

# **Township of Breitung Agenda-Special Meeting**

**Township of Breitung Special Meeting 11/24/2020**

**Breitung Town Hall 5pm and via teleconference**

**Call in information (701) 802-5299, Access Code 8973797#**

- Call the meeting to order/Roll Call
- Approval of Minutes
  - 10/27/2020-Regular Board Meeting
- Approval of October Treasurers Report
- Correspondence
- Public Input

## **Reports:**

- Police
- Fire
- Road and Bridge
- McKinley Park
- Recreation
- Wastewater Board

## **Old Business**

- Projects
- Ordinance 2014-15 Regulating the Discharge of Firearms

## **New Business**

- Pay Bills as Presented
- McKinley Park Rates
- IRRR Grant Application & Acceptance of Funds/Resolution 2020-#15
- CDBG Grant Application & Acceptance of Funds/Resolution 2020-#16
- Township Operations
- Reconciliation of Blacktop Project
- Demolition of Buildings in Soudan-discussion of Ordinance in regards to foundations

Next Regular Meeting Date-December 22nd, 2020 @ 12 Noon

Adjourn

**Township of Breitung Regular Meeting 10/27/2020 12:00PM-In Person Meeting at the Town Hall & Via Teleconference**

**Present In Person:**

**Board Members:** Chairman Tim Tomsich, Supervisor Chuck Tekautz, Supervisor Greg Dostert, Clerk Dianna Sundahl, Treasurer Jorgine Gornick, Deputy Clerk Renee Pearson

**Absent:** None

**Public:** Tom Gorsma-Maintenance Supervisor, Steve Burgess-Fire Chief, Valeda McDonald

**Phone In:**

**Public:** Stephanie Ukkola-Timberjay Newspaper

Call to Order @ 12:00pm by Chairman Tomsich, Roll call taken

**Acceptance of Agenda:**

Motion by Supervisor Tekautz to accept the Agenda as presented  
2<sup>nd</sup> by Supervisor Dostert

Motion Passed 3-0

**Approval of Minutes:**

Motion by Supervisor Dostert to accept the Meeting Minutes from 10/08/2020 and 10/15/2020 as presented

2<sup>nd</sup> by Supervisor Tekautz

Motion Passed 3-0

**Approval of Treasurers Report:**

Motion by Supervisor Dostert to accept the Treasurers Report as presented

2<sup>nd</sup> by Supervisor Tekautz

Motion Passed 3-0

**Correspondence:**

- Eileen Petit-scrapbooks of John & Bernice Puncher of Eagles nest-Consensus of the Board to donate to the Historical Society
- EVFCU-Thank you for Essential Workers-noted
- Minnesota Power Foundation Grant-noted
- Fire and Police State Aid-noted
- County AIS Grant available for CD3 System-noted and passed on at this time
- Edwards Oil Monitored Delivery Program-Consensus of the Board to continue this at this time

**Public Input:** None

### Reports:

- Police Report-Included in Public Packet
- Fire Report-Included in Public Packet
- Road and Bridge-see "Project" update
- McKinley Park-Final Expenses just submitted, pulling docks out, site visit with DNR 10/28/2020 for dock platforms. Set rates in November 2020.
- Recreation-Looking for rink help. Advertise in the paper
- Wastewater Board-Filtration not included in the recent MN State Bonding Bill. Received a PFA grant for 1.65M and 2.1M in a low interest loan. This will be on hold for now, will reapply for bond money next year as the City of Tower is not in a position to incur additional debt. Due to a Notice of Violation on manholes, a Corrective Action Plan was submitted and an estimate on cost of repairs came in at approximately \$410,000 for which grants can be written. CDBG asked to prioritize sewer projects for which 4<sup>th</sup> Ave, South St, and Sewer Main at Vermilion Park Inn are set as priorities

### Old Business:

- Projects-Paving of the County Rd in front of the Wick home and McKinley Park Dock Platforms remain a top priority. Still need blacktop at the Sanitary Sewer Casting Sites at Mineview and the Ballfield. Nothing new to report on the Bike Trail. The Hockey Field continues to be worked on, fabric and plastic to be done 10/28/2020. Tile in Post Office has not been addressed yet, and Privacy curtain still needs to be installed. OH door at the Police Station has been fixed.
- Transfer of Forfeiture Funds-Received word from the Township Attorney that use of the forfeiture funds to assist in covering some of the costs of the remodel project done to the Police Building is ok.  
Motion by Chairman Tomsich to transfer \$19,500 from the Forfeiture Fund to the Projects Fund  
2<sup>nd</sup> by Supervisor Tekautz  
Motion Passed 3-0
- Maintenance Assistant-Keith Mattila has accepted the position and he will be starting work on November 2<sup>nd</sup>, 2020
- Cares Fund-Received \$15,100.00 and that fund is now at 0 dollars. Money spent in accordance to guidelines provided.
- Donation of Hockey Boards-About 200 plastic hockey boards that the township would like to donate. Supervisor Dostert to call Boise Fort to see if they would like them back. Maintenance Supervisor Gorsma will call Mt. Iron and see if they would like them.
- Township Operations-Continue with the same, no changes

## **New Business**

- **Pay Bills**

Motion made by Supervisor Dostert to pay bills as presented  
2nd by Supervisor Tekautz

Motion passed 3-0

- **Fire Department Membership Application**-Candidate interview and approved by the Fire Department, request Board to approve membership pending physical and background check.

Motion made by Supervisor Tekautz to approve candidate pending physical and background check

2<sup>nd</sup> by Supervisor Dostert

Motion passed 3-0

- **Housekeeping**-Current housekeeping staff will be out for an unknown period of time, have an interested party who will shadow and let the township know if she is interested. Will have interested party fill out in application if interested. Consensus by the Board.
- **Estimate for lighting in the Fire Hall**-Chairman Tomsich to go back and ask for clarification on the estimate. It is unclear the way it is presented. Supervisor Tekautz to talk to Architect in regards to billing.
- **Estimate for Forms at the McKinley Park Dock Platform**-Estimate now null and void, as the township just looking to do 1 dock platform, have C&C Winger re-estimate and ask Wright for an estimate for wire anchor plates
- **Estimate for Gutters behind the Post Office**-Board asked Maintenance Supervisor Gorsma to get another estimate from ABC Seamless out of Eveleth.
- **Ordinance 2014-15 Regulating the Discharge of Firearms**-Will review at a later date, and possibly amend the ordinance. Will get Police Chief Nylund's input for youth hunting and muzzle loading.

**Next Regular Town Board Meeting:** Tuesday, November 24th, 2020 @ 12 noon

## **Adjourn:**

Motion by Supervisor Tekautz to Adjourn the Meeting at 12:53pm

2<sup>nd</sup> by Supervisor Dostert

Motion Passed 3-0

Respectfully Submitted

Dianna Sundahl  
Clerk, Breitung Township

## TOWNSHIP OF BREITUNG

Oct-20

GENERAL	160,469.26
ROAD & BRIDGE	23,000.09
FIRE	32,124.09
PARK	49,903.78
RECREATION	8,495.64
POLICE	29,104.55
PROJECTS	24,829.72
WATER DEPT	43,910.32
CARES	(84.00)
TOTALS	371,753.45

**Jorgine Gornick**

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**From:** Roger Paul Desilets [REDACTED]  
**Sent:** Tuesday, November 17, 2020 9:12 AM  
**To:** VAPD IT Support  
**Subject:** Fwd: Covid Precautions - Memo  
**Attachments:** Roger's Online COVID-19 MEMO NOV 2020.pdf

----- Forwarded message -----

**From:** Roger Paul Desilets <[support@securitybyroger.com](mailto:support@securitybyroger.com)>  
**Date:** Tue, Nov 17, 2020 at 9:05 AM  
**Subject:** Covid Precautions - Memo  
**To:** Roger "Paul" Desilets <[rogersiphon3@gmail.com](mailto:rogersiphon3@gmail.com)>

Good Morning. Due to recent developments I will be re-adopting the following policy. I will do my best with pickup-drop off work as well.

Thank you

Roger Desilets



**DATE:** November 9, 2020

**TO:** Customers and Contract Holders

COVID-19 POLICY

Roger's Online Corporation

106 N. Main St.

Aurora, MN. 55705

# MEMO

## SUBJECT: COVID-19 AND REMOTE

Due to the current increase of cases in our local area. Roger's Online Corporation, lead technician Roger Desilets, will be adopting the following work policy. It is based on CDC and State guidelines. We understand that during this intensely networked time many of our customers have remote operational needs as well as a higher strain on their systems, however, health and safety of persons will be put ahead of convenience.

Work will be performed **remotely**, onsite repair will be available only in "**major outage**" conditions, such as but not limited to server outages. Work arounds will be created remotely or items retrieved and repaired off-site, such choices will be up to the lead technician, after discussing options with those involved.

**NO** new computers, system upgrades or major maintenance will be performed which may result in on-site visits. Precautions will be taken to reduce emergency on-site visits.

**Phone assistance will be extremely limited** due to the nature of remote work as well as the increase in internet connection issues. We will exercise due diligence to "triage" the issues that require our attention.

Our company was founded on being available and we have especially valued our person to person contact as well as the flexibility and benefits of working on-site. We appreciate and understand that this policy may effect your efficiency as well as increase frustration level. However, be assured we will do our best to keep your technology operational.

Please understand that the demands on the technology industry has limited availability of resources to support. Many companies have limited stock, backorders, as well as extremely slow response to questions, help desk and assistance. This hinders our ability to offer the same level of assistance you may have become accustomed too. We are making changes to prioritize, however, our focus will be on our services to FIRST RESPONDERS - the Police and Fire Departments. I'm sure you will understand the importance of that decision.

Sincerely yours,

Roger Desilets



## BREITUNG POLICE DEPARTMENT

SERVING BREITUNG TOWNSHIP, THE TOWN OF SOUDAN, AND THE CITY OF TOWER

PHONE: (218) 753-6660

FAX: (218) 753-2407

411ST AVE• P.O. BOX 6

SOUDAN MN 55782

DAN NYLUND

CHIEF OF POLICE

October 2020

**CALLS: 201**

**CITATIONS/FORMAL CHARGES: 3**

**MONTHLY MILEAGE: 1,471(TAHOE: 876 EXPLORER: 595)**

**SQUADS:** Current end of the month mileage for the Gold 2012 Chevy Tahoe (Tower) is **102,412**. Current end of the month mileage for the 2017 Ford Explorer is **32,110**.

**ADDITIONAL SHIFTS:** During the month of September the Breitung Police Department worked 0 TZD shifts.

**TRAINING:** All Officers completed yearly mandatory training.

**MISC:** Grocery deliveries are still going on every Tuesday. Contact Zup's to have the Breitung PD assist you with contactless necessity delivery. Also Shop with a cop is coming up and we hope to have money donated to the Breitung PD to continue this great outreach program. Donations can be mailed to BPD Po. Box 6 Soudan MN 55782. Please leave a note with it earmarking it "Shop with a Cop". Thank you!

### CALL SUMMARY

#### **CITATIONS/FORMAL CHARGES/ARRESTS:**

- 1 Possession of drug paraphernalia - Citation
- 1 DWI- Citation
- 1 Speed - Citation

**E** [facebook.com/breitungpolicedept](https://facebook.com/breitungpolicedept)

**CJ** [@breitungpolice](https://twitter.com/breitungpolice)



**Breitung Fire & Rescue**  
**Box 337**  
**33 1<sup>st</sup> Ave.**  
**Soudan, Mn. 55782**

**November Fire Dept Report**

Regular monthly fire dept meeting was held on 11/11/20. Highlights were review and discussion of fire calls, assigned members for monthly apparatus checks and equipment checks, discussion and use of PPE for virus protection, discussion of COVID-19 preparedness plan, system to honor past members is in progress, SOG refinement by Minnesota Public Safety group is in progress, discussion of future meetings because of COVID.

Training was conducted on snowmobile, winter fire response sled and cold water rescue sled

Since last regular meeting in October we responded to following emergency calls and Fire Dept events:

- 11/1/20 Mutual Aid to Tower for brush fire

• December Mtg canceled

# Road and Bridge 11/24/2020

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- Reports of camera findings printed off for sewer lines, on file
- Would like to request waiver of the Air Brake Endorsement for new employee from 1/1/21 to 04/19/21. Not to affect increase in pay after 60 day probation. This is due to the inability to get appointment for testing at the local Driver's License testing site.
- See "Projects" for update on local projects

# McKinley Park - 2020

Seasonal	-	same	\$ 72,800
Monthly	-	up	\$ 6,625 ↑
Weekly NO	-	up	\$ 390
Weekly - Elec	-	up	\$ 625
Daily NO	-	up	\$ 438
Daily Elec	-	down	\$ 730
Launch	-	up	\$ 180
Shower/washer dryer	-	up	\$ 56
			\$ 7,233

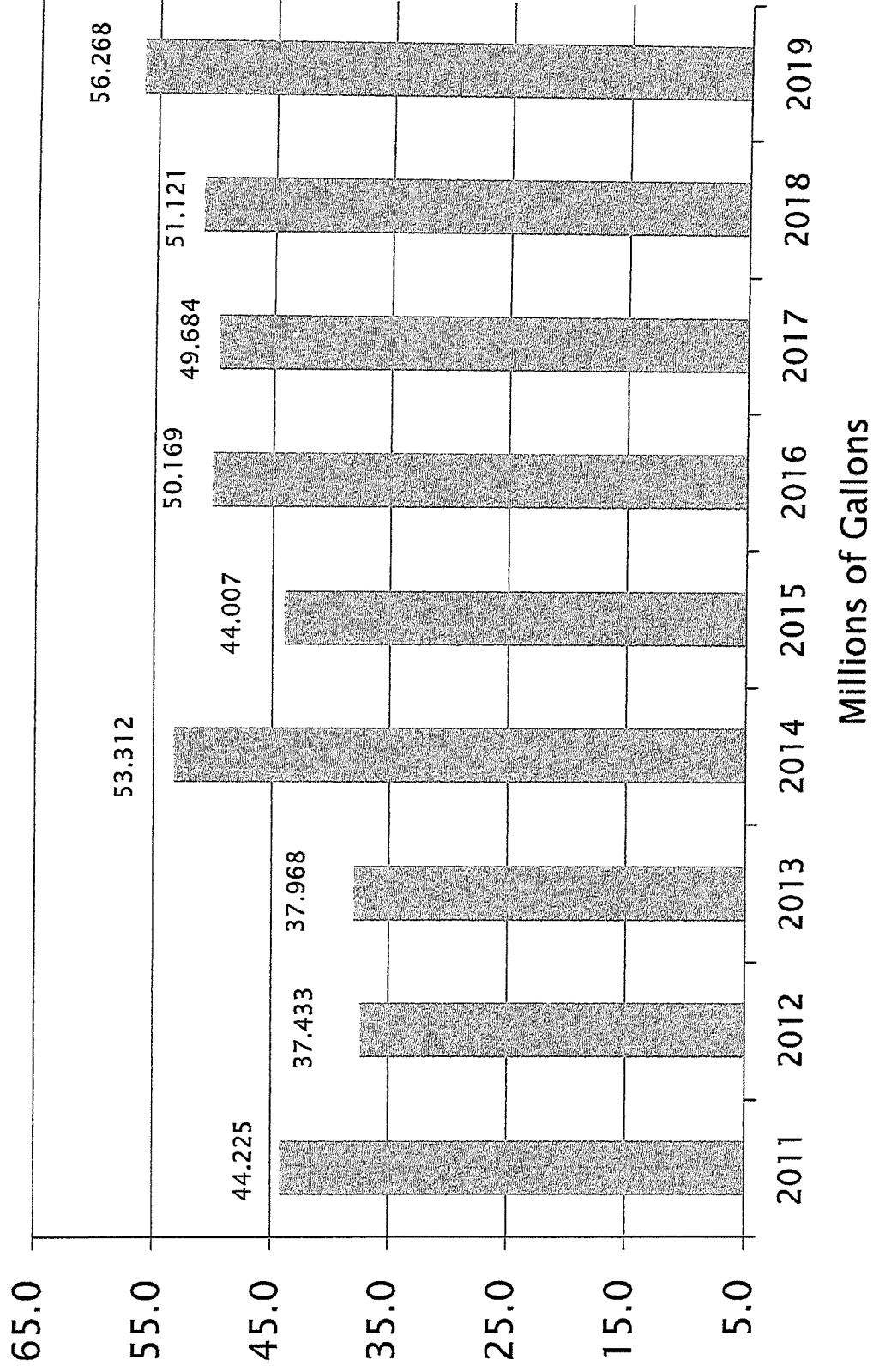
Campground Revenue - up

Winter Storage down - \$ 500

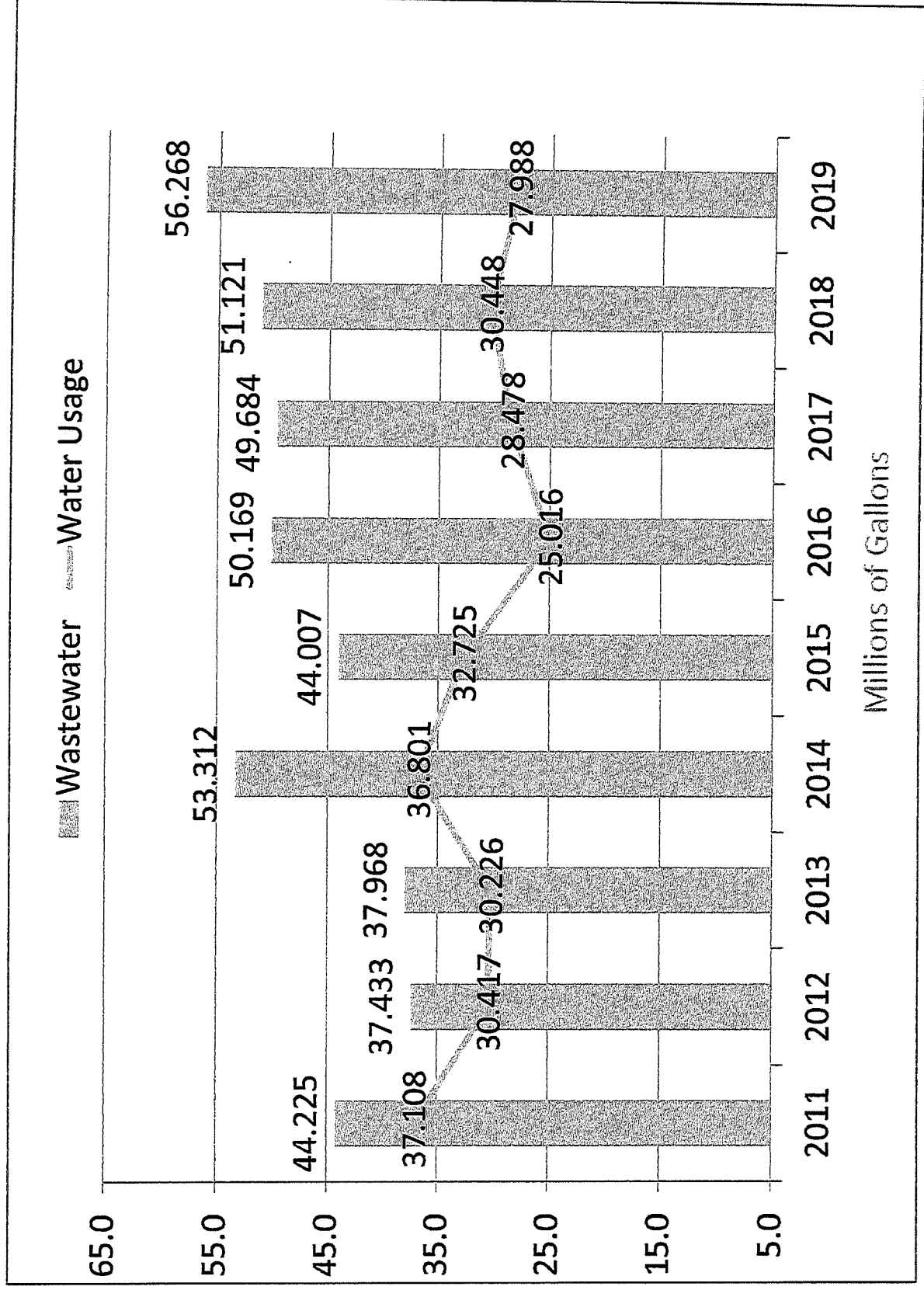
## Operating Expenses

2019	2020	
electric - \$ 10,336	\$ 10,662	up \$ 326
Garbage - \$ 4,745	2,032	up \$ 287

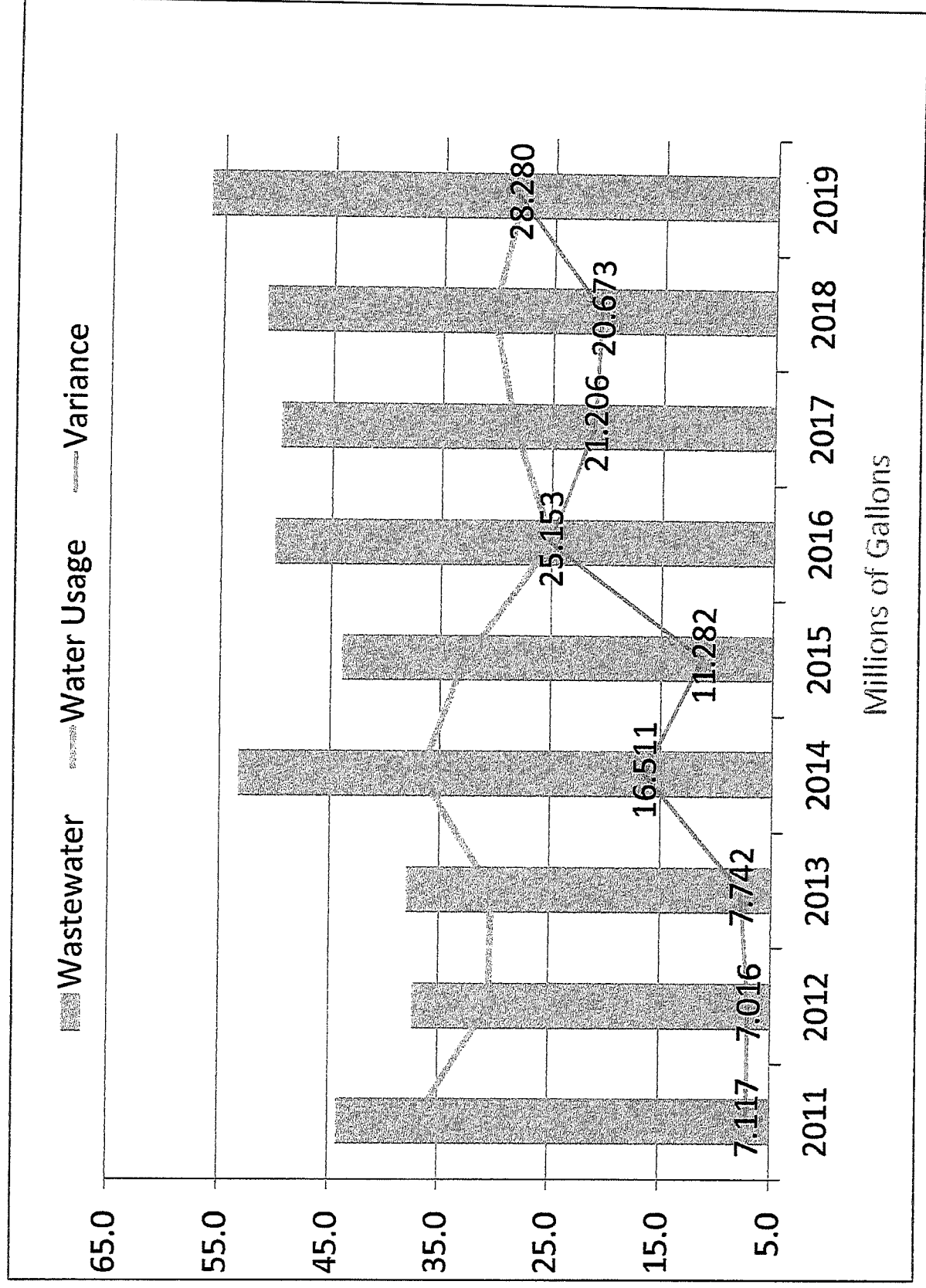
# Wastewater Flow to Ponds



# Wastewater Flow vs. Water Usage



# Waste Treatment vs Water Usage



# Projects 11-19-2020

List is not in order of importance

## Road and Bridge Projects

### McKinley Park Docks-High Priority

- Permit submitted through the DNR, awaiting approval
- Spoke with Army Corp of Engineers, no permit needed at this time

### Wick Home

- Completed-Awaiting bill from Mesabi Bituminous

### Sanitary Sewer Castings-(Mineview St)

- Completed-Awaiting bill from Mesabi Bituminous

### Sanitary Sewer Casting-Bike Trail & Ballfield

- Update (11-19-2020) Patch needs fixing

### Bike Trail-Ponds to McKinley Park-Need to discuss with John Jamnick, IRRRB has grants available, spot needs to be repaired

- Update (10-27-2020) Waiting for cost estimate from JPJ. Possibility of doing part of the project under maintenance next year and the rest when funds are available

### Hockey Boards

- Update (11-19-2020) Grading/plastic and fabric completed, Luke Poderzay completed doors, Maintenance working on fencing
- Mt Iron came and picked up a few of the plastic boards

## Miscellaneous

### Tile in Post Office Chipping

- Working on getting tiles & rug over entry

### Gutter behind the Post Office

- Update (11-19-2020)-Received 1 estimate, looking to get another

### Lighting in Firehall-Need clarification on estimate

### Reseed at south side of the building (Apartments)-Spring

### Grate on culvert on south/east side of driveway, safety issue

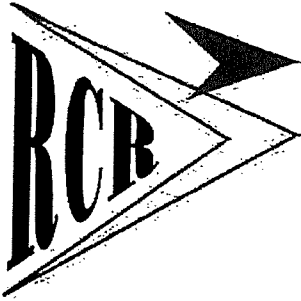
- Update (11-19-2020) Public Works may have one to retrofit

### Cameras

- Roger to work with CTC in regards to cameras at Police Building-No Update

### Black Out Shades

- Update (11-19-2020) Need to be put up at the Post Office



# RANGE CORNICE & ROOFING COMPANY

ROOFING & ARCHITECTURAL SHEET METAL CONTRACTOR

PHONE: (218) 263-8812

Fax: (218) 263-8185

510 W. 41st Street

Hibbing, MN 55746

TO: Breitung Township  
ATTN: Tom Gorsma  
EMAIL: [publicworks@breitungtownship.org](mailto:publicworks@breitungtownship.org)

DATE: October 23, 2020  
QUOTE NO: 20-262  
SUBJECT: Gutters

## BID PROPOSAL

A: Pricing to install 10 linear feet of gutter and one (1) downspout.

For the sum of:

TWO THOUSAND NINETY AND NO/100 (\$2,090.00) DOLLARS

B: Pricing to fabricate and install 70 linear feet of gutter and two (2) downspouts.

For the sum of:

SIX THOUSAND SEVEN HUNDRED SEVENTEEN AND NO/100 (\$6,717.00) DOLLARS

Note: We will match color as close as possible to existing, pricing includes concrete splash block at downspout exit.



NATIONAL ROOFING  
CONTRACTORS ASSOCIATION  
**MEMBER**

RANGE CORNICE & ROOFING COMPANY

Terrance E. Marty, President  
TEM/cmp



**EQUAL OPPORTUNITY EMPLOYER**



## TERMS AND CONDITIONS

The purchaser's order, when accepted, will constitute a bona fide agreement between us, subject to all terms and conditions to follow and it is expressly agreed that there are no promises, agreements or understanding not specified in this proposal.

**PRICES** - Prices quoted are for immediate acceptance and unless otherwise specified by us, are subject to change without notice. Prices quoted are firm for 30 days.

**DELIVERY** - Delivery promises are contingent upon fires, strikes, accidents or other causes beyond our control. We will endeavor to maintain shipping promises, but cannot guarantee to do so.

**CANCELLATIONS** - Orders accepted by us may not be cancelled or shipment deferred without our consent in writing and only then under terms that will indemnify us against all loss.

**TAXES** - Prices quoted are subject to any and all Federal, State, or Municipal taxes, which may now be in effect or which, may be imposed prior to actual shipment of equipment.

**PATENTS** - Any article furnished to your specifications in this proposal which a patent may cover is your responsibility and you agree to hold us harmless from all legal action, court cost and other expenses for infringement on such patents.

**MISCELLANEOUS** - All-stenographic or clerical errors are subject to correction. Open account billing and terms of payment are subject to approval by our Credit Department.

**LIABILITY** - Under no circumstances, are we responsible for any damages, occasioned by defective goods, beyond the price of our goods.

**RETURNED GOODS** - Goods not returnable unless written consent is given.

**ROUTING** - Unless route and carrier are specifically stated, we reserve the right to route shipments at our discretion.

**ASBESTOS DISCLAIMER** - Contractor's scope of work shall not include the identification, detection, abatement, encapsulation or removal of asbestos or similar hazardous substances. If contractor encounters any such products or materials in the course of performing its work, or if such hazardous materials are encountered by any other firm performing work at the job site and contractor determines that such materials present a hazard to its employees, contractor shall have the right to discontinue its work and remove its employees from the job site until such products or material and any hazards connected therewith are located and abated, encapsulated or removed, or it determined that no hazard exists (as the case may require), and contractor shall receive an extension of time to complete its work hereunder and compensation for delays encountered as a result of such situation and correction.

**BUILDING STRUCTURAL DISCLAIMER** - Under no circumstances are we responsible for the structural integrity or design of any building. The building owner will be responsible for determining the building structural acceptability of any goods we furnish.

**BUILDING PERMITS** - Unless otherwise noted, building permits, if needed, will be the responsibility of the owner.

**PAYMENT TERMS** - Net 30 days. 18% annual interest accrues on balances owed 30 days after invoice date. Your company agrees it is liable for Range Cornice & Roofing Company's legal fees, collection costs, and other costs in the event of non-payment.

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# Estimate

Date	Estimate #
10/9/2020	13

Name / Address
Breitung Township PO Box 366 Soudan, MN 55782

			Project
Description	Qty	Rate	Total
Electrical & Lighting	10	85.00	850.00
Non-Profit Organizations	1	200.00	200.00
<i>Tim understand estimate Take it back to Bob to call Chuck to call Architect on payment</i>			
Install occupancy sensors eliminated during township remodel		<b>Subtotal</b>	\$1,050.00
		<b>Sales Tax (0.0%)</b>	\$0.00
		<b>Total</b>	\$1,050.00

**clerk@breitungtownship.org**

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**From:** clerk@breitungtownship.org  
**Sent:** Thursday, July 2, 2020 11:50 AM  
**To:** [REDACTED]  
**Cc:** [REDACTED]  
**Subject:** RE: Breitung Township revised window treatments  
**Attachments:** Signed Tax Exempt Form.pdf

There should be no tax, as we are tax exempt. Please see attached tax exempt form. Our monthly meeting is scheduled for 07/21/2020.

**Dianna Sundahl**  
Clerk, Breitung Township  
PO Box 56  
Soudan, MN 55782  
218-753-6020

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**From:** Julie Gronholm [mailto:[REDACTED]]  
**Sent:** Thursday, July 2, 2020 11:34 AM  
**To:** clerk@breitungtownship.org  
**Cc:** [REDACTED]  
**Subject:** Breitung Township revised window treatments

Hello,

Following is the revised pricing for Window Treatments at **Breitung Township Offices & Post Office**, as discussed with Aaron McCarty.

**Base Bid**

Provide & install SWF Contract manual shades with fascia; 3 shades total

Fabric: Conceal blackout

Customer is responsible for moving the existing heat vents in front of the windows if necessary

\$2220

**Option**

Add 1 shade at Post Office (if ordered at same time)

+\$320

\$2540

Prices include materials, freight and installation. Tax is not included.

This quote is valid for 60 days.

Thank you for your consideration. Please advise if you would like to proceed or have any questions.  
Aaron can be reached at 651-491-0054.

-jg

Julie Gronholm  
Offisource, Inc.

TOWN OF BREITUNG  
Ordinance 2014 – 15

An Ordinance Regulating the Discharge of Firearms

No person shall engage in hunting or shoot or discharge any firearm, air rifle, pellet gun, crossbow, bow, or any other weapon within the platted residential area of the Town of Breitung except as follows:

- A. Persons duly authorized to act as law enforcement officers, or members of the military forces of the United States or State of Minnesota in the discharge of their duties.
- B. For the destruction of animals, birds, or reptiles which are diseased, injured, dangerous, or causing destruction to property by persons specifically authorized to do so by law enforcement.
- C. Persons engaged in target shooting with bows and arrows, provided that such target shooting occurs at least two hundred feet (200') from any land or building not owned by that landowner and that no one is endangered.
- D. Persons engaged in target shooting in an area designated by the Town of Breitung Board, specifically the Town of Breitung gravel pit on Thompson Farm Road, provided that such target practice is done on a day and/or time when the Soudan Transfer Station is not open, when the gravel pit is not in active use by Breitung Public Works and/or another commercial company, during daylight hours, and with prior notice to the Breitung Clerk's Office and/or Breitung Police Department.
- E. Persons have met all other requirements under Minnesota Law for hunting, shooting and discharging of firearms.

Violation of the terms and provisions of this ordinance shall constitute a misdemeanor.

The Ordinance Regulation the Discharge of Firearms was adopted by the Town Board of Breitung on 26 day of August, 2014.

Ayes:

Chairman yes  
Supervisor yes  
Supervisor yes

Nayes: 0

None

Timothy S. Tarnish  
Chairman

Attest:

Dale Shew  
Clerk

October 1, 2020

## City of Tower – Muzzleloader Deer Hunt

**Congratulations!** You have been selected for the combined 2020 City of Tower muzzleloader deer hunt.

The 2020 hunt will be held starting **Saturday, November 28th, 2020 to December 13, 2020.**

The hunt objective is to reduce the deer population in the City of Tower vicinity by emphasizing antlerless deer harvest. Local residents continue to express concern regarding the number of local deer in and around town.

*A Mandatory Hunter Orientation will be held Tuesday, October 20<sup>th</sup> at 6:30 at the City of Soudan Park Pavilion located at: 10 Church Street, Soudan.*

*If you fail to attend you will forfeit your opportunity to participate in the special Muzzleloader hunt and a new participant will be selected.*

You are authorized to muzzleloader hunt in the area indicated by map during the special hunt season dates. There are a total of 10 muzzleloader hunters this year. All hunters must adhere to standard firearm blaze orange requirements during muzzleloader season.

This special hunt has been designated **“Intensive” for 2020.** Therefore, the bag limit allows hunters up to 5 deer in the City of Tower. This includes deer tagged in other permit areas you may hunt. You may harvest only 1 antlered deer statewide regardless of weapon type or permit area.

Hunters must purchase a regular muzzleloader license to participate. If you harvested and/or tagged one deer during firearms or early archery season, you will need to purchase an additional Bonus license (code 430) for each deer. You can tag up to an additional 4 deer during this special hunt - 5 bag limit with 1 buck. You can also party hunt with other muzzleloader hunters selected that have an unfilled tag.

**Boundaries:** A map of the entire combined hunt area is enclosed. Please note the area adjacent to Golden Horizons nursing home has been closed to hunting for safety reasons starting in 2015. The boundary will be flagged along trails. Please review all boundaries of the special hunt area. Closed areas are identified for safety reasons.

Hunters must obtain permission to hunt on private land and are encouraged to work with landowners to gain access to hunt on privately owned lands within the special hunt area.

**Deer Registration:** Deer can be registered at the Tower Fuel & Food located on Hwy 169 in Tower. Please register your deer for **Special Hunt Area = #938 City of Tower.**

**Please keep this letter in your possession, with your license, while hunting and for reference when you register your deer.**

*The success of this hunt and future hunts around the City of Tower depends on your courtesy and sportsmanship during the hunt. Please hunt safely and ethically.*

For more information contact:

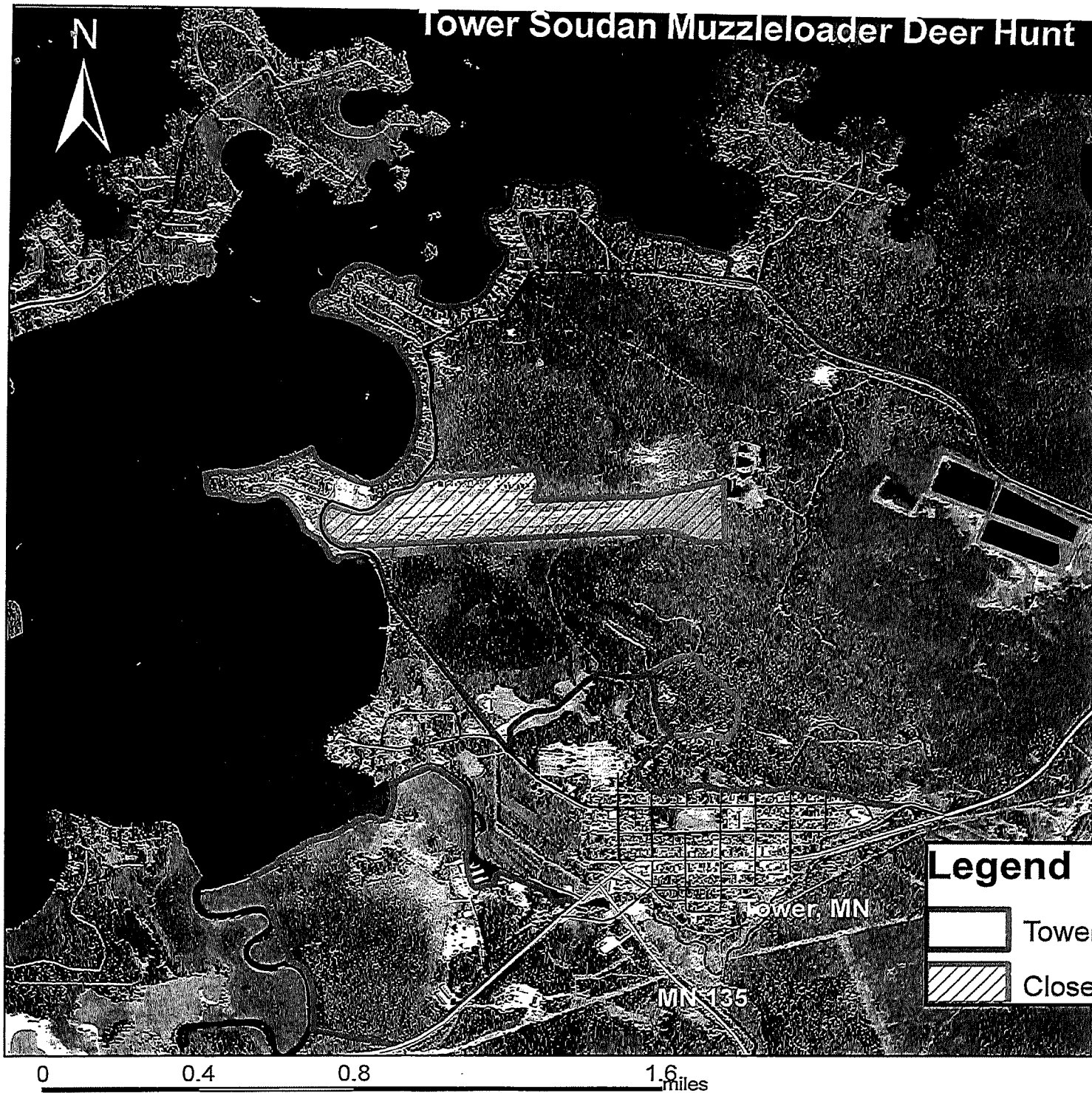
Tom Rusch, DNR Wildlife Manager, 650 Hwy 169 Tower MN 55790 [tom.rusch@state.mn.us](mailto:tom.rusch@state.mn.us)

Law Enforcement questions or issues:

Conservation Officer Shane Zavodnik: 218-404-8154 [shane.zavodnik@state.mn.us](mailto:shane.zavodnik@state.mn.us)

Conservation Officer Marc Hopkins: 218-404-5472 [marc.hopkins@state.mn.us](mailto:marc.hopkins@state.mn.us)

# Tower Soudan Muzzleloader Deer Hunt



## 2020 MCKINLEY PARK RATES

	ELECTRIC	NON-ELECTRIC
DAILY	\$ 44.50	\$ 29.50
WEEKLY	275.00	195.00
MONTHLY	950.00	625.00

BASED ON 1 - 4 PEOPLE PER SITE

EXTRA PERSON PER SITE - 5.00 PER PERSON

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BREITUNG TOWNSHIP  
RESOLUTION 2020-#15

STATE OF MINNESOTA  
COUNTY OF ST. LOUIS  
BREITUNG TOWNSHIP

RESOLUTION AUTHORIZING BREITUNG TOWNSHIP TO  
MAKE APPLICATION TO AND ACCEPT FUNDS FROM  
IRRRB FY 2021 COMMUNITY INFRASTRUCTURE GRANT PROGRAM

WHEREAS THE authorizing authority approves of the attached application for the Breitung Township Inflow & Infiltration Reduction project; and

WHEREAS THE authorizing authority agrees to accept funding for the underlying project if approved by IRRRB.

NOW BE IT RESOLVED that the authorizing authority of Breitung Township does adopt this resolution.

Upon vote taken, the following voted:

For:

Against:

Whereupon said Resolution 2020-#15 was declared duly passed and adopted this 24<sup>th</sup> day of November 2020.

\_\_\_\_\_  
Tim Tomsich

\_\_\_\_\_  
Dianna Sunsdahl

\_\_\_\_\_  
Chair

Title

\_\_\_\_\_  
Clerk

Title

\_\_\_\_\_



BREITUNG TOWNSHIP  
RESOLUTION 2020-#16

STATE OF MINNESOTA  
COUNTY OF ST. LOUIS  
BREITUNG TOWNSHIP

RESOLUTION AUTHORIZING BREITUNG TOWNSHIP TO  
MAKE APPLICATION TO AND ACCEPT FUNDS FROM ST LOUIS COUNTY, MN  
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

WHEREAS THE authorizing authority approves of the attached application for the  
Breitung Township Inflow & Infiltration Reduction project; and

WHEREAS THE authorizing authority agrees to accept funding for the underlying  
project if approved by St Louis County, CDBG Program.

NOW BE IT RESOLVED that the authorizing authority of Breitung Township does  
adopt this resolution.

Upon vote taken, the following voted:

For:

Against:

Whereupon said Resolution 2020-#16 was declared duly passed and adopted this  
24<sup>th</sup> day of November 2020.

\_\_\_\_\_  
Tim Tomsich

\_\_\_\_\_  
Dianna Sunsdahl

\_\_\_\_\_  
Chair  
Title

\_\_\_\_\_  
Clerk  
Title

## PROJECT NARRATIVE

### 1. Job Creation

Based on an estimated project cost of \$676000, 4.5 full time equivalent construction jobs would be created.

### 2. Community Impact

The project includes infrastructure improvements to older part of the Township of Breitung (Soudan area) that will provide the Township with updated utilities to support economic development. The current utilities that deteriorated to a point that constant on-going repairing and patching takes place. The project areas are within a residential neighborhood, and replacement is needed to ensure adequate water and sewer services can be provided.

The Township has been proactive over the years addressing utility issues throughout the Township and this project will be a continuation of the replacement of infrastructure in this part of the Township. The Township of Breitung is part of the Tower-Breitung Wastewater Board that owns and operates the water treatment and wastewater treatment facilities. The Township is responsible for the repairs and the replacement of infrastructure within its community.

The Township of Breitung has 4 project areas as outlined below where the sanitary sewer is old and deteriorated and is in need of replacement.

The 4<sup>th</sup> Avenue sanitary sewer project between Jasper Street and Gordon Street consists of replacing 700 linear feet of sanitary sewer, sewer service pipe and street restoration. The total estimated project cost is \$259,100.

The South Street area consists of 750 linear feet of sanitary sewer replacement from South Street and across TH 169 to a manhole on the north side of TH 169. This line was recently televised and has significant sags in the line that needs to be replaced. Restoration will include gravel resurfacing and turf establishment. The total estimated project cost is \$211,100.

The Center Street/Soudan Store area includes old sanitary sewer mains and service pipe that have been causing back-ups and I/I issues for the Township. The total estimated project cost is \$125,800.

The fourth area is a manhole replacement and rehabilitation of 18 manholes scattered throughout the Township. The estimated project cost for the manhole replacement project is \$80,000.

### 3. Leverage

The funding breakdown is as follows:

IRRRB	\$250,000	37%
CDBG	\$150,000	22%
Township of Breitung	<u>\$276,000</u>	<u>41%</u>
Total	\$676,000	100%

#### 4. Project Readiness and Timelines

The project planning and pre-design work has been completed and the project schedule is as follows:

Accept Project Bids	April 2021
Begin Construction	May 2021
Complete Construction	September 2021

#### 5. Community Resourcefulness

The Township of Breitung is part of the Tower-Breitung Wastewater Board which is a collaborative project with the City of Tower and share a joint wastewater treatment facility and a portable water supply and treatment facility. Impact to the Township's sanitary sewer system will eliminate excess flow and infiltration to the wastewater treatment facility.

A comprehensive study has been accomplished this summer and fall by JPJ Engineering and by hiring an external firm to perform smoke testing on all sewer lines in Soudan. This study is a joint effort by Tower and Soudan and has highlighted the need for replacement, repairs and refurbishment on the sewer lines in Soudan to reduce inflow into manholes and other openings as well as infiltration and sewer backup problems. These are mainlines that are fed from various individual street sewer lines and this mainline leads by gravity to the lift station that pumps the effluent to the sewer processing ponds for treatment. These lines have been cleaned, televised and pumped out this summer and fall (2020) as part of the extensive report on inflow and infiltration. These sewer mains have areas that are heaved and sunk which allows for settling of sediment, sand and sewage which restricts the gravity flow of the material. In addition, numerous manholes along the mainline route have deteriorated to the point of excessive inflow over the top and through the shifted manhole.

Presently, the total allowable maximum inflow to the sewer treatment ponds is at the maximum permitted allowance thus these improvements will allow some relief to the costs of treatment multiple times and to avoid the expensive costs of construction of a larger treatment pond or chemical system.

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# Saint Louis County

Planning and Community Development Department  
[www.stlouiscountymn.gov](http://www.stlouiscountymn.gov)

**Matthew Johnson**  
Director

## CDBG Final Application Guidance

Final applications must be received by 4:30 on Tuesday, December 1, 2020 to be eligible.

- All applications must include proof that their submission has been approved by the city, township, or agency governing board. That proof may be:
  - A copy of minutes from an authorized meeting of the city, township, or agency governing board that include an approved motion authorizing submission of the application
  - A resolution by the city, township, or governing board authorizing the application passed at an authorized meeting
  - The meeting must occur prior to December 1, 2020
- Cities and township are NOT required to hold public hearings. The public process documented by the resolution or meeting minutes fulfills this requirement. Applicants should address this public process in the application narrative.
- Projects involving construction of any kind
  - Estimates should include contractor payment of prevailing federal wage rates to employees. Contact our team for the current prevailing wage rates.
- Environmental Review: If the project will start prior to May 1, 2021, please contact our team to conduct environmental review ahead of the project's anticipated start.

### Community Development Team Contacts:

- |                  |                |  |
|------------------|----------------|--|
| • Steve Nelson   | (218) 742-9561 | <a href="mailto:nelsonst@stlouiscountymn.gov">nelsonst@stlouiscountymn.gov</a>     |
| • Mike Vidmar    | (218) 742-9564 | <a href="mailto:vidmarm@stlouiscountymn.gov">vidmarm@stlouiscountymn.gov</a>       |
| • Brad Gustafson | (218) 742-9563 | <a href="mailto:gustafsonb@stlouiscountymn.gov">gustafsonb@stlouiscountymn.gov</a> |
| • Jill Zallar    | (218) 742-9567 | <a href="mailto:zallarj@stlouiscountymn.gov">zallarj@stlouiscountymn.gov</a>       |

☐ **Duluth Office, Government Services Center**  
320 West 2<sup>nd</sup> Street, Suite 301, Duluth, MN 55802  
Main Phone: (218) 725-5000  
Toll Free in MN: 1-800-450-9777  
On-Site Wastewater: (218) 725-5200  
Fax: (218) 725-5029

☐ **Virginia Office, Government Services Center**  
201 South 3<sup>rd</sup> Avenue West, Virginia, MN 55792  
Main Phone: (218) 749-7103  
Toll Free in MN: 1-800-450-9777  
On-Site Wastewater: (218) 749-0625  
Fax: (218) 749-7194



# St. Louis County Community Development Block Grant 2021 Process Schedule

## Dates are in 2020

### September 17

2021 CDBG Open house and public hearing on 2019 accomplishments

- WebEx Virtual Meeting - 10:00 - 12:00 P.M.

### October 15

2021 CDBG Pre-Application due in Virginia office by 4:30 P.M.

### December 1

2021 CDBG Final Application due in Virginia office by 4:30 P.M.

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## Dates are in 2021

### January 6

- CDBG Advisory Committee meeting 9:00 A.M. Distribute application manuals.
- Applicant presentations at Mt. Iron Community Center - 10:00 A.M. – 3:30 P.M.

Applicant presentations will be individually scheduled

### January 13 & 14

CDBG Advisory Committee applicant interviews at the Mt. Iron Community Center.

Applicant interviews will be individually scheduled

### January 21

CDBG Advisory Committee public hearing on Initial Recommendation and setting of Final 2021 Funding Recommendation to the St. Louis County Board of Commissioners at the Mountain Iron Community Center at 11:00 A.M.

### February to March

Public comment on 2021 Action Plan

### March

St. Louis County Board public hearing on 2021 Action Plan. County Board will set final funding levels for 2021 projects

### March

Submit 2021 Action Plan covering use of CDBG, HOME, and ESG funds to the US Department of Housing and Urban Development (HUD)

Dates and locations are subject to change based on current COVID-19 restrictions.

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Pre-Application and Final Application Materials are available at our website:

[www.stlouiscountymn.gov](http://www.stlouiscountymn.gov)

Or

<http://www.stlouiscountymn.gov/LANDPROPERTY/CommunityDevelopment/CDBG.aspx>

For additional information, please contact:

Steve Nelson (218) 742-9561

Mike Vidmar (218) 742-9564

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## Safe Skating Rink

- 1. Limit number of people in the Shack (10?)**
  - 2. Masks are required in the shack at all times**
  - 3. Use shack only for putting skates on or off if overcapacity**
  - 4. Distance seating 6 feet unless the same family**
  - 5. Take temperature upon entering**
  - 6. Ask health questions**
  - 7. Disinfect hands upon entering after satisfying 5 and 6**
  - 8. If shack is full (10?) have hay bales for seating outside, or use vehicles for warming up**
  - 9. No Lottering in the shack when shack is at capacity and people are on the ice, if no one is on the ice, shack may be filled to capacity (10?), if a skater arrives to warm up the one that was in the shack the longest must leave to skate or rest outside.**
  - 10. Disinfect rink skates and sticks after each use**
  - 11. Upon dressing remove bags to the outside**
  - 12. These Rules are to be enforced by rink attendant**
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Township of Breitung					
Costs of Improvements to parking for Township and Vermilion Housing Corporation					
Offices moved due to rehab of existing building					
					<u>Year 2019</u>
Cost of Parking lot and new driveway improvements per pay request addendum					\$ 32,754.16
Portion of improvements for the benefit of Township property				60%	<u>19,652.50</u>
Difference in costs and value for the benefit of Vermilion Housing Corporation					13,101.66
Costs avoided by Township of Breitung for office move:					
Rental of 36 x 10 mobile office per attached for 6 months					\$ 6,859.79
Options per quote:					
Skirting					778.68
Skirting					231.84
property damage				\$ 45.00 6	270.00
General liability				\$ 22.00 6	132.00
Quote Excludes:					
Restroom facilities & supplies				\$ 185.00 6	1,110.00
Temporary electrical install & usage of power					1,500.00
Public accessibility accomodations (temporary ramp)					<u>1,000.00</u>
Total calculated value of move to Community Room					<u>\$ 11,882.31</u>
Net balance due to Township of Breitung from Vermilion Housing					<u><u>\$ 1,219.35</u></u>