

September 18, 2020

Breitung Township memo to Agreement with IUOE local 49  
*for new maintenance Assistant*

Breitung Township is considering establishing a full time Maintenance Assistant position as discussed at our meeting on September 9, 2020. In the effort to help justify the economics of hiring and additional full time employee in the Public Works Maintenance Department the following items are noted to be included in a Letter of Agreement in connection with the existing and future contract with the International Union of Operating Engineers:

1. Article 8, Section 4: The employer shall cover the expenses of a basic cell phone plan as well as any increases to the basic plan which consists of a Fifty (\$50.00) per month rate presently for the Maintenance Supervisor position only for the duration of this Agreement.
2. Article 15, Wages:  
Section I. The Maintenance Assistant (Full Time) shall be classified as being currently paid a journeyman rate of \$18.50 per hour. Following are the rates established to coincide with the timing of the Maintenance Supervisor position:

	1-1-21	1-1-22	1-1-23
Maintenance Assistant (Full Time)	\$19.00	\$19.80	\$20.50

Section II. No changes

Section III: Longevity. The Maintenance Supervisor of the Public Works Maintenance Department shall earn longevity as follows. This amount is not to be considered as part of the regular wage.


3. Article 16 Pension

Section 1. (No changes to first two paragraphs)

Third paragraph: The Maintenance Supervisor of the Public Works Maintenance Department who has completed their sixty (60) calendar day probationary period shall receive contributions per hour for all straight time hours, (retro-active to date of hire at the Maintenance Supervisor position only) not to exceed five thousand dollars (\$5,000) in any one year. Thus if a current employee is hired or promoted to the Maintenance Supervisor position, the contributions for all straight time hours is based on the date of hire into the Maintenance Supervisor position—not the employees date of hire.

**Fwd: Breitung Township, Town Hall Site Improvements, Project No. 17-387**

**From** John Jamnick <jjamnick@jppjeng.com>  
**To** Andrea Piirainen <apiirainen@jppjeng.com>, Tim Tomsich <chairman@breitungtownship.org>, Polly McDonald <clerk@breitungtownship.org>, Diane Jamnick <[REDACTED]>  
**Date** 2020-07-07 05:51

 17-387 Punch list.pdf (~67 KB)

Tim...Mesabi Bit wants \$6,800 to pave the north loop road from the police garage to the east side...they want to pave the town hall site today...let me know if this cost is ok, seems okay with me...sorry about the short notice, but this is MBI

—— Forwarded message ——

**From:** Diane Jamnick <djamnick@jppjeng.com>  
**Date:** Mon, Jun 22, 2020 at 12:45 PM  
**Subject:** Breitung Township, Town Hall Site Improvements, Project No. 17-387  
**To:** Mesabi Bituminous <mesabibituminous@accessmn.com>  
**Cc:** Dianna <clerk@breitungtownship.org>, John Jamnick <jjamnick@jppjeng.com>

Good Afternoon:

Attached is the "Preliminary Partial Punch List" for the above-referenced project for your information. Thanks!

—

**Diane Jamnick**  
**Project Manager Assistant**



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—

**John P. Jamnick, P.E.**  
**President**



# MEMO

**DATE:** May 14, 2019

**TO:** Breitung Township

**FROM:** Scott Sosalla ([scott.sosalla@arimn.com](mailto:scott.sosalla@arimn.com))

**SUBJECT:** **Township Hall and Surface Building Modifications**  
**Project Recommendation**  
**ARI Job #19-010**

Bids were received this date for the renovation of the Township Hall and Surface Building Renovations. Only one bid was received from Lenci Enterprice in the amount of \$928,000.00 with a add alternate to widen the overhead door to the surface building in the amount of \$6,500.00. Enclosed is a copy of the bid tabulation sheet for your use. If work wants to be completed this summer/fall the recommendation would be to award to Lenci Enterprice at either 928,000.00 or 934,500.00 depending on available funds.

Also included below is the original budget prepared March 05, 2019. The total budget including fees and contingency at that date was \$910,500.00. Some minor additions enlarging storage addition and some additional concrete work were added. Based on the bid received the projected final cost including fees and contingency would be estimated at 1,020,000.00 which is 10% above original estimate which is reasonable for the existing bid market and current work loads.

Upon award of a contract ARI will process contracts and set up a preconstruction meeting. If any other information is required feel free to contact our office.

1. Township Hall Building Modifications	
a. Post Office lobby upgrade .....	\$13,500.00
b. Fire Department modifications .....	29,000.00
c. Update electrical service at front of building.....	27,000.00
d. Exterior stucco replacement (5800sf) .....	157,000.00
e. Plumbing updates with water heater.....	25,000.00
f. New Lighting/power .....	35,000.00
g. Mechanical updates.....	35,000.00
h. Community center area renovation.....	180,000.00
i. Exterior stoops .....	15,000.00
j. Kitchen update .....	7,500.00
k. Toilet/Office area renovation.....	80,000.00
l. Subtotal.....	604,000.00
m. Connecting link/storage addition .....	35,000.00
n. Subtotal .....	639,000.00
o. Soft costs (permits, testing, AE fees, commissioning, contingency, etc) .....	127,500.00
p. <b>Total</b> .....	<b>\$766,500.00</b>

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## ARCHITECTURAL RESOURCES INC

704 East Howard Street | Hibbing, MN 55746  
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**MEMO**

*Township Hall and Surface Building Modifications*

*ARI Project # 19-010*

*May 14, 2019*

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2. Surface Building Modifications

a.	New man doors and overhead door .....	25,000.00
b.	New walls .....	26,000.00
c.	Lighting/electrical modifications .....	28,000.00
d.	Drains/water.....	20,000.00
d.	Driveway/police access.....	21,000.00
e.	Subtotal.....	120,000.00
f.	Soft costs (permits, testing, AE fees, contingency, etc).....	24,000.00
g.	<b>Total .....</b>	<b>\$144,000.00</b>

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