

Township of Breitung Agenda-Regular Board Meeting

Township of Breitung Regular Board Meeting 08/25/2022

Breitung Community Center 12:00pm

- Call the meeting to order/Roll Call
- Acceptance of Agenda
- Approval of Minutes
 - 07/28/22 Regular Board Meeting
 - 07/28/22 Special Board Meeting
 - 08/11/22 Special Board Meeting
- Approval of June 2022 Treasurer's Report
 - Checks Written 46696-46802
 - Total Disbursements-\$393,470.27
 - Fund Balance-\$296,267.89
 - Voided Checks-None
- Correspondence
 - Friends of the Parks
 - St Louis County CDBG
 - Parker Miguel
 - League of MN Cities-Property Tax
 - League of MN Cities-2022 MMA Annual Conference
 - MAT-LRIP Township Representative
 - MAT-District 10 Meeting
- Public Input

Reports:

- Police-See Attached
- Fire-See Attached
- Road and Bridge-See Attached
- McKinley Park
- Recreation
- Wastewater Board
- Ambulance Commission

Acceptance of Reports

Old Business

- McKinley Park Trail-Update
- Infrastructure Project 2022-Update
- Infrastructure Project 2023-Funding and Definition
- Stuntz Bay Road Project-Update
- St Louis County ARPA Funds-Outdoor Recreation-Update
- Blight

New Business

- Pay Bills as presented
- Stuntz Bay Association-Request Letter of Support to IRRR for Dock
- ATV Trail-Thompson Trail
- New Youth Employee
- Letter from Greenwood Township Supervisor/Questionnaire
- Big Truck Night
- Mandatory Class-Police Department
- Resolution 2022-26-Accepting Donations
- Short Term Rentals-Letter from St Louis County

Next Regular Meeting Date-September 22nd, 2022 at 12:00pm

Adjourn

Township of Breitung Regular Board Meeting 07-28-2022 at 12:00PM. In Person Meeting at the Breitung Community Center

Present In Person:

Board Members: Chairman Tim Tomsich, Supervisor Chuck Tekautz, Supervisor Greg Dostert, Treasurer Jorgine Gornick, Clerk Dianna Sundahl

Public: Preston Tripp-JPJ, Matt Jamnick-Mesabi Bituminous (left at 12:15pm), Daniel Reing-Police Chief, Matt Tichel, Jessica Hanine-Tower News, Rachel Brophy-Timberjay

Call to Order @ 12:00pm by Chairman Tim Tomsich

Acceptance of Agenda

Motion by Supervisor Dostert to accept the agenda as presented

2nd by Supervisor Tekautz

Motion Passed 3-0

Approval of Minutes

- 06/23/22 Regular Board Meeting
- 07/14/22 Special Board Meeting

Motion by Supervisor Tekautz to approve the minutes of the 06/23/22 Regular Board Meeting and 07/14/22 Special Board Meeting as presented

2nd by Supervisor Dostert

Motion passed 3-0

Approval of June 2022 Treasurer's Report

Motion by Supervisor Tekautz to approve the June 2022 Treasurer's Report as presented

2nd by Supervisor Dostert

Motion passed 3-0

Correspondence

- MAT-District Meeting-so noted
- IRRR-Grant Opportunities-so noted
- Thank You-TS Historical Society-so noted
- Habitat for Humanity Newsletter/Donation Request-so noted
- Ida Rukavina-Housing Survey-so noted
- Senator Tina Smiths Statement-so noted
- Vermilion Lake Association Annual Meeting-so noted
- PERA-2022 Plan Update-so noted
- North St Louis Soil & Water-request for comments on the development of Comprehensive Plan-so noted, Matt Tichel to review

Reports

- Police-as attached, busy summer, several ATV complaints
- Fire-as attached
- Road and Bridge-as attached
- McKinley Park-Busy with Old Settlers, appreciate use of the Township Building
- Recreation-Preston from JPJ will work with Chairman Tomsich and Clerk Sundahl to get grant paperwork completed for St. Louis County ARPA funding, with a focus on lighting
- Wastewater Board-Force Main Project is approved, Breitung is the fiscal agent, Project to start late summer or early fall and should be complete by the spring of 2023. Reorganization Meeting happened, no changes, will look at changing the time of the meeting before school begins.
- Ambulance Commission-Regional Opportunities for EMS was presented in packet from Lee Peterson from Greenwood Township. Greenwood Township is looking at options and are spending 55k to do a study. Breitung Township is open and looking forward to what the study says.

Motion by Supervisor Dostert to accept reports as presented

2nd by Supervisor Tekautz

Motion passed 3-0

Old Business:

- Opening of Bids-McKinley Park Trail-1 bid received from Mesabi Bituminous in the amount of \$412,419.76. Preston will take back and do paperwork and present to the Board at the next meeting
- Infrastructure Project 2022-This project will include Spring Road, Poplar St, and Church St Project. JPJ continuing to work on plans, may be ready for bid later in the fall
- Stuntz Bay Project-JPJ Engineering still working on Engineering changes, wider shoulders. Matt Tichel asked if part of the trail could become a designated snowmobile trail. Chairman Tomsich continues to work with DNR. 51k engineering costs may become a separate project to apply for funding. No new updates as of this meeting
- Storm Damage-Clerk Sundahl continues to review and receive data from Maintenance Supervisor Gorsma. There is an app that the county prefers information uploaded, Clerk Sundahl working on downloading app, and becoming familiar to assist Gorsma
- Recreation Area Improvements St Louis County ARPA Funds-Preston working on application, needs some information, will have for signature and submission within the next week with lighting noted as a priority
- Blight-
Johnson-Supervisor Tekautz received call from homeowner, will take care of, will follow up
Folstad-New Tyvek on home

Johannsen-Clerk Sundahl sent information in regard to IRRR funding for demo of bldg.
Palmer-next step to serve another letter, check with county on batteries
Kangas-will continue to mow, charge at the end of summer
Richards-next step to serve another letter
Oja-next step to serve another letter
Motion by Supervisor Dostert to work with the County and serve follow up letters for
Palmer, Richards and Oja
2nd by Supervisor Tekautz
Motion passed 3-0

New Business:

- Pay Bills as Presented at June 23rd, 2022 Regular Meeting
Motion by Supervisor Tekautz to pay the bills as presented meeting
2nd by Supervisor Dostert
Motion passed 3-0
- Request for letter from homeowner @ 1523 Echo Narrows Rd-This request is from the County as resident is looking to establish a home-based business at this address. Discussion that homeowner has access to her property off the Swamp Rd, and Chairman Tomsich mentioned he talked to her neighbors and they are aware of home owners' business
Motion by Supervisor Dostert to approve writing a letter stating the homeowner has access to the address 1523 Echo Narrows Rd from the Swamp Rd
2nd by Supervisor Tekautz
Motion passed 3-0
- Use of Township Parking Lots/Property-This item on the agenda due to the fact that someone had parked a camper "For Sale" in a Township Parking Lot without asking Permission. The owner was asked to move it, and they did. Discussion around the Wayside Rest Area, and other Township Properties. Signs were mentioned, but no action taken. Consensus by the Board to have Clerk Sundahl make note on the Township Website of requesting prior approval before Parking Overnight on Township property, and the board will work on an ordinance during the winter months.
- Fire Department-Request for Promotion-Assistant Fire Chief Matt Tuchel said since one of the Fire Departments Training Officer recently resigned, the officers would like to promote Detton Koski to the 2nd Training Officer position.
Motion by Supervisor Tekautz to approve Detton Koski as the 2nd Training Officer
2nd by Supervisor Dostert
Motion passed 3-0

- JPJ-Final Pay Estimate

Motion by Supervisor Dostert to approve the Final Pay Estimate as presented subject to the punch list being completed

2nd by Supervisor Tekautz

Motion passed 3-0

- St Louis County Planning and Community Development-Short Term Rentals and Maximum Human Occupancy-Supervisor Dostert will reach out to the County in regards

to this request, as well as ask if there is a limit on how many rentals a town can have

- Resolution 2022-24 Accepting Donations

Motion by Supervisor Tekautz to approve Resolution 2022-24 as presented

2nd by Supervisor Dostert

Motion passed 3-0

Next Regular Board Meeting: Thursday, August 25th, 2022 at 12:00pm

Next Special Meetings: August 11th, 2022 at 11:00am

Adjourn:

Motion by Supervisor Tekautz to Adjourn the Meeting at 1:00pm

2nd by Supervisor Dostert

Motion Passed 3-0

Respectfully Submitted

Dianna Sundahl

Clerk, Breitung Township

Township of Breitung Special Board Meeting 07-28-2022 at 1:00PM. In Person Meeting at the Breitung Community Center

Present In Person:

Board Members: Chairman Tim Tomsich, Supervisor Chuck Tekautz, Supervisor Greg Dostert, Clerk Dianna Sundahl

Other: Chad Ward-LU 346 Business Agent, Police Chief Daniel Reing

Call to Order @ 1:25pm by Chairman Tim Tomsich

Acceptance of Agenda:

Motion by Supervisor Dostert to accept the agenda as presented

2nd by Supervisor Tekautz

Motion passed 3-0

New Business:

- **Labor Negotiations**-Business Agent Chad Ward started negotiations, asking that Breitung Township consider incorporating the current Letters of Understanding into the new contract, and consider an increase in wages for the Police Chief to be in line with other wages paid to Police Chiefs around the State of MN, and to have the new Labor Agreement active for a 3-year period.

Motion by Supervisor Dostert to close the meeting

2nd by Supervisor Tekautz

Motion passed 3-0

Business Agent and Police Chief Reing left the community center, and tape recording started. Business Agent and Police Chief Reing returned and the Breitung Township Board made a counter offer to wages. Business Agent and Police Chief Reing once again left the Community Center to discuss, and returned to accept the counter offer by the Board.

Motion by Chairman Tomsich to reopen the meeting, incorporate current Letters of Understanding into the new contract, have Labor Agreement active for a 3-year period and increase wages for 2023 to \$30.00/hour, for 2024 to \$31.50/hour and for 2025 to \$33.00/hour.

2nd by Supervisor Tekautz

Motion passed 3-0

Next Regular Board Meeting: Thursday, August 25th, 2022 at 12:00pm

Next Special Board Meeting: Thursday August 11th, 2022 at 11:00am

Motion to Adjourn the meeting by Supervisor Dostert @ 2:10pm
2nd by Supervisor Tekautz
Motion passed 3-0

Respectfully Submitted
Dianna Sunsdahl
Clerk, Breitung Township

DRAFT

Township of Breitung Special Board Meeting 08-11-2022 at 11:00AM. In Person Meeting at the Breitung Community Center

Present In Person:

Board Members: Chairman Tim Tomsich, Supervisor Chuck Tekautz, Clerk Dianna Sundahl,

Absent: Supervisor Gregory Dostert, Treasurer Jorgine Gornick

Public: Tom Gorsma-Maintenance Supervisor, Matt Tichel, Preston Tripp-JPJ

Call to Order @ 11:00am by Chairman Tim Tomsich

Acceptance of Agenda:

Motion by Supervisor Tekautz to accept the agenda as presented

2nd by Chairman Tomsich

Motion passed 2-0

New Business:

- Opening Bids for Dump Truck-1 sealed bid received @ 10:55am from Tom Nemanich of Mesabi Bituminous for the 2010 International Dump Truck with Plow and Sander as advertised for \$32,250.00

Motion by Supervisor Tekautz to accept the bid as presented with delivery or pick up of the truck to be September 1st, 2022

2nd by Chairman Tomsich

Motion passed 2-0

- McKinley Park Trail Bid-Discussion in regards to ensuring mapping and design is correct, ensuring new trail is avoiding manholes, adjust if needed, benches aren't needed on bid, no fabric included (don't need except on new switchbacks), is pipe/culverts accurate, reducing grade of path by switchbacks, ensure that a new preservation study is not needed if minor changes, and change completion date of project to September 2023. Motion by Supervisor to reject the bid from Mesabi Bituminous dated 07/28/2022 and reopen bids with minor changes per discussion with new bids to be open September 23rd, 2022 at 12noon at the Regular Board Meeting.

2nd by Chairman Tomsich

Motion passed 2-0

- Landfill-Consensus by the Board for Clerk Sundahl to send a letter of concern for the uncleanliness of the landfill
- New Employee-Supervisor Gorsma requests the hiring of a new P/T youth employee for the next few weeks in order to see if employee will work out as a winter hire

Motion by Supervisor Tekautz to hire new P/T employee per Gorma's suggestion

2nd by Chairman Tomsich

Motion passed 2-0

Next Regular Board Meeting: Thursday, August 25th, 2022 at 12:00pm

Adjourn:

Motion by Supervisor Tekautz to Adjourn the Meeting at 11:26am

2nd by Chairman Tomsich

Motion Passed 2-0

Respectfully Submitted

Dianna Sunsdahl

Clerk, Breitung Township

DRAFT

TOWNSHIP OF BREITUNG

Jul-22

GENERAL	35,959.41
ROAD & BRIDGE	95,983.91
FIRE	48,350.21
PARK	42,229.30
RECREATION	22,087.13
POLICE	52,535.04
PROJECTS	(29,419.46)
WATER DEPT	28,542.35
ARPA	0.00
TOTALS	296,267.89



Friends of the Parks, a nonprofit organization, has been developing a park at 9 North River Street in Cook, Minnesota. The **Veterans Riverfront Park** is a picnic area and meeting place for individuals and families to enjoy. It is dedicated to all veterans that have served our country.

The park includes an ADA compliant picnic and flagpole area, but unfortunately access to these areas via the parking lot is lacking. The gravel parking lot has poor drainage and large potholes. During each rain, much of the parking lot is filled with water. Friends of the Parks has worked hard but unfortunately, the funds raised is not sufficient to make the improvements necessary. A contractor is lined up to fix and pave the lot this summer and efforts to raise funds are continuing but we are running short on time. Any donations from individuals, groups or businesses would be so much appreciated. Friends of the Parks are forever grateful for the opportunity to improve our community and to honor our veterans. Will you join us with a contribution?

Venmo: @friendsoftheparkscookmn

Or

<https://gofund.me/f8f99f7e>

Or

Please mail your donation to :

Friends of the Parks

P.O. Box 1141

Cook, Minnesota 55723

Friends of the Parks

Jeannie Taylor

Val Annen

Steve Kajala

Carrolle Wood

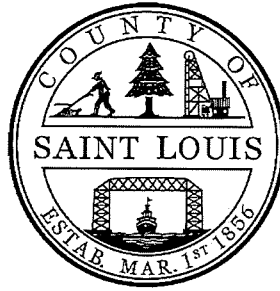
Diane Brunner

Tammy Palmer

Sue Thomas

Caroline Roesch

All donations gratefully appreciated!



ST. LOUIS COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

Fiscal Year 2023 Program Open House and Public Hearing on Fiscal Year 2021 Program Accomplishments

- **Tuesday, September 13, 2022**
 - **Hybrid Meeting (Remote and In-Person)** - 10:00 A.M. - 12:00 P.M.
 - **Remote Option** – Microsoft Teams (Link will be posted on www.stlouiscountymn.gov/cdbg as the meeting date approaches.)
 - **In-Person Option** – Virginia Government Services Center, Liz Prebich Room, 201 South 3rd Ave. W., Virginia, MN 55792
- **Review of FY 2021 Accomplishments**
- **Overview of CDBG program**
- **Information on 2023 process & schedule**
- **Gathering public input to the County's 2023 HUD Action Plan**

St. Louis County Planning and Community Development
Virginia Government Services Center
201 S 3rd Ave W.
Virginia MN 55792
218-749-7103

From: Venne, Jeri (IRR) <jeri.venne@state.mn.us>
Sent: Monday, August 1, 2022 12:00 PM
Cc: Venne, Jeri (IRR); Beaudette, Danae (IRR)
Subject: Culture & Tourism Grant Opportunities Now Available

Grant opportunities to strengthen northeastern Minnesota

Iron Range Resources & Rehabilitation invests resources to foster vibrant growth and economic prosperity in northeastern Minnesota.

NOW OPEN

Culture & Tourism Grant Program – Applications are accepted August 1 – August 31

Pre-applications must be submitted by August 25 and full applications must be submitted by August 31.

Assists projects that support arts, culture, history, tourism and recreational activities, enhance the quality of life in the region and attract visitors.

Click [here](#) for the Culture & Tourism Program guidelines.

Contact: Danae Beaudette, 218-735-3022 or Danae.Beaudette@state.mn.us

****The second cycle opens February 1, 2023.***

Eligible applicants in our service area are encouraged to apply. Click [here](#) to learn more and view grant guidelines. Click [here](#) to access the grant application portal (FLUX).



Jeri Venne | Grants Specialist | Department of Iron Range Resources & Rehabilitation
4261 Hwy 53 S, PO Box 441 | Eveleth MN, 55734-0441 | Jeri.Venne@state.mn.us
OFFICE: (218) 735-3012 or 800-765-5043 ext. 3012 | FAX: 218-735-3053

Investing resources to foster vibrant growth and economic prosperity in northeastern Minnesota.

From: Parker .E. Miguel <parker.e.miguel@gmail.com>
Sent: Thursday, August 11, 2022 9:57 AM
To: undisclosed-recipients:
Subject: Piano Donation

Hello,

I have a beautiful Piano to give away, would you like to have it or refer someone who loves to play? I am moving into a smaller apartment and won't have a need for it so I am giving it away.

Thanks
Parker .E. Miguel
parker.e.miguel@gmail.com

From: League of Minnesota Cities <members@lmc.org>
Sent: Wednesday, August 17, 2022 2:17 PM
To: clerk@breitungtownship.org
Subject: Free Webinar: MN Property Tax Basics

[View this email in your browser](#)



Explore Minnesota's Property Tax System

Do your residents have questions about property taxes?

Minnesota's property tax system is complex. Residents often look to city officials to explain this complicated process. Join us for a **free webinar** to hear local presenters break down Minnesota's property tax cycle and demonstrate how elements of the system fit together – from both the city and property owners' perspective.

[Read the full description for this course...](#)

Date & Time:

Sept. 1 | 10-11:15 a.m.

Presenters

Jeanne Vogt Senior Financial Consultant, Ehlers Public Finance Advisors

Amy Koethe Property Taxation & Records Director, Dakota County

Who should attend?

The webinar is designed for anyone who wants a better understanding of property tax, including city administrators, city managers, city clerks, finance departments, and elected officials.

Register:

From: League of Minnesota Cities <members@lmc.org>
Sent: Monday, August 22, 2022 11:30 AM
To: Dianna Sundahl
Subject: Register Now for the 2022 MMA Annual Conference

[View this email in your browser](#)



Register Now for the 2022 MMA Annual Conference

Join fellow mayors from across the state for the [2022 MMA Annual Conference](#) in Wyoming and Columbus this fall.

This year's conference kicks off at 4:30 p.m. on Friday, Sept. 30 with a reception for first-term mayors; other mayors are invited to join the social hour starting at 5 p.m. Friday evening provides ample networking time and Saturday is full of educational sessions, tours in the City of Wyoming and surrounding area, a business meeting luncheon, a legislative advocacy panel, and more! Visit the [2022 MMA Annual Conference webpage](#) for more agenda information and to register.

Date & Location:

Sept. 30 – Oct. 1

Running Aces Casino Hotel and Racetrack

15201 Zurich St. ([view map](#))

Columbus, MN 55025

Fees:

Regular attendee: \$150

First-time attendee: \$125

Guest: \$99

Hotel:

Running Aces Casino Hotel and Racetrack

15201 Zurich St.

Columbus, MN

Phone: (651) 925-4600

Rate: \$159

Special MMA Annual Conference hotel pricing ends Aug. 29, so reserve your room soon!

Register Today



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Our mailing address is:

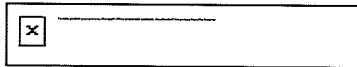
League of Minnesota Cities
145 University Ave W
Saint Paul, MN 55103-2044

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From: Minnesota Association of Townships <info@mntownships.org>
Sent: Friday, August 12, 2022 12:05 PM
To: clerk@breitungtownship.org
Subject: Application for LRIP Township Representative



Application for LRIP Township Representative

This past Minnesota State Legislative session, the Minnesota Association of Townships was able to help pass legislation to add a specific township representative to the Local Road Improvement Program (LRIP) Committee, joining county and city representatives to help determine where LRIP funding to local agencies for constructing or reconstructing local roads will be granted throughout the state. More information on LRIP can be found here.

MAT is looking for a township official to serve on this committee as our new representative, who will likely participate in several meetings throughout the year with MnDOT staff and officials. We are taking applications now through October 1. If you would like to be considered to serve as the township representative on the LRIP Committee, please email MAT General Counsel Steve Fenske at SFenske@Mntownships.org with your interest and qualifications.

Minnesota Association of Townships | 805 Central Ave East, P.O. Box 267, St. Michael, MN 55376

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Sent by info@mntownships.org powered by



Try email marketing for free today!

From: Minnesota Association of Townships <info@mntownships.org>
Sent: Monday, August 22, 2022 12:25 PM
To: clerk@breitungtownship.org
Subject: Reminder: MAT District 10 Meeting



District 10 Meeting

Thursday, August 25, 2022

Dear Township Officials in MAT District 10 (Carlton, Cook, Lake, and St. Louis counties):

Please join township officers in MAT's District 10 for the District Meeting.

WHEN: Thursday, August 25, 2022

TIME: 6:00-7:00 PM

In-Person Location: Grand Lake Town Hall
1023 Twig Blvd,
Saginaw, MN 55779
(Hwy 53)

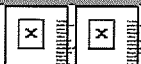
Hybrid Option: Join via Zoom teleconference call
Click here to join Zoom Meeting via computer (preferred)
OR join Zoom Meeting via phone (audio only):
(646) 931-3860 passcode: 891 2839 3273#

NOTES:

We're hoping to make these meetings interactive, so please email MAT Director Jim Fisher at jrfish@live.com prior to the meeting if you have a question you'd like addressed.

Minnesota Association of Townships
www.mntownships.org

CONTACT US





BREITUNG POLICE DEPARTMENT

SERVING BREITUNG TOWNSHIP, THE TOWN OF SOUDAN, AND THE CITY OF TOWER

PHONE: (218) 753-6660

FAX: (218) 753-2407

41 1ST AVE • P.O. BOX 6

SOUDAN MN 55782

DANIEL REING

CHIEF OF POLICE

July Police Report

Calls for Service (ICRs): 222

TZD enforcement: 40 traffic stops, 32 warnings and 8 citations

77/60 mph zone, 84/60 mph zone, 72/60 mph zone also passing in a no passing zone
84/60 mph zone, 81/60 mph zone, 80/60 mph zone, 64/40 mph zone and 79 mph in a 60-mph zone.

76/60 mph zone, 55 mph in a 30-mph zone, and 60/50 in a no passing zone with on coming traffic.

1 citation for Driving After a Suspended License.

1 arrest: The suspect with a Driving After a Suspended License citation was also arrested for multiple warrants.

Multiple investigations occurred in July including a burglary and an assault investigation.

Mileage: 48750



facebook.com/breitungpolicdept



@breitungpolice



BREITUNG POLICE DEPARTMENT

SERVING BREITUNG TOWNSHIP, THE TOWN OF SOUDAN, AND THE CITY OF TOWER

PHONE: (218) 753-6660

FAX: (218) 753-2407

41 1ST AVE • P.O. BOX 6
SOUDAN MN 55782

DANIEL REING
CHIEF OF POLICE

July Report

It was a very busy month in Breitung and Tower. The July 4th weekend was a busy one, our department responded to 64 calls for service (ICRs) during the 4 days of festivities. I want to again thank Your Boat Club for the use of their side by sides! We were able to check the bike and area trails as well as the race courses. It was extremely helpful to be able to access difficult areas that would be much harder with our squad. It also made us more accessible to the public.

We participated in multiple TZD shifts stepping up statewide speed enforcement on our area roads. We had also received numerous complaints from area residents of speeding as well. Many travelers are unaware of the 50-mph speed limit from Soudan to Tower and continue to speed. ATV complaints have also been an issue. We remind our riders to slow down, obey traffic laws, and ride responsibly. We also assisted our neighboring agencies with other criminal incidents as well. As we were able, we responded to medicals for the Tower Ambulance. Working as a team is vital, especially in Northern Minnesota!

August is coming soon. Football will be starting and the leaves will be changing. Have a good rest of the week.

Daniel Reing
Chief of Police
Breitung Township Police



facebook.com/breitungpolicedept



[@breitungpolice](https://twitter.com/breitungpolice)

Breitung Fire & Rescue
Box 337
33 1st Ave.
Soudan, Mn. 55782

July Fire Dept Report

Regular monthly and annual fire dept meeting was held on 8/10/22.

This month's training was Emergency Vehicle Operations as known as "EVOC." We conducted this training in Tower at the Catholic Church parking lot. We also participated in the 4th of July Parade in Tower and also the picnic in Soudan.

Several of our members attended a Water Rescue Class with the Tower Ambulance and the Greenwood Fire Department at the McKinley Park Landing. We utilized our fire boat and practiced fire boat operations and fire pump operations.

We had a total of four calls, one assist with traffic control, one assist Tower Fire with a tree on a powerline, one cancelation to assist the Tower Ambulance, and one assist Tower Fire Department with a vehicle fire.

Road and Bridge Report

July 2022 Report

Grader repaired and continue grading gravel roads

Adding Class 5 to gravel roads

Repairing roads again after heavy rains

Trimming trees and cutting brush along roads and bike trails

Prepped Ball Field and hosted the last baseball game of 2022. 24 games held at the field this year.

Rented a stump grinder and removed 19 stumps from monument area, ballfield and McKinley Park

Landscape/Seed/Mulch disturbed areas

Repaired bleachers from storm damage

Working with sub-contractors to repair "Welcome to Soudan" sign

New tires on 1-Ton truck

clerk@breitungtownship.org

From: mike.ralston@greentownshipmn.com
Sent: Monday, August 8, 2022 11:20 AM
To: clerk@breitungtownship.org
Subject: FW: EMS study
Attachments: Data Requested - EMS Agency.pdf

You have more than likely heard that Greenwood Township has retained McGrath Consulting Services to do an in-depth independent study of the area Ambulance /EMS services to determine areas of improvement and the possibility of expanding the ALS service throughout

In order to have meaningful results we are asking for cooperation from all Ambulance /EMS services in the area to provide information to the consultant.

Hopefully, with this information, the local services will all benefit.

Greenwood Township feels strongly about conducting this study and is not asking for monetary compensation we are only asking for cooperation from your Ambulance / EMS service to provide the necessary information.

Attached is a questionnaire from McGrath consulting

There is a lot of information requested and perhaps all questions do not apply. However the more information provided the more meaningful the results will be.

Please forward to the responsible party in your community for completion and response.

Dr Tim McGrath

tim@mcgrathconsulting.com

Dr. Tim McGrath, CEO

McGrath Consulting Group, Inc.

P.O. Box 865

Jamestown, TN. 38556

(815) 728-9111

Also please notify me when you respond to Dr McGrath

mike.ralston@greentownshipmn.com

Thank you for your cooperation in this matter.

Mike Ralston

Greenwood Township Supervisor

Data Requested – McGrath Consulting Group, Inc.

- EMS Component

*Show each year data separately i.e., –2019, 2020, 2021 do not group years together
We prefer data in an electronic format on a flash drive or disk*

- **Governance**
 - Composition of governing Board
 - Governing Board involvement in service delivery
- **General Information**
 - Overview of the department
 - History
 - Overview of the area protected
 - Township
 - City/Village
 - District
 - Any other protection areas
 - Population – Residents of Protection Area
 - In-flux or Out-flux of Daytime Population
 - Department's Strategic Plan
- **Response District –**
 - Map of Coverage Area
 - Map of Community
 - Map of Area of Concern for Relocation of Station
 - Map of Contiguous Surrounding Area Showing EMS Stations Locations
 - Total Square Miles Protected
- **HR/Personnel –**
 - Current Roster of Members
 - Personnel (information needed for all employees)
 - List of members (sworn and non-sworn)
 - Hire date
 - Age or date of birth
 - Organizational Chart
 - # Of Career
 - # Of Part-time
 - Paid-on-call
 - Paid-on-premise
 - # Of Volunteers
 - # Of Other Employees (Include Non-Sworn/Civilian)
 - Rank Structure (Number of Employees in Each Category)
 - Current salary of each employee (name, rank, salary)
 - Spreadsheet – name, rank, current salary (if possible, a spreadsheet with the benefit breakout, including health, pension, taxes, etc. for fiscal year of the study)

- Labor agreement(s)
- Department's By-Laws (if corporation)
- Employee Policy & Procedure Manual (prefer electronic version)
- Promotional Process – including forms utilized
- History of Turnover (All Employees Last 3 Years – Include Reason and/or Exit Interview Data)
- Recruiting/Retention Programs
- Hiring Process (all forms)
 - Application
 - Hiring packet
 - Reference questions
 - Interview questions
 - Any other items, etc.
- Grievances/Discipline Issues
- Performance Evaluation process and forms
- Last year's overtime by employee – include rank
- SOG/SOP Manual – prefer electronic copy – (be sure to include HR policy section)
- City/Village/Township/District Employee's Handbook
- New employee Orientation Process – (packet and/or forms)
- **Emergency Activities – Last 3 Years (All Sub-Sections)**
 - # Of Emergency Responses
 - # of Non-emergency Responses
 - Type & Number of Responses:
 - ALS
 - BLS
 - Hospital Transfers (identify name of hospitals)
 - Non-emergency transports, etc.
 - Detail any contracts or special arrangements for any other EMS Services provided
 - Incidents by Time of Day
 - Incidents by Day of the Week
 - Incidents by Month
 - Calls Breakdown by Area (City, District, Town, Etc.)
 - Distribution by Shift
 - Distribution by Station
 - Response Times
 - Notification time
 - Turnout time
 - Drive time
 - On scene time
 - Mutual Aid – Auto Responses (Given & Received) – With Whom?
 - Copy(ies) of Written Mutual Aid Agreement
 - Simultaneous (Overlapping) Call Data

- List Hospitals Transported to (# of transports)
- Air Medical Transport:
 - Name of agency
 - Location of agency
- *List total calls only for the last **ten years** (no breakdown needed just totals)*
- **Vehicles & Equipment –**
 - Type of Vehicles (i.e., ambulance, utility, etc.)
 - Vehicle department ID number
 - Mileage
 - Engine Hour Reading (if appropriate)
 - Vehicle Identification Number (VIN)
 - Age of Vehicle
 - Manufacturer
 - Replacement Schedule
 - Apparatus maintenance records
 - Internal
 - External
 - Specialized Equipment
 - Radio, Type and Frequencies
 - Computers (Number of, Type, Age, Replacement Plan)
 - In Vehicle?
 - Software Programs
- **EMS Station(s) – include mailing address for each station – include City & Zip**
 - Current Facilities
 - # Of Stations – Street Address
 - Square Footage – (Floor Plans for each if available)
 - Age
 - Future Facility Plans/Needs Documents
- **The Department**
 - Department SOG's
 - Department Rules & Regulations
 - Annual Reports – Last 3 Years
 - Accreditations – National or State
 - Last On-Site Evaluation
 - Other related items
- **Safety Education –**
 - Public Safety Education Programs
 - Public Safety Education Data (Last 3 Years)

- **Fiscal**
 - Past three years of audited financials
 - Current year audited financials
 - Past three years budget
 - Operating – include all revenue and expenses
 - Capital - include all revenue and expenses
 - Financial policies and procedures
 - Purchasing policies
 - Equipment or Capital reserve fund ledger
 - Overtime records
 - Ambulance information –
 - Ambulance revenue current year and two previous years
 - Ambulance billing contract
 - Copy of ambulance rates charged and authority for those rates i.e., ordinance
- **Revenue**
 - List of grants applied for and/or received for current year and two previous years
 - List and explanation of any other department revenue received i.e., inspections fees, permit fee, etc.
 - Identify donations:
 - Total received
 - How is this money handled (e.g., general fund, special account, etc.)
- **Dispatch**
 - Who provides dispatch?
 - Location (address of dispatch center)
 - Cost
 - Dispatch data – time from receiving call to EMS notification
 - Who answers 9-1-1?
 - Who answers cellular 9-1-1?
- **Training**
 - Training Records (Last 3 years) for each member
 - Training schedule
 - Training hours per month per employee
 - Training Curriculum & Lesson Plan
 - Instructor's qualifications
 - Training Manual
 - Certifications Categories (state)
 - Special Teams – certifications
 - All current employee's certification level
 - Continuing Education Requirements
 - Who provides?
 - Records of training

- Conducted on or off duty
- Cost of continuing education
- **Resource Hospital**
 - Project Medical Director contact information
 - Involvement level with resource hospital
 - Breakdown of where patients are transported (3-year period)
- **Any Additional Information Deemed Important**

Do not send this information. Once collected we will meet with you to review it.

Revised: July 2022

clerk@breitungtownship.org

From: Sarah Hansen <shansen@isd2142.k12.mn.us>
Sent: Monday, August 22, 2022 6:04 PM
To: clerk@breitungtownship.org
Cc: Mary Larson; fire@breitungtownship.org; Matt Tuchel; clerk.treasurer@cityoftower.com; Breitung Public Works; ambulance@cityoftower.com; police@breitungtownship.org
Subject: Re: FW: Breitung Truck Night

Hi everyone

We have a shift in our date preference to support some other events at the school this fall. We are interested in having the Truck Night event one of the following three dates, rather than the ones listed in my initial email. Possible dates are:
September 27 - Tuesday
September 28 - Wednesday
September 29 - Thursday

We look forward to working through some of the logistics.

Thanks for considering!

Sarah Hansen

On Thu, Aug 11, 2022 at 8:20 AM <clerk@breitungtownship.org> wrote:

Thank You Sarah-

I will place it on our agenda for the August 25th Meeting Agenda. I have cc'd others who have participated or will be potentially involved to give them a heads up. I will let you know as soon as possible what the board decides.

Dianna Sundahl

Clerk, Breitung Township

PO Box 56

Soudan, MN 55782

218-753-6020

From: Sarah Hansen <shansen@isd2142.k12.mn.us>
Sent: Wednesday, August 10, 2022 12:01 PM
To: clerk@breitungtownship.org
Cc: Mary Larson <mlarson@isd2142.k12.mn.us>
Subject: Breitung Truck Night

Mandatory class
yearly.



Continuing Education Opportunity for Law Enforcement

Central Lakes College, Brainerd Campus
will be offering 40 hours of Human Factor
Science/PPCT Use of Force/Threat Pattern
Recognition Instructor Certification.

The training will cover the following topics:

- Human Factors
- Control Principles
- Instructor Development
- Tactical Handcuffing
- Escorts/Threat Pattern Recognition
- Pressure Points & Counter Strikes
- Weapon Retention



Dates: December 12 - 15, 2022

Time: 7:00am - 5:00pm

Cost: \$475

Location: Central Lakes College Brainerd Campus Room W109

Post Board # 9860-0506

Register at: <http://www.clcmn.edu/customized-training/>

To register over the phone please call (218) 855-8118

**TOWNSHIP OF BREITUNG
RESOLUTION NO. 2022-26**

**STATE OF MINNESOTA
COUNTY OF ST. LOUIS
TOWNSHIP OF BREITUNG**

RESOLUTION ACCEPTING DONATIONS

WHEREAS, Breitung Township is authorized to accept and maintain donations of real and personal property pursuant to Minnesota Statutes Section 465.03 for the benefit of its citizens; and

WHEREAS, the following persons and entities have offered to contribute the donations set forth below to the township:

Name of Donor	Donations	Date
1. Barbara Burgess	10 hours as Election Judge (\$150)	08/09/2022

WHEREAS, the terms or conditions of the donations, if any, are as follows:

Donation Number	Terms or Conditions
1. Barbara Burgess	Volunteered to work without pay as Election Judge During Primary Election

WHEREAS, all such donations have been contributed to the township for the benefit of its citizens, as allowed by law; and

WHEREAS, The Township Board finds that it is appropriate to accept the donations offered.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD OF BREITUNG TOWNSHIP, ST. LOUIS COUNTY, MINNESOTA, AS FOLLOWS:

1. The donations described above are accepted and shall be used in accordance with noted terms or conditions either alone or in cooperation with others, as allowed by law.
2. The town clerk is hereby directed to acknowledge to each donor the town's acceptance of the donor's donation.

Adopted by the Town Board of Breitung Township on August 25th, 2022. Chairman Timothy Tomsich, Supervisor Charles Tekautz and Supervisor Gregory Dostert

Ayes:

Nays:

Approved: Chairman

Attested: Clerk

Timothy Tomsich-Chairman

Dianna Sunsdahl - Clerk



Saint Louis County

Planning and Community Development Department
www.stlouiscountymn.gov

Matthew E. Johnson
Director

July 22, 2022

REFSDAL DAREN C & LILYA JODY C
5874 ECHO POINT RD
TOWER MN 55790

REFSDAL DAREN C & LILYA JODY C,

The purpose of this letter is to notify that you must obtain a permit from St. Louis County to list, rent, or otherwise advertise your property located at 5874 ECHO POINT RD, TOWER MN 55790 as a short-term rental. The St. Louis County Planning Commission and County Board adopted an ordinance in 2020 requiring that a permit be obtained from the county for short term rentals. Please refer to the enclosed short term rental permitting standards.

If you are no longer renting your property as a short term rental, please sign, date and return the enclosed form to our office within 14 days from the date of this letter.

Unfortunately, failure to obtain a permit and continue renting your property as a short term rental will initiate the county's compliance process. Contact our office as soon as possible and no later than 14 days from the date of this letter, on your plans for bringing the property into compliance.

- Please note the St. Louis County Board General Liability Insurance requirements must be met in order to obtain a short term rental permit. Insurance requirements are as follows:
 - A. \$500,000 for claims for wrongful death and each claimant for other claims;
\$1,500,000 per occurrence.
No Less Than \$2,000,000 Aggregate coverage.
 - B. Policy shall include at least premises, operations, completed operations, independent contractors and subcontractors and contractual liability and environmental liability.
 - C. St. Louis County must be named additional insured.
- Please be aware that you will also need to contact the Minnesota Department of Health (MDH) regarding state licensing:
<https://www.health.state.mn.us/communities/environment/recreation/lodging/index.html>
- Please note if your property is zoned Residential (RES), additional standards may apply in residentially zoned areas. Please refer to the enclosed fact sheet.

Duluth Office, Government Services Center
320 West 2nd Street, Suite 301, Duluth, MN 55802
Main Phone: (218) 725-5000
Toll Free in MN: 1-800-450-9777
On-Site Wastewater: (218) 725-5200
Fax: (218) 725-5029

☐ **Virginia Office, Government Services Center**
201 South 3rd Avenue West, Virginia, MN 55792
Main Phone: (218) 749-7103
Toll Free in MN: 1-800-450-9777
On-Site Wastewater: (218) 749-0625
Fax: (218) 749-7194

Applications and additional information on short term rentals may also be found here online at: <https://www.stlouiscountymn.gov/departments-a-z/planning-development/land-use/short-term-rentals>

If you have any questions regarding this letter, please contact me by phone at 218.725.5009 or by email at tsea@stlouiscountymn.gov.

ALL OTHER STANDARDS MUST BE MET AND ALL REQUIRED ATTACHMENTS AND DOCUMENTS MUST BE SUBMITTED TO BE CONSIDERED A COMPLETE APPLICATION.

We appreciate your prompt attention to this matter.

Thanks much,

Ada Tse, Planner

enc.



Saint Louis County

Planning and Community Development Department
www.stlouiscountymn.gov

Matthew E. Johnson
Director

OFFICIAL NOTICE OF ZONING VIOLATION AND CORRECTIVE ORDER

Notice Date: August 19, 2022

Property: 270-0020-03142

Zoning: RES-11

Property Owner: REFSDAL DAREN C & LILYA JODY C

DESCRIPTION OF VIOLATION

You are hereby notified of a potential violation of the following provisions of the St. Louis County Zoning Ordinance 62 on property located at 5874 ECHO POINT RD, TOWER MN 55790.

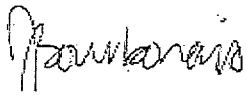
Ordinance Section	Description of Violation
Article VI, Section 6.32	Short term rental without benefit of permit. Rental must cease until proper permits obtained.

CORRECTIVE ACTION REQUIRED

Please be advised that you have thirty (30) days to remedy the above violation(s) by applying for all required land use permits. Please contact Ada Tse at 218-725-5009 for assistance or to discuss the alleged violation.

If you do not comply within 30 days of the date of this letter, these violations may be forwarded to the County Attorney's Office for appropriate legal action.

If you have questions about the alleged violation(s) or the required corrective action, please contact our office at 218-749-7103 or 218-725-5000. Thank you for your prompt attention to this matter.

Notice By: 
Jenny Bourbonais, Land Use Manager

cc: Township Official
County Attorney

☐ **Duluth Office, Government Services Center**
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Main Phone: (218) 725-5000
Toll Free in MN: 1-800-450-9777
On-Site Wastewater: (218) 725-5200
Fax: (218) 725-5029

☒ **Virginia Office, Government Services Center**
201 South 3rd Avenue West, Virginia, MN 5579
Main Phone: (218) 749-7103
Toll Free in MN: 1-800-450-9777
On-Site Wastewater: (218) 749-0625
Fax: (218) 749-7194



Saint Louis County

Planning and Community Development Department
www.stlouiscountymn.gov

Matthew E. Johnson
Director

Certification of STR Operational Status Form

Parcel ID: 270-0020-03142

Owner name: REFSDAL DAREN C & LILYA JODY C

Site Address: 5874 ECHO POINT RD, TOWER MN 55790

Short term rentals are defined as any home, cabin, condominium, or similar building represented to the public as a place where sleeping accommodations are furnished to the public on a nightly or weekly and less than thirty day basis for compensation.

The following information pertains to how the above property in St. Louis County is used. Please return this form to the Planning and Community Development Department within 14 days of the date of this letter.

☐ I certify that I am **NO LONGER LISTING, RENTING** or otherwise making the property located at the above address available for short term rental.

Name (please print): _____

Signature: _____ **Date:** _____

Daytime Phone: _____ **Email Address:** _____

■ **Duluth Office, Government Services Center**
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