

# Township of Breitung Agenda Reorganization Meeting

Township of Breitung Reorganization Board Meeting

03/31/2022 Approximately 12:30pm

In Person Meeting at Breitung Community Center 33 First Ave, Soudan

- Call the meeting to order
- Acceptance of Agenda

## Reorganization

- Legal Publication
- Depository
- Legal Advisor
- Labor
  - \$\_\_\_\_\_ per hour
  - Rider Mower Operator (18 years of age or older and Rink Attendants)
  - Office Cleaning
  - Youth Rate
  - Equipment Operator
  - Equipment Rental \_\_\_\_/hr. with operator (1/2 hour minimum)
  - Grader Operators per hour
  - Grader Operator
  - Fire Chief-\$425 per month
  - Assistant Fire Chief-\$375 per month
  - Fire Department Training Officer(s)-\$200 per month
  - Fire Captain-\$250 per month
  - Fire Lieutenant-\$200 per month
  - Annual Meeting Moderator
  - Police-As per Contract
  - Part Time Police
  - Supervisors
    - ✓ Chairman
    - ✓ Supervisors
  - Clerk
    - ✓ Deputy Clerk

- Treasurer
  - ✓ Deputy Treasurer
- Election Judges
- Compensation for Town Board and Town Officers for attended extra full Board Meetings
- Reimbursement for Town Officers (Clerk & Treasurer) for township related expenses
- Cigarette License
- Animal License
- Designate Posting Location (1-3)
- Mileage-As regulated by the IRS-\_\_\_\_\_cents/mile
- Wastewater Board
- McKinley Park Liaison
- Ambulance Board
- Joint Recreation Board
- Lodging Tax Board
- Chairman
- Vice-Chairman
- Township Election Official
  - ✓ Resolution 2022-11 Resolution Authorizing Contract
- Township Grant Manager
  - ✓ Resolution 2022-12 Resolution Authorizing Contract
- Township Recreation Areas
  - ✓ Resolution 2022-13 Resolution Authorizing Contract
- Township Project Inspector
  - ✓ Resolution 2022-14 Resolution Authorizing Contract
- Regular Board Meetings
- Optional Holiday Days
  - ✓ Resolution 2022-15 Designating the Optional Holiday Days as Not Holidays

Next Regular Meeting Date-April 28<sup>th</sup>, 2022

LBAE Tuesday, May 17<sup>th</sup>, 2022

Adjourn

## Reorganization Guide 03/31/2022

- Legal Publication-Tower News 2022-
- Depository-Frandsen Bank and Trust, American Bank 2022-
- Legal Advisor-Cope and Peterson, and Bob Pearson of Johnson, Killen, & Seiler, P.A. 2022-
- Labor
  - \$10.08 per hour-Subject to wage requirements 2022 min \$10.33 per hour subject to wage requirements
  - Rider Mower Operator-\$10.08 (18 years of age or older and Rink Attendants) 2022 min \$10.33 per hour subject to wage requirement
  - Housekeeping-\$14.00/hour 2022-
  - Youth Rate-\$8.21/hour under 18 years of age 2022 min \$8.42 per hour subject to wage requirement
  - Equipment Operators-\$12.50-\$15.00/hour subject to experience 2022-
  - Equipment Rental \$100/hour with operator (1/2 hour minimum) 2022-
  - Grader Operator-\$20.00/hour 2022-
  - Fire Chief-\$425 per month 2022 \$425 per month
  - Assistant Fire Chief-\$375 per month 2022 \$375 per month
  - Fire Department Training Officer-\$350 per month 2022 (2) Training Officers \$200 per month
  - Fire Captain-\$250 per month 2022 \$250 per month
  - Fire Lieutenant-\$200 per month 2022 \$200 per month
  - Annual Meeting Moderator-\$50.00/hour 2022-
  - Police-As per Contract 2022-
  - Part Time Police-\$22.00 per hour 2022-
  - Supervisors
    - ✓ Chairman-\$650 per month 2022-
    - ✓ Supervisors-\$550 per month 2022-
  - Clerk-\$23,000.00 2022-
    - ✓ Deputy Clerk-\$19.00/hour 2022-
  - Treasurer-\$23,000.00 2022-
    - ✓ Deputy Treasurer-\$19.00/hour 2022-
  - Election Judges-\$15.00/hour 2022-
- Compensation for Town Board and Town Officers for attending extra Town Board meetings-\$50.00/meeting 2022-
- Reimbursement for Town Officers (Clerk & Treasurer) for township related expenses-\$50.00/month 2022-
- Cigarette License-\$50.00 2022-
- Animal License-Unsexed-\$5.00 Sexed-\$10.00 2022-

- Designate Posting Location-Outside the Community Center, Soudan Post Office and Soudan Store 2022-
- Mileage-As regulated by the IRS-.56 cents/mile 2022 min .58.5/mi
- Wastewater Board-Supervisor Dostert/Chairman Tomsich 2022-
- McKinley Park Liaison-Supervisor Tekautz 2022-
- Ambulance Board-Supervisor Tekautz 2022-
- Joint Recreation Board-Supervisor Dostert 2022-
- Lodging Tax Board-Supervisor Dostert 2022-
- Chairman
- Vice Chairman
- Township Grant Manager-Chairman Tomsich \$20.00/hour 2022-
- Township Recreation Areas-Supervisor Dostert \$10.08/hour 2022-
- Township Project Inspector-Supervisor Tekautz \$10.08/hour 2022-
- Regular Board Meetings-4<sup>th</sup> Thursday of the month at 12:00pm 2022-
- Optional Holiday Days-Columbus Day, Day after Thanksgiving 2022-



**Resolution 2022-11**  
Breitung Township  
Of St Louis County, Minnesota

**RESOLUTION AUTHORIZING CONTRACT  
WITH INTERESTED OFFICER UNDER  
Minn. Stat. 471.88, subd.5**

**WHEREAS**, Town Board of Breitung Township, St. Louis County, Minnesota is seeking the performance of acquisition or performance of the following services or good:

Work performed Election Official/Judge.

**WHEREAS**, Jorgine Gornick is Township Treasurer of said Township and will be financially interested in the services for the following described reason.

She is directly providing the service as an employee of the Township.

**NOW, THEREFORE, BE IT RESOLVED** that the Town Board, upon a unanimous vote of the supervisors with the interested officer abstaining, finds that the contract price of \$15.00 per hour for Election Clerk/Judge for Primary/General Elections 2021, and which is as low as, or lower than, the price at which the services could be obtained elsewhere at this time, and

**BE IT FURTHER RESOLVED** that the Town Board, pursuant to Minn. Stat. 365.37; 471.88, subd. 5; and 471.89, does hereby authorize an agreement with Jorgine Gornick for a wage of \$15.00 per hour for services as election clerk/judge for 2021 elections or as needed; payment to occur as agreed upon and filing a proper affidavit by the interested officer.

Passed and Adopted by the Breitung Township Board this 31<sup>st</sup> day of March, 2022.

For:

Against:

BY THE TOWNSHIP BOARD

\_\_\_\_\_  
Breitung Township Chairperson

Attest: \_\_\_\_\_

Breitung Township Clerk-Dianna Sundahl

**Resolution 2022-12**  
Breitung Township  
Of St Louis County, Minnesota

**RESOLUTION AUTHORIZING CONTRACT  
WITH INTERESTED OFFICER UNDER  
Minn. Stat. 471.88, subd.5**

**WHEREAS**, Town Board of Breitung Township, St. Louis County, Minnesota is seeking the performance of acquisition or performance of the following services or good:

Work performed Grant Manager.

**WHEREAS**, \_\_\_\_\_ is a supervisor of said Township and will be financially interested in the services for the following described reason.

He is directly providing the service as an employee of the Township.

**NOW, THEREFORE, BE IT RESOLVED** that the Town Board, upon a unanimous vote of the supervisors with the interested officer abstaining, finds that the contract price of \$20.00 for grant writer work, and which is as low as, or lower than, the price at which the services could be obtained elsewhere at this time, and

**BE IT FURTHER RESOLVED** that the Town Board, pursuant to Minn. Stat. 365.37; 471.88, subd. 5; and 471.89, does hereby authorize an agreement with \_\_\_\_\_ for a wage of \$20.00 per hour for services as Township Grant Manager as needed; payment to occur as agreed upon and filing a proper affidavit by the interested officer.

Passed and Adopted by the Breitung Township Board this 31<sup>st</sup> day of March, 2022

For:

Against:

Chairman \_\_\_\_\_ Abstained

BY THE TOWNSHIP BOARD

\_\_\_\_\_  
Breitung Supervisor

Attest: \_\_\_\_\_

Breitung Township Clerk-Dianna Sundahl

**Resolution 2022-13**  
Breitung Township  
Of St Louis County, Minnesota

**RESOLUTION AUTHORIZING CONTRACT  
WITH INTERESTED OFFICER UNDER  
Minn. Stat. 471.88, subd.5**

**WHEREAS**, Town Board of Breitung Township, St. Louis County, Minnesota is seeking the performance of acquisition or performance of the following services or good:

Work performed in the Township Recreational Areas.

**WHEREAS**, \_\_\_\_\_ is a supervisor of said Township and will be financially interested in the services for the following described reason.

He is directly providing the service as an employee of the Township.

**NOW, THEREFORE, BE IT RESOLVED** that the Town Board, upon a unanimous vote of the supervisors with the interested officer abstaining, finds that the contract price of \$ \_\_\_\_\_ for overseeing the Recreational Areas, which are as low as, or lower than, the price at which the services could be obtained elsewhere at this time, and

**BE IT FURTHER RESOLVED** that the Town Board, pursuant to Minn. Stat. 365.37; 471.88, subd. 5; and 471.89, does hereby authorize an agreement with \_\_\_\_\_ for a wage of \$ \_\_\_\_\_ per hour for overseer of parks and recreation as needed; payment to occur as agreed upon and filing a proper affidavit by the interested officer.

Passed and Adopted by the Breitung Township Board this 31<sup>st</sup> day of March, 2022.

For:

Against:

Supervisor \_\_\_\_\_ abstained

BY THE TOWNSHIP BOARD

\_\_\_\_\_  
Breitung Township Chairperson –

Attest: \_\_\_\_\_

Breitung Township Clerk – Dianna Sundahl

**Resolution 2022-14**  
Breitung Township  
Of St Louis County, Minnesota

**RESOLUTION AUTHORIZING CONTRACT  
WITH INTERESTED OFFICER UNDER  
Minn. Stat. 471.88, subd.5**

**WHEREAS**, Town Board of Breitung Township, St. Louis County, Minnesota is seeking the performance of acquisition or performance of the following services or good:

Work performed in the Township as Project Inspector.

**WHEREAS**, \_\_\_\_\_ is a supervisor of said Township and will be financially interested in the services for the following described reason.

He is directly providing the service as an employee of the Township.

**NOW, THEREFORE, BE IT RESOLVED** that the Town Board, upon a unanimous vote of the supervisors with the interested officer abstaining, finds that the contract price of \$\_\_\_\_\_ for inspector of projects work, and which is as low as, or lower than, the price at which the services could be obtained elsewhere at this time, and

**BE IT FURTHER RESOLVED** that the Town Board, pursuant to Minn. Stat. 365.37; 471.88, subd. 5; and 471.89, does hereby authorize an agreement with \_\_\_\_\_ for a wage of \$\_\_\_\_\_ per hour for services as project inspector as needed; payment to occur as agreed upon and filing a proper affidavit by the interested officer.

Passed and Adopted by the Breitung Township Board this 31<sup>st</sup> day of March, 2022.

For:

Against:

Supervisor \_\_\_\_\_ abstained

BY THE TOWNSHIP BOARD

\_\_\_\_\_

Breitung Township Chairperson –

Attest: \_\_\_\_\_

Breitung Township Clerk – Dianna Sundahl



**Resolution 2022-15**

Breitung Township

Of St Louis County, Minnesota

**RESOLUTION DESIGNATING THE OPTIONAL HOLIDAY  
DAYS AS NOT HOLIDAYS**

**WHEREAS**, Minnesota Statutes Section § 654344, subd. 5 gives political subdivisions the option of determining whether Christopher Columbus Day (the second Monday in October) and the Friday after Thanksgiving will be holidays;

**WHEREAS**, no public business may be transacted on any holiday except the optional holiday days if the political subdivision designates them as not holidays;

**WHEREAS**, the town board determines there are already a significant number of holidays designated by statute;

**WHEREAS**, the town board determines it is in the public's interest to not further limit the days on which public business may be transacted;

**NOW, THEREFORE, BE IT RESOLVED**, that the town board of Breitung Township, St Louis County, Minnesota determines and hereby designates Christopher Columbus Day and the Friday after Thanksgiving are not holidays and so public business may be transacted thereon.

Adopted this 31<sup>st</sup> day of March, 2022.

Upon vote taken, the following voted:

For:

Against:

**By the Breitung Town Board**

**Attested to by**

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Town Chair-

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Town Clerk-Dianna Sunsdahl

## **Annual Posting of Regular Board Meetings of Breitung Township Town Board of Supervisors for 2022-2023**

The Town Board of Breitung Township, St. Louis County, Minnesota holds its regularly scheduled board meeting on the 4<sup>th</sup> Thursday of the month at 12Noon.

Meetings to be held @ Breitung Community Center in person only.

If a meeting cannot be held as scheduled because it conflicts with a holiday or another day in which a meeting cannot be held, the meeting will be held the following week on the same day of the week, time, and place. The following are the dates on which the regular board meetings are scheduled to occur in 2022-2023 and reflect any changes due to conflicts:

April 28<sup>th</sup>, 2022

May 25<sup>th</sup>, 2022

June 23<sup>rd</sup>, 2022

July 28<sup>th</sup>, 2022

August 25<sup>th</sup>, 2022

September 22<sup>nd</sup>, 2021

October 27<sup>th</sup>, 2022

December 1<sup>st</sup>, 2022

December 22<sup>nd</sup>, 2022

January 26<sup>th</sup>, 2023

February 23<sup>rd</sup>, 2023

March 23<sup>rd</sup>, 2023

### Other Meetings

Local Board of Appeal & Equalization-May 17<sup>th</sup>, 2022 1pm-2pm

Annual Meeting-March 14<sup>th</sup>, 2023

Board of Canvass-March 14<sup>th</sup>, 2023

Reorganization- March 23<sup>rd</sup>, 2023

If a regular meeting cannot be held on the date, time, or place listed above, notice of the date, time and place of when and where the meeting will be held will be posted at least three days before the day of the meeting.

Contact the town clerk Dianna Sundahl @ 218-753-6020 with questions.