

Township of Breitung Agenda-Regular Board Meeting

Township of Breitung Regular Board Meeting 01/26/2022

Breitung Community Center 12:00pm

- Call the meeting to order/Roll Call
- Acceptance of Agenda
- Approval of Minutes
 - 12/20/22 Special Board Meeting
- Approval of December 2022 Treasurer's Report
 - Checks Written 47174-17271
 - Total Disbursements-\$339867.97
 - Fund Balance-\$
 - Voided Checks-46988
- Correspondence
 - IRRR-The Ranger 12/28, 01/11
 - MAT-December Newsletter, Day at the Capitol, Legislative Agenda
 - St Louis County
 - ✓ Public Health and Human Services-Adult use of THC Products
 - ✓ Planning and Community Development-Public Hearing 03/09/2023 re: Ordinance 61/Subsurface Sewage Treatment System
 - Bud Van Deusen-ATV Trail
 - Township Attorney-rates
- Public Input

Reports:

- Police-See Attached
- Fire-See Attached
- Road and Bridge-See Attached
- McKinley Park-no report
- Recreation-Joint Power Rec Board asked to be the fiscal agent for the Howard Wagoner Ski Trails
- Wastewater Board-see attached
- Ambulance Commission-see attached
- Pay Equity-see attached

Acceptance of Reports

Old Business

- ATV Trail-Updates
- Infrastructure Project 2023-Update and CDBG Grant Application
- Safety Grant Program offered by MNOSHA-Ring camera at Police Door
- Hwy 169-Noise Reduction, Signage, Speed Limits Posted Updates
- Equipment Replacement Fund Updates
 - Transfer a portion of funds to a CD w/2 signers
- New benches-donation to the township
- IRRR-5 year plan update
- Request for utility easement @ 30 Center St
- Request for utility easement @ 30 Main St

New Business

- Pay Bills as presented
- Fire Department
 - Request for minor changes to the Chief and Assistant Chief Positions-see attached
- Apply for address for the skating shack
- CTC-New 5-year contract
- Broadband
- Culture and Tourism Grant
 - Resolution 2023-04
- Resolution 2023-01 Township Election Hours
- Resolution 2023-02 Appointing Election Judges
- Resolution 2023-03 Absentee Ballot Board

Next Regular Meeting Date-February 23rd, 2023 at 12:00pm

Adjourn

Township of Breitung Special Board Meeting 12-20-22 at 12:00pm. In Person Meeting at the Breitung Community Center

Present In Person:

Board Members: Chairman Tim Tomsich, Supervisor Chuck Tekautz, Supervisor Greg Dostert, Clerk Dianna Sunsdahl, Treasurer Jorgine Gornick

Public: Daniel Reing-Police Chief, Stephanie Ukkola-Timberjay, Preston Tripp-JPJ Engineering, Greg Junek and Tim Rund-both from Eagles Nest Trails Advocacy Group (both left at 12:40pm), Jessica Hanine-Tower News (arrived 12:02pm), Matt Tuchel (arrived 12:10pm)

Call to Order @ 12:00pm by Chairman Tim Tomsich

Acceptance of Agenda

Motion by Supervisor Dostert to accept the agenda as presented

2nd by Supervisor Tekautz

Motion Passed 3-0

Approval of Minutes

Motion by Supervisor Tekautz to approve the minutes of the 12/01/22 Special Board Meeting and 12/08/22 Informational Public Hearing as presented

2nd by Supervisor Dostert

Motion passed 3-0

Approval of Treasurers Report

Motion by Supervisor Tekautz to approve the November 2022 Treasurers Report as presented

2nd by Supervisor Dostert

Motion passed 3-0

Correspondence

- IRRR-The Ranger 12/07/22 edition-so noted
- Habitat for Humanity Newsletter-Clerk Sunsdahl to send a letter regarding available lot in Soudan
- MAT-Grant Fund-Chairman Tomsich to research for Outdoor Recreation Area
- Minnesota Unemployment Insurance Rate Change-so noted
- Minnesota Pollution Control Agency-Notice of Hearing-so noted

Public Input

None

Reports

- Police-See Attached, Body Cams up and running since November 1st, 2022
- Fire-See Attached
- Road and Bridge-See Attached, appreciates residents shoveling around hydrants

- McKinley Park-Letters sent to Seasonal Rentals, Park Manager would like Township to send out letters next year.
- Recreation-Rink flooded 3X's to date, rink may be open this weekend, small sweeper/blower broken-had Winger assist with rink, Matt Tuchel helped w/sidewalks
- Wastewater Board-Manhole project should be starting soon, letter sent to Congress in regards grant funding and Army Corp of Engineers not responding. Unable to move ahead with Project. Hoping to get funding from State budget surplus, project was on the list and not funded last fiscal year
- Ambulance Commission-No new updates

Acceptance of Reports

Motion by Supervisor Dostert to accept reports as presented

2nd by Supervisor Tekautz

Motion passed 3-0

Old Business:

- ATV Trails-Supervisor Tekautz to contact Property owner Wayne Kultala after the holidays. Eagles Nest Trails Advocacy representative was given the floor to speak on the ATV trails. Tim Rund stated that their group was developed to try to figure out what is going on with the new trails. There has been increased ATV's traffic through Eagles Nest. The increase in traffic has posed a negative impact on the area with an increase in noise, volume of riders, annoyance (peace and quiet) with a 0% financial impact to the Township. The group found that there was 1300-1500 ATV's going through Eagles Nest this past year. There has been no increase in Public Safety Officers to manage the increase of ATV's traffic. The group is concerned with possible underage and intoxicated riders. They were glad to see that the Parks and Trails had come to Breitung Township with their request for a trail. The group would like to see the trails run outside of Eagles Nest Township and not through it. Chairman Tomsich spoke about how the Township is looking to take the trail outside of town, and not through Soudan Proper, and that there is both a negative and positive impact to Breitung Township and the City of Tower.
- Eagles Nest Fire Department-No updates
- Infrastructure Project 5 year Plan-Chairman Tomsich met with JPJ Engineering to look at a 4-5 year Draft Plan. Plan included in Public Packet. Maintenance Supervisor Gorsma had input into the plan. Plan excludes Waste Water. JPJ will go to the USDA for potential funding. This Plan is what the IRRR has suggested to increase the possibility of funding for projects. They do not want to see piecemeal projects. With a 4 to 5 year plan in place this will decrease overall cost and increase contractor competitiveness.
- Stuntz Bay Road-No new updates
- Safety Grant Program offered by MNOSHA-No new updates from Chief Reing

- Hwy 169 Road Reduction, Signage, Speed Limits-No new updates
- Contract Agreement with the Fire Department

Motion by Supervisor Dostert to reapprove the contract with the Breitung Fire and Rescue Department with the dates of the contract to be set from Jan 1st, 2023-April 1st, 2024

2nd by Supervisor Tekautz

Motion passed 3-0

- 2023 Contract with the City of Tower-Police

Motion by Supervisor Tekautz to approve the Contract as Presented

2nd by Chairman Tomsich

Motion passed 3-0

New Business

- Pay Bills as presented

Motion by Supervisor Dostert to pay bills as presented to include request from JPJ to pay 2EZ Construction for materials received to date

2nd by Supervisor Tekautz

Motion passed 3-0

- Fund Balance & Transfers-Treasurer Gornick mentioned that Tax Apportionment arrived in November this year instead of December like last year. True Fund balance will be between the week of Christmas and New Years to review

Motion by Supervisor Dostert to allow Chairman Tomsich to work with Treasurer Gornick to review fund balances

2nd by Supervisor Dostert

Motion passed 3-0

- Equipment Replacement Plan-No Action Taken, this is for review

- SOS Cigarette License Renewal

Motion by Supervisor Dostert to approve the Cigarette License Renewal as presented

2nd by Supervisor Tekautz

Motion passed 3-0

- Resolution 2022-34 Resolution to Apply for and accept grant funds from the DNR

Motion by Supervisor Tekautz to approve Resolution 2022-34 as presented

2nd by Supervisor Dostert

Motion Passed 3-0

Next Regular Board Meeting: Thursday, January 26th, 2023 at 12:00pm

Adjourn:

Motion by Supervisor Tekautz to Adjourn the Meeting at 1:02pm

2nd by Supervisor Dostert

Motion Passed 3-0

Respectfully Submitted

Dianna Sundahl
Clerk, Breitung Township

DRAFT

TOWNSHIP OF BREITUNG

Dec-22

GENERAL	55,637.92
ROAD & BRIDGE	95,285.31
FIRE	37,955.83
PARK	21,670.60
RECREATION	3,869.99
POLICE	65,050.34
PROJECTS	13,801.15
WATER DEPT	60,625.52
ARPA	0.00
TOTALS	353,896.66

From: Iron Range Resources & Rehabilitation <IRRRB@public.govdelivery.com>
Sent: Wednesday, December 28, 2022 4:01 PM
To: clerk@breitungtownship.org
Subject: The Ranger - Dec. 28



DEPARTMENT OF IRON RANGE RESOURCES & REHABILITATION

The Ranger

Dec. 28, 2022

Iron Range Resources & Rehabilitation Commissioner Mark Phillips will officially retire on Jan. 2. Governor Tim Walz and Lieutenant Governor Peggy Flanagan appreciate his decades of service to Minnesotans and wish him well in his retirement. Phillips has served as commissioner under both Governor Mark Dayton and Governor Walz and has more than 35 years of leadership in business, community, and workforce development. Improving the quality of life – for both residents and visitors – has been at the forefront of his approach to economic development in northeastern Minnesota.

Reflecting back with gratitude

With my retirement date drawing near, I wanted to take this opportunity to reflect back with gratitude on a wonderful eight years as commissioner. It has been my privilege and honor to serve northeastern Minnesota as a representative of both the Dayton and Walz administrations.

Whether expanding child care, increasing broadband access, improving downtowns, strengthening education, or enhancing outdoor recreation, I'm proud of our efforts to make the region stronger and better positioned for the future. None of this would have been possible without the hard work and dedication of our employees. We successfully maneuvered through a worldwide pandemic and ended up stronger and more efficient than ever.



I am also grateful for the members of the Iron Range Resources & Rehabilitation Board and our many agency partners, who were critical to bringing projects and initiatives to fruition.

I wish our incoming commissioner Ida Rukavina the best of luck and am confident that she will enjoy her new role as much as I have. She will be working with the best employees around, and I look forward to seeing the great things that they will accomplish together.

Thanks for the memories!

Sincerely,

Commissioner Mark Phillips

Investing in the future of northeastern Minnesota



Under Commissioner Mark Phillips' leadership, Iron Range Resources & Rehabilitation strategically invested resources to foster vibrant growth and economic prosperity in northeastern Minnesota.

Here is a look at some of the agency's investments by the numbers:

- **Business Loans:** Invested \$71.13 million in business loans for a total project investment of \$652.67 million.
- **Community Grants:** Invested \$134.45 million in community grants for a total project investment of \$1.09 billion.
- **Education:** Invested \$12.44 million in Iron Range Engineering, \$13.57 million in higher education and \$122.18 million in school collaboration projects.

The agency also invested in the following regional initiatives:

- **Broadband:** Invested \$6.23 million for a total project investment of \$29.34 million.
- **Business Energy Retrofit:** Invested \$7.98 million for a total project investment of \$41 million.
- **Child Care:** Invested \$1.89 million for a total project investment of \$14.66 million.
- **Downtowns:** Invested \$3.38 million for a total project investment of \$15.65 million.
- **Trails:** Invested \$13.29 million for a total project investment of \$29 million.

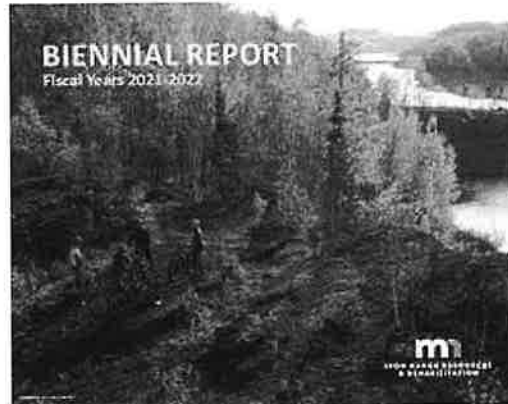
Iron Range Resources & Rehabilitation's biennial report now available

Iron Range Resources & Rehabilitation's biennial report is now available. The report highlights the programs and projects in which the agency has invested over the past two fiscal years.

During the biennium, the effects of the COVID-19 pandemic were extremely challenging. The agency provided special loan and grant funding to area businesses and communities that were negatively impacted by the pandemic.

The agency also provided \$36.8 million in business loans with a total project investment of \$504.5 million. In our communities, the agency invested \$43.85 million, which leveraged a total project investment of \$374.55 million. A sampling of successful projects is highlighted: Heliene USA, Advanced Machine Guarding Solutions, Iron Trail Motors Event Center and Zup's Food Market. The region's growth as a recreational trails destination and the Minnesota North community college merger are spotlighted as well.

[View the biennial report.](#)



The Ranger is a publication of Iron Range Resources & Rehabilitation. Our mission is to invest resources to foster vibrant growth and economic prosperity in northeastern Minnesota.



[Manage Preferences](#) | [Unsubscribe](#) | [Help](#) | mn.gov/irrrb



Questions?
[Contact Us](#)

STAY CONNECTED:



SUBSCRIPTION PREFERENCES:
[Manage Preferences](#) | [Unsubscribe](#) | [Help](#)

From: Iron Range Resources & Rehabilitation <IRRRB@public.govdelivery.com>
Sent: Wednesday, January 11, 2023 5:44 PM
To: clerk@breitungtownship.org
Subject: The Ranger - Jan. 11



The Ranger

Jan. 11, 2023

Welcome, Commissioner Ida Rukavina

On Dec. 21, Gov. Tim Walz announced the appointment of Ida Rukavina as Iron Range Resources & Rehabilitation's new commissioner. She officially began her new role on Jan. 2.

Rukavina was born and raised on the Iron Range and says that it is an honor to now lead an agency that has such a strong impact on the people and the region that she loves.

Most recently, she served as the executive director of the Range Association of Municipalities and Schools (RAMS). In this role, she managed and directed a 24-member elected board of directors and more than 60 public sector members, as well as private sector corporate members. She also worked closely with legislators, Iron Range Resources & Rehabilitation staff and area economic development entities to further community development and quality of life for all member units.

Throughout her career, she worked in the labor movement and government, representing public and private employees in northern Minnesota and working with government at the state, local and federal levels.

Her educational experience includes a Bachelor's Degree in Government and American Politics with a concentration in Race and Ethnic Relations from Clark University and a



Master's Degree in Advocacy and Political Leadership from the University of Minnesota – Duluth.



In order to hit the ground running, Rukavina will hold several community engagement meetings in the immediate weeks and months. She plans to personally connect with business leaders, mayors, city administrators, tribal governments, nonprofits and educators across the agency's 13,000-square-mile service area. She wants to hear firsthand from stakeholders regarding what their needs

and priorities are.

"My vision for the agency is to work toward a future that includes jobs that support families, a strong educational system and thriving cities and towns," said Rukavina. "Through our grant and loan programs, I am committed to ensuring that our local businesses, communities and schools have the resources they need to grow and prosper."

Rukavina is married to Jesse Dahl. The couple lives north of Virginia with their two daughters. In addition to spending family time camping, skiing, snowboarding, hiking and fishing in the great northwoods, she enjoys traveling, reading, baking and gardening.

Pictured above left: Commissioner Ida Rukavina participates in a swearing in ceremony with Secretary of State Steve Simon and Gov. Tim Walz.

Grand Portage upgrades community center

Grand Portage Band of Lake Superior Chippewa updated the interior infrastructure of its community center. The project included the replacement of an outdated and inefficient heating system, replacement of the indoor swimming pool liner and decking, and electrical wiring to accommodate new commercial freezers. Iron Range Resources & Rehabilitation supported the project with a \$146,925 Community Infrastructure grant. Total project investment was \$293,851.

The community center houses the Oshki Ogimaag (Young Leaders) Charter School which provides local, quality education with an emphasis on the Anishinaabe culture to grades K-6. It is also home to a tutoring program, after school programming, youth summer camps, fitness center, gymnasium and the Elderly Nutrition Program which serves and delivers over 185 meals per day to elderly tribe members. The facility is used for numerous events, meetings, cooking and other enrichment classes.



The old heating system was 28 years old, rated 70% efficient and experienced numerous issues that resulted in high repair costs and a disruption to the center's daily activities.

The new heating system is rated 98% efficient and is expected to create savings of approximately \$4,000 per month.



The center's pool liner was cracked, and the decking was beginning to chip. The cracking occurred when the center was closed during the pandemic in an effort to mitigate public health and safety concerns. The pool was closed and drained for both safety and cost saving measures, eliminating expenses for chemicals and heating the water. The liner cracked beyond repair during the closure, and the decking had already created safety concerns with loose surface rocks surrounding the pool and hot tub.

The kitchen located within the center had recently acquired new commercial freezers and a stove, which the existing electrical system could not accommodate. The Community

Infrastructure grant enabled the hiring of an electrician to install new electricity to the building and a new meter head.

"The center is the hub of our small, rural community and provides essential and quality of life services to our residents," said Jared Swader, Tribal Programs Administrator. "The pool is used for our elders to exercise as well as by our families and children for play and physical fitness. The electrical and kitchen improvements enhanced our ability to buy frozen foods in bulk which saves money over time. The upgraded kitchen enables us to continue providing healthy meals to our elders and school children."

Swader explained that the center has historically been funded by revenues from the Grand Portage Lodge & Casino which is one of the tribe's enterprises. The pandemic resulted in a significant decrease in revenues over the past couple of years, and the timing of the repairs coincided with that downturn. The grant funding allowed the tribe to make the infrastructure investments in short timing and remedy issues related to safety and operational efficiencies.



Grand Portage Band of Lake Superior Chippewa is a sovereign, federally recognized Native American Tribal Nation whose people have lived in northeastern Minnesota for centuries. Their reservation land is located within the Iron Range Resources & Rehabilitation service area and has a population of approximately 640 and over 420 households comprised of band members, descendants and employees.

Other project funding sources included the State of Minnesota's Tribal Statewide Health Improvement Partnership and the American Rescue Plan Act of 2021.

For more information about Community Infrastructure grants [email Chris Ismil](#) or call him at 218-735-3010. For information about Tribal Relations [email Billie Isham](#) or call her at 218-735-3017.

Celebrate Dr. Martin Luther King, Jr.



Gov. Tim Walz and Lt. Gov. Peggy Flanagan will host the 37th Annual State of Minnesota Dr. Martin Luther King, Jr. Day event to commemorate the works of the revered activist, celebrate justice and uplift the Black community. The event will be held at the Ordway Center for Performing Arts in St. Paul. This year's theme is Building Black Wealth.

Attendees will enjoy a morning of music, history and fun, with live performances from the Shiloh Temple Choir, Joe Davis, Vie Boheme, Javonta Patton and more. The event will also feature informational and inspirational remarks that celebrate and honor Dr. King's legacy. Awarding-winning Ghanaian-American researcher, entrepreneur and writer Anna Gifty Opuku-Agyeman will be the keynote speaker.

The celebration is free and open to the public. It is recommended to arrive early due to limited seating. Doors open at 9:15 a.m., and the event begins at 10 a.m.

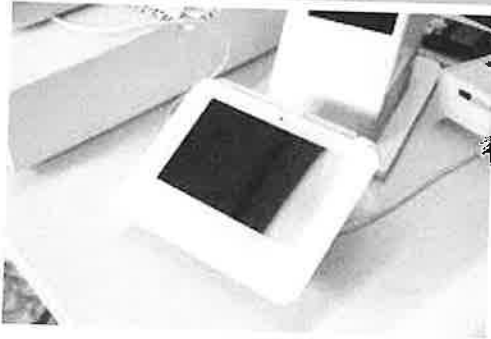
61 local small businesses receive "Tech Boosts"

Tech Boost was launched in late 2021 to help small businesses in northeastern Minnesota adopt new technologies that benefit their operations. The business owners received a free expert consultation from Northland SBDC on potential technology-related investments to assist their business. The business was then given the option to purchase technology equipment or services of which two-thirds of the costs were eligible for reimbursement through grant funding.



Tech Boost was part of Arrowhead Intelligent Region Initiative (AIR), a broadband partnership between Blandin Foundation, Northland Foundation and Iron Range Resources & Rehabilitation. The trio made available a pool of grant funds for local organizations working to support a broadband-fueled economy in northeastern Minnesota.

Throughout 2022, Northland SBDC consultants Vicki Hagberg and Curt Walczak met one-on-one with 76 small businesses to provide technical assistance and technology recommendations to bolster their operations. Sixty-one of the 76 businesses chose to utilize the Tech Boost grant. A total of \$55,764 in grant funds were distributed, and over \$120,000 was invested in technology improvements for regional businesses.



The grant funding was used for a variety of technologies including: new laptops, tablets and printers; point-of-sale system to help manage sales and inventory; systems to support online retail sales; lodging reservation systems; website development; networking systems; automated/smart medical equipment; and, equipment to develop real estate virtual tours.

funding were:

Four of the 61 businesses that utilized the grant

- **Bear Island Realty (Ely)**: Tech Boost Grant purchased equipment to develop virtual real estate tours to post on Realty.com. SBDC Technical Assistance was provided in the areas of business acquisition, human resources, QuickBooks and marketing. *Bear Island Realty provides professional real estate services in the Ely and surrounding area.*
- **Joy & Company (Grand Marais)**: Tech Boost Grant purchased a new photo printer. SBDC Technical Assistance was provided in the areas of COVID-relief, general operations and marketing. *Joy & Company is a retail shop with locally-made art, gifts, art supplies, antiques, vintage clothing and jewelry.*
- **Rose Cottage Baking Co. (Cook)**: Tech Boost Grant purchased a point-of-sale system and networking equipment to provide internet access at the bakery. SBDC Technical Assistance was provided in the areas of business plan development and financial projections to support a business expansion. *Rose Cottage Baking Co. is a family-based eatery that serves homemade breakfast, lunch, coffee, espresso, handcrafted lattes and baked goods with no preservatives, no fillers and only freshly ground grains.*
- **Golden Paws Dog Training (Aurora)**: Tech Boost Grant purchased a new computer and monitor for business management and online dog training curriculum with national reach. SBDC Technical Assistance was provided in the areas of business plan development and financial projections for construction of a new dog training facility. *Golden Paws provides in-person and online dog training for basic obedience, behavior problem solving and dog sport competition.*



"Northland SBDC provided me with expert advice that was tailored to my bakery's needs," said Rebekah Olson, Rose Cottage Baking Co. owner. "I received help to confidently navigate the technology purchases and implementation at my bakery's new brick and mortar location."



Vicki Hagberg is the Regional Director of Northland SBDC. Watch this quick one-minute video by Vicki about Rose Cottage and the Tech Boost Grant Program.

Iron Range Resources & Rehabilitation provided Development Partnership grants to support AIR/Tech Boost (\$150,000) and Northland SBDC (\$100,000).

For more information about Development Partnership grants email Whitney Ridlon at Iron Range Resources & Rehabilitation or call her at 218-735-3004. To learn about SBDC business consulting services email Vicki Hagberg or visit www.northlandsbdc.org to sign up for services.

Largest outdoor dedicated pickleball venue in Minnesota located in Itasca County

Itasca County Family YMCA constructed four new pickleball courts, bringing their total court count to 10 and making it the largest outdoor dedicated pickleball venue in the state of Minnesota. The project was a collaboration among the YMCA, Itasca County Pickleball Association (ICPA) and the city of Grand Rapids. Iron Range Resources & Rehabilitation supported the project with a \$27,960 Culture & Tourism grant. Total project investment was \$218,846.



The four new courts were Phase II of a project which began in 2018. Phase I entailed construction of the original six pickleball courts, a basketball court and a four-square court. The 10-court pickleball venue is located at the YMCA and open to both members and the general public. It draws players from the Grand Rapids and surrounding 25-mile radial area.

Pickleball is the fastest growing sport in America with 4.2 million players as of 2020.* A lightweight solid paddle about twice the size of a ping pong paddle is used to hit a whiffle ball over the net on a court smaller than that in traditional tennis. Pickleball combines features of tennis, ping pong and badminton. Pickleball first became popular with seniors, and has since expanded to adults and youth. Pickleball is taught in school as part of the physical education curriculum in most parts of the nation, including here in northeastern Minnesota.



"The expansion to 10 courts moves Grand Rapids to the enviable status of having the largest outdoor dedicated pickleball venue in Minnesota. We are now able to host recreational and competitive tournaments that appeal to local residents and players from across the state," said Kate Steffens, ICPA volunteer. "The new courts are beautiful, and we are very appreciative of the support from Iron Range Resources &

Rehabilitation to complete this great community project that can generate economic impacts in the Grand Rapids area."

ICPA has grown to 133 members, up from 86 members in 2016 representing a 55% increase. The association works to increase the number of participants of all ages including youth and older adults. ICPA partners with YMCA to offer pickleball lessons and clinics and to host the annual Lakes & Loons Pickleball Classic Tournament. The Classic held in September 2022 attracted participants from 55 Minnesota cities and 10 states. There were 203 participants which was a 35% increase in participation over 2021. The two-day event drew 145 teams competing in 250 matches including women's doubles, men's doubles and mixed doubles.

"The community support for this project was tremendous," said Steffens. "ICPA launched The Quiet Leadership Campaign which was a fundraising effort among our core supporters. We were absolutely thrilled to raise \$141,350 in private donations from that campaign. The people in the Itasca County area are very enthusiastic not only about pickleball but also about enhancing our community and creating amenities for people of all ages."



For Culture & Tourism grant information [email Danae Beaudette](#) or call her at 218-735-3022.

**June 2021 Sport & Fitness Industry Association Report. Sports & Fitness Industry Association's 2020 Pickleball Participant Report.*

Culture & Tourism grant applications open Feb. 1



The Culture & Tourism grant cycle opens Feb. 1. The grants assist projects that support arts, culture, history, tourism and recreational activities, enhance the quality of life in the region and attract visitors.

Project examples include:

- Upgraded digital projection and lighting systems: Paulucci Space Theatre, Hibbing.
- Ride the Range website for area mountain bike trails: Giants Ridge (Biwabik), Cuyuna (Crosby), Redhead (Chisholm) and Tioga (Cohasset).
- Inflatable outdoor theater and audio system for drive-in movies in the park: Silver Bay.
- Trail map for all ATV and snowmobile trails within Cook, Lake and St. Louis counties.

Culture & Tourism and Downtown Streetscapes grant programs are now combined into one program. Projects that promote safe and attractive downtowns for residents, shoppers, workers and visitors are encouraged to now apply under the Culture & Tourism grant.

Cities, townships, nonprofits, tribal governments and governmental entities created pursuant to Minnesota Statutes located within the agency's service area are eligible to apply. Key application dates:

- **Feb. 22:** Pre-applications must be submitted by 4:30 p.m.
- **Feb. 28:** Full grant applications and required documentation must be submitted by 4:30 p.m.

Applications must be submitted through the FLUXX grant portal. [Access the FLUXX portal.](#)

[Learn more about the Culture & Tourism grant guidelines.](#) For information [email Danae Beaudette](#) or call her at 218-735-3022.

Iron Range Resources & Rehabilitation funds its grants programs through taxes paid by Minnesota's mining industry.

The Ranger is a publication of Iron Range Resources & Rehabilitation. Our mission is to invest resources to foster vibrant growth and economic prosperity in northeastern Minnesota.



DEPARTMENT OF IRON RANGE
RESOURCES & REHABILITATION

From: Minnesota Association of Townships <cklatke@mntownships.org>
Sent: Tuesday, December 27, 2022 11:15 AM
To: clerk@breitungtownship.org
Subject: December 2022 Newsletter



December 2022 Newsletter

Dear Township Officers,

Happy Holidays and warmest wishes from all of us at Minnesota Association of Townships. Thank you for a wonderfully rewarding year of service to township residents.

Below is new information from MATIT, our 2023 Scholarship Program, and more.

Please take care on these winter roads - and safe travels as you enjoy gathering to celebrate with loved ones.

Sincerely,
Jeff Krueger, Executive Director
Minnesota Association of Townships

MAT New Clerk/Treasurer Trainings

Here is a list of [Upcoming Trainings](#) at the MAT office. The agenda includes review of statutory duties, meetings, minutes, publishing/posting, and basic monthly duties for both Clerks and Treasurers - plus much, much more.

Please [Register on-line](#) here or by mail. Classes are limited to 30 participants per session. Pre-registration is required.

Dates:

January 10th, 2023 – Registration closes on January 3, 2023
January 24th, 2023 - Registration closes on January 17, 2023
February 7th, 2023 - Registration closes on January 31, 2023

February 9th, 2023 - Registration closes on February 2, 2023
February 14th 2023 – Registration closes on February 7th 2023

Cost: \$65.00 (includes materials, refreshments and lunch)

Location: MAT Office, 805 Central Ave. East, St. Michael, MN 55376

Time: Doors open at 8:30 AM. Training starts at 9 AM and ends at 3 PM.

MAT's Annual Meeting in St. Cloud

Mark your calendar: **December 7 to 9, 2023** will be the next MAT Annual Meeting and Conference in St. Cloud, MN, at the River's Edge Convention Center.

"Township Tuesday" conference calls

Please join MAT staff for a casual update on the most recent township information, with question and answer time on any topic.

1st Tuesday of the month: 10 AM

3rd Tuesday of the month: 10 AM

Participate via Zoom meeting via computer (preferred):

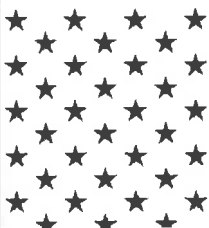
<https://us02web.zoom.us/j/88491131671>

Meeting ID: 884 9113 1671

OR participate via phone, (646) 558-8656 passcode 88-49-113-16-71#

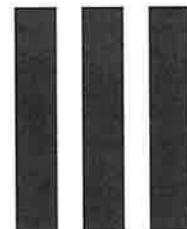
[Listen to past recordings of the calls here.](#)

Township Day at the Capitol 2023



TOWNSHIP DAY AT THE CAPITOL

Issues that matter



ALL township officials are invited to join the Minnesota Association of Townships for "Township Day at the Capitol" in St. Paul on February 1 and 2, 2023. Please save the date and plan to join fellow township officers in St. Paul at the Capitol in February.

REGISTRATION: Required here for every attendee: <https://bit.ly/TownshipDay2023>

HOTEL AND MEETING LOCATION: All events (besides time at the Capitol) will be at the Radisson Hotel St. Paul Downtown (Capitol Ridge) at 161 St. Anthony Avenue, St. Paul. (This was formerly called the Best Western and Kelly Inn, where MAT has previous held

events.) Please book your room with the special MAT rate \$119/night that includes all parking AND breakfast.

To book hotel rooms online:

For one night: February 1: [Click here.](#)

For two nights: January 31 and February 1: [Click here.](#)

OR to book over the phone: Call the hotel at: 651-227-8711 and mention code: 2301MNTOWN

COST: \$100 will be charged to each township per attendee to cover the costs of the event, which includes dinner. (Guests will be \$100 as well.)

SCHEDULE:

Wednesday, February 1:

1:00 to 2:00 PM: Welcome and Legislative Briefing at the Radisson Hotel St. Paul (Capitol Ridge)

2:00 to 5 PM: Legislative Meetings at the State Capitol (3 blocks away, transportation provided)

5:30 to 6:15 PM: Dinner buffet at hotel (included)

6:30 to 7:30 PM: Guest speaker TBD

Thursday, February 2:

7:30 AM: Breakfast at the hotel (included with hotel room cost)

8:30 AM: Issue-area groups and policy speakers

10:00 AM: Debrief

10:30 AM: Door prizes

11:00 AM: Conclusion

Additional logistical will be sent to registered attendees. MAT will provide materials and make your appointments to meet with legislators. There is no hybrid option available.

From the Township Trainers: MMB Tips



We have been receiving calls and emails regarding incorrect paychecks in CTAS and how to void/remove them and re-issue a check.

This is a two-part process.

1. In Disbursements, highlight the incorrect check and void then save.

2. In Payroll, double click the payroll with the incorrect check. Select Create/update payroll roster. Move the employee with the incorrect check from Employees on Payroll Roster over to Unselected Employees. Save

This process will void the check in your disbursement register and also remove the information from the Employees earnings.

MAT's township trainer contact information can be [found here.](#)

MAT 2023 Scholarship Application



The Minnesota Association of Townships (MAT) is proud to announce its 2023 Scholarship Program, which will award up to five \$2,000 scholarships to high school juniors. All students currently enrolled in 11th grade and attending a Minnesota public, private, or parochial school, or a home-study program, are eligible to apply for this program. Applicants should submit a written essay using critical thinking on the topic of promoting

awareness of township government by June 1, 2023.

The 2023 essay question on promoting township government is, *"Representation of people and ideas is the hallmark of government in the United States. No level of government is as close to its constituents as the township. Today's townships face several challenges, including decreasing populations, annexation pressures from cities, declining interest in public service, growing demands from constituents, and a distrust of government. Considering these challenges, what do you see as the future role of townships in local government?"*

For more information and application details, please call the MAT offices at 1-800-228-0296 or visit <https://www.mntownships.org/about/scholarship-program>. A letter announcing this program has been sent to high schools, as well as newspapers statewide. We encourage township officers to also forward this information to high school juniors.

[2023 Scholarship Application Form](#)

From MATIT: CLARIFICATION - MATIT Workers' Compensation Payroll Audit



During the past several months MATIT has advised members of changes that will occur in the 2022 workers' compensation audit process. There continues to be questions and confusion. To address member concerns please review the following Q&A:

Question: What report should I be using in CTAS to complete the audit?

Answer: None. This is not a CTAS program. On or about January 3, 2022 MATIT will send an email message to

your township using the email address that is on file for the clerk, treasurer or a township supervisor advising the 2022 workers' compensation payroll audit process has begun. Your township will be invited to electronically provide the data. This email will provide directions how to access the report which will take you to a site hosted by MATIT's software provider Origami to enter your data.

Question: MATIT's messages require that townships with access to CTAS electronically submit their 2022 payroll information. Why is CTAS referenced?

Answer: Some members have shared they do not have internet capabilities. Townships can only access CTAS via the internet. MATIT is using CTAS to identify those townships without internet access. For this renewal period, townships that do not have access to CTAS can submit their information using the paper format. All other members are required to submit their data electronically.

Question: My township has access to CTAS, can we choose to provide the information in paper form?

Answer: No. MATIT has invested a great deal of resources into developing processes and systems that will improve the efficiency of the Trust's operation. This means an increased use of electronic communications and data collection. Like so many organizations MATIT is adjusting to providing services to members in a landscape of increasing costs, growing demands and challenges in finding needed human resources.

Question: Even if I do not have access to CTAS can I submit my information electronically?

Answer: Yes. All members are encouraged to submit their information electronically. If MATIT has an email address on file for your clerk, treasurer or a township officer you will get the email message from MATIT. Simply follow the instructions to enter your data.

Question: Why do those submitting their data using the paper format have a shorter time to do so?

Answer: The deadline to provide the data in paper form is January 31, 2023. Staff are required to enter the data into the system which will require additional time. The deadline to electronically submit your payroll information is February 15, 2023.

Question: Is there a cost to submit our workers' compensation audit information in paper form?

Answer: Yes. For townships that do not have access to CTAS and are allowed to submit their information in paper form, the township will be charged a \$100 handling fee as staff will be required to enter your data into the system.

Question: Why are we required to provide our township's 2022 W-3 form with our 2022 payroll audit report?

Answer: MATIT is required to purchase reinsurance for catastrophic workers' compensation claims. MATIT can only purchase reinsurance from Minnesota's Workers' Compensation Reinsurance Association (WCRA). The WCRA calculates MATIT's premium using the total of all payroll submitted by townships by employee class code. Effective for the 2022 audit the WCRA is requiring that MATIT verify the payroll using a second source. As a result, MATIT is requiring that all townships provide their complete W-3 as the verification for payroll paid during 2022. This has been an industry standard for decades but this is the first year, the WCRA has made this a requirement for MATIT.

Question: Do I have to submit my contractors' certificates of insurance electronically if I am reporting electronically?

Answer: No. Effective this year, MATIT is no longer requiring that members provide a list of contractors and the contractors' certificates of insurance as part of the process. This is an enhancement driven by the shift to collecting data electronically. Members are still

encouraged to ensure they have certificates of insurance from contractors in the event of a loss that arises from the work of the contractor.

Question: **What if my township fails to provide the required information by the state deadline:**

- Paper form - January 31, 2023
- Electronically - February 15, 2023

Answer: Members that fail to submit information per the above deadlines will be assessed a \$250 penalty.

All members are encouraged to make the transition from “paper” to the electronic format. MAT trainers are available to assist with this transition.

ALERT- MATIT Workers’ Compensation Audit Process No Longer Requires Contractor’s Certificate of Insurance

MATIT’S 2022 workers’ compensation payroll audit members are no longer required to provide a list of contractors that did work for the township during the year or the contractor’s certificate of insurance. MATIT’s software conversion has resulted in the streamlining of this annual process. Even though MATIT will no longer collect this information, it emphasizes the value of members always having contracts in place with individuals that perform work for the township that are not employees. As part of engaging a contractor the township should require the contractor provide a certificate of insurance (COI). A COI is proof that the contractor has insurance and that if a claim arises from their work their insurer will bear the cost of the defense and damage and not the township or Trust. For more information on what constitutes an independent contractor and the types of limits of coverage your contractor should carry contact MATIT. This change should significantly reduce the work of the individual in the township completing the workers’ compensation payroll audit for the Trust.

If you have received information from MATIT that indicates you must provide a list of your independent contractors and their COI – **DISREGARD**

MATIT Uses MAT-U to Educate and Inform

MATIT is pleased to provide content to MAT-U’s library of programs. MATIT’s first contributions to MAT-U include:

- “The Basics of Risk Sharing”. This presentation explains the history and value of MATIT and the role that members play in the success of the program.
- “The Workers’ Compensation Audit Process”. In this session, members are provided directions on how to complete the annual workers’ compensation audit process in an electronic environment.

To further demonstrate MATIT’s excitement about this program the Trust is paying for members’ subscription fee to MAT-U for the first year of the program.

MAT-U and MATIT's specific sessions **will become available in January of 2023**. To ensure you can access this information and advice on issues related to day-to-day operations of townships register for MAT-U at <https://www.mntownships.org/mat-u> today.

\$500,000 in Grant Funding Announced for Blue Cross Blue Shield Minnesota Statewide Wellness Campaign

Blue Cross Blue Shield of Minnesota has formed a statewide partnership with National Fitness Campaign (NFC) to launch \$500,000 in grant funding for 10 towns, cities and schools across Minnesota in 2023. Please watch the National Fitness Campaign 3-minute video describing the program: Campaign Video.

As an affiliate partner with NFC, the Minnesota Association of Townships is pleased to provide priority access to application briefings for our members who may be interested in qualifying for funding and partnership. The briefing is a 30-minute Zoom call which will qualify your community for a feasibility study and grant application.

If you would like to receive a briefing to learn more about the program and how to qualify, please fill out the short contact form on the program's official web page: nationalfitnesscampaign.com/minnesota.



Minnesota LTAP trainings and news



Webinar: Minnesota's Best Practices for Traffic Sign Maintenance and Management

This workshop will provide an overview of the Minnesota's Best Practices for Traffic Sign Maintenance/Management Handbook, including the provisions of the Minnesota Manual on Uniform Traffic Control Devices (MN MUTCD), a review of the alternative methods for sign maintenance, and an approach to developing a budget for sign maintenance. In addition,

you'll learn about a technique for reducing sign maintenance budgets that focuses on reducing the number of signs in an agency's inventory (a pilot program along the township system in Stevens County achieved a 28 percent reduction). You'll also review how to establish policies and procedures that help your agency maintain compliance with retroreflectivity requirements while also managing your risk.

This workshop will be held virtually via Zoom on **January 12, 2023, from 8:30 a.m. to 3:30 p.m.** [More information](#) and [Registration](#). The cost is \$45

Introduction to Civil 3D Practical Application

[Register](#) for online course held February through April. Cost: \$150. Deadline: February 10, 2023.

View the [full Minnesota LTAP Schedule of Trainings](#) offering a mix of in-person and virtual training opportunities to meet your needs in the coming year to enhance your skills in AutoCAD, leadership, pavement preservation, or other areas.

MNDNR Parks and Trails Grant Programs - Application materials for 2023 now available

Applications are now being accepted for the following grant programs: outdoor recreation, natural and scenic area, regional trail, local trail connections and federal recreational trails.

These grants help local governments throughout the state create partnerships with the DNR to fund projects ranging from local parks, regional trails to trail connections. Eligibility requirements, deadlines, contact information and other details can be found on the DNR Web site at mndnr.gov or on the following program links:

[Outdoor Recreation Grant Program](#)
[Natural and Scenic Area Program](#)
[Federal Recreational Trail Program](#)
[Regional Trail Grant Program](#)
[Local Trail Connections Grant Program](#)

Minnesota Association of Townships
www.mntownships.org

CONTACT US



Minnesota Association of Townships | 805 Central Ave East, P.O. Box 267, St. Michael, MN 55376

[Unsubscribe clerk@breitungtownship.org](mailto:Unsubscribe_clerk@breitungtownship.org)

[Update Profile](#) | [Constant Contact Data Notice](#)

Sent by cklatke@mntownships.org powered by



From: Minnesota Association of Townships <info@mntownships.org>
Sent: Monday, January 23, 2023 10:12 AM
To: clerk@breitungtownship.org
Subject: Upcoming Events for Township Officers



Township Officers:

Please consider joining us for two upcoming events: Next week is "Township Day at the Capitol" in St. Paul on February 1 and 2, 2023, and the Spring Short Courses are in March and early April. Details are below for both of these MAT events.

Township Day at the Capitol:

DATE: Wednesday, February 1 starting at 1 PM through Thursday, February 2, 2023 ending at 12 noon.

REGISTRATION: Required here for every attendee: <https://bit.ly/TownshipDay2023>

COST: \$100 will be charged to each township per attendee to cover the costs of the event, which includes dinner. (Guests will be \$100 as well.)

HOTEL AND MEETING LOCATION: All events (besides time at the Capitol) will be at the Radisson Hotel St. Paul Downtown (Capitol Ridge) at 161 St. Anthony Avenue, St. Paul. (This was formerly called the Best Western and Kelly Inn, where MAT has previous held events.) Please book your room with the special MAT rate \$119/night that includes all parking AND breakfast.

To book hotel rooms online:

For one night: February 1: [Click here.](#)

For two nights: January 31 and February 1: [Click here.](#)

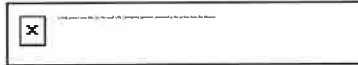
OR to book over the phone: Call the hotel at: 651-227-8711 and mention code: 2301MNTOWN

Spring Short Courses 2023

Spring Short Courses are right around the corner! Please mark your calendars. Complete logistical details will be emailed shortly. [Details are also on the MAT website here.](#)

LOCATIONS AND DATES:

From: Minnesota Association of Townships <info@mntownships.org>
Sent: Wednesday, January 25, 2023 10:12 AM
To: clerk@breitungtownship.org
Subject: MAT's 2023 Legislative Agenda



2023 Legislative Agenda

Township officers,

Through officer resolutions and work of our MAT Board of Directors, the following is our 2023 Minnesota Association of Townships Legislative Agenda. [This PDF version](#) has been given to all Minnesota State Senators and Representatives and will be discussed at next week's Township Day at the Capitol. Our lobbying team is also diligently working on these items. Please stay tuned for easy opportunities to engage with your state legislators to advocate for township priorities this year.

TRANSPORTATION FUNDING

BACKGROUND:

- Townships maintain approximately 41% of Minnesota's roads (over 55,518 miles) as well as about 6,000 bridges, of which over 400 are on the deficiency list. Road and bridge expenditures are the largest expense for townships.
- Township roads are vital to agriculture and local commerce, emergency vehicles, and school bus transportation. Without good, well-maintained town roads, produce doesn't make it to market on time, emergency vehicles can't get to people in danger as urgently as possible, and families can't get students to and from schools safely and on time.
- Townships have not received an increase in dedicated, ongoing state funding for roads in many years. In fact, in FY 2023, state funding is projected to decrease by 7 % for township without legislative action.
- Current spending is insufficient to meet the increasing demand placed on township infrastructure.

REQUEST:

- MAT is advocating for a \$40 million increase per year for township roads.
- MAT supports additional dedication of transportation excise taxes for added funding (eg; car rental, auto repair).
- MAT supports limiting truck weight exemptions to roads that have a minimum 10-ton capacity standard.

ANNEXATION FAIRNESS

BACKGROUND:

- Current annexation law is unfair to townships and their residents as it allows a city to annex existing township land without agreement by the township. Current law gives cities power to take township land without township &

landowner consent. Townships should be on equal ground with a city when faced with a proposed annexation.

REQUEST:

- If an annexed township property has not been developed or received services as promised, the property should be able to revert back to the township and detach from the city.
- MAT supports annexation by contract (also known as "orderly annexation"), which is the preferred method because it requires agreement of BOTH parties. This method is undermined when a city, not party to the contract, can take property that is already subject to a contract.
- Orderly annexation should consider township landowners' wishes and allow residents a vote on whether they will be annexed by a city.

TAXES AND STATE AID

- Hold townships harmless, dollar-for-dollar, from lost tax revenues by seeking increased, sustainable, and dedicated funding for the Payment-in-lieu-of-Taxes (PILT) program.
- Maintain funding for Town Aid program to ensure full funding of the Town Aid formula.

PERA ELIGIBILITY FOR APPOINTED OFFICERS IN DEFINED CONTRIBUTION PLAN

BACKGROUND

- The Public Employees Retirement Association (PERA) operates several pension programs for local government officials. Currently, appointed township clerks, treasurers, and their deputies are not eligible to participate in the Defined Contribution Plan (DCP).

REQUEST:

- Township officers that were once elected and were active DCP members should be able to continue to contribute to their DCP if they become appointed officers. In addition, all appointed clerks, treasures, and deputies should be DCP-eligible participants.

Additional Priorities:

BROADBAND FUNDING

- Maintain focus on unserved areas as the top funding priority.

MISCELLANEOUS TRANSPORTATION ISSUES

- Require a written agreement with the township before a county can revert jurisdiction of a road to a township, which increases the township's responsibilities, liabilities, and costs.
- Allow townships to place "Now Entering" signs on all state, county, and federal highways.
- Hold utilities responsible for damage they cause in or to road rights-of-way and related infrastructure including culverts and hold road authorities immune for damage to utilities whose infrastructure is improperly placed or marked.
- Establish an equitable formula of miles traveled by Alternative Fuel Vehicles (AFV) based on what a conventional vehicle would have generated in fuel tax.

DATA PRIVACY OF PERSONAL INSURANCE INFORMATION

- Make a technical update to add the Minnesota Association of Township Insurance Trust (MATIT) to the list of other state municipal insurance pools that keep workers compensation and personal insurance data private.

ENVIRONMENT

- Noxious weeds are a threat to the environment, destroying natural habitat. Allow townships to hold the state and counties responsible for weeds in their rights-of-way.

GOVERNMENT OPERATIONS & ELECTIONS

- Townships serve as local election officials and protect the integrity of elections. Allow townships to determine which four hours they will have an authorized person available to accept filings on the last day to file for office.
- Restore local government authority to receive infrastructure development fees to fund improvements required by private development.
- Update language to specifically allow "townships" to receive their share of pull tab revenue, by updating "cities and counties" to "municipality" in state law.

MANDATE RELIEF AND COST REDUCTIONS

- Reduce costs of townships obtaining easements across state land, especially for roads sited on school trust land. Implement a 90-day notice periods for state agency hearings, actions, or comment periods.
- Clarify the Local Board of Appeal & Equalization Appeal process that only a landowner may appeal the decision of the township Board of Appeal & Equalization concerning the taxable value of a property.

Minnesota Association of Townships | 805 Central Ave East, P.O. Box 267, St. Michael, MN 55376

[Unsubscribe clerk@breitungtownship.org](mailto:clerk@breitungtownship.org)

[Update Profile](#) | [Constant Contact Data Notice](#)

Sent by info@mntownships.org powered by



Try email marketing for free today!



Saint Louis County

Public Health and Human Service Department – www.stlouiscountymn.gov

Linnea Mirsch
Director

January 2023

Dear City and Township Officers,

On behalf of the St. Louis County Department of Public Health and Human Services (PHHS), I would like to bring to your attention the public health implications brought about by MN Statute, section 151.72 which legalized the sale of certain THC (Tetrahydrocannabinol) edible products in Minnesota as of July 1, 2022. With this letter we aim to raise awareness and offer guidance as local jurisdictions navigate a path to best support the health of their constituents.

Attached is an informational guide regarding MN Statute 151.72. In it, you will find links to educational resources, key definitions, examples of what other municipalities are doing throughout the state, and suggestions for ways the public health system may provide additional support or resources.

In states that have legalized the adult-use of THC products, officials have observed increased rates of impaired driving and some increased use by adolescents in comparison to before legalization occurred ([Aydelotte et al., 2019](#); [Cerdá et al., 2017](#)). The increased normalization of THC products may lead to some viewing THC as safe, despite health risks. We hope to support you in preventing adverse health impacts.

Local governments can regulate edible cannabinoid products within their jurisdictions. For example, some city governments throughout the state have put a moratorium on the sale of hemp-derived THC products to study the issue further, or they've enacted local licensing and zoning ordinances to further regulate the sale of these products. We are hopeful that within the current MN legislative session there may be more clarification about this new law.

As your local public health department, we look forward to working together to ensure that key leaders and partners in your community are informed and empowered to address the health implications of this new law within their jurisdictions. If you have questions about the law and what regulations local governments can put into place, concerns about health in your community, and/or would like technical assistance, please contact:

Maggie Myers, MPH at (218) 471-7385 or via email at MyersM@StLouisCountyMN.gov. Please don't hesitate to reach out to us for support or resources.

Sincerely,

Susan Vitulli
Public Health Supervisor, Community Health Unit
St. Louis County Public Health Division

Government Services Center
320 W 2nd Street 7W-PH
Duluth, MN 55802-1495

"An Equal Opportunity Employer"

Phone: (218) 725-5210
Fax: (218) 725-5282

From: Susan Vitulli <VitulliS@StLouisCountyMN.gov>
Sent: Friday, January 13, 2023 4:17 PM
To: Susan Vitulli
Cc: Amy Westbrook; Kyra Kjeldahl; Magdalen Myers; Linnea Mirsch
Subject: Public Health guidance for MN Statute, section 151.72 regarding the sale of THC edible products
Attachments: 2023.1.9_SLC THC_Guide for Municipalities.pdf; THC Cover Letter_01_13_23.pdf

Dear City and Township Officers,

On behalf of the St. Louis County Department of Public Health and Human Services (PHHS), I am writing to bring to your attention the public health implications brought about by MN Statute, section 151.72 which legalized the sale of certain THC (Tetrahydrocannabinol) edible products in Minnesota as of July 1, 2022.

With this email, I've attached a cover letter that details some key considerations and offers guidance that local jurisdictions can use to navigate a path to best support the health of your constituents. Additionally, attached is an informational guide which includes links to educational resources, key definitions, examples of what other municipalities are doing throughout the state, and suggestions for ways the public health system may provide additional support or resources to you.

As your local public health department, we look forward to working together to ensure that key leaders and partners in your community are informed and empowered to address the health implications of this new law. If you have questions about the law and what regulations local governments can put into place, concerns about health in your community, and/or would like technical assistance, please contact: Maggie Myers, MPH at (218) 471-7385 or via email at MyersM@StLouisCountyMN.gov.

Please don't hesitate to reach out to us for support or resources. We are here to assist you.

Thank you,
Susan


Public Health
Prevent. Promote. Protect.
Susan Vitulli, MA
(she/her/hers)
Public Health Supervisor
Community Health Unit
218-725-5262
vitullics@stlouiscountymn.gov


**PUBLIC HEALTH
& HUMAN SERVICES**
ST. LOUIS COUNTY, MN
St. Louis County Public Health
Government Services Center
320 West 2nd Street, 7W, Duluth, MN 55802