

Township of Breitung Agenda-Regular Meeting

Township of Breitung Board Meeting 02/23/2021

Breitung Town Hall 12noon and via teleconference

Call in information (701) 802-5299, Access Code 8973797#

- Call the meeting to order/Roll Call
- Acceptance of Agenda
- Approval of Minutes
 - 01/26/2021-Regular Board Meeting
- Approval of January 2021 Treasurers Report
 - Checks Written 45126 thru 45236
 - Total Disbursements \$123,538.44
 - Fund Balance-\$297,593.03
 - Voided Checks-None
- Correspondence
- Public Input

Reports:

- Police
- Fire
- Road and Bridge
- McKinley Park
- Recreation
 - Rink Updates
 - Donation of Hockey Boards
- Wastewater Board

Old Business

- Township Operations
- Update on Police Department Hours and Operations
 - Resignation of Chief Nylund
- Inflow and Infiltration Grant Update-CDBG/IRRR
- Annual Meeting Discussion-Will it be In-Person, Telephone, Video Conference or other options
- Plow Truck Replacement

New Business

- Pay Bills as Presented
- SOS-Cigarette and Other Tobacco Products
- Budget and Levy Discussion
- McKinley Park Bike Trail Grant Application
 - Letters of Support
 - Resolution 2021-04
 - Required Certification

Board of Audit –Tuesday, February 23rd, 2021 approximately 1:00pm

Annual Meeting-Tuesday, March 9th, 2021 8:30pm

Board of Canvass-Tuesday, March 9th, 2021 immediately following the Annual Meeting

LBAE Meeting-Tuesday, May 18th, 2021 1:00pm-2:00pm (tentative)

Next Regular Meeting Date-March 23rd, 2021 @ 12 Noon

Adjourn

Township of Breitung Regular Board Meeting 01/26/2021-12:00PM. In Person Meeting at the Town Hall & Via Teleconference

Present In Person:

Board Members: Chairman Tim Tomsich, Supervisor Chuck Tekautz, Supervisor Greg Dostert, Clerk Dianna Sundahl, Treasurer Jorgine Gornick

Public: Tom Gorsma-Maintenance Supervisor, Valeda McDonald, John Jamnick JPJ Engineering
12:05pm

Phone In:

Stephanie Ukkola-Timberjay Newspaper, Renee Pearson-Deputy Clerk, Dan Nylund-Police Chief

Call to Order @ 12:00pm by Chairman Tomsich, Roll call taken

Approval of Minutes:

Motion by Supervisor Tekautz to accept the Special Meeting Minutes from 12/29/2020 as presented

2nd by Supervisor Dostert

Motion Passed 3-0

Approval of Treasurers Report:

Motion by Supervisor Dostert to accept the Treasurers Report as presented

2nd by Supervisor Tekautz

Motion Passed 3-0

Correspondence:

- Minnesota Pollution Control-hearing on February 4, 2021 at 2:00pm, so noted
- Letter of Resignation-Jason Sanderson
Motion by Supervisor Dostert to accept Police Lieutenant Jason Sanderson's letter of resignation with regret
2nd by Supervisor Tekautz
Motion Passed 3-0
- Johnson, Killen & Seiler-so noted
- St Louis County Environmental Services-so noted
- Regional Railroad Authority
Motion by Supervisor Tekautz to send a letter of support encouraging and supporting the replacement of the 2.5 mile segment and bridge of the Mesabi Trail from Tower to Soudan
2nd by Supervisor Dostert
Motion Passed 3-0
- Tony Sikora phone call-pleased with communication and work done on trees by house-so noted

Public Input:

Stephanie Ukkola wanted to thank Tom and Keith for the good job of plowing in Soudan

Reports:

- Police-written report
- Fire-written report-correction on Training Officer pay \$350, not \$300
- Road and Bridge-because of warm weather, roads tend to get sloppy. A lot of maintenance on equipment for December. Flooding rink was difficult with warm weather.
- McKinley Park-Dock at the Park has been reinforced by R&B. Seasonal payments continue to come in. February 1st 2021-will start taking payments for monthly reservations.
- Recreation-Rink flooded 9 times, Supervisor Dostert wanted to praise the good staff that he has. Staff is working hard and doing a good job. Attendance at the skating parties is down from last year. Hockey Days will be scheduled for February 14th, 2021 at 1:00pm. Asking for donations for bonfire material. No updates on donation of the remainder of hockey boards.
- Wastewater Board-Next meeting is tentatively scheduled for February 10th @ 11am. At the last meeting there was much discussion on I/I. Some capacity was noted available and connection approved by the Wastewater Board for the new RV Park. Army Corp of Engineers has approved a \$3.35 million dollar grant for filtration that was not approved last year through the State Bonding Bill. The anticipated cost of the project is \$4.5 million. \$250k grant coming from IRRR, and will apply for another \$250k dollar grant. Mesabi Trail discussed and work will begin in 2022. Per MPCA and the NOV on manholes along the trail, the board would like to begin repair and/or replacement ahead of the bike trail project. Projected cost for manhole project is \$400,000.

Old Business:

- Township Operations

Motion to open up the Community Center for the public to rent out, following the Governors guidelines and orders made by Supervisor Dostert

2nd by Supervisor Tekautz

Motion Passed 3-0

Will continue to keep offices closed and will continue to monitor and open when safe to do so.

- Police Schedule-Supervisor Tekautz met with Police Chief Dan Nylund and Lieutenant Jason Sanderson in regards to the change from 12 hour days to 8 hour days. The police would like to continue with their 12 hour a day schedule with a memorandum of understanding between LU 346 and Breitung Township that Sick, Vacation and Personal Time will be at increments of 8 hours both used and for accumulation purposes. Motion made by Supervisor Dostert to accept the Letter of Understanding presented 2nd by Supervisor Tekautz
Motion passed 3-0
- Elimination of Police On-Call for the months of Feb-March-April 2021-saving Breitung Township and the City of Tower on call pay for those 3 months. At the start of the meeting it was noted that the City of Tower did not have this on their January agenda, but Chairman Tomsich received a text message from Mayor Kringstad stating he would use an executive order and approved this for the City of Tower pending their next City Council Meeting. (Note: this was discussed here and not under New Business) Motion made by Supervisor Dostert to eliminate Police on call for the months of February, March and April 2021 beginning February 1st, 2021
2nd by Supervisor Tekautz
Motion passed 3-0
- Inflow and Infiltration Grant Update-CDBG & IRRR
The CDBG Initial Funding Recommendation for the Breitung Township Inflow and Infiltration Reduction project is \$100,000. Approval still has to go through the St. Louis County Board before submission to HUD. This project is to free up more capacity at the ponds and there are 4 areas of concern that have been noted. It is possible that the project will have to be reevaluated and prioritized depending on funding availability. The IRRR Grant Contract Agreement is for \$145,000, with the township having to match the IRRR for \$145,000.
Motion made by Supervisor Tekautz to enter into the Contract Agreement as presented with the IRRR
2nd by Supervisor Dostert
Motion passed 3-0

New Business:

- Pay bills as presented
Motion made by Supervisor Tekautz to pay bills as presented
2nd by Supervisor Dostert
Motion passed 3-0
- Fire & Rescue 2021 Officer and Wage Recommendations
Motion made by Supervisor Tekautz to accept the Fire & Rescue Officer and Wage Recommendations as presented
2nd by Supervisor Dostert
Motion passed 3-0

- Fire and Rescue applying for AFG Grant for PPE and SCBA-PPE expires in 2021. Township has matched 5% in the past. So noted
- Board of Audit
Motion made by Supervisor Tekautz to hold the Board of Audit meeting directly after the February Regular Board Meeting 02/23/21.
2nd by Supervisor Dostert
Motion passed 3-0
- Annual Meeting-Discussion in regards to in-person, telephone, video conference but no decision was made. Put on agenda for next month. It was noted that in years when the tax levy was increased attendance is higher.
- Plow Truck Replacement-Noted that the Vehicle Replacement Schedule needs to be updated. The plow truck is on the schedule for replacement after 10 years, and was moved from 2020 to 2021 last year. Currently the plow truck would have a good trade in value. If the township was to wait much longer the value would decrease. Asked Maintenance Supervisor Tom Gorsma to look at getting specs for a new vehicle as well as trade in value for current vehicle to bring to the next meeting. Approximately 6-8 months delivery after ordering a new vehicle.
- Workers Comp Premium Options
Motion made by Supervisor Dostert to choose the Deductible Premium Option with \$5000 deductible per occurrence for the LMCIT Work Comp Plan as presented
2nd by Supervisor Tekautz
Motion passed 3-0
- Liability Coverage Waiver Form
Motion made by Supervisor Tekautz to choose "Does Not Waive" option for the LMCIT Liability Coverage – Waiver Form
2nd by Supervisor Dostert
Motion passed 3-0
- Resolution #2021-01-Designation of Township Election Hours-It was noted that both township positions were running unopposed this election.
Motion made by Supervisor Tekautz to designate election hours for the March 9th, 2021 township election as 12:00pm to 8:00pm
2nd by Supervisor Dostert
Motion passed 3-0
- Resolution #2021-02-Appointing Absentee Ballot Board
Motion made by Supervisor Dostert to accept the Resolution as presented
2nd by Supervisor Tekautz
Motion passed 3-0

- Resolution #2021-03-Appointing Election Judges

Motion made by Supervisor Tekautz to accept the resolution as presented, and have clerk appoint the necessary number of judges needed at the clerks discretion

2nd by Supervisor Dostert

Motion passed 3-0

Next Regular Town Board Meeting: Tuesday, February 23rd, 2021 @ 12 noon

Board of Audit Meeting: Tuesday, February 23rd, 2021 directly following the Regular Town Board Meeting

Adjourn:

Motion by Supervisor Tekautz to Adjourn the Meeting at 12:56pm

2nd by Supervisor Dostert

Motion Passed 3-0

Respectfully Submitted

Dianna Sundahl
Clerk, Breitung Township

TOWNSHIP OF BREITUNG

Jan-21

GENERAL	67,605.87
ROAD & BRIDGE	27,208.82
FIRE	22,092.47
PARK	22,449.35
RECREATION	11,706.06
POLICE	43,427.67
PROJECTS	41,729.06
WATER DEPT	61,373.73
CARES	0.00
TOTALS	297,593.03



BREITUNG POLICE DEPARTMENT

SERVING BREITUNG TOWNSHIP, THE TOWN OF SOUDAN, AND THE CITY OF TOWER

PHONE: (218) 753-6660
FAX: (218) 753-2407

41 1ST AVE • P.O. BOX 6
SOUDAN MN 55782

DAN NYLUND
CHIEF OF POLICE

January 2021

CALLS: 146

CITATIONS/FORMAL CHARGES: 0

MONTHLY MILEAGE: 1,204 (TAHOE: 892 EXPLORER: 312)

SQUADS: Current end of the month mileage for the Gold 2012 Chevy Tahoe (Tower) is 104,582. Current end of the month mileage for the 2017 Ford Explorer is 34,045. **Battery replaced in Ford.**

ADDITIONAL SHIFTS: During the month of January the Breitung Police Department did not work any extra TZD shifts.

TRAINING: Chief Nylund completed his yearly mandatory online training.

MISC: Visit the CDC for Covid updates.

CALL SUMMARY

CITATIONS/FORMAL CHARGES/ARRESTS:



facebook.com/breitungpolicedept



[@breitungpolice](https://twitter.com/breitungpolice)

Breitung Fire & Rescue
Box 337
33 1st Ave.
Soudan, Mn. 55782

February Fire Dept Report

Regular monthly fire dept meeting was held on 2/10/21. Highlights were review and discussion of fire calls, assigned members for monthly apparatus checks and equipment checks, discussion and use of PPE for virus protection, discussion of COVID-19 preparedness plan, system to honor past members is in progress, SOG refinement by Minnesota Public Safety group is in progress with officer group, discussion of AFG grant application, member's received new fire dept sweatshirts, discussion of possible new on line fire dept training, acknowledged and discussed \$7500 contribution from Boise Forte Reservation

Training was conducted on new combustible gas detector, 4 gas monitor and response to those types of calls.

Since last regular meeting in January we responded to following emergency calls and Fire Dept events:

- 1/23/21 Mutual Aid with Greenwood FD for structure fire-cancelled in route
- 1/27/21 Mutual Aid with Tower FD Propane smell
- 1/28/21 Mutual Aid with Greenwood FD for snowmobile accident-cancelled in route
- 2/4/21 Mutual Aid with Tower FD for electrical problem
- 2/6/21 Sauna Fire in Breitung Township

From: Work <dan.nylund@breitungtownship.org>
Sent: Friday, February 19, 2021 3:33 PM
To: chairman@breitungtownship.org; Polly McDonald
Subject: Letter of resignation.

Hello Tim,

I am saddened to inform the township supervisors and residents of both Breitung Township and The City of Tower that I will be resigning effective March 5th.

I want to personally thank you, Chuck, and Greg for your trust and support in my leadership as the police chief for Breitung Township the last few years.

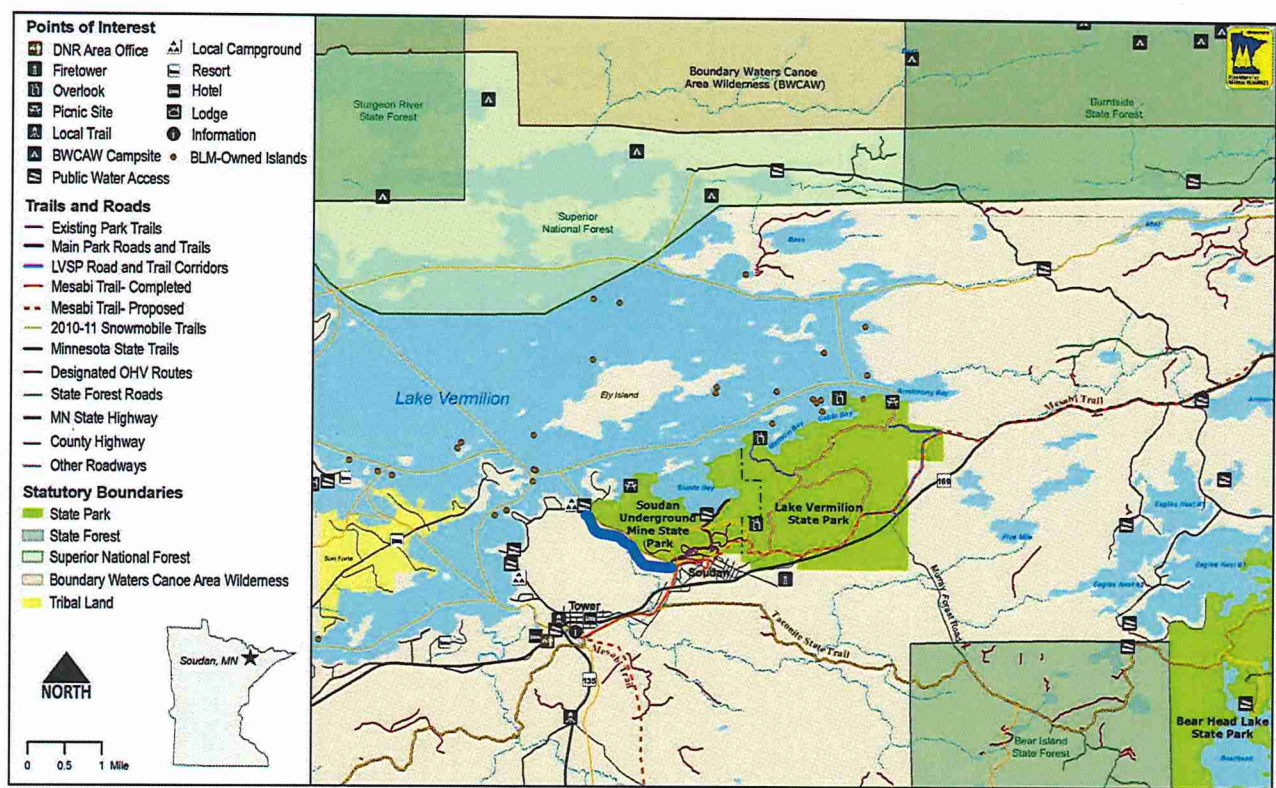
Respectfully,

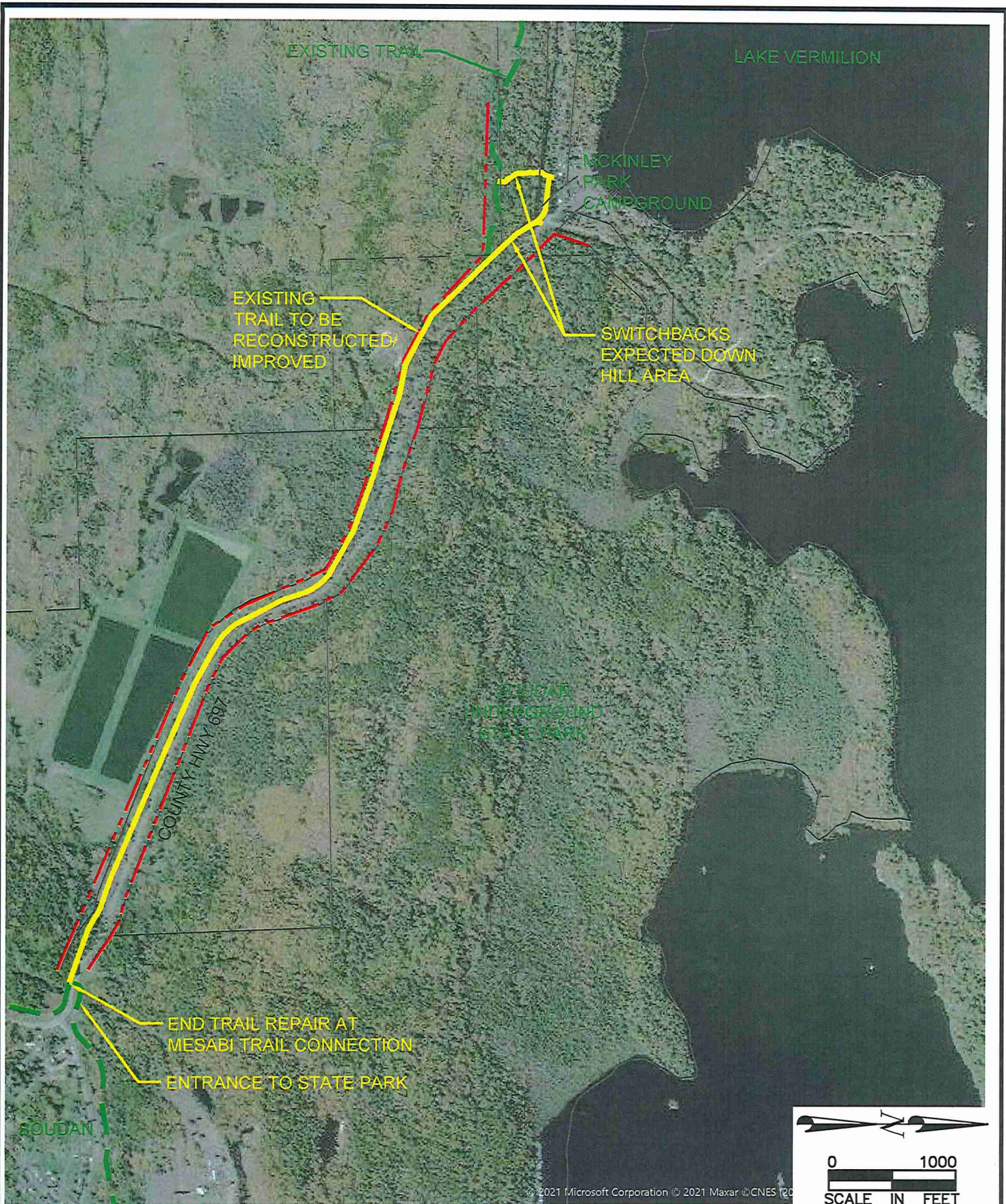
Dan Nylund

Township of Breitung
Budget Changes

	<u>2017 vs 2016</u>	<u>2018 vs 2017</u>	<u>2019 vs 2018</u>	<u>2020 vs 2019</u>	<u>2021 vs 2020</u>	<u>2022 vs 2021</u>
Previous Year levy	\$489,660	\$489,660	\$510,000	\$542,000	\$616,000	\$616,000
<u>Police:</u>						
Wages - Full and part time	1,700					
<u>Fire Department</u>						
Programs & Rebuilding			10,000			
Ambulance subsidy				2,500		
<u>Recreation</u>						
Engineering/Architectural planning			2,000			
<u>General</u>						
Cemetery assistance				1,500		
Liability insurance	(400)					
Town Hall improvements loan payment				40,000		
<u>Road & Bridge</u>						
Training-replacement employee				30,000		
Medical insurance benefits & wages	800					
Road maintenance & snow removal			5,000			30,000
Water Commission - infrastructure			15,000			
Minos/Surface building utilities		20,340				
<u>Energy</u>						
gasoline and diesel fuel pricing	(1,600)					
Heating fuel - propane	(500)					
Total Change in budget	<u>-</u>	<u>20,340</u>	<u>32,000</u>	<u>74,000</u>	<u>-</u>	<u>30,000</u>
 Total levy	\$489,660	\$510,000	\$542,000	\$616,000	\$616,000	\$646,000
 Percent change in levy	<u>0.00</u>	<u>4.15</u>	<u>6.27</u>	<u>13.65</u>	<u>0.00</u>	<u>4.87</u>

Exhibit 2: Tower-Soudan Area Parks and Trails Opportunities





425 Grant Street
PO Box 656
Hibbing, MN 55746
(218) 262-5528
www.jpjeng.com

MCKINLEY PARK TRAIL

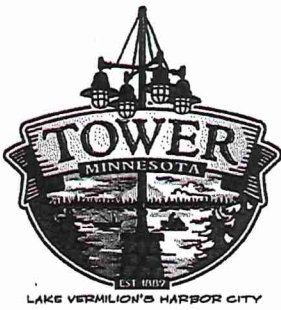
BREITUNG TOWNSHIP

PROJECT NUMBER

20-741

SHEET NUMBER

10



City of Tower

PO Box 576 • Tower, MN 55790 • (218)753-4070

February 23, 2021

Breitung Township,

The McKinley Trail is a vital feature to the recreational amenities available to our City of Tower year-round residents, seasonal residents, and visitors. It makes our community a desirable place to live, especially as more employment opportunities allow people to work remotely. The trail makes up an important feature to the economic landscape as visitors coming to use the trail will visit Tower businesses. The trail holds a highlighted aspect in the 2015 City of Tower-Breitung Township Comprehensive Plan.

The section in Tower is one of the older segments of the McKinley Trail with a rough surface, multiple cracks, missing chunks, and root-caused ridges in the pavement and moderately unsafe conditions. Numerous users have inquired as to when it will be repaired.

The City of Tower emphatically supports the Breitung Township efforts to replace this aged segment of the McKinley Trail as it meets multiple goals identified in our Comprehensive Plan.

Respectfully,

Victoria Ranua
Clerk/Treasurer

**Vermilion Range
Old Settlers Association**

February 18th 2021

Breitung Township
PO Box 56
Soudan, MN 55782

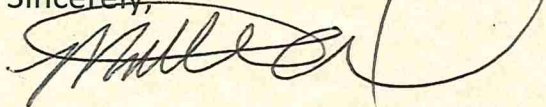
RE: Letter of Support-McKinley Park Trail

To Whom It May Concern:

The Old Settlers Association is in full support of the planned improvements to the McKinley Park Trail and we look forward to its completion. When this trail was built many years ago it opened up a safer way for our members to enjoy the walk or bike ride from Soudan to McKinley Park. Now there are other trails that more people are using to get to the McKinley Park Trail so they have a better way to make it to the lake.

Our organization began in 1914. We have an all day celebration at McKinley Park every third weekend in July. This will be our 107th year!! The McKinley Park Trail is exactly what is needed for our members to utilize for walking, biking, four-wheeling on their ATV's or side-by-sides. It is the perfect location that is looked for by our membership of 300 people that come from many area towns in Northeastern Minnesota.

Sincerely,

A handwritten signature in black ink, appearing to read "Matt Tuchel", with a large, loopy flourish extending from the end of the signature.

Matt Tuchel
Director

February 10, 2021

Town of Breitung
P O Box 56
Soudan, MN 55782

Greenwood Community Recreation Board
PO Box 703
Tower, MN 55790

Good Day,

The GCRB was formed in 2016 and has used fundraisers, donations, and grants to improve the recreational facilities at the Greenwood Township property. We are anxiously awaiting the time that the biking/hiking trail system will be built to our facility to support and provide a place to enjoy.

With the trail system not yet developed to Greenwood, we know of many home and cabin owners, visitors, and locals that use the trail systems that are currently developed. In hearing that the Town of Breitung is hoping to improve the Tower-Soudan Trail Segment, we wish to write this letter of support for financial aide to this improvement.

Building and improvement of outdoor facilities, in our area, is strongly supported and encouraged. It is what the GCRB was founded upon.

With the building of the state park, and current pandemic issues in place, outdoor activity and usage is so vital to the physical and mental well being of all. We strongly support, and encourage financial support toward the renovation of the Tower-Soudan Trail Segment.

Thank you for all that is done to help local businesses, parks, and government facilities to improve activity in our area.

Sincerely,



Jarri Ankrum
Greenwood Community Recreation Board



Vermilion Penguin Snowmobile Club
1735 Hwy 77
Tower, MN 55790

February 10, 2021

Tim Tomsich
Chairman
Breitung Township
PO Box 56
Soudan, MN 55782

Dear Mr. Tomsich

The Vermilion Penguin Snowmobile Club supports your request to reconstruct the Tower-Soudan Trail Segment between McKinley Park and the State Park adjacent to Soudan. The existing snowmobile and bike trail serves many people and would be enhanced by reconstructing steep sections of the trail.

It is important for organizations to cooperate and utilize public and private lands for multi-use. Then our organizations can minimize the need to impact lands independently. It allows us to combine monetary resources and volunteer labor.

This segment of trail is an important connection between Lake Vermilion/McKinley Park and the newly constructed and expanding State Park. The combined trail will provide a consistent public recreational route.

Please forward this letter of support to whomever requires your approval.

Sincerely,

A handwritten signature in black ink, which appears to read "Michael A. Indihar".

Michael A. Indihar, President
Vermilion Penguin Snowmobile Club

February 9, 2021

Town of Breitung
PO Box 56
Soudan, MN 55782

Tower/Soudan/Lake Vermilion Events Board
PO Box 461
Tower, MN 55790

RE: Tower-Soudan Trail Segment

Good Day:

I am sending this correspondence today as a representative of the Tower/Soudan/Lake Vermilion Events Board. The purpose of the Board is to bring tourism to, and support for, the people, businesses, and events in the Tower-Soudan area.

We would like to send this correspondence to support renovation of the Tower-Soudan trail segment. By this, we will provide help to the Mesabi Trail, Tourism, Local Usage (year-round), and Health sustaining to encourage Outdoor Activity. Also, it would work in conjunction with the Lake Vermilion State Park, McKinley Park Campground, and the Soudan Underground Mine.

We strongly support financial aid, grants, or donations for renovation of the Trail Segment.

Sincerely,



TSLVEB
Julie Johnson, president



February 17, 2021

Township of Breitung
P.O.Box 56
Soudan, MN 55782

Re: Soudan/McKinley Park Trail

Ladies and Gentlemen,

At our February 17, 2021 meeting, the board of directors of the Vermilion Lake Association passed a motion in support of the Township of Breitung's application for funding from Minnesota DNR to help complete and rebuild the Soudan/McKinley Park Trail (the "trail").

Our Association's mission includes enhancing the outdoor experience for all who share our lake, and the trail is a wonderful community resource that provides year-round recreational opportunities not only for Breitung residents but also for our membership as part of the greater Lake Vermilion community. Additionally, the trail affords access from Lake Vermilion to the State Park entry in Soudan. As such, the Vermilion Lake Association fully supports your efforts to rebuild and improve the trail including funding of those activities by Minnesota DNR.

Very truly yours,

Pat Michaelson, President

Bob Pearson, Board Member

Resolution 2021-04
Breitung Township
Of St Louis County, Minnesota

**RESOLUTION SUPPORTING GRANT APPLICATION
FOR THE MCKINLEY PARK TRAIL PROJECT**

WHEREAS, Breitung Township supports the grant application made to the Minnesota Department of Natural Resources for the Federal Recreational Trail Program. The application is to construct approximately 1.5 miles of paved trail for the McKinley Park Recreational Trail. The trail system is located within the Township owned McKinley Park and Town Site of Soudan parcels.

WHEREAS, Breitung Township recognizes that it has must provide a twenty-five percent (25%) cash match and has secured matching funds

NOW, THEREFORE, BE IT RESOLVED, if Breitung Township is awarded a grant by the Minnesota Department of Natural resources, Breitung Township agrees to accept the grant award, and may enter into an agreement with the State of Minnesota for the above referenced project. The Town of Breitung will comply with all applicable laws, environmental requirements and regulations as stated in the grant agreement, and

BE IT FURTHER RESOLVED, the applicant has read the Conflict of Interest Policy contained in the Trail Program Grant Manual and certifies it will report any actual, potential, perceived, or organizational conflicts of interest upon discovery to the state related to the application or grant award.

BE IT FURTHER RESOLVED, the Breitung Township Board names the fiscal agent for the McKinley Park Trail project as:

Jorgine Gornick
Treasurer, Breitung Township
PO Box 56
Soudan, MN 55782

BE IT FURTHER RESOLVED, Breitung Township hereby assures the McKinley Park Trail will be maintained for a period of no less than 20 years.

PASSED AND ADOPTED BY THE BREITUNG TOWN BOARD THIS 23rd DAY of FEBRUARY, 2021.

For:

Against:

By the Breitung Town Board

Attest:

Town Chair-Tim Tomsich

Town Clerk-Dianna Sundahl

Attachment A – REQUIRED CERTIFICATIONS

Complete the Required Certifications form below with original signatures (see checklist for instructions)

For Grant Applicants:

“I hereby certify that all of the information provided in this application is true and accurate to the best of my knowledge. I recognize that in the event of the proposed project being funded, this document will be used as an addendum to the agreement between the sponsoring unit of government and the state to guide project scope and reimbursement. I also acknowledge that all work must be completed by **June 30, 2023**, and no reimbursement will be sought for an in-house labor services and/or to meet existing payroll. I also preliminarily agree with plans to develop the proposed trail related project on land administered by my agency.”

Name:	Timothy Tomsich	Title:	Chairman
Unit of Government:	Township of Breitung		
Signature:		Date:	02/23/2021

For Trail and Park Administrators (if applicable):

“I substantially agree that the proposed trail related project will be mutually beneficial to the local community, as well as to the goals and purposes for which this recreation unit was established. I will cooperate in its provision if the project proposal should be funded.”

Name:	Timothy Tomsich	Title:	Chairman
Unit of Government:	Township of Breitung		
Signature:		Date:	02/23/2021

For All Administrators of Public Lands Crossed/Utilized in the Proposed Linkage

(Required only if the proposed project will utilize public land that is not under the jurisdiction of the grant applicant):

“I preliminarily agree with plans to develop the proposed trail related project on land administered by my agency, and I will cooperate in seeking more formal authorization in the event the project proposal is authorized for reimbursement.”

Name:	Orlyn Kringstad	Title:	Mayor
Unit of Government:	City of Tower		
Signature:		Date:	02/23/2021

ATTACHMENT CHECKLIST

REQUIRED ATTACHMENTS (All attachments MUST be 8 ½ by 11 ONLY)	
	<p>Attachment A – Required Certifications</p> <p>The first signature block is to be signed by the proper authority for the grant applicant. The specific manager of the facility that is being rehabilitated, enhanced or developed should sign the second section. If the proposed project will utilize public land that is not under the jurisdiction of the grant applicant, the proper authority must sign the final section in order to assure that they are both aware and supportive of the project.</p>
	<p>Attachment B – Resolution Supporting Application</p> <p>The application must be accompanied by either a copy of a resolution, council minutes or some other official documentation that demonstrates that the local unit of government supports the proposed project and the consequent application. The resolution does not need to have a specific form or specific language, as long as it satisfies what was outlined in the previous sentence. A sample resolution has been included. The sample resolution is a combination type resolution example. It shows support of the grant application (as required above), and if the project is awarded, it includes language required to support accepting the grant award, names the fiscal agent, and states that the facility or trail will be maintained for no less than twenty years. This combination resolution helps eliminate the need for an additional resolution for this project in the future, if awarded a grant. If the applicant is awarded, <u>all three items must be mentioned in the resolution in order to accept the grant.</u></p>
	<p>Attachment C – 20 Year Operations and Routine Maintenance Plan</p> <p>Outline how this project will be maintained after the grant is completed. How often will maintenance occur? What funding sources will be used to ensure that this project is available for public use for the next 20 years?</p>
ADDITIONAL ATTACHMENTS (if applicable)	
	<p>Attachment D – Letters of Support</p> <p>Letters of support are an important factor for reviewers when selecting projects. There should be an effort to solicit letters from specific groups that will derive a direct benefit from the project, especially from the primary and secondary user groups you identify in Question 6. The applicant is also welcome to provide letters of support from all other sources as well. There is no limit on how many letters may be submitted, and diversity is favorable.</p>
	<p>Attachment E – Transportation Funding Award Letter</p> <p>If this project is scheduled to receive Federal Transportation funds, then your local MnDOT district should have notified you in some manner. Please attach this notification and fill in the year in which you are scheduled to receive the funding under question 3.</p>
	<p>Attachment F – Grant-in-Aid Award Letter</p> <p>If the proposed project is also receiving funding from one of the DNR grant-in-aid programs (snowmobile, cross-country ski, all-terrain vehicle, off-highway motorcycle, or off-road vehicles), typically the recipients are notified by the DNR, Parks and Trails Area Supervisor with an award letter. Copy the letter and provide as attachment F if applicable.</p>