

Township of Breitung Agenda-Special Board Meeting

Township of Breitung Special Board Meeting 11/10/21

Breitung Community Center 12noon

- Call the meeting to order
- Approval of Minutes
 - 10/28/21-Regular Board Meeting

Old Business

- Update on Police Department
 - City of Tower Contract
 - Police Vehicle
- Petition for Vacating Township Property on Puncher Point
- Lodging Tax Meeting
- Recreation Committee Meeting
 - Purchase of peewee rink
- FY22 Projects-Preliminary Costs
- CDBG Application

New Business

- Fire Department Membership
- Resolution 2021-26 Resolution to participate in PERA-Daniel Reing
- Swearing in of New Police Chief-Daniel Reing

Next Regular Meeting Date-December 2nd, 2021 at 12:00pm

Adjourn

Township of Breitung Regular Board Meeting 10-28-2021 at 12:00PM. In Person Meeting at the Breitung Community Center

Present In Person:

Board Members: Chairman Tim Tomsich, Supervisor Chuck Tekautz, Supervisor Greg Dostert, Treasurer Jorgine Gornick, Clerk Dianna Sundahl

Public: Tom Gorsma Maintenance Supervisor, Stephanie Ukkola- Timberjay, Jessica Hannine-Tower News, John Jamnick-JPJ Engineering arrived at 12:05, Scott Lilya

Call to Order @ 12:00pm by Chairman Tomsich

Acceptance of Agenda:

Motion by Supervisor Tekautz to accept agenda as presented

2nd by Supervisor Dostert

Motion Passed 3-0

Approval of Minutes:

Motion by Supervisor Dostert to accept the Minutes from the 09-23-21 Regular Board Meeting Minutes

2nd by Supervisor Tekautz

Motion Passed 3-0

Approval of Treasurers Report:

Motion by Supervisor Dostert to accept the August Treasurers Report as presented

2nd by Supervisor Tekautz

Motion Passed 3-0

Correspondence:

MN State Demographics-Census-so noted

St Louis County-Increase for Solid Waste-so noted

Johnson, Killen & Seiler-Letter of Thanks-so noted

Iron Range Historical Society-looking for photos and documents-send to Andy Larson and put request on the website

Habitat for Humanity-Newsletter-so noted

Medicare Open Enrollment-so noted

Northwoods Partners-Thank You-so noted

Lee Peterson-Ambulance Service-so noted

DEED Covid Relief Grants-so noted

CDBG Grant Schedule-so noted and pre application done

Public Input:

None

Reports:

- Police-no written report.
- Fire-See attached
- Road and Bridge-Delivery of new dump truck pushed out till December, and residents have approached the township for purchase of old truck. Great Lake Pipes came and used the camera on 7000' of sewer, some minor issues, nothing major. Grader is broke

down on Echo Point, mechanic out there as of today. Continue to winterize and perform maintenance on the hockey rink.

- McKinley Park- Prices and new contract to be done at next month's meeting.
- Recreation
 - Donation of Hockey Boards-Supervisor Dostert to call Benny Johnson to see if he would like any hockey boards-no updates
- Wastewater Board-Board met last week, WWB gave the go ahead for SEH Engineering to move forward with the 4.5M water filtration project and have bids ready in 2022. 3.375M secured in funding and remainder will be paid through IRRR and the State Bonding. State of MN sent a 50-year award for meeting the fluoride standards for 50 years. Failed a test for chemicals due to beaver dams which have since been removed, but testing will now need to be done quarterly. This has happened in the past.
- Ambulance Commission-Will be meeting every month, next meeting should be on November 1st. Supervisor Tekautz sees a benefit of meeting every month.

Old Business:

- Update on Police Department-Requested SLC coverage for the month of November with the City of Tower.
 - New Chief Dan Reing will begin on Monday November 1st, 2021, will do paperwork and orientation for a minimum of 2 weeks.
 - City of Tower Contract-Clerk Sundahl continues to work on contract and exhibit for the City of Tower/Township of Breitung. Should get to the City next week, and to the Township Board for their approval and then send to attorney before December 1st, 2021.
 - Police Vehicle-City of Ely has requested to extend the use of the Township Police vehicle due to the fact one of their vehicles needs repair.
Motion by Supervisor Dostert to allow the City of Ely to extend the current agreement for up to 2 weeks
2nd by Supervisor Tekautz
Motion passed 3-0
- Township Operations-Will keep on agenda in case any new updates arise in regards to Covid-19. Nothing to update at this time.
- Sanitary Sewer Improvement
 - Project Update-According to Maintenance Supervisor Gorsma the 4th Ave. project is going well, sewer mains and laterals are in and insulated. Street needs final grading before blacktop. Curb/gutter in. Hoping to get at least a base coat on from Mesabi Bit. There is a manhole that was not installed but the Township has paid for it and it is at the township. According to JPJ, the township will get a credit for any labor associated with this manhole. Next project will be in front of

the SOS. Some manhole projects can be done Nov/Dec. 5 residents taking advantage of the loan through the Water Department.

- McKinley Park Trail
 - City of Tower Maintenance Assistance for the McKinley Park Trail-Chairman Tomsich continues to be in contact with the City of Tower and Kevin Norby. It has been on the City of Towers agenda, with no resolution at this time.
- Tower Trail Committee-please see attached minutes from meeting, will meet one more time. Chairman Tomsich mentioned it is good they are also looking at trail maintenance.
- Recreation Committee -No Meeting this past month, waiting to set up a meeting to go over Master Plan and Cost Estimate from Trish at JPJ. Committee to prioritize projects. IRRR Streetscapes still has not been approved (for purchase of rink). Township whistle was fixed, and able to include cost of an electrician to wire it in under the Streetscapes grant. IRRR Culture & Tourism grant approved today.
Motion by Supervisor Dostert to purchase Pee Wee Rink once the Streetscapes grant is approved
2nd by Supervisor Tekautz
Motion passed 3-0

New Business:

- Pay bills as presented
Motion made by Supervisor Tekautz to pay bills as presented
2nd by Supervisor Dostert
Motion passed 3-0
- Transfer of Funds from the Police Department-there is currently \$85,258.33 in the Police Department funds, which is more than is needed this year due to the fact the township hasn't had a police department and has just been paying SLC for extra services.
Motion by Supervisor Dostert to transfer \$50k to R&B and \$25k to Projects
2nd by Supervisor Tekautz
Motion passed 3-0
Motion by Supervisor Dostert to transfer \$XXX from the Police Forfeiture funds to R&B
2nd by Supervisor Tekautz
Motion passed 3-0
- Vacating Township Property on Puncher Point-Scott Lilya presented a petition for the township to vacate a portion of a ROW to a Public Beach next to his property. Clerk Sundahl to work with the County to get better information and possibly the township attorney for guidance on this. No Board Action at this time.
- DNR Trails-Thompson Farm Road-There are a lot of new trails being developed. If Thompson Farm Road becomes a part of any trail there will need to be further discussion. ATV Route going to Tower will possibly have more traffic on Jasper St and through Soudan.

- Resolution 2021-24 Resolution Designating Annual Polling Place
Motion made by Supervisor Dostert to approve resolution 2021-24 as presented
2nd by Supervisor Tekautz
Motion passed 3-0
- Resolution 2021-25 Resolution accepting Donations
Motion by Supervisor Tekautz to approve resolution 2021-25 as presented with
donation of funds from Bois Forte to go in to the Fire Equipment Fund as it has in
previous years
2nd by Supervisor Dostert
Motion passed 3-0
- FY 22 Projects-Preliminary Costs- so noted. Information on results from Great Lakes
camera of the 7000' of sewer line will go to JPJ for review so JPJ can come up with a cost
estimate and set pricing for review.
- JPJ Pay Estimate of \$101,100.18-Pricing includes work through October 16th, 2021.
Motion by Supervisor Tekautz to accept and pay the Pay Estimate as presented
2nd by Supervisor Dostert
Motion passed 3-0
- Ambulance Agreement with the City of Tower-Supervisor Tekautz states that upon
review it appears approvable, but would like to wait until after the next Ambulance
Commission Meeting to see if there are any recommended changes or updates.

Consensus by the Board to schedule a Special Meeting on November 10th, 2021 at 12noon at
the Breitung Community Center to discuss grants, vacating of the road, recreation committee
updates, and possible swearing in of the new Police Chief.

Next Regular Board Meeting: Thursday, December 2nd, 2021 at 12:00pm

Adjourn:

Motion by Supervisor Tekautz to Adjourn the Meeting at 1:05pm
2nd by Supervisor Dostert
Motion Passed 3-0

Respectfully Submitted
Dianna Sundahl
Clerk, Breitung Township



County Land Explorer

St. Louis County, Minnesota

Scott Lilye



St. Louis County MN



Title...

default author



County Land Explorer

St. Louis County

www.stlouiscountymn.gov/explorer

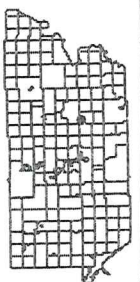
Minnesota

Disclaimer

This is a compilation of records as they appear in the Saint Louis County Offices affecting the area shown. This drawing is to be used only for reference purposes and the County is not responsible for any inaccuracies herein

Map created using County Land Explorer
www.stlouiscountymn.gov/explorer

© Copyright St. Louis County Minnesota | All Rights Reserved Printed: 4/19/2021



TOWN ROAD [ESTABLISHMENT / ALTERATION / VACATION] PETITION

To the Town Board of Breitung Township, St Louis
County, Minnesota:

The undersigned legal voters of the Town who own real estate or occupy real estate under the homestead or preemption laws or under contract with the state within three miles of the road described below hereby petition you to [establish, alter, or vacate] the following described road:

[describe the road]

[a petition to establish a road must at least include the road's point of beginning, its general course, and its termination]

[a petition to alter or vacate a portion of a road must include a specific description of the portion to be altered or vacated]

[a petition to establish or alter a road must contain the following statements of purpose and necessity:

The purpose and necessity of the requested road establishment or alteration are:

The description of the several tracts of land over which the road passes and their owners are as follows:

Owners

Scott & Amy Lilya
Mark Norcia

[add lines as needed]

Description of Land

5737 Puncher Pt. Rd Todor Mn
Parcel ID: 270-0095-00260

of property line?

We ask you proceed with such [establishment, alteration, or vacation] pursuant to Minn. Stat. § 164.07.

Dated this 28th day of October, 2021.

Petitioners

Dale Duzan
Linda Burgess

Address/Land Owned

5743 Puncher Pt Rd
5743 Puncher Pt Rd.

[add lines as needed]

(Note: Only legal voters of the Town who own real estate or who occupy real estate under the homestead or preemption laws or under contract with the state within three miles of the road may sign the petition. At least eight signatures are required. If a husband and wife are both on the title to their property, and are voters of the town, then each can sign separately.)

Willard Potela

Miriam Potela

Ralph Bidler

Jorge

[Signature]

Sally Turk

5729 Puncher Pt. Rd. Tower

5729 Puncher pt Rd. Tower

5731 Puncher Pt. Rd. Tower

5741

~~5741~~ PUNCHER POINT RD

5725 PUNCHER PT RD

5758 PUNCHER PT. RD.

Lake Vermilion Lodging Tax Joint Powers Board
Held at Beatty Township Hall
Tuesday- November 2, 2021 at 10 am

Roll Call:

Beatty Twp. – Cathi Hiveley
Breitung Twp – Greg Dostert (Vice Chair)
Greenwood Twp –
Vermilion Lake Twp – Frank Zobitz
SLC Unorganized – Rock Gillson (Chair)
City of Tower – Terry Joki
Fortune Bay Resort Casino – Brian Anderson
Fiscal Agent – Cathy Rouleau
LVR & TA – Dan Debano

Recognize and welcome new members:
Welcome any guest to this meeting:

Approval of minutes of April 20, 2021:

Recognize our new Fiscal Agent - Cathy Rouleau and receive her report.
Is there outstanding lodging taxes that need to be addressed?
Questions or concerns for the Fiscal Agent?

LVR & TA report
Any questions or concerns?

Old Business:

Information on any updates on St. Louis Co. information and regulations
for Airbnb etc.

New Business & Topics:

Other comments of interest or concerns?

Next meeting at the Beatty Twp Hall will be held on April
April 5 2022 at 10:30 am/pm

Adjourn

Draft Short Term Rental Standards

St. Louis County has been working for several years to gather input and review the need for permitting of short term (vacation home) rentals. As part of the proposed revisions to St. Louis County Zoning Ordinance 62, it is proposed to allow for the short term rental of properties through the issuance of permits in St. Louis County land use administered areas. Draft ordinance changes were approved by the Planning Commission to be distributed for further public input. The proposed draft changes are located below. Outlined in red are proposed changes and new standards. To provide input, comments may be submitted in writing to the Planning and Community Development Department, Northland Office Center 307 1st St S, Ste 117, Virginia, MN 55792 or to Jenny Bourbonais at bourbonaisj@stlouiscountymn.gov. Please submit comments by September 30, 2019. The Planning Commission will consider all comments and public testimony at the October 10, 2019 public hearing. Your input is important to us. Please contact Jenny Bourbonais at 218-749-0629 if you have any questions.

Draft Short Term Rental Standards

ARTICLE II GENERAL PROVISIONS

Sections 2.7 Definitions

Short Term Rental - A short term rental dwelling unit is defined as any home, cabin, condominium or similar building represented to the public as a place where sleeping accommodations are furnished to the public on a nightly or weekly and for less than thirty days basis for compensation and is not a planned development, commercial, as defined.

Planned Development, Commercial - A use where the nature of residency is transient, short-term lodging spaces, rooms, or parcels and their operations are essentially service-oriented. For example, hotel/motel accommodations, resorts, recreational vehicle and camping parks, and other primarily service-oriented activities are commercial planned developments.

ARTICLE V LAND USE CONTROLS

Section 5.5 Use Classification Definitions:

R. **Residential Use – Class I** – A category of uses that includes, but is not limited to: hunting shacks, residential dwellings (less than five units or sites), seasonal residences and accessory dwellings and structures for personal use without compensation.

S. **Residential Use – Class II** – A category of uses that includes, but is not limited to: hunting shacks, residential dwellings (less than five units or sites), and seasonal residences for short term rental, as defined in Article II, Section 2.7.

ARTICLE VI ADMINISTRATIVE, PERFORMANCE AND CONDITIONAL USE STANDARDS

Section 6.11 Accessory Dwelling Administrative Standards “V”

An accessory dwelling shall not be used for commercial or rental purposes, unless a permit for short term rental is applied for and on file as part of the overall property for rent. Accessory dwellings shall not be used for rental as separate from the overall property.

Use Chart

DRAFT Short term rental	FAM	MU	SMU	RES	COM	SENS	IND	LI	LSO	LCO	CL (400 FT)	CL (1,000 FT)
Residential Use Class I	ALUP	ALUP	ALUP	ALUP	CUP	CUP	N	N	ALUP	A	N	N
Residential Use Class II	APS	APS	APS	ACUP	ACUP	ACUP	N	N	APS	APS	N	N

A = Allowed no permit required*

ALUP = Allowed land use permit required

APS = Allowed performance standard permit required

CUP = conditional use permit required

N = not allowed

*In the LCO district, a permit may be required

ARTICLE VI ADMINISTRATIVE, PERFORMANCE AND CONDITIONAL USE STANDARDS

Section 6.32 Short Term Rental Standards "C" [location subject to change]

A. **Permit Required: Residential Use – Class II:** A category of uses that includes, but is not limited to: hunting shacks, residential dwellings (less than five units or sites), and seasonal residences for short term rental is allowed in the following zone districts: FAM, MU, SMU, LSO, and LCO with a performance standard permit. The following standards shall apply:

1. General

- a. The permittee/owner/operator shall post within the rental unit the rules and regulations and emergency contact information for police, fire, hospital, septic tank pumper, and permittee/owner/operator.
- b. The permittee/owner/operator shall provide the St. Louis County Planning and Community Development Director with current contact information for person(s) responsible for property management.
- c. Aquatic Invasive Species (AIS) prevention guidelines must be posted for watercraft use.
- d. The permittee/owner/operator shall provide a visual demarcation of the property lines.
- e. All local, state and federal requirements shall be followed for taxing, licensing, permitting and other applicable requirements.

2. Conforming Lot

- a. Rental dwelling unit must be located on a conforming lot or an existing lot of record.
- b. No more than one rental dwelling unit per parcel may be rented. Additional occupancy by use of recreational vehicles, tents, accessory structures, garages, boathouse, pole barn, shed, fish houses or similar structure is not permitted. Accessory dwellings shall not be rented as per Zoning Ordinance 62, Article VI, Section 6.11.
- c. More than one rental dwelling unit on the same parcel or single units on contiguous parcels under common ownership shall require a conditional use permit where the use is conditionally permitted OR shall constitute a resort and must meet the applicable standards.
- d. The St. Louis County Planning and Community Development Director may impose additional conditions that will reduce impacts of the proposed use on neighboring properties. Said conditions include but are not limited to fences, vegetative screening along property lines or shoreline and quiet hours.

3. Licenses

- a. The permittee/owner/operator shall obtain and maintain an applicable Minnesota Department of Health Lodging License and other applicable licenses. Copy of current license(s) shall be provided to and on file with the County prior to issuance of permit by the County.

4. Taxes

- a. A Minnesota tax identification number and other applicable identification numbers must be provided to the St. Louis County Planning and Community Development Director prior to issuance of permit.

5. Septic/Solid Waste

- a. Sewage treatment must comply with St. Louis County Subsurface Sewage Treatment System Ordinance 61, and adopted Technical Standards or their successor or replacement.
- b. Disposal of solid waste must comply with St. Louis County Solid Waste Ordinance 45, or its successor or replacement.

6. Parking

- a. The site shall provide on-site parking sufficient to accommodate the occupants of the rental dwelling unit.
- b. No person shall, for the purpose of camping, lodging, or residing therein, leave or park a vehicle or motor vehicle on or within the limits of any highway or on any highway right-of-way.

- B. Conditional Use Permit Required: Residential Use – Class II:** A category of uses that includes, but is not limited to: hunting shacks, residential dwellings (less than five units or sites), and seasonal residences for short term rental is allowed in the following zone districts: RES, COM and SENS with a conditional use permit. The standards above shall apply.

Lake Vermilion Resort Association
Profit & Loss by Class
January through September 2021

	Beatty	Crisis 1	Tourism Association	TOTAL
Ordinary Income/Expense				
Income				
Grants	0	5,430	0	5,430
Membership Dues	0	0	5,400	5,400
Tax Revenue	189,475	0	0	189,475
Total Income	189,475	5,430	5,400	200,305
Gross Profit	189,475	5,430	5,400	200,305
Expense				
Accounting Fees	6,000	0	0	6,000
Advertising				
Sport Shows	2,243	0	0	2,243
Advertising - Other	61,313	5,628	0	66,941
Total Advertising	63,555	5,628	0	69,183
Bank Fees	40	0	0	40
Business Fees & Permits	60	0	0	60
Defibrillators	0	0	5,428	5,428
Dues & Subscriptions	2,150	0	42	2,192
Insurance	507	0	0	507
Legal & Prof Fees	900	0	0	900
Office Supplies	291	0	0	291
Payroll Taxes	2,821	0	0	2,821
Postage				
Shipping	119	0	0	119
Postage - Other	225	0	119	345
Total Postage	344	0	119	464
Printing and Copying	407	0	0	407
Property Taxes	0	0	296	296
QuickBooks Fees	731	0	0	731
Salary & Wages	35,863	0	0	35,863
Telephone	1,078	0	0	1,078
Travel	368	0	0	368
Utilities	482	0	0	482
Web Cam Posting	140	0	0	140
Website	10,351	0	0	10,351
Wolf Lake Boat	0	0	69	69
Total Expense	126,089	5,628	5,954	137,672
Net Ordinary Income	63,386	(198)	(554)	62,633
Other Income/Expense				
Other Income				
Interest-Savings	0	0	13	13
Recovery	0	0	(494)	(494)
Total Other Income	0	0	(480)	(480)
Net Other Income	0	0	(480)	(480)
Net Income	63,386	(198)	(1,035)	62,153

Lake Vermilion Area Lodging Tax Report

10/26/21

<u>Deposit Date</u>	<u>Lodging Tax</u>	<u>95% LVRA</u>	<u>5% Beatty Township</u>	<u>Paid from Beatty Books</u>
1/29/2021	\$2,458.01	\$2,335.11	\$122.90	Feb 21
2/28/2021	\$3,846.44	\$3,654.12	\$192.32	March 21
3/30/2021	\$5,751.28	\$5,463.72	\$287.56	April 21
4/30/2021	\$2,875.91	\$2,732.11	\$143.80	May 21
5/28/2021	\$3,127.10	\$2,970.75	\$156.35	June 21
6/29/2021	\$22,678.26	\$21,544.35	\$1,133.91	July 21
7/29/2021	\$67,169.07	\$63,810.62	\$3,358.45	August 21
8/31/21	\$88,554.39	\$84,126.67	\$4,427.72	September 21
9/30/21	\$68,249.85	\$64,837.36	\$3,412.49	October 21
10/26/2021	\$38,937.08	\$36,990.23	1946.85	
Total:	\$303,647.39	\$288,465.04	\$15,182.35	

<u>Last Date Paid</u>	<u>Last Paid in 2018</u>	<u>Last Paid in 2019</u>	<u>Last Month Paid in 2020</u>	<u>Last Month Paid in 2021</u>
-----------------------	--------------------------	--------------------------	--------------------------------	--------------------------------

#6317

Life of Rielly	10/26/2021	Sep	Sep	Sept	Sept
Ludlows Lodge	10/26/2021	Sep	Oct	Sept	Sept
Muskego Point Resort	10/26/2021	Sep	Sep	Sept	Sept
Polly's Resort	10/26/2021	Oct	Oct	Oct	Sept
Sikeno's LLC	9/24/2019	Aug	Aug	Waiting	
Vermilion Dam Lodge	10/26/2021	Nov	Nov	Dec	Sept
Vermilion River Cottages	10/26/2021	Sep	Sep	Sept	Sept

Pd July-Sept

Beatty

Vintage Vermilion Cabins	9/30/2021	Sep	Sep	Sept	Sept	Gross rent less ded.= \$0
Elbow Lake Lodge	8/25/2020	Dec	Dec	Jul		Will send payment soon
Head O'Lakes Resort	10/26/2021	Sep	Sep	Sept	Sept	
Pehrson Lodge Resort	10/26/2021	Nov	Dec	Dec	Sept	
Spring Bay Resort	10/26/2021	Oct	Oct	Oct	Sept	
Sunset Bay Resort	7/30/2021		Sep	Dec	Jul	
The Boathouse	7/30/2021		Sep	Dec	Jul	463.52 214.00 Pd
Voyageur Cove	10/26/2021	Sep	Sep	Sept	Sept	closed 10/9/21-5/7.2022
Whispering Winds	10/26/2021	Oct	Oct	Oct	Sept	
White Eagle Resort	10/26/2021	Oct	Dec	Dec	Sept	

Breitung

Mark & Roxanne Schutz	10/26/2021	Aug	Aug	Sept	Sept	closed 9/5/21-5/1/2022
McKinley Park Camp Ground	10/26/2021	Sep	Aug	Sept	Sept	
Vermilion Park Inn	10/26/2021	/	Dec	Dec	Sept	

City of Tower

Dan & Janet Schultz	9/30/2021	Sep	Sep	Sept	Sept
HooDoo Point Camp Ground	9/30/2021	Sep	Sep	Oct	Sept
Marjo Motel	10/26/2021	Dec	Dec	Dec	Sept

Greenwood

Everett Bay Lodge	10/26/2021	Sep	Sep	Sept	Oct	closed 10/8/2021-5/14/2022
Forest Lane Resort	10/26/2021	Oct	Sep	Dec	Sept	
Fortune Bay Resort & Casino	10/26/2021	Dec	Dec	Dec	Sept	
Glenmore Resort	10/26/2021	Dec	Nov	Nov	Sept	
Grubens Marina & Village	10/26/2021	Dec	Dec	Dec	Sept	
Lovgrens Guest Cabin	10/26/2021		Oct	Oct	Sept	closed 10/31/21-5/1/22
Pine Trees Resort	8/30/2021	Aug	Aug	Jul ?	Aug	
Retreat Lodge & Resort	10/26/2021	Oct	Oct	Oct	Sept	closed 10/10/21-5/14/2022
Shamrock Marina LLC	10/26/2021		Sep	Dec	Sept	
Timbuktu (Cabin Rentals)	10/26/2021	Oct	Oct	Oct	Sept	
Trancheffs Cabins	6/25/2020	Sep	Sep	May		

Unorganized 67-18

Gold Mine Resort

10/26/2021

Sep

Sep

Sept

Sept closed 10/1/21-5/15/2022

Vermilion Lake

Lake Vermilion Houseboats

10/26/2021

Oct

Sep

Oct

Sept closed 10/1/2021-5/13/22

Pike Bay Lodge

10/26/2021

Dec

Dec

Dec

Sept

Catherine Rouleau
11/2/2021

LAKE VERMILION LODGING TAX JOINT POWERS BOARD

APRIL 20, 2021

BEATTY TOWNSHIP HALL

Call Meeting to Order: Chair Rock Gillson called the meeting to order at 7pm, at Beatty Township, April 20, 2021. Those in attendance included: Beatty Township – Cathi Hiveley; Breitung Township – Greg Dostert; Vermilion Lake Township – Frank Zobitz; Fortune Bay Resort – Brian Anderson; LVR & TA – Dan Debano; Fiscal Agent – Crystal Scofield; SLC Unorganized – Rock Gillson; Acting Secretary – Cathy Rouleau.

Approve Minutes: The minutes of the Oct. 20, 2020 meeting were sent by email. A motion was made by Brian Anderson and seconded by Cathi Hiveley approving the minutes as printed. Motion carried

Fiscal Agent's Report: Crystal Scofield was introduced to the board. Resort/lodge updates: Randy Swenson – no longer renting; Siken's LLC – waiting to hear from them; Elbow Lake – management change, not paid since July 2020, notice sent to catch up on payments; Muskego Point Resort – missed August payment; Vermilion River Cottages – missing August payment, checking their records; Schultz's paid thru Sept.; Moosebird- stated they are long term rentals (online it's defined by week) Crystal will send them the law regarding the taxing authority. New: Black Bay – private rental; Breezy Point Road Nystrom's – garage apartment. Cathi reviewed the short term rental status – will draft a new letter generating a list of lodging tax owed; which is by MN state statute (or ordinance by Cities such as Tower), figured at 3% of lodging cost for less than 30 days rental (in a row). The 3% tax comes back as advertising for 95% of area townships and cities. More resort owners and private owners renting out are getting on board with the LVL Joint Powers Board.

LVR & TA : Dan Debano presented his profit and loss percentage of Total income taken in and spent by the resort association. Member dues & Tax Revenue generated totaled \$268,265 in 2020. Expenses for 2020 include advertising (\$114,677); Website, ins, professional services, salary and wages, sport show attendance and expenses, telephone & internet costs, and misc. totaled \$165,027. Interest earned was \$44, bringing the ending balance to \$103,282. Dan explained a new booklet will be printed promoting family activities and fresh photos. The website will also be renewed and updated. Current software is outdated and will look into some different markets to reach out to. Arrowhead Tourism Association will hire a company from Rochester which will take photos of the whole region (using drone photo cameras) in the fall of 2021. Still looking into resolving the challenge of Cabin Key – reservation system. Billboards are challenging to find and in good condition to use. Brian had some suggestions regarding billboards for Dan.

Election of Officers/Board members: Rock asked for nominations for President. Cathi Hiveley nominated Rock Gillson, seconded by Brian Anderson. Any other nominations (x2). There being none the nominations closed. Brian A. made a motion with a second by Greg Dostert, to cast a white ballot for the office of President – Rock Gillson. Motion carried.

Rock asked for nominations for Vice President – Brian A. made a motion to nominate Greg Dostert, with a second by Cathi Hiveley. Any other nominations (x2). There being none the nominations closed. Brian A. made a motion with a second by Dan Debano to cast a white ballot for the office of Vice President – Greg Dostert. Motion carried.

Office of Acting Secretary is an appointed position. Cathy Rouleau was appointed Acting Secretary. Rock thanked all members for their time and commitment in serving the area.

Old Business: Contact Westhaven Lodge in Greenwood regarding their one cabin rental and to get them signed up for the 3% tax commitment.

Crystal gave a short history of her qualifications. Beatty Township advertised in the local paper regarding the Fiscal Agent work, time commitment needed for the position. The Beatty Board then interviewed and hired Crystal.

Old Business Cont'd: Brian Anderson will write an article to be placed in the local paper regarding Julie's work, commitment of time and service to the LVLT joint powers board.

Members reviewed their board information on hand, made corrections; Cathy to retype the info and send out a copy to all committee members.

New Business: Brian Anderson and the Lake Vermilion Guides League will do an article regarding a conservation angle on protecting the lake and need to educate future generations of fishermen on the aquatic invasive species problems in northern Minnesota, and the need of catch and release, background information on responsible netting of fish and long term survival of the lake. With the Canadian border closed, 2020 fishing on Lake Vermilion was fantastic and produced many happy anglers and resort owners all over Minnesota, but the stress on the lakes, and fish caught, is taking a toll on the environmental side of nature.

2021 is starting out with drought situations in Northern Minnesota. Please support our local fire departments.

Next Meeting: October 12, 2021 or October 19, 2021, 10:00 AM. Beatty Township Hall. Re: Agenda – please put Crystal's report at the beginning of the meeting.

Adjourn – there being no further business, a motion was made, seconded, and carried to adjourn.

Respectfully Submitted

Catherine Rouleau, Acting Secretary

Soudan Park Meeting Notes – changes to first draft of master plan

Plans for 2022 build

Keep original plans for future... may still want to do the other projects in later years

Priority 1: Rink

Tom Gorsma will research board options and costs

Lighting? - cost

Same size rink

Will use volunteer labor to build and install boards

No roof this year

Priority 2: Playground expansion

Plan looks good.

3 bay swings – cost

Fort/slide – cost

Balance beam – cost

What is that other thing? – cost

Use woodchip surfacing, need new stuff for existing playground and for new addition – cost

Border for new addition – cost

What about 2 parallel beams, one foot apart about 6 feet long and 3.5 feet high- instead of the single balance beam.

Is the other thing a climbing tower? I'd like that

Priority 3: Disk Golf + Landscaping

Will contact a disc golf design company for free estimate

Remove disk golf runs in baseball outfield and near right field

Make use of monument area and field to left of baseball field

Associated landscaping, we will ask for tree donations

Priority 4: Parking lot

Shorten it so it doesn't go over the forced water main/pump, start at where garage is

Pavement- cost

Striping – cost

Add a curb stop or sidewalk between lot and rink – cost

Priority 5: Warming shack

Remove seating/storage/bathroom/kitchenette addition from plans

Keep garage area - cost

In original building remove wall between garage and seating to expand seating area - cost

Expand bathroom to make it ADA compliant, only one bathroom needed - cost

Remove garage door from storage shed and put in a window and door - cost

Find more efficient heat source (currently spending \$600/month with space heaters)– what is the best? – cost

Garage door should face rink

Need electric hose winder upper

Priority 6: Other

Pickle ball court, with lower grade surfacing - cost

Signage – cost

Painting lines on the basketball court - cost

Things we will not do this year but maybe in the future

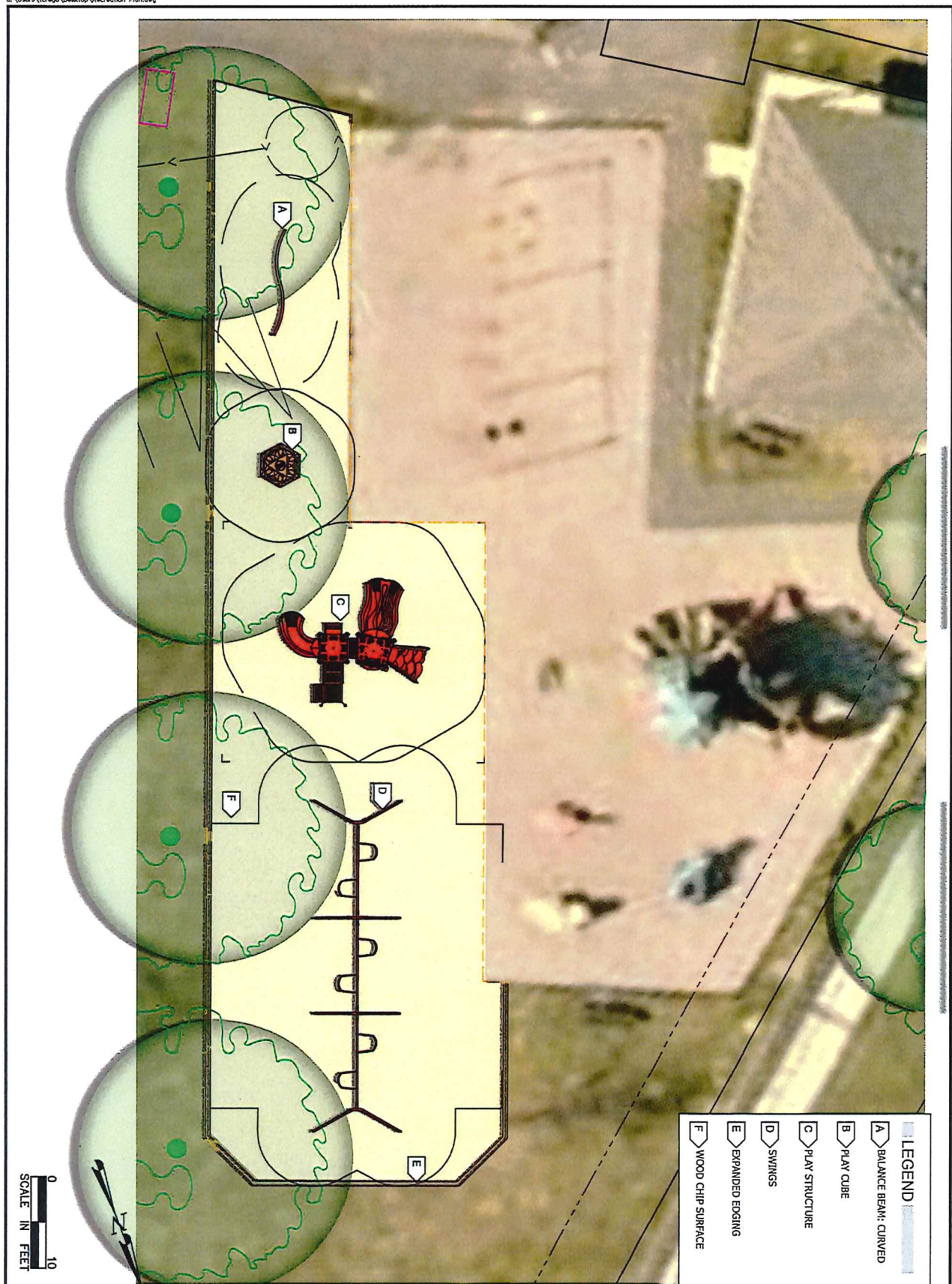
Gazebo – we like the spot and style Trish suggested. We'd also like to save space for a trail to it in the future

Adult exercise equipment

Skate track

Bocce Ball

Walking path around field



Engineering
Land Surveying
Site Development

JPE ENGINEERING, INC.
425 Grant Street
Hobbing, MN 55746
(218) 262-5528

5670 Miller Trunk Hwy
Duluth, MN 55811
(218) 720-6219

www.jpeng.com

SOUNDAN PARK
MASTER PLAN
RETREATING TOWNSHIP, MINNESOTA

[illegible]

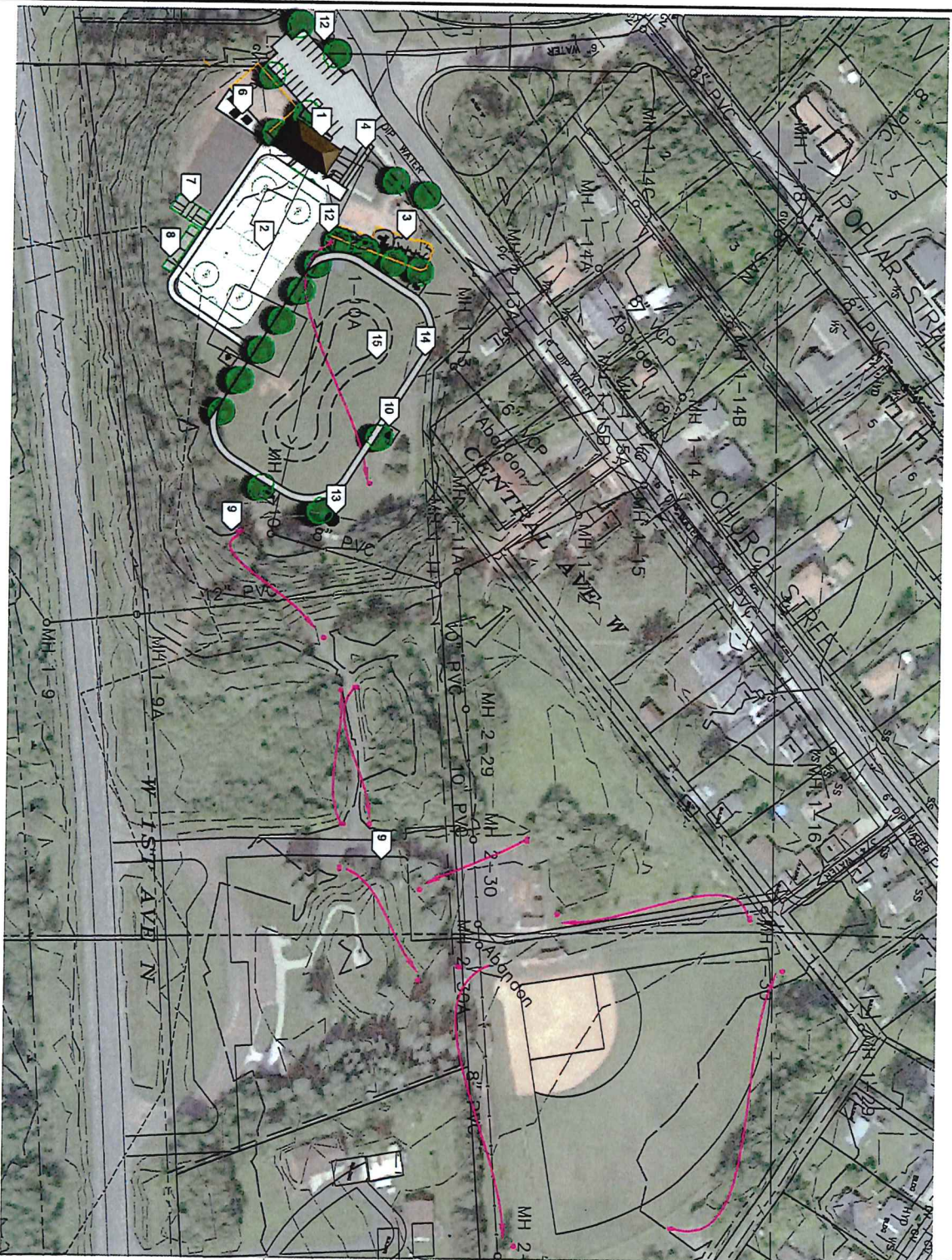
I hereby certify that this plan was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

PRELIMINARY

JOHN P. MAURICK, P.E.

DATE _____ U.C. NO. _____

21-904
PROJECT NO. 3



- 1 WARNING SIGNACK
EXPANSION
 - 2 UPDATED HOCKEY RINK
 - 3 EXPANDED PLAYGROUND
 - 4 PARKING LOT (20)
 - 5 ACCESSIBLE PATH
 - 6 ACCESSIBLE TABLES
 - 7 PICKLE BALL COURTS
 - 8 BOOCE BALL
 - 9 DISC GOLF COURSE
 - 10 ADULT EXERCISE
EQUIPMENT
 - 11 ADDITIONAL LANDSCAPE
 - 12 SIGNAGE
 - 13 GAZEBO/ STAGE
 - 14 FITNESS TRAIL
 - 15 WINTER SKATING TRACK

JPI Engineering
Land Surveying
Site Development

JPI ENGINEERING, INC.
425 Grant Street
Hibbing, MN 55746
(218) 262-5528

5670 Miller Trunk Hwy
Duluth, MN 55811
(218) 720-6219

www.jpiling.com

**SUDAN PARK
MASTER PLAN
BREITUNG TOWNSHIP, MINNESOTA**

MASTER PLAN

[illegible]

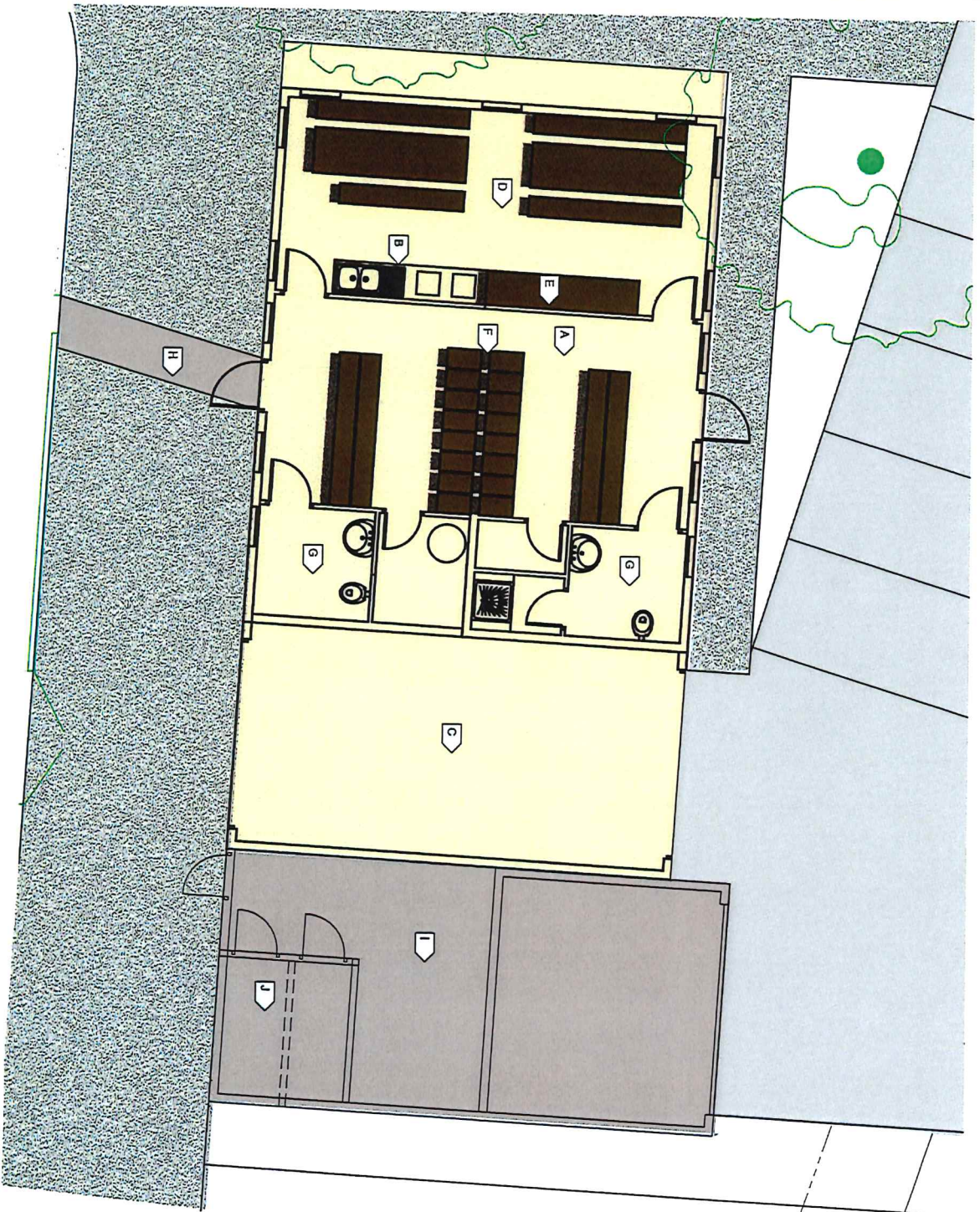
SUBMITTED	AG
DESIGNED	TC
DRAWN	TC
CHECKED	JPJ

I hereby certify that this plan was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

JOHN P. JAWNICK, P.E.

DATE _____ LC. NO. _____

21-804
PROJECT HQ



LEGEND

- A EXPAND WARMING SHACK
- B ADD SINK/KITCHENETTE
- C ZAMBONI GARAGE
- D COMMUNITY SPACE
- E SKATE STORAGE
- F LOCKERS
- G ADA BATHROOMS
- H RUBBER PATHWAY
- I UPDATE EXISTING SPACE
- J UPDATE EXISTING UTILITIES
NEW HEAT SYSTEM

0 8
SCALE IN FEET



JPE ENGINEERING, INC
425 Grant Street
Hibbing, MN 55746
(218) 262-5528
5670 Miller Trunk Hwy
Duluth, MN 55811
(218) 720-6219
www.jpeeng.com

Soudan Park
Master Plan
Breitung Township, Minnesota

BUILDING PLAN

REVISION DATE	DESCRIPTION

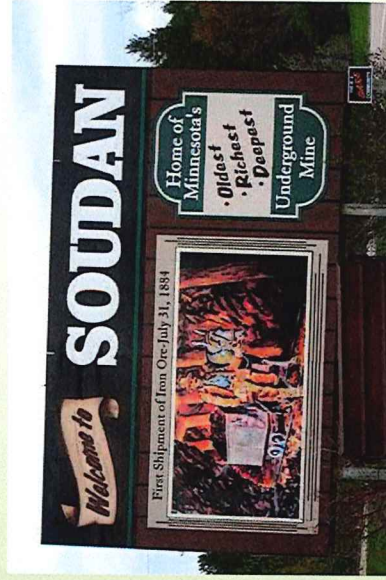
DESIGNED BY
TC
CHECKED BY
JPE

I hereby certify that this plan was prepared by a duly licensed professional engineer under the laws of the State of Minnesota.
PRELIMINARY
JOHN P. JAWORSKI, P.E.

DATE: _____ LIC. NO. _____

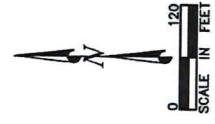
21-904
PROJECT NO. 2

BREITUNG PARK IMPROVEMENTS



101

- LEGEND**
- 1 WARMING SHACK EXPANSION
 - 2 UPDATED HOCKEY RINK
 - 3 EXPANDED PLAYGROUND
 - 4 PARKING LOT (20)
 - 5 ACCESSIBLE PATH
 - 6 ACCESSIBLE TABLES
 - 7 PICKLE BALL COURTS
 - 8 BOCCIE BALL
 - 9 DISC GOLF COURSE
 - 10 ADULT EXERCISE EQUIPMENT
 - 11 ADDITIONAL LANDSCAPE
 - 12 SIGNAGE
 - 13 GAZEBO/ STAGE
 - 14 FITNESS TRAIL
 - 15 WINTER SKATING TRACK

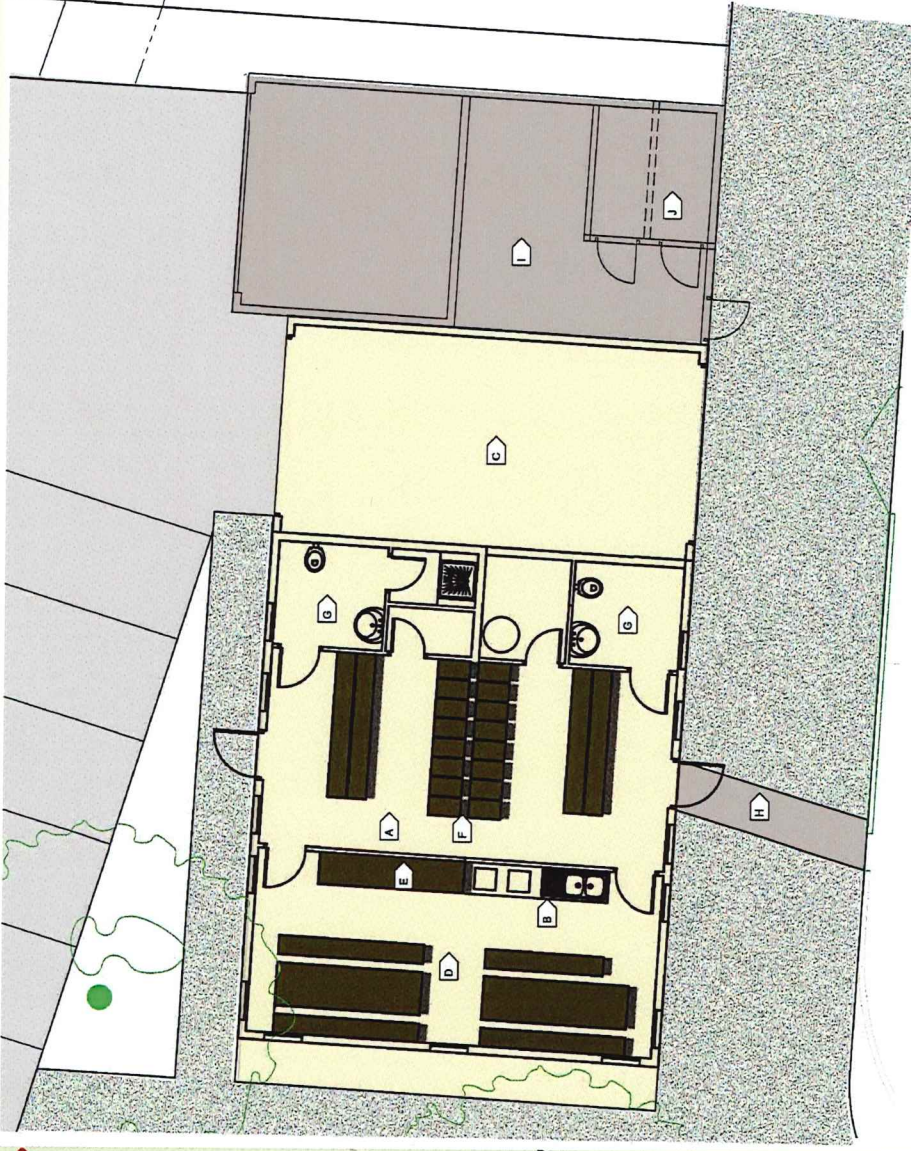


WARMING SHACK EXPANSION

1

JPL

- LEGEND**
- A EXPAND WARMING SHACK
 - B ADD SINK/TOTILENETTE
 - C ZAMBONI GARAGE
 - D COMMUNITY SPACE
 - E SKATE STORAGE
 - F LOCKERS
 - G ADA BATHROOMS
 - H RUBBER PATHWAY
 - I UPDATE EXISTING SPACE
 - J UPDATE EXISTING UTILITIES NEW HEAT SYSTEM



0 8
SCALE IN FEET



Existing

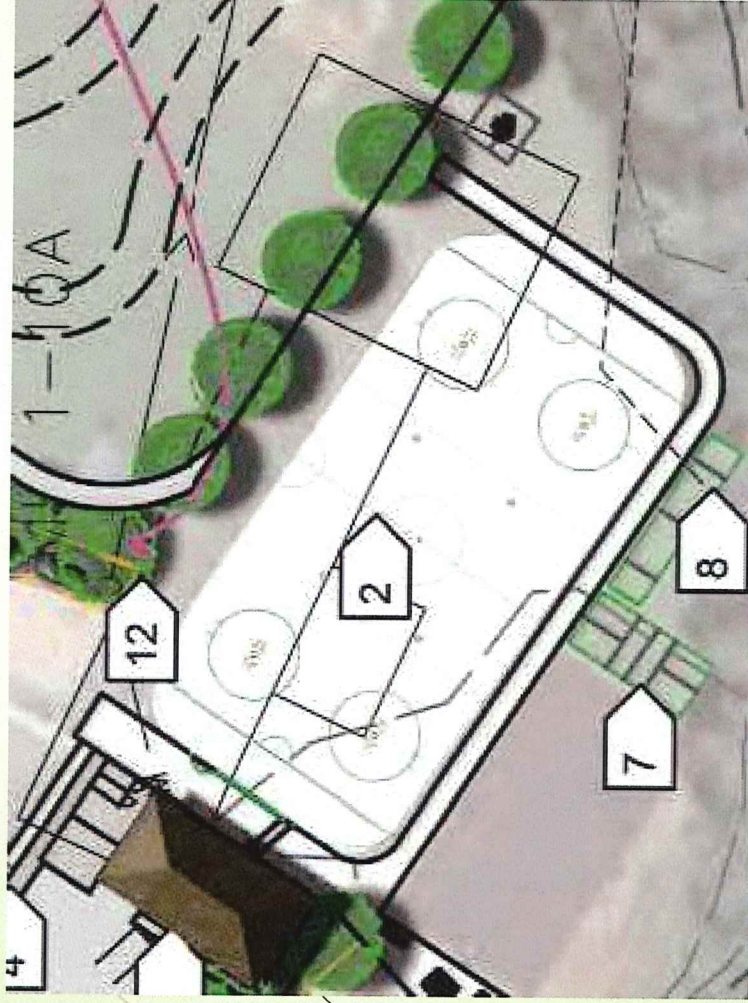


Proposed



UPDATED HOCKEY RINK

2



Existing

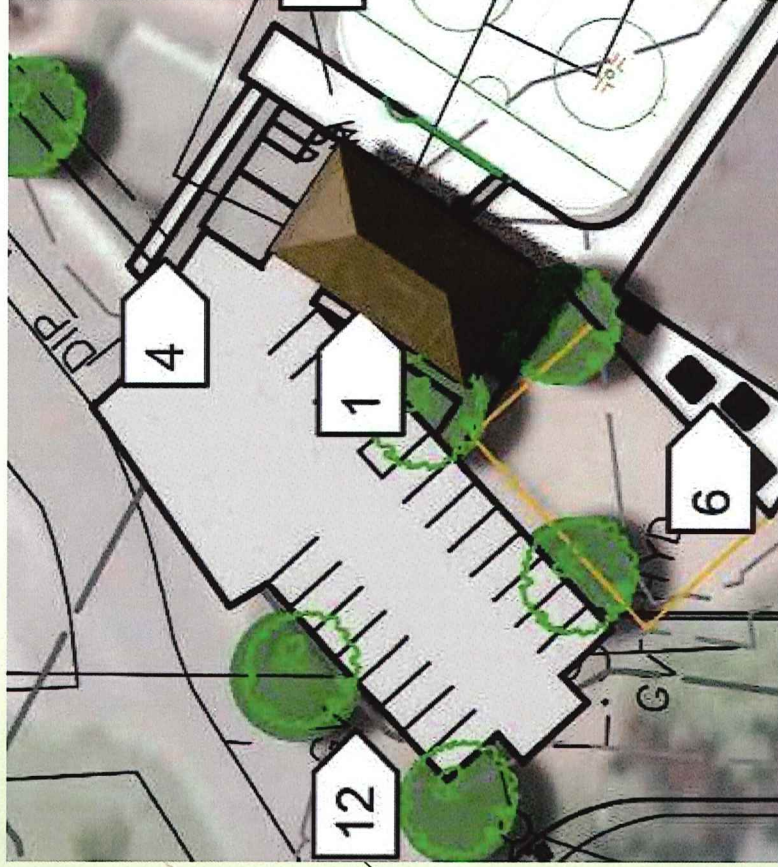


Proposed



[illegible]

EXPANDED PARKING LOT



Existing

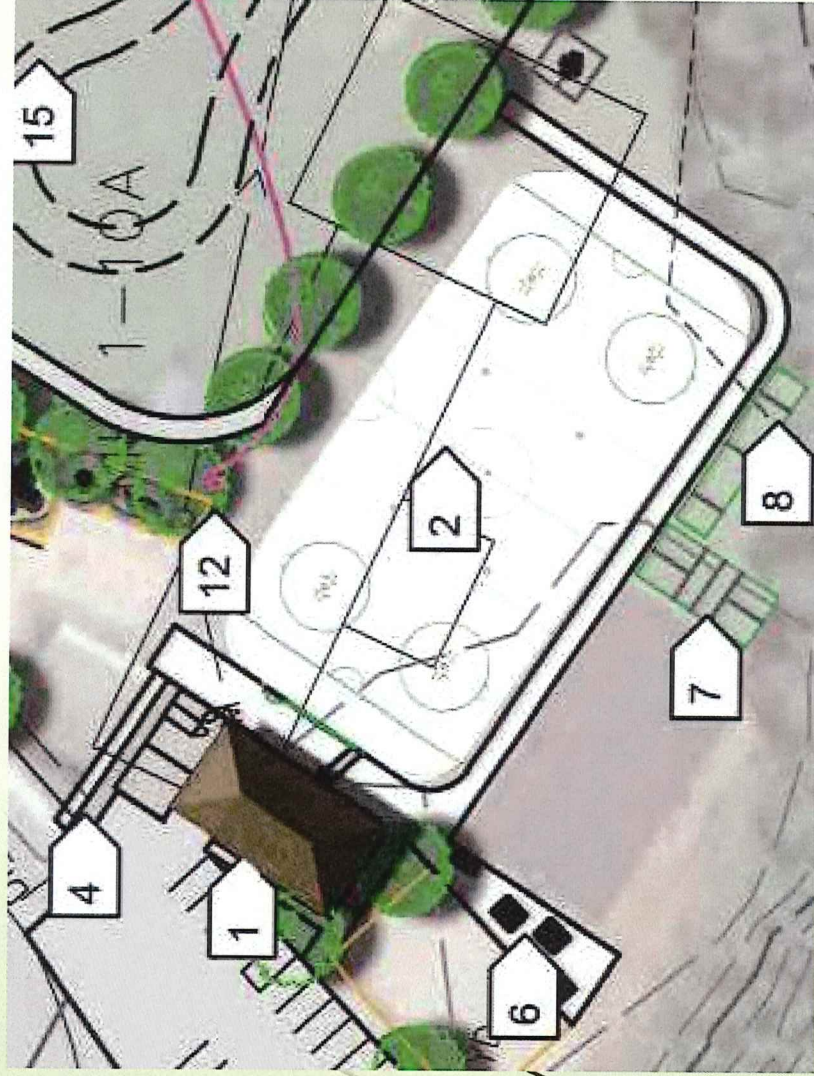


Proposed



ACCESSIBLE PATH

5



Existing

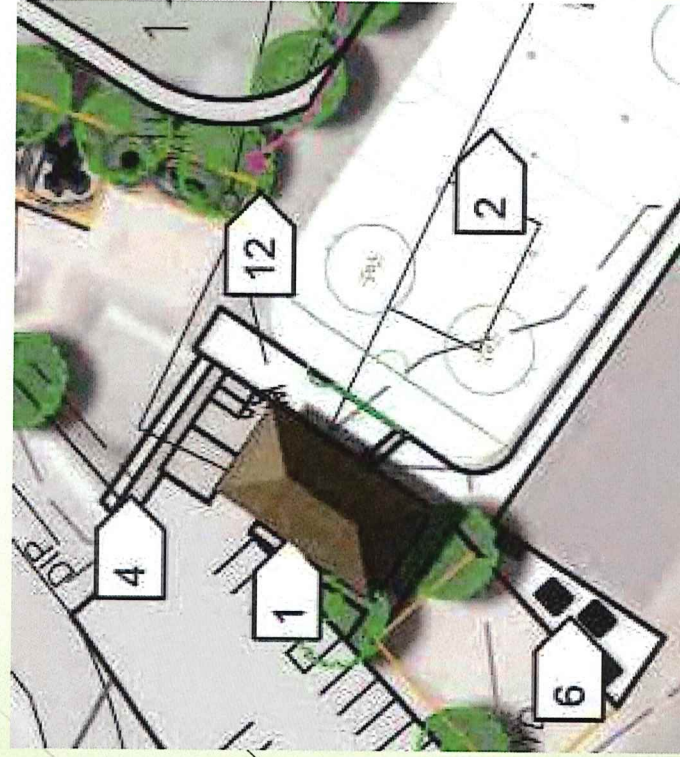


Proposed

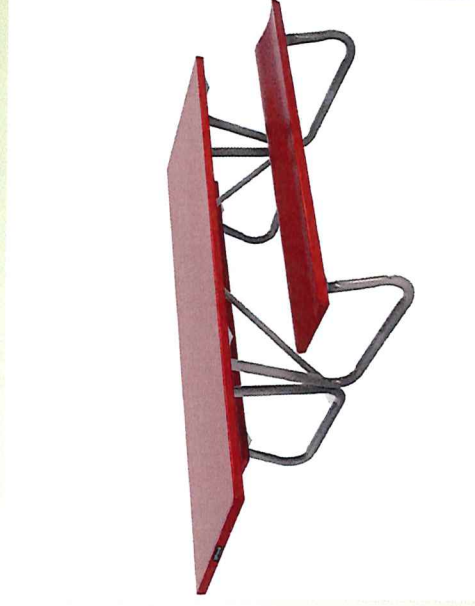


ACCESSIBLE TABLES

6



Existing

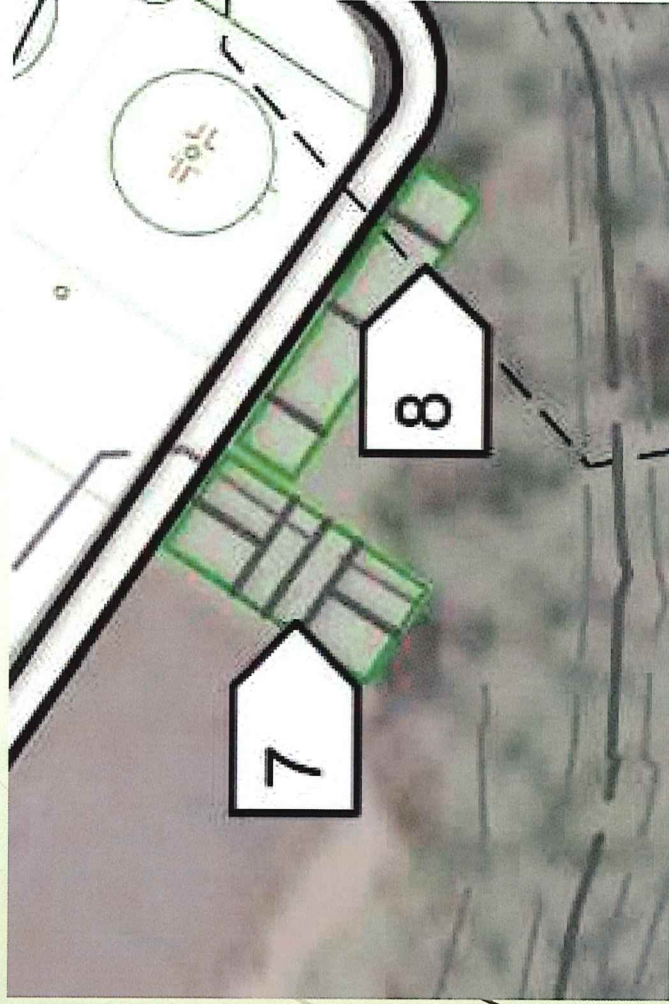


Proposed



PICKLE BALL COURT

7



Existing

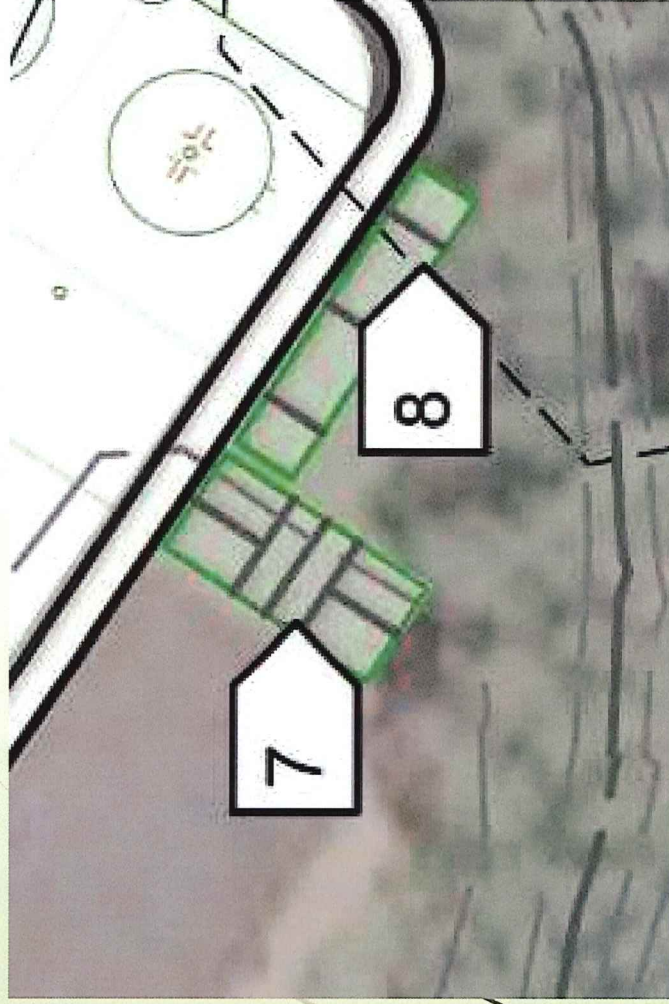


Proposed



BOCCE BALL COURT

7

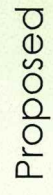


Existing

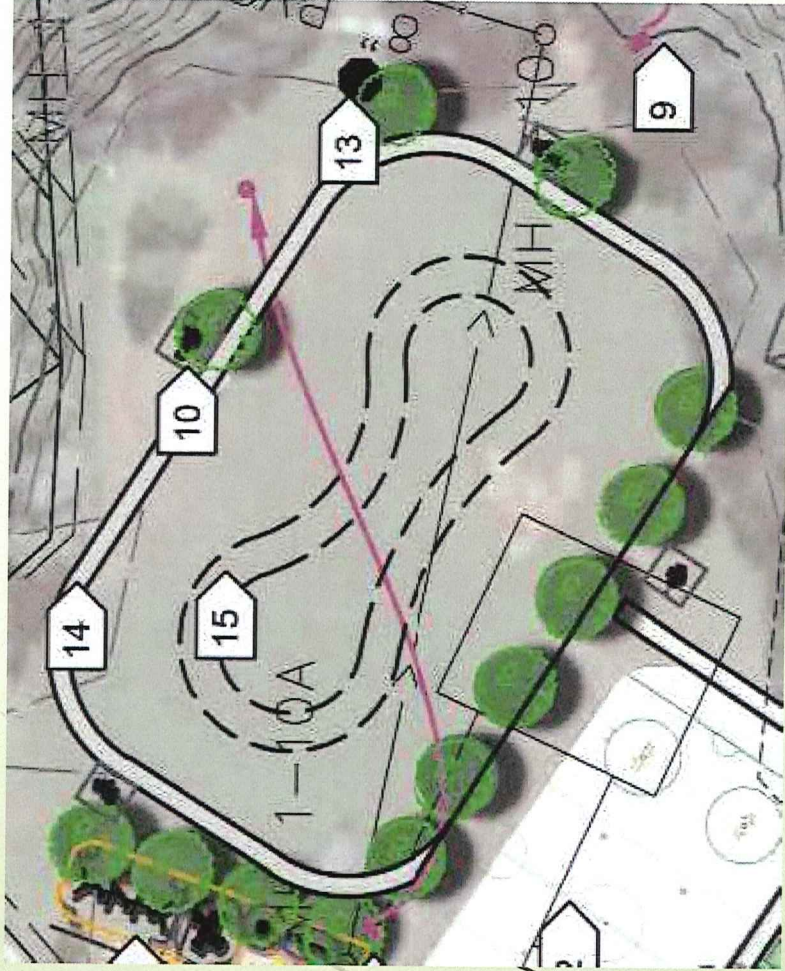


Proposed





ADULT EXERCISE EQUIPMENT



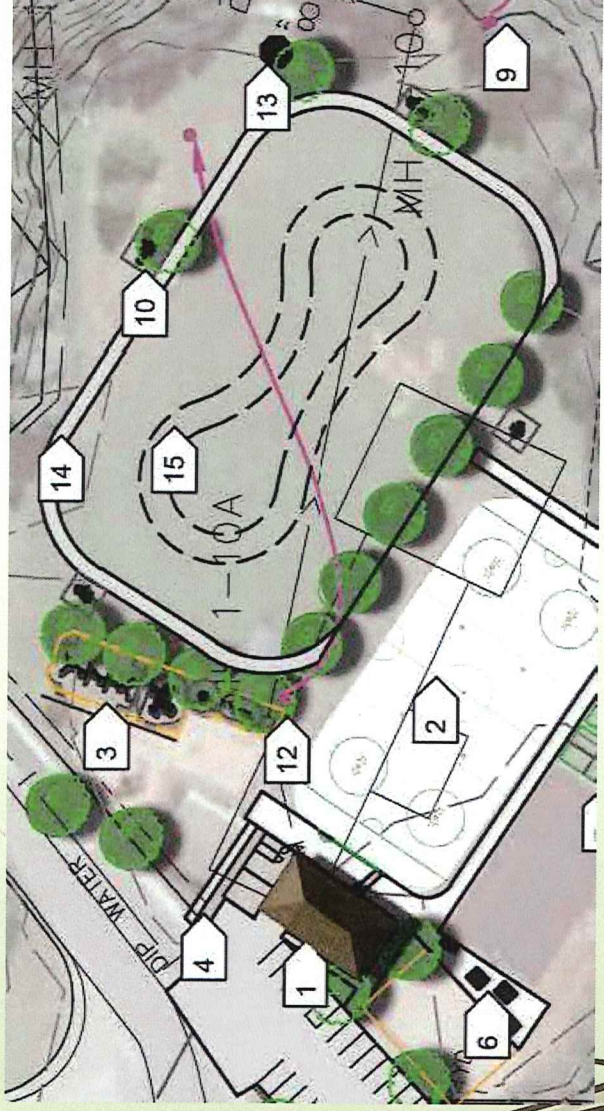
Existing



Proposed



ADDITIONAL LANDSCAPE



Existing



Proposed



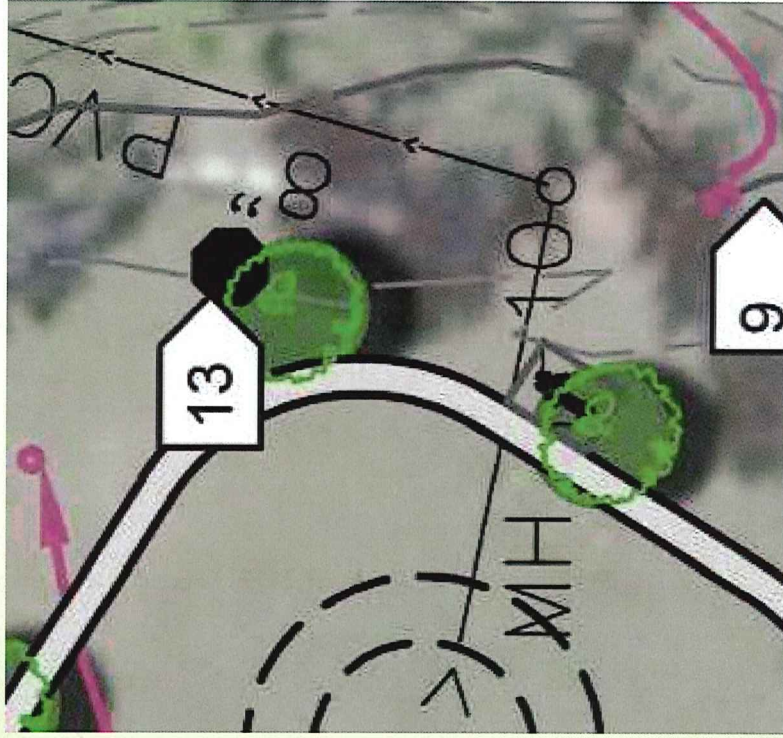
An aerial photograph of a building complex with a parking lot. Numbered markers 1 through 12 are placed on the image. Markers 1, 4, 6, and 12 are white pentagons with black outlines. Markers 2, 3, 5, 7, 8, 9, 10, 11, and 13 are small black dots. The markers are distributed across the building, parking lot, and surrounding areas.



Proposed



GAZEBO/STAGE



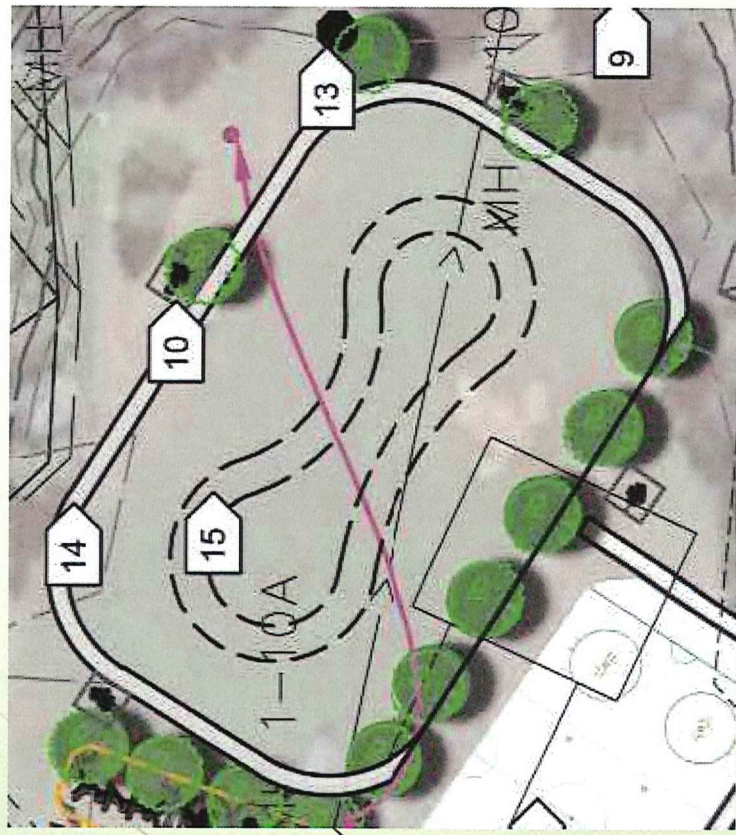
Existing



Proposed



FITNESS TRAIL



Existing

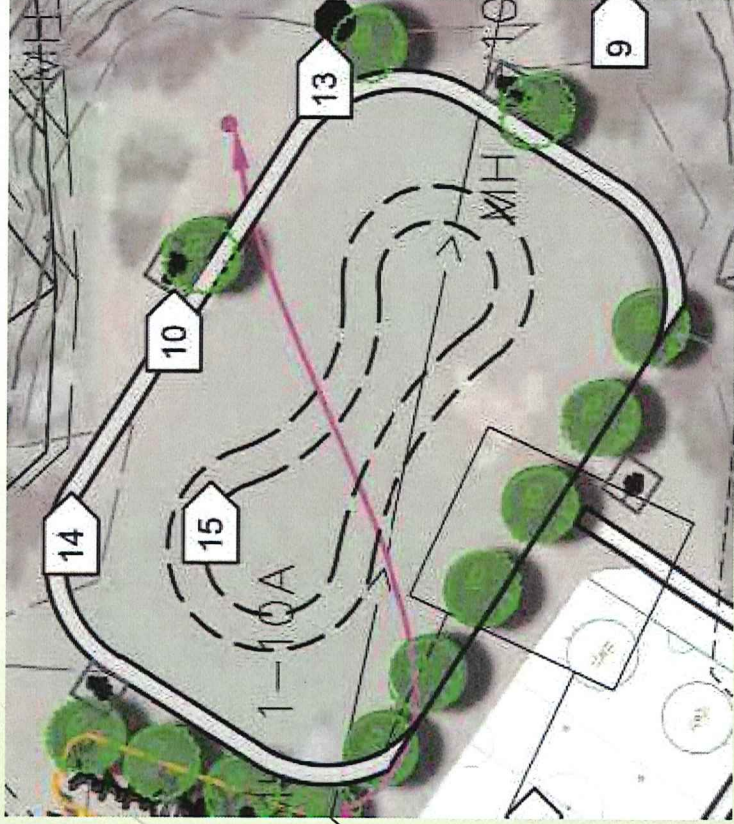


Proposed



WINTER SKATING TRACK

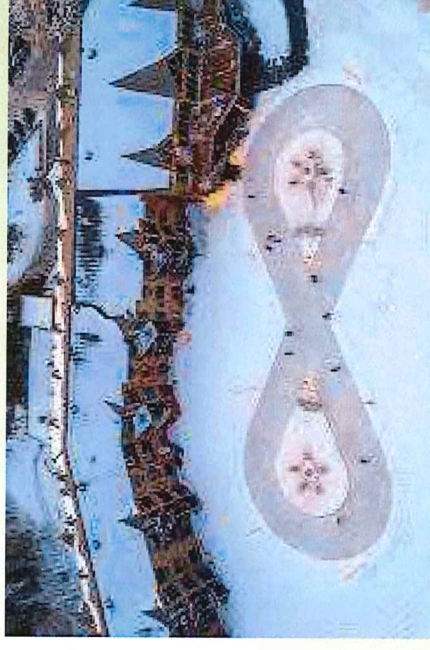
15



JPL



Existing



Proposed



COSTS



CDBG & IRRRB pre applications
Year 2022 Construction

PRELIMINARY COST ESTIMATES					
	Township	CDBG	IRRRB	DNR	Total
First Avenue/Stuntz Bay Road	\$ 51,000			\$ 418,000	\$ 469,000
Poplar Street Water/Sewer			125,000		125,000
Main Street Sewer (Poplar to Center)		200,000			200,000
Main Street & Spring Road Rebuild			100,000		100,000
Church Street Sewer	75,000		25,000		100,000
Drinking water meter upgrades	40,000				40,000
Total	\$ 166,000	\$ 200,000	\$ 250,000	\$ 418,000	\$ 1,034,000
Percent	16.1%	19.3%	24.2%	40.4%	100%

Culture & Tourism Grant IRRR

EXHIBIT B: PAYMENTS

The total obligation of the State for all compensation and reimbursements to the Grantee under this grant contract will not exceed \$23,000.00. The Department of Iron Range Resources and Rehabilitation will promptly pay the Grantee after the Grantee presents itemized invoices for the services actually performed and the agency's Authorized Representatives accepts the invoiced services. Invoices must be submitted timely and according to the following schedule: reimbursement upon submission of invoices upon completion of stages of work on the project and/or completion of the entire project done in accordance with this Agreement.

Expense Description	Funding Source: Applicant	Funding Source: IRRR	Funding Source:	Funding Source:	Funding Source:	Total Funding
Expense 1 Upgrade electrical sites	\$19,795					\$19,795
Expense 2 Electrical line to canopy & outlets	\$3,000					\$3,000
Expense 3 Ditching and landscaping		\$8,000				\$8,000
Expense 4 Upgrade launch pedestrian ramp		\$9,000				\$9,000
Expense 5 New decking for two docks		\$3,500				\$3,500
Expense 6 Bike rack and bench		\$1,000				\$1,000
Expense 7 Update map of McKinley Park	\$205	\$1,500				\$1,705
Expense 8						
Expense 9						
Expense 10						
Total	\$23,000	\$23,000				\$46,000



St. Louis County

PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT

Government Service Center
201 South 3rd Avenue West
Virginia, MN 55792
Phone: (218) 749-7103

Community Development Block Grant 2022 Process Schedule

Dates are in 2021

September 16

2022 CDBG Open house and public hearing on 2020 accomplishments

- WebEx Virtual Meeting - 10:00 A.M. - 12:00 P.M.

October 15

2022 CDBG **Pre-Application** due in Virginia office by 4:30 P.M.

December 1

2022 CDBG **Final Application** due in Virginia office by 4:30 P.M.

Dates are in 2022

January 5

CDBG Advisory Committee meeting. 2022 application review facilitated by St. Louis County staff. CDBG Advisory Committee will submit questions to staff to distribute to applicants.

- WebEx Virtual Meeting - 9:00 A.M – 4:00 P.M.

January 12 & 13

CDBG Advisory Committee applicant interviews.

- WebEx Virtual Meeting – 9:00 A.M. – 4:30 P.M.

Applicant interviews will be individually scheduled

January 20

CDBG Advisory Committee public hearing on Initial Recommendation and setting of Final 2022 Funding Recommendation to the St. Louis County Board of Commissioners.

- WebEx Virtual Meeting – 11:00 A.M. – 1:30 P.M.

February to March

Public comment on 2022 Action Plan

March

St. Louis County Board public hearing on 2022 Action Plan. County Board will set final funding levels for 2022 projects

March

Submit 2022 Action Plan covering use of CDBG, HOME, and ESG funds to the US Department of Housing and Urban Development (HUD)

Pre-Application and Final Application Materials are available at our website:

www.stlouiscountymn.gov/communitydevelopment

For additional information, please contact:

Steve Nelson (218) 742-9561

Mike Vidmar (218) 742-9564

Brad Gustafson (218) 742-9563

Jill Zallar (218) 742-9567

nelsonst@stlouiscountymn.gov

vidmarm@stlouiscountymn.gov

gustafsonb@stlouiscountymn.gov

zallarj@stlouiscountymn.gov

From: Jill Zallar <ZallarJ@StLouisCountyMN.gov>
Sent: Tuesday, November 2, 2021 2:35 PM
To: clerk@breitungtownship.org
Subject: 2022 CDBG Application

Good afternoon,

We are happy to announce your CDBG Pre-Application has cleared our review and you may proceed with your Final Application. The Final Application can be found at: www.stlouiscountymn.gov/cdbg

Please submit your Final Application along with the required supporting documentation no later than 4:30 P.M. on December 1st.

Jill Zallar
Planner
Planning and Community Development
St. Louis County-Virginia GSC
201 S 3rd Ave. W
Virginia, MN 55792
(P) 218-742-9567 (F) 218-749-7194
Toll Free 1-800-450-9777, Ext. 7561
zallarj@stlouiscountymn.gov
www.stlouiscountymn.gov

BREITUNG TOWNSHIP
RESOLUTION 2021-#26

PUBLIC EMPLOYEES RETIREMENT ASSOCIATION
POLICE OFFICER DECLARATION

WHEREAS, the policy of the State of Minnesota as declared in Minnesota Statutes 353.63 is to give special consideration to employees who perform hazardous work and devote their time and skills to protecting the property and personal safety of others; and

WHEREAS, Minnesota Statutes Section 353.64 permits governmental subdivisions to request coverage in the Public Employees Police and Fire plan for eligible employees of police departments whose position duties meet the requirements stated therein and listed below.

BE IT RESOLVED that the Town Board, of Township of Breitung hereby declares that the position titled Chief of Police currently held by Daniel Reing, meets all of the following Police and Fire membership requirements.

1. Said position requires a license by the Minnesota peace officer standards and training under sections 626.84 to 626.863 and this employee is so licensed.
2. Said position's primary (over 50%) duty is to enforce the general criminal laws of the State;
3. Said position charges this employee with the prevention and detection of crime;
4. Said position gives this employee gives this employee the full power of arrest, and
5. Said position is assigned to a designated police or sheriff's department.

BE IT FURTHER RESOLVED that this governing body hereby requests that the above-named employee be accepted as a member of the Public Employees Police and Fire Plan effective the date of November 10th, 2021.

STATE OF MINNESOTA
COUNTY OF ST. LOUIS

I, Dianna Sunsdahl, clerk of Township of Breitung, do hereby certify that this is a true and correct transcript of the resolution that was adopted at a meeting held on the 10th day of October, 2021; the original of which is on file in this office.

I further certify that members voted in favor of this resolution and that members were present and voting.

Signed: _____
Timothy Tomsich, Chairman

Signed: _____
Dianna Sunsdahl-Clerk

Date: _____

Date: _____