

Township of Breitung Agenda-Special Meeting

Township of Breitung Regular Meeting 06/09/2020

Breitung Town Hall 12 Noon and

Via Conference Call Phone in # (701) 802-5299

Use access code 8973797#

- Call the meeting to order/Roll Call
- Acceptance of Agenda

Old Business-Projects

- Township Project Update-Lenci Construction Punch List
- Road & Bridge Project Update

New Business

- CDBG-CV Funding Application

Next Meeting Date-June 23, 2020 @ 12 Noon

Adjourn

Town Hall - Lenci Punch List

Mike Petrich 218-969-6476

Breitung Township Project

Check List of items that need to be completed by Lenci.

Double Doors - see light under

Addition - Roof - Ice buildup

Electric Box circuits not labeled

Garage vent - gable end of Dale's office - no vent grill

Coat Hanger - loose (pulled out)

Motion Sensor - fire hall do not work properly

Motion Sensor in shower stays on

Sensor in hallway & bathroom

Handicap door opener - works hard

Cement sealing on sidewalks

Hand rail - post office problem

Cameras not working

Thanks.

Chuck Tekautz 218-750-7564

Road & Bridge Projects

List is not in order of importance

Culvert-Birch & South St

Lower Culvert
Saw Cut Blacktop 6-8' (?)
Remove and replace culvert 38'
Replace Blacktop
Estimate from CWDirtworks-\$3000 (excludes blacktop)

Manhole-South St

Raise Manhole, Excavate, add risers to achieve desired height, landscape
No price at this time, needs an extension, will be difficult to find in the
Winter

Grade dirt roads with Class 5

Class 5 Pile getting low
Look at prioritizing roads
Estimate from CWDirtworks-\$90/hr tandem, \$80/hr single axle,
\$60/hr for an operator

Sanitary Sewer Castings-Mineview St

Sanitary Sewer Casting-Bike Trail & Ballfield

Meet with John Jamnick to see if we can remove

Water Leak-George Wick old home

Contact new homeowner
Do exploratory dig
If it's homeowner's responsibility, will need to let them know

Water Leak-Old Petcha Trailer Lot

Tom to follow up with the Rural Water Association, to get multiple items
Taken care of by them

Change Hydrant-Birch & South St

Water bubbling up

Estimate from CWDirtworks \$3000 w/township purchasing hydrant

Main & Poplar Alley

Lots of potholes, need 60-80 yards, will use recycle material, we can do

Bike Trail-Matt's to McKinley Park

Need to discuss with John Jamnick

IRRRB has grants available

Spot needs to be repaired

Police Building-Needs Repair around back

Possible use of taconite tailings

Trail Clearing-Near Stuntz Bay

Backstop

MN Power to assist in putting up net, looking for volunteer hours

Hockey Boards

Keep on the list, check temporary lights

Dust Control-see attachment

McKinley Park-Benches

West Church St Sewer Project-Final Payment

CWDirtworks is currently keeping equipment in the pit

Greetings,

Please find attached to this email a letter regarding the results of the calcium chloride dust control bid for 2020.

EnviroTech Services Inc. was awarded the bid for liquid calcium chloride.

Edwards Oil Inc. was awarded the bid for magnesium chloride.

Thank you.

Jeresa Hirsch – Information Specialist Supervisor
Public Works Department - Maintenance Division
7823 Highway 135 E
Virginia MN 55792
(218) 742-9801
hirscht@stlouiscountymn.gov

This message was secured by **Zix**[®].



Saint Louis County

Public Works Department • Richard H. Hansen Transportation & Public Works Complex
4787 Midway Road, Duluth, MN 55811 • Phone: (218) 625-3830

James T. Foldesi, P.E.
Public Works Director/
Highway Engineer

June 2, 2020

TO: Towns & Cities in St. Louis County
Interested in Calcium Chloride Application

FROM: Brian Boder
Deputy Public Works Director - Maintenance

SUBJECT: Calcium Chloride Dust Control
2020 Contract - Bid #5619

The St. Louis County Public Works Department has awarded a contract for furnishing and applying "liquid calcium chloride" and "magnesium chloride" on County, Cities & Township roads for dust control. Again this year, you may participate within this contract for streets or roads under your jurisdiction.

If you wish to take advantage of this program, the **ordering** of the material must be done directly by your local agency. The contractor will bill you separately for your City & Townships roads.

For "**liquid calcium chloride**", the contract has been awarded to:
EnviroTech Services Inc. at the price of **\$0.99/gallon**.

Order your "liquid calcium chloride" from:

EnviroTech Services Inc.
910 54th Ave. #230
Greeley, CO. 80634

Telephone: 218-735-8717
Attention: Amanda Kyander
akyander@envirotechservices.com
St. Louis County **Bid #5619**

For "**magnesium chloride**", the contract has been awarded to:
Edwards Oil Inc. at the price of **\$0.865/gallon**.

Order your "magnesium chloride" from:

Edwards Oil Inc.
820 Hoover Rd
Virginia, MN. 55792

Telephone: 218-741-9634
Attention: Robert Skalko
rskalko@eoctrimark.com
St. Louis County **Bid #5619**

You should be prepared to identify the total amount needed by your agency. The following chart should be a guide in determining the amount needed. The material is applied at 1/4 gallons per square yard for previously untreated surfaces, or where retention is minimal.

Chart:

12' roadway width:

100 feet	33 gallons
150 feet	50 gallons
200 feet	67 gallons
0.25 mile	440 gallons
0.50 mile	880 gallons
1.00 mile	1760 gallons

18' roadway width:

100 feet	50 gallons
150 feet	75 gallons
200 feet	100 gallons
0.25 mile	660 gallons
0.50 mile	1320 gallons
1.00 mile	2640 gallons

24' roadway width:

100 feet	67 gallons
150 feet	100 gallons
200 feet	134 gallons
0.25 mile	880 gallons
0.50 mile	1760 gallons
1.00 mile	3520 gallons

Remember, you should place your own order. If you notified the county in advance, **you must still** place your own order with the contractor. Your advance notice is used only for bidding purposes.

We are pleased to be able to provide this opportunity to you.

BB/th

c: James Foldesi, Public Works Director
Brian Boder, Deputy Public Works Director - Maintenance
Donna Viskoe, Director of Purchasing
Kristi Anton, Procurement Specialist Sr. - Purchasing
Joe Majerus, DNR Tower
Joan Broten, DNR Tower

Cities:

Aurora
Babbitt
Biwabik
Brookston
Buhl
Chisholm
Cook
Duluth
Ely
Eveleth
Floodwood
Gilbert
Hermantown
Hibbing
Hoyt Lakes
Iron Junction
Kinney
Leonidas
McKinley
Meadowlands
Mt. Iron
Orr
Proctor
Rice Lake
Tower
Virginia
Winton

Towns:

Alango
Alborn
Alden
Angora
Arrowhead
Ault
Balkan
Bassett
Beatty
Biwabik
Breitung
Brevator
Camp 5
Canosia
Cedar Valley
Cherry
Clinton
Colvin
Cotton
Crane Lake
Culver
Duluth
Eagles Nest
Ellsburg
Elmer
Embarrass
Fairbanks
Fayal
Field
Fine Lakes
Floodwood
Fredenberg
French
Gnesen
Grand Lake
Great Scott

Greenwood
Halden
Industrial
Kabetogama
Kelsey
Kugler
Lakewood
Lavell
Leiding
Linden Grove
McDavitt
Meadowlands
Midway
Morcom
Morse
Ness
New
Independence
Normanna
North Star
Northland
Owens
Pequaywan
Pike
Portage
Prairie Lake
Sandy
Solway
Stoney Brook
Sturgeon
Toivola
Van Buren
Vermillion Lake
Waasa
White
Willow Valley
Wuori

From: Diane Jamnick <djamnick@jpieng.com>
Sent: Wednesday, June 3, 2020 11:19 AM
To: Dianna
Subject: Township of Breitung, West Church Street Sewer, Project No. 13-807
Attachments: Doc-06032020110042.pdf

Good Morning Dianna:

Attached is Final Payment Estimate #3 and Change Order #2 for the above-referenced project. Please put this on your agenda for approval at the next Board meeting.

Please note I'm waiting to receive the IC-134 forms from the contractor and subs.

Once approved, please email me executed copies. Thank You!

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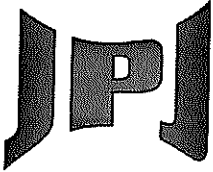
Diane Jamnick
Project Manager Assistant



www.jpieng.com

425 Grant Street
P.O. Box 656
Hibbing, MN 55746

Phone: (218) 262-5528
Cell: (218) 969-4676
Fax: (218) 262-5059



Engineering

Land Surveying

Site Development

June 2, 2020

The Honorable Tim Tomsich
Chairman, Township of Breitung
P.O. Box 56
Soudan, MN 55782

**Re: West Church Street Sewer
Project No. 13-807**

Dear Chairman Tomsich:

Enclosed is Final Payment Estimate No. 3 for the West Church Street Sewer project. We recommend payment of \$10,529.05 to George Bougalis & Sons Co., 3402 15th Avenue East, Hibbing, MN 55746 upon receipt of IC-134 forms.

After your review and approval, please sign and date the final payment estimate, and return it to our office.

If you have any questions, please do not hesitate to contact our office.

Sincerely,

JPJ Engineering, Inc.

John P. Jamnick, P.E.

JPJ/dj

Enclosure

FINAL PAYMENT ESTIMATE

PROJECT: West Church Street Sewer		PROJECT NO.: 13-807	DATE: June 1, 2020 PAY ESTIMATE NO.: 3 PAGE 1 OF 2
OWNER: Breitung Township P.O. Box 56 Soudan, MN 55782		CONTRACTOR: George Bougalis & Sons Co. 3402 15th Avenue East Hibbing, MN 55746	
		PERIOD OF ESTIMATE FROM: November 18, 2018 TO: July 26, 2019	

CONTRACT CHANGE ORDER SUMMARY			ESTIMATE
No.	Amount		
	Additions	Deductions	
CO #1	\$0.00	\$0.00	1. Original Contract \$132,435.20
CO #2	\$2,199.00		2. Change Orders \$2,199.00
			3. Revised Contract (1+2) \$134,634.20
			4. Work Completed* \$134,634.20
			5. Stored Materials \$0.00
			6. Subtotal (4+5) \$134,634.20
			7. Retainage \$0.00
			8. Previous Payments (\$124,105.15)
TOTALS	\$2,199.00	\$0.00	9. Amount Due (6-7-8) \$10,529.05
NET CHANGE	\$2,199.00		*Detailed breakdown attached

CONTRACT TIME		
Original (days): Revised:	On Schedule <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Starting Date: October 1, 2018 Substantial Completion: November 1, 2018 Projected Completion: November 15, 2018

<p>CONTRACTOR'S CERTIFICATION: The undersigned Contractor certifies, to the best of its knowledge, the following: (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment; (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.</p> <p>Contractor: George Bougalis & Sons Co. By <u>Brian Burick</u> Date <u>06/02/2020</u></p>	<p>ENGINEER'S CERTIFICATION: The undersigned certifies that to the best of their knowledge and belief and to the extent of their assigned Contract responsibilities, the quantities shown in this estimate are correct and that the work has been performed in accordance with the Contract Documents.</p> <p>Engineer: JPJ Engineering, Inc. By <u>[Signature]</u> Date <u>6/2/2020</u></p> <p>APPROVED BY OWNER: Owner: Breitung Township By _____ Date _____</p>
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FINAL PAY ESTIMATE NO. 3

DATE: June 1, 2020

OWNER: Breitung Township

PROJECT: West Church Street Sewer

CONTRACTOR: George Bougalis & Sons Co., 3402 15th Avenue East, Hibbing, MN 55746

BASE BID

ITEM NO.	DESCRIPTION	QUAN. BID	UNIT	UNIT PRICE	QUANTITY THIS PERIOD	AMOUNT THIS PERIOD	QUANTITY TO DATE	AMOUNT TO DATE
2104	RMV SANITARY SEWER	1	L.S.	\$37,560.00	0	\$0.00	1	\$37,560.00
2104	RMV SIDEWALK	9	S.Y.	\$8.00	0	\$0.00	0	\$0.00
2211	AGG BASE, CLASS 5 (CV)	25	C.Y.	\$45.00	0	\$0.00	25	\$1,125.00
2451	GRAN BACKFILL MTRL (LV)	50	C.Y.	\$20.00	0	\$0.00	0	\$0.00
2451	GRAN FOUND MTRL (LV)	20	C.Y.	\$38.00	0	\$0.00	24	\$912.00
2506	CONST SAN MANHOLE	5	EACH	\$3,345.00	0	\$0.00	5	\$16,725.00
2506	SAN MANHOLE FRAME SEAL	5	EACH	\$348.00	0	\$0.00	5	\$1,740.00
2521	4" CONCRETE WALK	75	S.F.	\$11.00	123	\$1,353.00	123	\$1,353.00
2573	SILT FENCE, MACHINE SLICED	500	L.F.	\$6.00	0	\$0.00	400	\$2,400.00
2573	STORM DRAIN INLET PROTECT	1	EACH	\$162.00	0	\$0.00	1	\$162.00
2573	CONST SITE EXIT CONTROLS	1	L.S.	\$1,397.00	0	\$0.00	0	\$0.00
2575	TEMPORARY MULCH	0.9	ACRE	\$1,130.00	0	\$0.00	0.9	\$1,017.00
2575	SEEDING	0.9	ACRE	\$2,938.00	0.9	\$2,644.20	0.9	\$2,644.20
2621	8" PVC SANITARY SEWER	545	L.F.	\$43.00	0	\$0.00	634	\$27,262.00
2621	6" PVC SAN SERVICE LINE	420	L.F.	\$43.00	0	\$0.00	384	\$16,512.00
2621	8" X 6" SAN SERVICE WYE	5	EACH	\$271.00	0	\$0.00	5	\$1,355.00
2621	8" SANITARY SEWER PLUG	5	EACH	\$231.00	0	\$0.00	6	\$1,386.00
2621	CON TO EX SAN SEWER	3	EACH	\$363.00	0	\$0.00	3	\$1,089.00
2621	CON TO EX SAN MANHOLE	1	EACH	\$2,078.00	0	\$0.00	2	\$4,156.00
2621	RECON EX SAN SERVICE	6	EACH	\$546.00	0	\$0.00	6	\$3,276.00

TOTAL WORK COMPLETED THIS PERIOD - Base Bid.....

\$3,997.20

TOTAL WORK COMPLETED TO DATE - Base Bid.....

\$120,674.20

ADD ALTERNATE NO. 1

ITEM NO.	DESCRIPTION	QUAN. BID	UNIT	UNIT PRICE	QUANTITY THIS PERIOD	AMOUNT THIS PERIOD	QUANTITY TO DATE	AMOUNT TO DATE
2603	GRINDER PUMP STATION - COMPLETE INCLUDING CONNECTING ALL FORCE MAINS, ELECTRICAL & RESTORATION	1	L.S.	\$13,960.00	0	\$0.00	1	\$13,960.00

TOTAL WORK COMPLETED THIS PERIOD - Add Alternate No. 1.....

\$0.00

TOTAL WORK COMPLETED TO DATE - Add Alternate No. 1.....

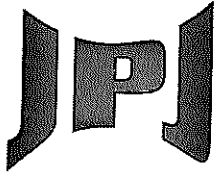
\$13,960.00

TOTAL WORK COMPLETED THIS PERIOD - Base Bid + Add Alternate No. 1.....

\$3,997.20

TOTAL WORK COMPLETED TO DATE - Base Bid + Add Alternate No. 1.....

\$134,634.20



Engineering

Land Surveying

Site Development

June 2, 2020

The Honorable Tim Tomsich
Chairman, Township of Breitung
P.O. Box 56
Soudan, MN 55782-0056

**Re: West Church Street Sewer
Project No. 13-807**

Dear Chairman Tomsich:

Enclosed is Change Order No. 2 for the West Church Street Sewer project. Change Order No. 2 is a compensating change order which is an adjustment to the final quantities installed in the field. Change Order No. 2 increases the contract amount by \$2,199.00.

After your review and approval, please sign and date the change order and return a signed copy to our office.

If you have any questions, please do not hesitate to contact our office.

Sincerely,

JPJ Engineering, Inc.

John P. Jamnick, P.E.

JPJ/dj

Enclosure

CONTRACT CHANGE ORDER

ORDER NO.: 2

DATE: June 1, 2020

STATE: Minnesota

COUNTY: St. Louis

CONTRACT FOR: BREITUNG, WEST CHURCH STREET SEWER

Project No. 13-807

OWNER:

Breitung Township, P.O. Box 56, Soudan, MN 55782

TO: George Bougalis & Sons, 3402 15th Avenue East, Hibbing, MN 55746

You are hereby requested to comply with the following changes from the contract plans and specifications

Description of Changes (Supplemental Plans and Specifications Attached)	DECREASE In Contract Price	INCREASE In Contract Price
Compensating Change Order: Base Bid		\$2,199.00
Add Alternate No. 1 (SEE ATTACHED SHEET)	\$0.00	\$0.00
TOTALS	\$0.00	\$2,199.00
NET CHANGE IN CONTRACT PRICE		\$2,199.00

JUSTIFICATION:

Adjustment to final quantities installed in the field.

The amount of the Contract Will Be Increased by the Sum of:

\$2,199.00

Two Thousand One Hundred Ninety Nine Dollars and No Cents.

The Contract Total Including this and previous Change Orders Will Be:

\$134,634.20

One Hundred Thirty Four Thousand Six Hundred Thirty Four Dollars and Twenty Cents.

The Contract Period Provided for Completion Will Not Be Changed.

This document will become a supplement to the contract and all provisions will apply hereto.

Requested _____

(Owner)

Date

Recommended  _____

(Engineer)

Date

6/2/2020

Accepted  _____

(Contractor)

6/2/2020

Date

COMPENSATING CHANGE ORDER

CHANGE ORDER NO.: 2

DATE: June 1, 2020

OWNER: Breitung Township

PROJECT: West Church Street Sewer

CONTRACTOR: George Bougalis & Sons Co., 3402 15th Avenue East, Hibbing, MN 55746

BASE BID

ITEM NO.	DESCRIPTION	QUAN. BID	UNIT	UNIT PRICE	QUANTITY TO DATE	QUANTITY TO CHANGE	AMOUNT TO CHANGE
2104	RMV SANITARY SEWER	1	L.S.	\$37,560.00	1	0	\$0.00
2104	RMV SIDEWALK	9	S.Y.	\$8.00	0	(9)	(\$72.00)
2211	AGG BASE, CLASS 5 (CV)	25	C.Y.	\$45.00	25	0	\$0.00
2451	GRAN BACKFILL MTRL (LV)	50	C.Y.	\$20.00	0	(50)	(\$1,000.00)
2451	GRAN FOUND MTRL (LV)	20	C.Y.	\$38.00	24	4	\$152.00
2506	CONST SAN MANHOLE	5	EACH	\$3,345.00	5	0	\$0.00
2506	SAN MANHOLE FRAME SEAL	5	EACH	\$348.00	5	0	\$0.00
2521	4" CONCRETE WALK	75	S.F.	\$11.00	123	48	\$528.00
2573	SILT FENCE, MACHINE SLICED	500	L.F.	\$6.00	400	(100)	(\$600.00)
2573	STORM DRAIN INLET PROTECT	1	EACH	\$162.00	1	0	\$0.00
2573	CONST SITE EXIT CONTROLS	1	L.S.	\$1,397.00	0	(1)	(\$1,397.00)
2575	TEMPORARY MULCH	0.9	ACRE	\$1,130.00	0.9	0	\$0.00
2575	SEEDING	0.9	ACRE	\$2,938.00	0.9	0	\$0.00
2621	8" PVC SANITARY SEWER	545	L.F.	\$43.00	634	89	\$3,827.00
2621	6" PVC SAN SERVICE LINE	420	L.F.	\$43.00	384	(36)	(\$1,548.00)
2621	8" X 6" SAN SERVICE WYE	5	EACH	\$271.00	5	0	\$0.00
2621	8" SANITARY SEWER PLUG	5	EACH	\$231.00	6	1	\$231.00
2621	CON TO EX SAN SEWER	3	EACH	\$363.00	3	0	\$0.00
2621	CON TO EX SAN MANHOLE	1	EACH	\$2,078.00	2	1	\$2,078.00
2621	RECON EX SAN SERVICE	6	EACH	\$546.00	6	0	\$0.00

TOTAL AMOUNT TO CHANGE - Base Bid **\$2,199.00**

ADD ALTERNATE NO. 1

ITEM NO.	DESCRIPTION	QUAN. BID	UNIT	UNIT PRICE	QUANTITY TO DATE	QUANTITY TO CHANGE	AMOUNT TO CHANGE
2603	GRINDER PUMP STATION - COMPLETE INCLUDING CONNECTING ALL FORCE MAINS, ELECTRICAL & RESTORATION	1	L.S.	\$13,960.00	1	0	\$0.00

TOTAL AMOUNT TO CHANGE - Add Alternate No. 1 **\$0.00**

TOTAL AMOUNT OF CHANGE ORDER NO. 2

\$2,199.00

JUSTIFICATION:

ADJUSTMENT TO FINAL QUANTITIES INSTALLED IN THE FIELD.

clerk@breitungtownship.org

From: Bradley Gustafson <GustafsonB@StLouisCountyMN.gov>
Sent: Monday, June 1, 2020 2:54 PM
To: Steven Nelson; Michael Vidmar; Bradley Gustafson; Jill Zallar
Subject: CDBG-CV Funding Application
Attachments: 00 Application CDBG CV 2020-final.docx

This message was sent securely using Zix®

Hello everyone,

Please find the CDBG-CV Funding Application attached to this email. Instructions on the application process are included in the attachment.

The application deadline is 4:30 PM on June 22, 2020.

Thank you,

Brad Gustafson

Planner

Planning and Community Development

St. Louis County Government Services Center

201 South 3rd Avenue West

Virginia, MN 55792

(P) 218-742-9563 (F) 218-749-7194

Toll Free 1-800-450-9777, Ext. 7563

gustafsonb@stlouiscountymn.gov

www.stlouiscountymn.gov

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St. Louis County, MN

CARES ACT

Coronavirus Aid, Relief, and Economic Security (CARES) St. Louis County Funding Overview

Rev. 1.0
(5-2020)

Background: The Coronavirus Aid, Relief, and Economic Security (CARES) Act was passed by Congress and signed into law by the President on March 27, 2020. CARES includes \$2 trillion in economic relief intended to protect the American people from the public health and economic impacts of COVID-19.

On April 2, 2020, St. Louis County received notification of funding allocations from the CARES Act for use to prevent, prepare for, and respond to the coronavirus (COVID-19) pandemic. The allocations are flowing through two existing programs administered by the U.S. Department of Housing and Urban Development (HUD).

The St. Louis County area of CARES funding eligibility is all of St. Louis County outside the Duluth city limits. Duluth also received notice of CARES Act allocations to be used within the city limits.

The following information provides residents, businesses, and agencies guidance on the potential use of the COVID-19 funding by St. Louis County.

Community Development Block Grant (CDBG-CV)

Purpose:

- CDBG-CV funding must be used to prevent, prepare for, and respond to the coronavirus (COVID-19) and
- Eligible activities must also target helping low- and moderate-income people

Amount: \$1,164,632

Eligible Uses: HUD is preparing additional guidance on eligible uses. The following are examples, not usage limitations:

- Public Services – must provide new or quantifiably increased service
 - Equipment, supplies, materials and staffing costs to carry out a public service responding to COVID-19
 - Homeless housing programs
 - Domestic violence
 - Sexual assault
 - Legal services
 - Medical care
 - Food supply, meals, and delivery service programs related to COVID-19
 - Temporary assistance with mortgage, rent, utilities, and fuel to families impacted by COVID-19

- Leasing of sites to provide COVID-19 programs
- Temporary technology improvements for individuals
 - Internet connections
 - Computers
- Housing
 - Emergency home repairs to aid households impacted by COVID-19
- Public facilities and improvements
 - Rehab facilities for COVID-19 testing, diagnosis or treatment
 - Acquire and rehab or construct a group living facility for COVID-19
- Business assistance
 - Grants or loans to support business creation or expansion of medical manufacturing companies
 - Short-term assistance to businesses to aid worker retention – must be low- and moderate-income persons
 - Microenterprise technical assistance, grants, or loans to establish or stabilize businesses affected by COVID-19
 - Job training services to workers impacted by COVID-19

Application Process:

- Applications will be accepted between June 1 and must be received by 4:30 P.M. on June 22, 2020
- The application form is attached and available on the Planning Department’s CDBG page of the St. Louis County web site. www.stlouiscountymn.gov
- Applications may be submitted electronically to: CommunityDevelopmentinfo@stlouiscountymn.gov
- Applications will be reviewed by the CDBG Citizen Advisory Board and funding recommendation made to the St. Louis County Board
- Reimbursement of eligible expense may be included beginning March 27, 2020
- Contract term will run from March 27, 2020 – April 30, 2021

Please contact Community Development staff members with any questions:

Steve Nelson	(218) 742-9561	nelsonst@stlouiscountymn.gov
Mike Vidmar	(218) 742-9564	vidmarm@stlouiscountymn.gov
Brad Gustafson	(218) 742-9563	gustafsonb@stlouiscountymn.gov
Jill Zallar	(218) 742-9567	zallarj@stlouiscountymn.gov

APPLICATION NARRATIVE

Please describe the problem or need and its relationship to COVID-19.

COVID-19 APPLICATION St. Louis County, Minnesota

About: St. Louis County has received supplemental CDBG-CV funding to aid with the COVID-19 pandemic. Applications must comply with existing CDBG eligibility **and** prepare for, prevent, or respond to needs created by the Coronavirus (COVID-19) For more information, see our website at: <https://www.stlouiscountymn.gov>

APPLICANT INFORMATION

Organization/Applicant Name

Type of Organization

Government Non-profit

Daytime #

Date

Address

City

State

ZIP

Email

Contact Person *If applicable*

Contact Person #

Federal Id Number

DUNS Number

COVID-19 PROJECT INFORMATION

Project Title

City

State

COVID-19 PROJECT TYPE

Housing Community Facility Public Infrastructure Economic Development Public Service

COVID-19 PROJECT ACTIVITY

Acquisition Clearance Infrastructure Historic Preservation Rehabilitation Public Services

Economic Development Accessibility Improvements Other

Amount of (\$) of CDBG Request

Amount of (\$) of Community or Agency Resources

Amount (\$) from Other Sources

Total Project Cost (\$)

\$0.00

[Empty response area]

How will CDBG funds be used to prepare for, respond to, or prevent COVID-19?

[Empty response area]

What is the timeframe for the project or program? (Costs are reimbursable from 3/27/2020)

[Empty response area]

BUDGET WORKSHEET

Estimated source and use of funds

Use of Funds	Source of Funds								
	CDBG Request		Total Community or Agency Resources		Other Fund Source		Other Fund Source		
Expected Start and End date of funding	Begin	End	Begin	End	Begin	End	Begin	End	
	Status of Funding	03/27/2020	04/30/2021	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			Committed	Applied	Committed	Applied	Committed	Applied	
Itemize Activity/Use of Funds below:									
									\$ 0.00
									\$ 0.00
									\$ 0.00
									\$ 0.00
									\$ 0.00
									\$ 0.00
									\$ 0.00
									\$ 0.00
TOTAL	\$ 0.00		\$ 0.00		\$ 0.00		\$ 0.00		\$ 0.00

ORGANIZATIONAL STRUCTURE

Please list members of the project team and describe their roles.

Member Name	Role

ATTACHMENTS

Required attachments for **ALL** applicants.

1. A resolution by the governing body authorizing the applicants to apply for and receive funds.
2. One copy of the most recent financial statements. (*First time applicants only*).
3. Other relevant information.

AGREEMENT

Authorized Applicant Name:	Title	Date:
Please type your name or print and sign		