

Township of Breitung Special Meeting 12/16/2020 12:00PM-In Person Meeting at the Town Hall & Via Teleconference

Present In Person:

Board Members: Supervisor Chuck Tekautz, Supervisor Greg Dostert, Clerk Dianna Sundahl, Treasurer Jorgine Gornick

Public: Tom Gorsma-Maintenance Supervisor, Valeda McDonald, Tony Sikora (12:20pm)

Phone In:

Tim Tomsich-Chairman, Stephanie Ukkola-Timberjay Newspaper, Renee Pearson-Deputy Clerk, Dan Nylund-Police Chief

Call to Order @ 12:00pm by Chairman Tomsich, Roll call taken

Approval of Minutes:

Motion by Supervisor Tekautz to accept the Meeting Minutes from 11/24/2020 as presented 2nd by Supervisor Dostert

Motion Passed 3-0

Approval of Treasurers Report:

Motion by Supervisor Tekautz to accept the November Treasurers Report as presented 2nd by Supervisor Dostert

Motion Passed 3-0

Correspondence:

- Arrowhead Area Agency on Aging-place on website

Public Input: Stephanie Ukkola asked that others place their phones on mute, difficult to hear

Reports:

- Police Report-Included in Public Packet, also stated slow month due to Covid-19 Restrictions. Thanked everyone who supported Shop with a Cop. 8 children/2 families will be the beneficiaries of the gifts from Target, will deliver Friday.
- Fire Report-Included in Public Packet
- Road and Bridge-Included in Public Packet
- McKinley Park-None
- Recreation-Will talk about rink updates later, would like Conveyor belting for skates up at the rink
- Wastewater Board-Chairman Tomsich attended the December meeting, just looking @ changing how bills are sent out for both Tower and Breitung.

Old Business:

- Projects

- McKinley Park Docks-Permits submitted, correspondence from DNR saying they could not support at this time. Maintenance is in the process of repairing the structure under the boardwalk for the lift up dock.
 - Sanitary Sewer Castings needs fixing next spring
 - Bike Trail-remains on list for cost estimate, Supervisor Tomsich spoke with John Jamnick, went to site, and JPJ had submitted an application to IRRR. There is no meeting of IRRR this month, but will be in January. Chairman Tomsich and Sara from JPJ will meet with the DNR and will get back to IRRR.
 - Tile in Post Office-no updates, rug placed in front of door.
 - Gutter behind Post Office-Kultala Construction has almost completed roof over the back door of the Post Office, just waiting on supplies. Will monitor vent pipe in the back
 - Lighting in the Fire Hall-Chairman Tomsich spoke to Fire Chief in regards to having the work done on the lighting. ARI/Petrich has agreed to pay 50% of cost.
 - Camera's-Continue to work with Roger's online for Police Building Camera's. Hunt Electric out 12/10/2020 to repair camera on the Community Center Building. Water in the box, repaired and sealed.
- Ordinance 2014-15 Regulating the Discharge of Firearms –Suggestions are as follows from Police Chief Dan Nylund; these are suggestions that are focused on the Safety of the Public, although it may shorten the hunt area.
 - Under Section D: Remove Clerks Office and leave the Police Department. This way police can verify and meet person(s).
 - Under Section E: Police to verify and make copies of Driver's License
 - Map: Work with the DNR to not include residential areas, move the red lines on the map. Will need to work with the Wastewater Board and get suggestions in regards to the area around the Ponds. May also need to work with the city of Tower boundaries regarding the map.
- Skating Rink- Waiting on Governors orders today. The township is at least one week away from the rink being open. Persons attending will need to put their skates on inside car/or at home. Warming shack will not be a hangout area as in past practice. Maintenance to move more picnic tables outside. Maintenances will take measurements of the warming shack to verify how many people can safely fit with social distancing requirements. Clerk Sunsdahl to order labels to place on benches to identify 6'. Can BBQ outside, no food to be prepared or served inside. Motion by Supervisor Dostert to adopt items 1-2 of the Safe Skating Rink with 6' social distancing in mind
2nd by Supervisor Tekautz
Motion passed 3-0
- Exemptions from CDL Licensing-Maintenance Assistant cannot plow past the border of Breitung Township, or Echo Point with the Commercial Vehicle (Dump Truck) without another CDL Licensed Driver. Maintenance Supervisor stated he will be able to take care of this until Assistant can obtain Air Brakes Endorsement. Virginia Licensing now open for appointments, Maintenance Assistant will continue to call to schedule.
- Memorandum of Agreement-Clerk has the original, 2 sent to LU 49, 2 copies to Maintenance Employees.

New Business:

- **Pay Bills**
Motion made by Supervisor Tekautz to pay bills as presented
2nd by Supervisor Dostert
Motion passed 3-0
- **Township Operations-Township to remain closed until the end of the year. Will hold a Special Meeting at the end of the month to discuss any updates by the Governor.**
- **McKinley Park Manager Agreement**
Motion by Supervisor Dostert to accept the Manager Agreement as presented
2nd by Supervisor Tekautz
Motion passed 3-0
- **Resolution #2020-17 Designation of Annual Polling Place**
Motion by Supervisor Dostert to pass Resolution #2020-17
2nd by Supervisor Tekautz
Motion passed 3-0
- **Resolution #2020-18 Submission of Pay Equity Report**
Motion by Supervisor Tekautz to pass Resolution #2020-18
2nd by Supervisor Dostert
Motion passed 3-0
- **Notice of Filing for Town Offices to be Elected-Notice posted**
- **Apportionments-So noted as in Public Packet**
- **Account Transfers-After all bills are paid for the year, funds to be transferred.**
Motion by Supervisor Dostert to transfer \$38,899 from Town Hall rehab project to equipment replacement fund
2nd by Supervisor Tekautz
Motion passed 3-0
Based on the Union Contract, the treasurer will move sick day balance funds for eligible employees to the reserve account. Based on work schedule through the end of the year and Union Contract the treasurer will move overage of sick time into employees HRA account. Previous understanding by the Board members was that this was based on an 8 hour day, but per Union Contract for the Police Department it was confirmed that this is based on a scheduled day which is currently a 12 hour day. The Board members will look at the Police Schedule at a later date to ensure proper management for both employees and the township.
- **Donations-Table till a later date, Clerk Sundahl will review the Contributions and Donations by Townships Policy put out by the Minnesota Association of Townships.**

Special Board Meeting: Consensus by the Board to hold a Special Board Meeting on Tuesday, December 29th, 2020 at 12 Noon to discuss Township Operations and Police Schedule.

Next Regular Town Board Meeting: Tuesday, January 26th, 2020 @ 12 noon

Adjourn:

Motion by Supervisor Dostert to Adjourn the Meeting at 12:47pm
2nd by Supervisor Tekautz
Motion Passed 3-0

Respectfully Submitted

Dianna Sunsdahl
Clerk, Breitung Township