED that the Town Board, pursuant to Minn. Stat. 365.37; 471.88, subd. 5; and 471.89, does hereby authorize an agreement with XXXXXXXXXX for a wage of \$XXXXX per hour for services as Township Grant Manager as needed; payment to occur as agreed upon and filing a proper affidavit by the interested officer.

Passed and Adopted by the Breitung Township Board this 23rd day of March, 2023

For:

Against:

XXXXXXXXXXXXXXXXXXXXX Abstained

BY THE TOWNSHIP BOARD

Breitung XXXXXXXXXXXXX

Attest: _____

Breitung Township Clerk-Dianna Sundahl

Resolution 2023-10
Breitung Township
Of St Louis County, Minnesota

**RESOLUTION AUTHORIZING CONTRACT
WITH INTERESTED OFFICER UNDER
Minn. Stat. 471.88, subd.5**

WHEREAS, Town Board of Breitung Township, St. Louis County, Minnesota is seeking the performance of acquisition or performance of the following services or good:

Work performed in the Township Recreational Areas.

WHEREAS, XXXXXXXXXXXX is a supervisor of said Township and will be financially interested in the services for the following described reason.

He is directly providing the service as an employee of the Township.

NOW, THEREFORE, BE IT RESOLVED that the Town Board, upon a unanimous vote of the supervisors with the interested officer abstaining, finds that the contract price of \$XXXXXX for overseeing the Recreational Areas, which are as low as, or lower than, the price at which the services could be obtained elsewhere at this time, and

BE IT FURTHER RESOLVED that the Town Board, pursuant to Minn. Stat. 365.37; 471.88, subd. 5; and 471.89, does hereby authorize an agreement with XXXXXXXXXXXX for a wage of \$XXXXXX per hour for overseer of parks and recreation as needed; payment to occur as agreed upon and filing a proper affidavit by the interested officer.

Passed and Adopted by the Breitung Township Board this 23rd day of March, 2023.

For:

Against:

Supervisor XXXXXXXXXXXX abstained

BY THE TOWNSHIP BOARD

Breitung Township XXXXXXXXXXXXXXXXXXXXXXXXXXXX

Attest: _____

Breitung Township Clerk – Dianna Sundahl

Resolution 2023-11
Breitung Township
Of St Louis County, Minnesota

**RESOLUTION AUTHORIZING CONTRACT
WITH INTERESTED OFFICER UNDER
Minn. Stat. 471.88, subd.5**

WHEREAS, Town Board of Breitung Township, St. Louis County, Minnesota is seeking the performance of acquisition or performance of the following services or good:

Work performed in the Township as Project Inspector.

WHEREAS, XXXXXXXXXX is a supervisor of said Township and will be financially interested in the services for the following described reason.

He is directly providing the service as an employee of the Township.

NOW, THEREFORE, BE IT RESOLVED that the Town Board, upon a unanimous vote of the supervisors with the interested officer abstaining, finds that the contract price of \$XXXXXXXX for inspector of projects work, and which is as low as, or lower than, the price at which the services could be obtained elsewhere at this time, and

BE IT FURTHER RESOLVED that the Town Board, pursuant to Minn. Stat. 365.37; 471.88, subd. 5; and 471.89, does hereby authorize an agreement with XXXXXXXX for a wage of \$XXXXXXXX per hour for services as project inspector as needed; payment to occur as agreed upon and filing a proper affidavit by the interested officer.

Passed and Adopted by the Breitung Township Board this 23rd day of March 2023.

For:

Against:

Supervisor XXXXXXXXXX abstained

BY THE TOWNSHIP BOARD

Breitung Township XXXXXXXXXXXXXXXXXXXXXX

Attest: _____

Breitung Township Clerk – Dianna Sundahl

Resolution 2023-12

Breitung Township

Of St Louis County, Minnesota

**RESOLUTION DESIGNATING THE OPTIONAL HOLIDAY
DAYS AS NOT HOLIDAYS**

WHEREAS, Minnesota Statutes Section § 654344, subd. 5 gives political subdivisions the option of determining whether Christopher Columbus Day (the second Monday in October) and the Friday after Thanksgiving will be holidays;

WHEREAS, no public business may be transacted on any holiday except the optional holiday days if the political subdivision designates them as not holidays;

WHEREAS, the town board determines there are already a significant number of holidays designated by statute;

WHEREAS, the town board determines it is in the public's interest to not further limit the days on which public business may be transacted;

NOW, THEREFORE, BE IT RESOLVED, that the town board of Breitung Township, St Louis County, Minnesota determines and hereby designates Christopher Columbus Day and the Friday after Thanksgiving are not holidays and so public business may be transacted thereon.

Adopted this 23rd day of March 2023.

Upon vote taken, the following voted: Timothy Tomsich, Charles Tekautz, Matthew Tichel

For:

Against:

By the Breitung Town Board

Attested to by

Town Chair-Timothy Tomsich

Town Clerk-Dianna Sundahl

Resolution 2023-13
Breitung Township
Of St Louis County, Minnesota

ENROLLMENT RESOLUTION

Be it resolved that Breitung Township, located in St Louis County, Minnesota adopts and applies for coverage to be funded for its officers under the Township Officers Group Insurance program.

Group Term Life

Annual Premium Per Officer:

- BRONZE - \$80**
- SILVER - \$160**
- GOLD - \$240**
- PLATINUM - \$320**

- CHECK HERE IF APPLYING FOR
**TOWNSHIP EMPLOYEE
GROUP LIFE COVERAGE**
(Employee plans must be the same as officer's plan)

Group Disability

- Annual Premium - \$324 per officer**
- Benefit amount - \$250 per week**
- Benefit period - 52 weeks**
- Benefits begin - 15th day for accident
30th day for illness**

- CHECK HERE IF APPLYING FOR
**TOWNSHIP EMPLOYEE
GROUP DISABILITY COVERAGE**

Passed and Adopted by the Breitung Township Board this 23rd day of March 2023.

For:
Against:

BY THE TOWNSHIP BOARD

Breitung Township Chairperson – Timothy Tomsich
chairman@breitungtownship.org

Attest: _____
Breitung Township Clerk – Dianna Sundahl
clerk@breitungtownship.org

Breitung Township
PO Box 56
Soudan, MN 55782
218-753-6020

TOWNSHIP OFFICERS CENSUS AND INVOICE

Township Name Breitung Township County St Louis

TOWNSHIP OFFICERS CENSUS INFORMATION

Annual Life Premium per officer Annual Disability Premium
0 BRONZE - \$80 **GOLD - \$240** per officer - **\$324**
 SILVER - \$160 X PLATINUM - \$320

Name	Position	Date of birth	SSN#	Address	City	Zip	Email
Timothy Tomsich	Chairman	___/___/___	_____	_____	_____	_____	_____
Charles Tekautz	Supervisor	___/___/___	_____	_____	_____	_____	_____
Matthew Tucher	Supervisor	___/___/___	_____	_____	_____	_____	_____
Dianna Sunsdahl	Clerk	___/___/___	_____	_____	_____	_____	_____
Jorgine Gornick	Treasurer	___/___/___	_____	_____	_____	_____	_____

Total annual premium remitted for officers \$ 1605.00 Total Premium Enclosed

Total annual premium remitted for employees \$ 0.00

Annual Posting of Regular Board Meetings of Breitung Township Town Board of Supervisors for 2023-2024

The Town Board of Breitung Township, St. Louis County, Minnesota holds its regularly scheduled board meeting on the 4th Thursday of the month at 12 Noon.
Meetings to be held @ Breitung Community Center in person only.

If a meeting cannot be held as scheduled because it conflicts with a holiday or another day in which a meeting cannot be held, the meeting will be held the following week on the same day of the week, time, and place. The following are the dates on which the regular board meetings are scheduled to occur in 2023-2024 and reflect any changes due to conflicts:

April 27th, 2023

May 25th, 2023

June 22nd, 2022

July 27th, 2023

August 24th, 2023

September 28th, 2023

October 26th, 2023

November 30th, 2023

December 28th, 2023

January 25th, 2024

February 22nd, 2024

March 28th, 2024

Other Meetings

Local Board of Appeal & Equalization-April 11th, 2023 1pm-2pm

Annual Meeting (immediately following Board of Canvass)-March 12th, 2024

Board of Canvass (immediately following Elections)-March 12th, 2024

Reorganization Meeting (immediately following Regular Meeting)- March 28th, 2024

If a regular meeting cannot be held on the date, time, or place listed above, notice of the date, time, and place of when and where the meeting will be held will be posted at least three days before the day of the meeting.

Contact the town clerk Dianna Sundahl @ 218-753-6020 with questions.

Dianna Sundahl
Breitung Township Clerk
Posted 03/23/2023